

Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	01	August	2019		31	July

Section A Reference and administration details

Charity name	SS Alban and Stephen Parent Teachers Association		
Other names charity is known by	SSAS PTA		
Registered charity number (if any)	295680		
Charity's principal address	SS Alban and Stephen Catholic Primary School		
	Cecil Road		
	St Albans		
Postcode	AL1 5EG		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Eaton	Chair		PTA
2	Ian Loh	Treasurer		PTA
3	Silvia Jarauta	Deputy Treasurer		PTA
4	Clodagh Shenton	Secretary		PTA
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Helen Caulfield	58 Longacres, St Albans, AL4 0DR

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by PTA and confirmed officially at the AGM/PTA meeting (whichever comes sooner)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Objects of the Association are to advance the education of the pupils of the schools by providing and assisting in the provision of facilities for education at the schools (not normally provided by the Local Education Authority) and as an ancillary there to and in furtherance of this object the Association may:

- foster more exerted relationships between the staff, parents and others associated with the school; and
- engage in activities which support the schools and advance the education of the children attending them.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The PTA engages in 2 main types of activity:

1. Organising fundraising events which also advance building a stronger school community.
2. Making grants to the school for resources that benefit the children.

Additional details of objectives and activities (Optional information)

All PTA activity by officers, committee members and volunteers is undertaken on a voluntary basis.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- Gross income from fundraising of £33.4k for the year, £15.4k adverse to the prior year. Covid disrupted much of the Spring/Summer plans
- Net income (excluding spending by the school) of £16.3k for the year, £7.9k adverse to the prior year
- Spending of £8.1k by the schools – a donation by the PTA for the library
- Fundraising totals driven by the following events:
 - Autumn Welcome Fair - £5.2k
 - Donations - £2.1k
 - Wreath - £1.5k
 - Raffle - £1.5k
 - Tea Towels - £1.3k
 - Non-Uniform - £1k
 - Quiz - £1k
 - Other events include: Disco, Maths Kits, Lottery, Christmas Cards
- Bank balance in the RBS and Lloyds accounts of £42.6k for spending by the school

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves are held as cash in the PTA's bank accounts. Reserves are available to be granted to the school in accordance with the constitution.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's main source of funds is fundraising from events and activities organised by the PTA. Some additional income comes from donations.

Expenditure has supported the key objectives in the current financial year through grants to the school for the library.

Section F



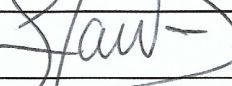
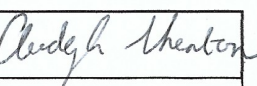
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)				
Full name(s)	David Eaton	Ian Loh	Silvia Jarauta	Clodagh Shenton
Position (eg Secretary, Chair, etc)	Chair	Treasurer	Deputy Treasurer	Secretary

Date 28/09/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

**SS Alban and Stephen Parent
Teachers Association**

Charity No.

295680

Annual accounts for the period

Period start date

01/08/2019

To

Period end date

31/07/2020

Section A

Statement of financial activities

Guidance Notes

**Recommended categories by
activity**

Incoming resources (Note 3)

Income and endowments from:

Donations and legacies

Charitable activities

Other trading activities

Investments

Separate material item of income

Other

Total

Resources expended (Note 6)

Expenditure on:

Raising funds

Charitable activities

Separate material item of expense

Other

Total

**Net income/(expenditure) before investment
gains/(losses)**

Net gains/(losses) on investments

Net income/(expenditure)

Extraordinary items

Transfers between funds

Other recognised gains/(losses):

Gains and losses on revaluation of fixed assets for the charity's own use

Other gains/(losses)

Net movement in funds

Reconciliation of funds:

Total funds brought forward

Total funds carried forward

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
S01	2,053	-	-	2,053	3,050
S02	-	-	-	-	-
S03	29,633	-	-	29,633	45,644
S04	-	-	-	-	-
S05	-	-	-	-	-
S06	1,749	-	-	1,749	124
S07	33,435	-	-	33,435	48,818
S08	16,073	-	-	16,073	24,125
S09	8,300	-	-	8,300	70,875
S10	-	-	-	-	-
S11	835	-	-	835	279
S12	25,208	-	-	25,208	95,279
S13	8,227	-	-	8,227	- 46,461
S14	-	-	-	-	-
S15	8,227	-	-	8,227	- 46,461
S16	-	-	-	-	-
S17	-	-	-	-	-
S18	-	-	-	-	-
S19	-	-	-	-	-
S20	8,227	-	-	8,227	- 46,461
S21	34,448	-	-	34,448	80,909
S22	42,675	-	-	42,675	34,448

Signed on behalf of all the trustees:

David Eaton (PTA Chair & Trustee)

Date

28/09/2021

Ian Loh (PTA Treasurer & Trustee)

Date

28/09/2021

Section B Balance sheet

		Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
			£	£	£	£	£
			F01	F02	F03	F04	F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	-	-	-	-	-
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
Total fixed assets		B05	-	-	-	-	-
Current assets							
Stocks	(Note 18)	B06	286	-	-	286	427
Debtors	(Note 19)	B07	182	-	-	182	260
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	42,633	-	-	42,633	34,216
Total current assets		B10	43,101	-	-	43,101	34,903
Creditors: amounts falling due within one year							
(Note 20)		B11	426	-	-	426	454
Net current assets/(liabilities)		B12	42,675	-	-	42,675	34,449
Total assets less current liabilities		B13	42,675	-	-	42,675	34,449
Creditors: amounts falling due after one year							
(Note 20)		B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	42,675	-	-	42,675	34,449
Funds of the Charity							
Endowment funds	(Note 27)	B17	-			-	-
Restricted income funds	(Note 27)	B18		-		-	-
Unrestricted funds		B19	42,675		-	42,675	34,448
Revaluation reserve		B20				-	
Total funds		B21	42,675	-	-	42,675	34,448

Section C **Notes to the accounts**

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

* -Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

The PTA does not have any future obligations to meet, other than reimbursing expenses incurred in the running of charitable activities (which is almost always exceeded by the income raised). To that extent, and on the assumption that the school will continue to run for the next year, with volunteers continuing to organise events for the PTA, the charity is to be considered a going concern

Disclosure of any uncertainties that make the going concern assumption doubtful;

Not applicable

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

Not applicable

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

- Yes* ☒ Yes - true and fair view represented and no changes in accounting policy
- No* ☐

Please disclose:

<i>(i) the nature of the change in accounting policy;</i>	Not applicable
<i>(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and</i>	Not applicable
<i>(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.</i>	Not applicable

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

- Yes* ☒ Yes - no changes to accounting estimates have occurred
- No* ☐

Please disclose:

<i>(i) the nature of any changes;</i>	Not applicable
<i>(ii) the effect of the change on income and expense or assets and liabilities for the current period; and</i>	Not applicable
<i>(iii) where practicable, the effect of the change in one or more future periods.</i>	Not applicable

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

- Yes* ☒ Yes - no material prior year errors identified
- No* ☐

Please disclose:

<i>(i) the nature of the prior period error;</i>	Not applicable
<i>(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and</i>	Not applicable
<i>(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.</i>	Not applicable

Note 2 Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when:	Yes	No	N/a
	<ul style="list-style-type: none"> the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability. 			
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	Yes	No	N/a
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	Yes	No	N/a
Legacies	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP). Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.	Yes	No	N/a
Government grants	The charity has received government grants in the reporting period	Yes	No	N/a
Tax reclaim on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	Yes	No	N/a
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	Yes	No	N/a
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.	Yes	No	N/a
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.	Yes	No	N/a
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.	Yes	No	N/a
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	Yes	No	N/a
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	Yes	No	N/a
Donated services and facilities	Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	Yes	No	N/a
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SoFA.	Yes	No	N/a
Support costs	The charity has incurred expenditure on support costs.	Yes	No	N/a
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	Yes	No	N/a
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	Yes	No	N/a
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	Yes	No	N/a
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	Yes	No	N/a
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	Yes	No	N/a
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	Yes	No	N/a
2.3 EXPENDITURE AND LIABILITIES				
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	Yes	No	N/a
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.	Yes	No	N/a
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.	Yes	No	N/a
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	Yes	No	N/a
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	Yes	No	N/a
Redundancy cost	The charity made no redundancy payments during the reporting period.	Yes	No	N/a
Deferred income	No material item of deferred income has been included in the accounts.	Yes	No	N/a
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts	Yes	No	N/a
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	Yes	No	N/a
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	Yes	No	N/a
2.4 ASSETS				
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least	Yes	No	N/a
	They are valued at cost.			
Intangible fixed assets	The depreciation rates and methods used are disclosed in note 9.2.	Yes	No	N/a
	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5			
	They are valued at cost.	Yes	No	N/a
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geographical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.	Yes	No	N/a
	They are valued at cost.	Yes	No	N/a
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.	Yes	No	N/a
	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments			
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.	Yes	No	N/a
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.			
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.	Yes	No	N/a
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	Yes	No	N/a
	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.			
Current asset investments		Yes	No	N/a
	They are valued at fair value except where they qualify as basic financial instruments.	Yes	No	N/a

POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE

Section C	Notes to the accounts	(cont)
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Note 3 Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year
Analysis					£	£
Donations and legacies:	Donations and gifts	2,053	-	-	2,053	3,050
	Gift Aid	-	-	-	-	-
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	1,500	-	-	1,500	-
Total		3,553	-	-	3,553	3,050
Charitable activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
Total		-	-	-	-	-
Other trading activities:	See separate note providing a breakdown of income for the year	29,633	-	-	29,633	45,644
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
Total		29,633	-	-	29,633	45,644
Income from investments:	Interest income	-	-	-	-	-
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
Total		-	-	-	-	-
Separate material item of income:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
Total		-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	249	-	-	249	124
	Total	249	-	-	249	124
TOTAL INCOME		33,435	-	-	33,435	48,818

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

Not applicable

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Not applicable

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Not applicable

Section C	Notes to the accounts	(cont)
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Note 5 **Donated goods, facilities and services**

	This year £	Last year £
Seconded staff	-	-
Use of property	-	-
Other	-	-
	-	-

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

Not applicable

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

Not applicable

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

SS Alban and Stephen Parent Teachers Association (PTA) is run entirely by volunteers who do not take any salaries. This includes both the PTA committee and trustees (Chair, Secretary, Treasury, Deputy Treasurer). All events are run by volunteers who are re-imbursed for expenses incurred in running the events, e.g. supplies

Section C **Notes to the accounts** **(cont)**

Note 6 **Analysis of expenditure**

	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Analysis					
Expenditure on raising funds:					
Incurring seeking donations	-	-	-	-	-
Incurring seeking legacies	-	-	-	-	-
Incurring seeking grants				-	
Operating membership schemes and social lotteries				-	
Staging fundraising events	16,073			16,073	24,125
Fundraising agents				-	
Operating charity shops				-	
Operating a trading company undertaking non-charitable trading activity				-	
Advertising, marketing, direct mail and publicity	-	-	-	-	-
Start up costs incurred in generating new source of future income	-	-	-	-	-
Database development costs	-	-	-	-	-
Other trading activities					
Investment management costs:	-	-	-	-	
Portfolio management costs	-	-	-	-	-
Cost of obtaining investment advice	-	-	-	-	-
Investment administration costs	-	-	-	-	-
Intellectual property licencing costs	-	-	-	-	-
Rent collection, property repairs and maintenance charges	-	-	-	-	-
	-	-	-	-	-
Total expenditure on raising funds	16,073	-	-	16,073	24,125
Expenditure on charitable activities					
Donations to school for purchases	8,100	-	-	8,100	70,657
First Communion breakfast for school	-	-	-	-	218
Yr 6 leavers' party/books	200	-	-	200	-
	-	-	-	-	-
Total expenditure on charitable activities	8,300	-	-	8,300	70,875
Separate material item of expense					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total	-	-	-	-	-
Other					
Costco membership	-	-	-	-	60
NCPTA subscription	122	-	-	122	117
Other	713	-	-	713	102
Total other expenditure	835	-	-	835	279
TOTAL EXPENDITURE	25,208	-	-	25,208	95,279

Other information:

Analysis of expenditure on charitable activities

Activity or programme	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Total prior year
	£	£	£	£	£
Activity 1					
Activity 2					
Other					
Total					

Prior year expenditure on charitable activities can be analysed as follows:

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Section C**Notes to the accounts****Note 10** **Details of certain items of expenditure****10.1 Fees for examination of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
0	0
0	0
0	0
0	0

Section C

Notes to the accounts

(cont)

Note 18

Stocks

Please complete this note if the charity holds any stock items

18.1 Please state the carrying amount of stock and work in progress analysed between activities.

	Stock		Donated goods		Work in progress
	For distribution	For resale	For distribution	For resale	
	£	£	£	£	
Charitable activities:					
<i>Opening</i>	-	427	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	- 141	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	286	-	-	-
Other trading activities:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Other:					
<i>Opening</i>	-	-	-	-	-
<i>Added in period</i>	-	-	-	-	-
<i>Expensed in period</i>	-	-	-	-	-
<i>Impaired</i>	-	-	-	-	-
<i>Closing</i>	-	-	-	-	-
Total this year	-	-	-	-	-
Total previous year	-	-	-	-	-

18.2 Please specify the carrying amount of any stocks pledged as security for liabilities

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Section C	Notes to the accounts	(cont)
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Note 19 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year £	Last year £
-	-
-	-
182.0	260.0
182.0	260.0

Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

Trade debtors

Prepayments and accrued income

Other debtors

Total

This year £	Last year £
-	-
-	-
-	-
-	-

Section C	Notes to the accounts	(cont)
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Note 20 **Creditors and accruals**

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	-	-	-	-
Taxation and social security	-	-	-	-
Other creditors	426	454	-	-
Total	426	454	-	-

Lottery prizes owed, expense accruals + cheques not deposited

20.2 Deferred income

Please complete this note if the charity has deferred income.

Please explain the reasons why income is deferred.

Movement in deferred income account

	This year £	Last year £
Balance at the start of the reporting period	-	-
Amounts added in current period	-	-
Amounts released to income from previous periods	-	-
Balance at the end of the reporting period	-	-

Section C	Notes to the accounts	(cont)
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Note 24 **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank and on hand
Other
Total

This year £	Last year £
-	-
-	-
42,633	34,216
-	-
42,633	34,216

Note 28 **Transactions with trustees and related parties**

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		This year				Last year
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£		£	£

Please give details of why remuneration or other employment benefits were paid.

Not applicable

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

Not applicable

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

TRUE

Type of expenses reimbursed	This year	Last year
	£	£
Travel		
Subsistence		
Accommodation		
Other (please specify):		
TOTAL		

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

0

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

Not applicable

For any related party, please provide details of any guarantees given or received.

Not applicable

**SS ALBAN & STEPHEN PTA
NOTES TO THE ACCOUNTS
FOR THE 12 MONTHS ENDED 31st JULY 2020**

1. STATUS

The association is a registered charity, number 295680

2. ACCOUNTING POLICIES

i) Income and expenditure - items of income recognised in the accounts when received.
Items of expenditure are recognised when paid or when cheques have been issued

ii) Assets and liabilities - any assets and liabilities are stated on a historical cost basis

3. DONATIONS

All donations have come from Easy Fundraising

4. DETAILED INCOME

See next page

SS Alban & Stephen PTA Accounts *DRAFT*****
Income & Expenditure as at 31st July 2020

	2019-20	2018-19	Mvmt
	£	£	
Gross Income	£33,435	£48,607	-£15,172
Cost of events	-£17,108	-£24,410	£7,302
Net Income from events	£16,327	£24,196	-£7,870
Less Expenses:			£0
PTA donation for library	£8,100		£8,100
<i>Prior year</i>		£70,657	-£70,657
Total Expenses	£8,100	£70,657	-£62,557
Net Income after expenses	£8,227	-£46,461	£54,688

Balance Sheet as at 31st July 2020

Assets			
PTA Main Bank Account	£37,480	£29,738	£7,742
Lottery Bank Account (Lloyds)	£5,153	£4,449	£704
Stock (Various bookbags)	£286	£427	-£141
Cash & cheques not deposited	£182	£289	-£107
Total Assets	£43,101	£34,903	£8,198
Liabilities			
Expenses incurred but not reimbursed	£0	-£98	£98
Lottery prizes owed	-£326	-£251	-£75
Cash & cheques not cashed	-£100	-£105	£5
Total Liabilities	-£426	-£454	£28
Net Assets	£42,675	£34,449	£8,227
Net Income b/f	£34,449	£80,909	-£46,461
Net Income for the year	£8,227	-£46,461	£54,688
Net income c/f	£42,675	£34,449	£8,227

SS Alban & Stephen PTA Accounts
1st August 2019 - 31st July 2020

EVENTS	Gross Income	Expenses	Net Income	FY 2018-19	YoY
	£	£	£	£	£
100 club	1,028.00	(423.00)	605.00	692.00	(87.00)
Book bags	35.99	0.00	35.99	121.82	(85.83)
Junior Disco	1,015.88	(223.84)	792.04	2,432.19	(1,640.15)
Non Uniform	984.70	0.00	984.70	310.21	674.49
Pantomime	9,699.00	(10,791.50)	(1,092.50)	1,756.50	(2,849.00)
Quiz Night	1,566.57	(612.36)	954.21	518.34	435.87
Santa letters	333.30	0.00	333.30	378.05	(44.75)
Second Hand Uniform	79.30	0.00	79.30	398.67	(319.37)
Welcome fair	6,275.48	(1,100.88)	5,174.60	4,294.38	880.22
Wreath	1,596.59	(74.53)	1,522.06	666.62	855.44
Xmas Cards	1,933.75	(1,394.75)	539.00	513.13	25.87
Xmas Tree	115.50	0.00	115.50	73.00	42.50
	24,664.06	(14,620.86)	10,043.20	12,154.91	(2,111.71)
New events run in 2019/20					
Maths Kits	2,060.00	(1,356.58)	703.42	-	703.42
Tea Towels	1,320.00	0.00	1,320.00	-	1,320.00
Xmas Raffle	1,588.70	(95.78)	1,492.92	-	1,492.92
	4,968.70	(1,452.36)	3,516.34	0.00	3,516.34
2018/19 events not run in 2019/20					
Ball	0.00	0.00	-	7,505.88	(7,505.88)
Camping	0.00	0.00	-	81.32	(81.32)
Cinema	0.00	0.00	-	133.00	(133.00)
Circus	0.00	0.00	-	60.00	(60.00)
Fathers' Day	0.00	0.00	-	225.04	(225.04)
Kid Gloves	0.00	0.00	-	280.00	(280.00)
Mothers day	0.00	0.00	-	150.70	(150.70)
Popcorn	0.00	0.00	-	596.58	(596.58)
Summer Fair	0.00	0.00	-	(34.50)	34.50
Sweepstakes	0.00	0.00	-	60.00	(60.00)
Toy Sale	0.00	0.00	-	28.00	(28.00)
Wine Tasting	0.00	0.00	-	278.25	(278.25)
	£0.00	£0.00	-	£9,364.27	(£9,364.27)
Donations and Misc					
Donations	2,052.98	0.00	2,052.98	3,050.22	(997.24)
Bank Switch Bonus	1,500.00	0.00	1,500.00	-	1,500.00
	3,552.98	0.00	3,552.98	3,050.22	502.76
Fundraising Totals	£33,185.74	(£16,073.22)	£17,112.52	£24,569.40	(£7,456.88)
PTA Overheads					
AGM Expenses	0.00	(75.00)	(75.00)	-	(75.00)
Costco membership	0.00	0.00	-	(60.00)	60.00
First Communion breakfast	0.00	0.00	-	(218.14)	218.14
Interest	28.13	0.00	28.13	112.33	(84.20)
Parentkind membership	0.00	(122.00)	(122.00)	(117.00)	(5.00)
Yr 6 Leavers Party	0.00	0.00	-	-	-
Yr 6 Year Books	0.00	(200.00)	(200.00)	-	(200.00)
Miscellaneous	221.00	(637.98)	(416.98)	(90.18)	(326.80)
Other (previous year)				-	-
Total Overheads	£249.13	(£1,034.98)	(785.85)	(£372.99)	(£412.86)
Net Income	£33,434.87	(£17,108.20)	16,326.67	£24,196.41	(£7,869.74)
Expenses					
SCHOOL	0.00	(8,100.00)	(8,100.00)	-	(8,100.00)
Infants	0.00	0.00	-	(12,952.32)	12,952.32
Juniors	0.00	0.00	-	(57,704.93)	57,704.93
Expenses Total	£0.00	(£8,100.00)	(8,100.00)	(£70,657.25)	£62,557.25
Net income after Expenses	£33,434.87	(£25,208.20)	8,226.67	(£46,460.84)	£54,687.51



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
SS Alban and Stephen Parent Teachers Association

On accounts for the year
ended

31 July 2020

Charity no
(if any)

295680

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2020.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Helen Caulfield

Date:

20/09/2021

Name:

Helen Caulfield

Relevant professional
qualification(s) or body
(if any):

FCA, ICAEW

Address:

58 Longacres, St Albans,

AL4 0DR

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.