

ONE WESTMINSTER

England & Wales · Charity number 295501

Details

Other names	VOLUNTEER CENTRE WESTMINSTER
Status	Registered
Legal form	Charitable company
Company number	02052268
Registered	1986-10-30
Register	View on the Charity Commission register

Contact

Address	One Westminster The Stowe Centre 258 Harrow Road London W2 5ES
Phone	02077231216
Email	info@onewestminster.org.uk
Website	www.onewestminster.org.uk

Activities

Objects: TO UNDERTAKE AND ARRANGE VOLUNTARY WORK IN EDUCATION, SOCIAL SERVICES AND SIMILAR CHARITABLE ACTIVITIES, AMONGST THOSE PERSONS IN NEED THEREOF AND FOR THIS PURPOSE BUT NOT OTHERWISE THE BUREAU SHALL HAVE THE POWERS HEREIN CONTAINED. (FOR DETAILS SEE CLAUSE 3 OF MEMORANDUM OF ASSOCIATION).

Activities: One Westminster was formed on 1 April 2014 by the merger of Volunteer Centre Westminster and Voluntary Action Westminster. Its mission is to transform people's lives through volunteering and voluntary sector support. It provides a range of volunteer brokerage, training and front line community services as well as a diverse range of support services for charities and community groups in Westminster.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** CITY OF WESTMINSTER
- City Of Westminster

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,230,926	£1,293,602	£293,033	19
2024-03-31	£1,390,600	£1,297,794	£355,709	30
2023-03-31	£1,379,143	£1,321,454	£263,068	31
2022-03-31	£1,029,388	£971,145	£205,214	30
2021-03-31	£869,455	£863,598	£146,971	23

Trustees

Name	Role	Appointed
Matthew Ayres	Chair	2016-10-12
Corinne Botha		2023-09-07
EDMOND YEO		2013-05-14
Eva Fritz		2021-09-08
Kim O'Donoghue		2021-09-08
Matthew Hazell		2018-11-14
Mohamed Elnaiem		2026-04-23
Nawal Lakhdar		2022-11-17
Phayza Fudlalla		2019-02-06
Sue Annis		2016-10-12

ONE WESTMINSTER

England & Wales - Charity number 295501

Accounts

Charity registration number 295501 (England and Wales)

Company registration number 02052268

ONE WESTMINSTER
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

ONE WESTMINSTER

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr M Ayres (Chair) Mr M Hazell (Treasurer) Ms C Botha Ms E K A Fritz Ms P Fudlalla Ms S Annis Ms N Lakhdar Ms K O'Donoghue Mr E H K Yeo	
Secretary	Ms J Rosenberg	
Senior management	Ms J Rosenberg	CEO
Charity number (England and Wales)	295501	
Company number	02052268	
Registered office	The Stowe Centre 258 Harrow Road Maida Vale London W2 5ES	
Auditor	Gravita Audit Oxford LLP First Floor, Park Central 40-41 Park End Street Oxford OX1 1JD	
Bankers	Unity Trust Bank Nine Brindley Place Birmingham B1 1HB	

ONE WESTMINSTER

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ONE WESTMINSTER

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

Objectives and activities

The Objects of One Westminster remain:

- To promote volunteering and the role of voluntary organisations to achieve any charitable purpose for the benefit of the community.*
- To promote any charitable purpose and, in particular, the advancement of education, relief of unemployment, the protection of health and the relief of poverty, distress and sickness and*
- To promote and organise cooperation to facilitate the achievement of the above charitable purposes and to that end to bring together in council representatives of voluntary organisations and statutory authorities within the area of benefit which are engaged in the furtherance of the above charitable purposes.*

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our work and in planning future activities.

Achievements and performance

Introduction and Headlines

This year has just flown by, with the team working extremely hard to provide a quality service to the voluntary sector, clients and volunteers. We continued to work very closely with the City Council and respond to their new projects and programmes, including the North Paddington Partnership Board and programme, Westminster Connects and its new digital platform and on-going aspirations for a Business Portfolio platform.

Our voluntary sector support service, volunteer centre and learning disability projects were all delivered to a high standard and surpassed all targets set for them.

It was a challenging year for our Social Prescribing service, with funding cuts leading to us having to make redundancies and reduce the size of the SP team in November, and a further request for cuts just before the end of the financial year. Notwithstanding this, the team have continued to work with passion and commitment making a real difference to the lives of their clients.

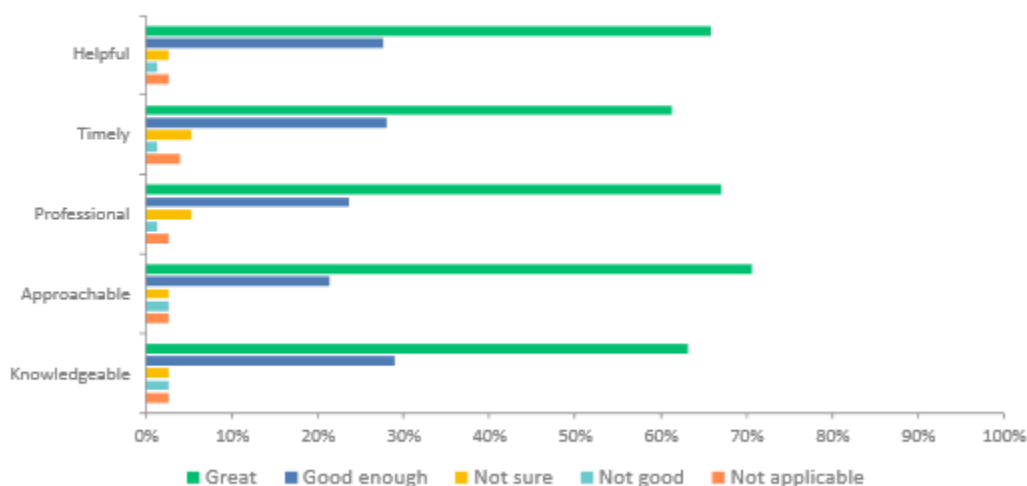
A highlight of our year was our 10th Anniversary AGM with special guest Maddy Desforges – CEO of NAVCA. One Westminster undertook a user survey for the AGM, and it was heartening to see such positive results and to remind ourselves how much our work is valued.

ONE WESTMINSTER

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Q2: How have you found One Westminster's services?

Answered: 76 Skipped: 0



Powered by SurveyMonkey

Shelley and Paola, supported by the Trustees, did a wonderful job covering for the work of the CEO whilst she took a 3-month sabbatical from January to end March.

KEY ACHIEVEMENTS AND DELIVERY – 2024-2025

Social Prescribing Service

One Westminster's Social Prescribing Service is commissioned by Central London Healthcare – the GP Consortium covering 4 Primary Care Networks in Westminster and Central Northwest London Healthcare (CNWL) the NHS Trust providing mental health services in the borough.

This was a challenging year for the GP funded team, as we had to reduce our numbers from 12 FTE to 8 FTE in November and were required to make additional redundancies early in the new financial year.

That said, the team deliver a very high-quality service to clients referred to them by GPs and mental health professionals and we remain absolutely convinced that housing the team within an infrastructure organisation within the voluntary sector is the best model for delivery.

This year the team received 2400 referrals and made 3800 supported onward referrals to local organisations. Each person in receipt of SP support receives an average of 5 supported signposts to relevant services and agencies. In addition, collected data is showing a reduction in attendance at GP practices by those in receipt of the service.

Going through redundancy processes was time-consuming and challenging. However, it gave two members of the board of trustees an opportunity to interview our GP funded SPs and witness for themselves what a remarkable and committed team we had and continue to have in place.

Voluntary Sector Support Service

The team continued to work hard all year to provide a full voluntary sector support service to our colleagues across Westminster. Key to this delivery is the provision on information and advice via emails, e-bulletins, our website and one to one support sessions, hosting of networking meetings, bringing the sector together with local authority colleagues and NHS colleagues, providing training and linking the voluntary sector to business support.

ONE WESTMINSTER

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

This year we were able to offer a new service - matching organisations with fundraising support, funded by additional local authority funding.

The VCS Service in numbers

Updates to directory of VCS organisations	30
New organisations added to database	24
Individual organisations supported	117
Organisations supported with fundraising consultancy	18
Networks and meeting the funders events hosted	14
Number of attendees at events	370
e-bulletins and bulk information emails produced and sent	52
Cash donations secured from businesses	£168,131
VCS opportunities identified and promoted through Westminster Connects	168
Businesses supported with CSR	151
Corporate team volunteering	82
Number of VCSs that benefited from corporate support	115
Corporate/Charity partnerships initiated	226
Volunteer opportunities promoted to business community	163

Volunteer Centre Service

One Westminster acts as the volunteer centre for the city. Working alongside our colleagues in Westminster Connects in City Hall, the team responds to hundreds of volunteering enquiries every year and supports a wide range of people, including the homeless and unemployed, into volunteering.

Our gardening volunteering has continued to be a major activity bringing together corporate volunteers, individual resident volunteers and members of our learning disability volunteer group to work together to improve the public spaces of Westminster.

Another annual event is our Volunteer Fair, which continues to attract high numbers of organisations seeking volunteers and matching them with the many local people who attend to see what is available for them.

Last but not least we provide training and a network for volunteer coordinators, to ensure the highest quality of volunteering takes place throughout the city.

Volunteer Centre Service in numbers

Numbers of volunteers recruited	703
Numbers of volunteers placed	483
Outreach sessions to promote volunteering	90
Attendees at training sessions	57
Attendees at volunteer coordinator network meetings	12
Volunteer enquiries – by phone, email, face to face	1100
DBS – registrations for Westminster Connects and others processed	48

Adults with Learning Disabilities Volunteering Project

This project has grown from strength to strength in the quality of delivery and range of opportunities offered to our clients.

A key part of the work provided by the project, is the individual specialised support given by staff to the clients in helping them find an individual volunteer role. This included volunteering roles in charity shops, foodbanks, hospitals, museums and administration support.

ONE WESTMINSTER

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

In January 2025, we organised a private puppet show exclusively for 35 of our clients. The event was designed to create a fun, inclusive atmosphere, allowing participants to enjoy the show in a supportive environment.

We placed and supported 97 clients this year into volunteering roles and worked with 32 new clients. We also supported 24 local organisations so that they were able to support LD roles and welcome volunteers. We have had our contract extended for a further year before a tender is due.

An absolute highlight for the group has to be our very own LD volunteer, Guy, winning the Westminster Dance competition in front of Angela Rippon and Strictly stars!!!



Conclusion

In this, our eleventh year, One Westminster continues to operate within the climate of a cost-of-living crisis, rising housing costs and increased reliance on foodbanks by many Westminster residents. This backdrop makes the impact of the local voluntary sector even more crucial, and we play a vital role in supporting the local sector to be as strong and resilient as it can possibly be. We are proud of our part in supporting the most vulnerable in the city.

Financial review

The Charity's income was £1,130,926 in the year ended 31st March 2025 compared to £1,390,600 in the year ended 31st March 2024. The total expenditure amounted to £1,293,602 compared to £1,297,794 in the year ended 31st March 2024. As at 31st March 2025 the Charity has general free reserves of £293,033, from a total unrestricted fund amounting to £283,404 and a restricted fund amounting to £9,629. Overall, the total fund balance carries forward as at 31st March 2025 was £293,033.

Reserves policy

Free reserves are defined as the net assets of the charity excluding those assets tied up in fixed assets or representing restricted funds. The stated policy of the Trustees is to set a target level of free reserves equivalent to three months future expenditure less amounts already held in restricted reserves. Free reserves as defined by Charity Commission guidance are equivalent to the charity's general reserve which is deficit. The Trustees are fully aware of the urgency of building up a reserve and all efforts are in place to enable this.

The Memorandum & Articles of Association provides that the charity invests monies not immediately required for its own purposes in or upon such investments, securities or property, as may be thought fit. At the present time the Trustees' policy is to maintain all such monies on deposits earning a market rate of interest.

ONE WESTMINSTER

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Small Company Exemptions

Advantage is taken in preparing this report of the special exemptions applicable to small companies conferred by Part 15 of the Companies Act 2006 and in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities.

Structure, governance and management

Throughout the year, the organisation has continued to be led by Jackie Rosenberg on a part-time basis, seconded from Paddington Development Trust. A memorandum of agreement exists between PDT and One Westminster allowing for the secondment.

This arrangement is meeting the needs of both organisations and is likely to continue for the foreseeable future.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr M Ayres (Chair)

Mr M Hazell (Treasurer)

Ms C Botha

Ms E K A Fritz

Ms P Fudlalla

Ms S Annis

Ms N Lakhdar

Ms K O'Donoghue

Mr E H K Yeo

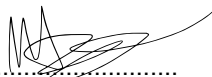
Auditor

In accordance with the company's articles, a resolution proposing that Gravita Audit Oxford LLP be reappointed as auditor of the company will be put at a General Meeting.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.



.....
Mr M Ayres (Chair)

Trustee

7th Aug 2025

Date:

ONE WESTMINSTER

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2025

The trustees, who are also the directors of One Westminster for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ONE WESTMINSTER

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ONE WESTMINSTER

Opinion

We have audited the financial statements of One Westminster (the 'charity') for the year ended 31 March 2025 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

ONE WESTMINSTER

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF ONE WESTMINSTER

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our knowledge and experience;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence where applicable; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

ONE WESTMINSTER

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF ONE WESTMINSTER

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims;
- reviewing relevant correspondence.

There are inherent limitations in our audit procedures described above. Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Robert Kirtland (Senior Statutory Auditor)

For and on behalf of Gravita Audit Oxford LLP, Statutory Auditor

Chartered Accountants

First Floor, Park Central

40-41 Park End Street

Oxford

OX1 1JD

Date: 12/8/2025.....

ONE WESTMINSTER

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes						
Income from:							
Donations and legacies	3	10,479	750	11,229	5,842	750	6,592
Charitable activities	4	-	1,210,055	1,210,055	250	1,323,867	1,324,117
Other trading activities	5	3,629	5,986	9,615	32,928	26,925	59,853
Investments	6	27	-	27	38	-	38
Total income		14,135	1,216,791	1,230,926	39,058	1,351,542	1,390,600
Expenditure on:							
Charitable activities	7	86,440	1,207,162	1,293,602	282,457	1,015,337	1,297,794
Total expenditure		86,440	1,207,162	1,293,602	282,457	1,015,337	1,297,794
Net income/(expenditure)		(72,305)	9,629	(62,676)	(243,399)	336,205	92,806
Transfers between funds							
		-	-	-	355,864	(355,864)	-
Net movement in funds	9	(72,305)	9,629	(62,676)	112,465	(19,659)	92,806
Reconciliation of funds:							
Fund balances at 1 April 2024		355,709	-	355,709	243,244	19,659	262,903
Fund balances at 31 March 2025		283,404	9,629	293,033	355,709	-	355,709

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

ONE WESTMINSTER

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
Fixed assets					
Tangible assets	13		12,010		12,865
Current assets					
Debtors	14	63,175		98,927	
Cash at bank and in hand		459,065		320,277	
		522,240		419,204	
Creditors: amounts falling due within one year	15	(241,217)		(73,712)	
Net current assets			281,023		345,492
Total assets less current liabilities			293,033		358,357
Creditors: amounts falling due after more than one year	16		-		(2,648)
Net assets			293,033		355,709
The funds of the charity					
Restricted income funds	18		9,629		-
Unrestricted funds	19		283,404		355,709
			293,033		355,709

The financial statements were approved by the trustees on 17/07/2025



Mr M Ayres (Chair)
Trustee

Company registration number 02052268 (England and Wales)

ONE WESTMINSTER

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
Cash flows from operating activities					
Cash generated from operations	22		143,781		99,563
Investing activities					
Purchase of tangible fixed assets		(5,020)		(8,764)	
Investment income received		27		38	
Net cash used in investing activities			(4,993)		(8,726)
Net cash generated from financing activities			-		-
Net increase in cash and cash equivalents			138,788		90,837
Cash and cash equivalents at beginning of year			320,277		229,440
Cash and cash equivalents at end of year			459,065		320,277

ONE WESTMINSTER

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

The charity is limited by guarantee, incorporated in England & Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

258 Harrow Road
London
W2 5ES

The presentation currency of the financial statements is Pound Sterling (£) rounded to the nearest Pound.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

1.4 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

ONE WESTMINSTER

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.5 Expenditure

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Resources expended are allocated to the particular activity where the cost relates directly to the activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned on the basis of staff time attributable to each activity.

Grants including grants for the purchase of fixed assets are recognised in full in the Statement of Financial Activities in the year in which they are receivable. Income is deferred when received in advance of the period to which it relates

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	Straight line over the life of the lease
Furniture and equipment	33.33% on cost
Computer equipment	20% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

ONE WESTMINSTER

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

Basic financial liabilities

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

1.9 Employee benefits

The charity participates in a multi-employer scheme which provides benefits to some 950 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	10,479	750	11,229	5,842	750	6,592

4 Income from charitable activities

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Grants	-	1,210,055	1,210,055	250	1,323,867	1,324,117

ONE WESTMINSTER

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

5 Income from other trading activities

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Non-charitable trading activities	1,273	-	1,273	12,819	-	12,819
Letting and licensing arrangements	-	-	-	17,854	-	17,854
Other income	2,356	5,986	8,342	2,255	26,925	29,180
	<u>3,629</u>	<u>5,986</u>	<u>9,615</u>	<u>32,928</u>	<u>26,925</u>	<u>59,853</u>
Other trading activities	<u>3,629</u>	<u>5,986</u>	<u>9,615</u>	<u>32,928</u>	<u>26,925</u>	<u>59,853</u>

6 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	27	38
	<u>27</u>	<u>38</u>

7 Expenditure on charitable activities

	Charitable expenditure 2025 £	Charitable expenditure 2024 £
Direct costs		
Grant funding of activities	50,000	18,206
Share of support and governance costs (see note 8)		
Support	1,243,602	1,279,588
	<u>1,293,602</u>	<u>1,297,794</u>
Analysis by fund		
Unrestricted funds	86,440	282,457
Restricted funds	1,207,162	1,015,337
	<u>1,293,602</u>	<u>1,297,794</u>

ONE WESTMINSTER

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

8 Support costs allocated to activities

	2025 £	2024 £
Staff costs	964,372	1,013,749
Depreciation	5,875	3,817
Staff related costs	41,170	64,569
Premises costs	89,826	92,976
Bank Charges	721	1,559
Bad debt provision	5,160	3,303
Consultancy fees	119,370	88,228
Volunteer expense	1,271	2,207
Sundry expense	15,837	9,180
	<u>1,243,602</u>	<u>1,279,588</u>
Analysed between:		
Charitable expenditure	<u>1,243,602</u>	<u>1,279,588</u>

9 Net movement in funds

	2025 £	2024 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the audit of the charity's financial statements	6,150	6,720
Depreciation of owned tangible fixed assets	<u>5,875</u>	<u>3,817</u>

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

11 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
	<u>29</u>	<u>32</u>
Employment costs	2025 £	2024 £
Wages and salaries	867,389	910,372
Social security costs	75,821	79,877
Other pension costs	21,162	23,500
	<u>964,372</u>	<u>1,013,749</u>

ONE WESTMINSTER

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

11 Employees

(Continued)

Redundancy and Termination Payments

Redundancy and termination payments totalling £10,145 were made in the reporting period. The nature and details of these are as follows:

Nature of the Payments

- Statutory redundancy payments: £10,145

Accounting Policy

Termination benefits, including redundancy payments, are recognised as an expense in the Statement of Financial Activities when the charity is demonstrably committed to a termination plan. This commitment is established when:

- A detailed formal plan for the termination is approved; and
- There is no realistic possibility of withdrawal from the plan.

The liability is measured at the best estimate of the expenditure required to settle the obligation at the reporting date.

Extent of Funding at the Reporting Date

As of 31st March 2025, the charity had no further liability for redundancy and termination payments. This expense in the year was fully funded by unrestricted reserves.

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2025 £	2024 £
Aggregate compensation	40,012	38,394

12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

ONE WESTMINSTER

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

13 Tangible fixed assets

	Freehold land and buildings £	Furniture and equipment £	Computer equipment £	Total £
Cost				
At 1 April 2024	15,466	29,994	126,866	172,326
Additions	-	-	5,020	5,020
At 31 March 2025	15,466	29,994	131,886	177,346
Depreciation and impairment				
At 1 April 2024	15,466	26,061	117,934	159,461
Depreciation charged in the year	-	1,303	4,572	5,875
At 31 March 2025	15,466	27,364	122,506	165,336
Carrying amount				
At 31 March 2025	-	2,630	9,380	12,010
At 31 March 2024	-	3,933	8,932	12,865

14 Debtors

	2025 £	2024 £
Amounts falling due within one year:		
Trade debtors	48,733	98,927
Prepayments and accrued income	14,442	-
	63,175	98,927

15 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	25,114	7,822
Other creditors	21,165	32,340
Accruals and deferred income	194,938	33,550
	241,217	73,712

16 Creditors: amounts falling due after more than one year

	2025 £	2024 £
Other creditors	-	2,648

ONE WESTMINSTER

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

17 Retirement benefit schemes

	2025 £	2024 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	21,162	23,500

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

18 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
Learning Disability Volunteering Volunteering Organisation Development Support	-	24,000	(24,000)	-	-
Council for Voluntary Service	-	203,616	(203,616)	-	-
Social Prescribing Link Worker Project	-	273,300	(263,671)	-	9,629
Primary Care Network Social Prescribing (Funder CLH)	-	48,840	(48,840)	-	-
Mental Health Social Prescribing (CNWL)	-	488,285	(488,285)	-	-
	-	178,750	(178,750)	-	-
	-	1,216,791	(1,207,162)	-	9,629

Previous year:

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
Learning Disability Volunteering Volunteering Organisation Development Support	-	24,000	(6,766)	(17,234)	-
Council for Voluntary Service	1,615	245,650	(119,518)	(127,747)	-
Social Prescribing Link Worker Project	8,576	312,080	(152,448)	(168,208)	-
Community Navigator (Funder CNWL)	-	10,916	(73,095)	62,179	-
Primary Care Network Social Prescribing (Funder CLH)	-	58,334	(33,663)	(24,671)	-
Mental Health Social Prescribing (CNWL)	9,468	520,312	(431,809)	(97,971)	-
Food Partnership Programme	-	167,050	(191,288)	24,238	-
	-	13,200	(6,750)	(6,450)	-
	19,659	1,351,542	(1,015,337)	(355,864)	-

ONE WESTMINSTER

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

18 Restricted funds

(Continued)

The purposes of restricted funds are as follows:

- Learning Disability Volunteering - Helping to support those with Learning Disabilities to find volunteering roles in the community.
- Volunteering Organisation Development Support (VODS) - The VODS team run the Volunteer Centre throughout the year, providing support, information and advice to individuals seeking volunteering opportunities.
- Council for Voluntary Service - Organisation Support Service - CVS (VCS) - Identifying volunteering needs for individual and corporate support & supporting local groups to apply for funds, identifying training needs, and reporting back to the Council.
- Social Prescribing Link Worker Project - SPLW - Social Prescribing Service is commissioned by Central London Healthcare – the GP Consortium covering 4 Primary Care Networks in Westminster & Central North West London Healthcare (CNWL) the NHS Trust providing mental health services in the borough.

All sections below form part of the SPLW service:

- Community Care Navigator - (Funder CNWL)
- Primary Care Network - (Funder CLH)
- Mental Health Social Prescribers - (Funder CNWL)

19 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
Designated Funds	12,865	-	(5,875)	5,020	12,010
General funds	342,844	14,135	(80,565)	(5,020)	271,394
	<u>355,709</u>	<u>14,135</u>	<u>(86,440)</u>	<u>-</u>	<u>283,404</u>
Previous year:	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
Designated Funds	3,379	-	-	9,486	12,865
General funds	239,865	39,058	(282,457)	346,378	342,844
	<u>243,244</u>	<u>39,058</u>	<u>(282,457)</u>	<u>355,864</u>	<u>355,709</u>

ONE WESTMINSTER

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

20 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £
At 31 March 2025:			
Tangible assets	12,010	-	12,010
Current assets/(liabilities)	271,394	9,629	281,023
	<u>283,404</u>	<u>9,629</u>	<u>293,033</u>
	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Tangible assets	12,865	-	12,865
Current assets/(liabilities)	345,492	-	345,492
Long term liabilities	(2,648)	-	(2,648)
	<u>355,709</u>	<u>-</u>	<u>355,709</u>

21 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

22 Cash generated from operations

	2025 £	2024 £
(Deficit)/surplus for the year	(62,676)	92,806
Adjustments for:		
Investment income recognised in statement of financial activities	(27)	(38)
Depreciation and impairment of tangible fixed assets	5,875	3,816
Movements in working capital:		
Decrease in debtors	35,752	56,372
Increase/(decrease) in creditors	164,857	(53,393)
Cash generated from operations	<u>143,781</u>	<u>99,563</u>

23 Analysis of changes in net funds

The charity had no material debt during the year.

ONE WESTMINSTER

England & Wales - Charity number 295501

Accounts

ONE WESTMINSTER
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

ONE WESTMINSTER

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr M Ayres (Chair)	
	Mr M Hazell (Treasurer)	
	Ms C Botha	(Appointed 5 October 2023)
	Ms E K A Fritz	
	Ms P Fudlalla	
	Ms S Annis	
	Ms N Lakhdar	
	Ms K O'Donoghue	
	Mr E H K YEO	
Secretary	Ms J Rosenberg	
Senior management	Ms J Rosenberg	CEO
Charity number	295501	
Company number	02052268	
Registered office	37 Chapel Street London NW1 5DP	
Auditor	Critchleys Audit LLP Beaver House 23-38 Hythe Bridge Street Oxford OX1 2EP	
Bankers	Unitry Trust Bank Nine Brindley Place Birmingham B1 1HB	

ONE WESTMINSTER

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ONE WESTMINSTER

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The Objects of One Westminster remain:

- To promote volunteering and the role of voluntary organisations to achieve any charitable purpose for the benefit of the community.*
- To promote any charitable purpose and, in particular, the advancement of education, relief of unemployment, the protection of health and the relief of poverty, distress and sickness and*
- To promote and organise cooperation to facilitate the achievement of the above charitable purposes and to that end to bring together in council representatives of voluntary organisations and statutory authorities within the area of benefit which are engaged in the furtherance of the above charitable purposes.*

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our work and in planning future activities.

Achievements and performance

10 Years of One Westminster

This year marks our 10th anniversary since the merger of VAW and VCW in April 2014. We are all very proud of our achievements over the past 10 years. Raising the profile of the local voluntary sector and volunteering across the borough and, in the past few years, lobbying for, and successfully securing, NHS funding to deliver social prescribing alongside our community partners.

We have strengthened our ties with our local and regional NHS and built strong partnerships with colleagues in Westminster City Council. Most importantly, we have developed strong and deep relationships with a wide range of local Westminster Voluntary and Community organisations across borough. This family of organisations deliver huge amounts of work to support those most in need in the City, helping the City Council and local NHS to meet their stated aims of reducing health inequalities, and supporting our community to be more resilient and engaged and less lonely and socially isolated. We fully intend to build on these relationships and achieve even more over the next 10 years.

Introduction and Headlines

This has been another busy and productive year for everyone at One Westminster. Our relationship with the City Council has gone from strength to strength with many requests to support a range of new funding programmes with meetings of the sector and evaluation of bids. We have worked hard to maintain strong links with charities across the borough and represent their interests with all our statutory partners. Our engagement with the Westminster Business Network, Westminster Connects and the Westminster's Responsible Business Unit have all resulted in high levels of work to keep people informed and to develop strong partnerships and relationships.

A number of pieces of strategic work have involved the CEO alongside other VCS colleagues, playing a key role in representing and supporting the sector in its engagement with the North Paddington Programme, the local NHS, health engagement work at NW London level through our Third Sector Together partnership and at London level through London Plus.

ONE WESTMINSTER
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

This has involved attendance at many meetings and supporting colleagues across the sector to keep up to speed with the wide range of activities. Our health engagement has been hugely assisted by the recruitment of a Bi-Borough Voluntary Sector Health lead – Liam – employed with funding from Kensington and Chelsea Social Council. Liam has played a significant role in supporting the Vibrant Healthy Communities programme – whose aim is to bring an asset based, preventative approach into health delivery across the bi-borough area.

Internally, we have had a few staff changes and welcomed Natalie and Shirin into One Westminster, to work alongside Emma, Davide and Paola. With the increased demands on our VCS support work and the Westminster Responsible Business Unit and Business Network, we took the decision to terminate our Time and Talents work and concentrate all efforts on the Westminster Businesses referred to us by the Council team. This coincided with Quoc, who had delivered a fantastic job within Time and Talents, leaving us for a new role.

Our Volunteering team continued to provide a wide range of support to individual volunteers, to volunteer coordinators across the city and to Westminster Connects including our DBS service. The team also secured a new contract to sustain our work supporting adults with learning disabilities into volunteering and training and this service has really developed over the year.

Last but not least, our amazing Social Prescriber team, led by Shelley, has continued to work across the central Westminster footprint, delivering high quality SP services and broadening its work to help the wider agenda for improving health inequalities across Westminster.

A key piece of work led by Shelley has been to develop a stronger One Westminster Equalities, Diversity and Inclusion strategy and action plan. The work encompasses our own workforce, and our stakeholders and the community. Inevitably, this is a significant piece of work that is on-going and will take time to be fully implemented throughout the charity.

The Board of Trustees hosted an Away-Day during the year which resulted in the adoption of a revised Business Plan for the charity covering the period 2024-2026.

Finally, following many years of water leaks and mushroom growth, damp and general malaise at Chapel Street, a decision was taken with the City Council, that we should move to new premises. Thankfully, the ground floor large office space with adjacent kitchen was available within the Stowe Centre and the team moved in just after the beginning of the new financial year.

KEY ACHIEVEMENTS AND DELIVERY – 2023-2024
Social Prescribing Service

One Westminster's Social Prescribing Service is commissioned by Central London Healthcare – the GP Consortium covering 4 Primary Care Networks in Westminster and Central North West London Healthcare (CNWL) the NHS Trust providing mental health services in the borough.

The SP service in numbers

Primary Care Network	Regent's Health	St John's Wood and Maida Vale	South Westminster	West End and Marylebone	Rapid Response North	Rapid Response South	TOTAL
Number of referrals into SP Service	413	270	256	325	103	77	1444
Number of referrals out to other services	670	617	453	537	200	140	2617

ONE WESTMINSTER

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

During 2023-2024, we had a staff team of up to 22 including a Head of Service – Shelley supported by 4 Senior SPs – Delphine, Amina, Alex and Grace. The team had 2 pregnancies and sadly had to close the Young Adult Mental Health SP service at the end of the year.

Early in the financial year, Shelley worked with the team to review their work and identify key strengths and weaknesses of the service. The process included anecdotal information received from the community and considered the current resources available locally, inequalities that were present, and the wider strategic context that the SPs operate within. The work resulted in the creation of a new working framework for their delivery. The Framework provides structure and consistency across the service for staff in how they deliver their service. It also provides clarity for people in the community around what they can expect from the service. Finally it has assisted in our communication to stakeholders and referral partners.

January 2023 also saw the introduction of the JOY database as commissioned by the NHS. All SP referrals are now made via this platform which also provides a firm evidence base for our work. Social prescribers have been able to share data between the team and adapt our workforce to respond to need.

Significant factors

One Westminster continues to pro-actively identify gaps in services with the aim of strategically working towards filling these. Two key gaps identified this year have been access to free decluttering services and appropriate groups for males under 50. Work is already taking place to liaise with larger charities and seek funding to create a response to this. Another key aspect of the SP service's work is an on-going attempt to ensure that our service plays its part in addressing the number one challenge around health in Westminster – namely health inequalities. The full team are committed to working alongside our wider Octopus partnership to find strategies to impact on this.

Support to VCS service

The team now consists of 5 staff who work together to deliver a full range of services to meet the needs of the wider VCS in Westminster. The team undertook a lot of additional work this year, as a direct result of the local authority having so many more funding and other opportunities for the voluntary sector to engage with.

Work over the year also included supporting local VCS groups to apply for funds, identifying training needs and reporting back to the Council, undertaking one-off pieces of work including supporting the victims of flooding with small grants and reporting to the GLA on the use and needs of foodbanks.

Fundraising practices

Finally, the team were responsible for identifying volunteering needs for individual and corporate support and for feeding this information back to the council for publication in Westminster Connects and Business Support information.

Core work delivered included:-

- providing information and advice via our fortnightly e-bulletin and a regularly updated resources and fundraising sections in our website
- facilitating Community Network, Health and Wellbeing Network, Older People's Network meetings
- providing one to one support and advice to organisations
- hosting meet the funder events
- working with charities to identify volunteering opportunities for individuals to be promoted through Westminster Connects and for Businesses to be promoted through the Westminster Business Network.
- Creating partnerships between businesses and the wider voluntary sector
- Linking individual charities with fundraisers
- Participating in funding panels with Young Westminster Foundation and for the City Council
- Organisation one off meetings to support the dissemination of funding information or for consultation purposes
- Conducting an annual survey of the sector

ONE WESTMINSTER
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

The VCS Service in numbers

Updates to directory of VCS organisations	67
New organisations added to database	34
Individual organisations supported	145
New or emerging organisations supported	15
Networks and meeting the funders events hosted	16
Number of attendees at events	372
e-bulletins and bulk information emails produced and sent	33
Cash donations secured from businesses	£40,000
VCS opportunities identified and promoted through Westminster Connects	168
Business enquiries handled	300
Partnerships between businesses and VCS organisations created	200

Volunteer Centre Service

One Westminster continued to operate as a Volunteer Centre throughout the year, providing support, information and advice to individuals seeking volunteering opportunities. Alongside supporting people to register with Westminster Connects as a volunteer, the team regularly outreached into homeless hostels and the Job Centre to meet with more vulnerable adults and support them to volunteer.

The team worked with Westminster Adult Education Service to support the delivery of Introduction to Volunteering workshops and facilitated a Volunteer Coordinators Network providing training and best practice advice and support.

A favourite activity is our gardening days which provide a unique opportunity for a wide range of people to come together and support our environment. These days attracted corporate volunteers, social prescribing clients, adults with learning disabilities and staff and are always a highlight of the year.

Fundraising performance

One of the highlights of our year was the first One Westminster Volunteers' Fair in nearly 4 years. Held at the Stowe Centre in June, the event was attended by over 200 people with 28 Westminster volunteer involving organisations having a stand at the event. Feedback was very positive from both organisations and members of the public who attended. We continue to deliver one of the biggest Volunteers Fairs held in the borough.

Volunteer Centre Service in numbers

Numbers of volunteers recruited	784
Numbers of volunteers placed	443
Outreach sessions to promote volunteering	110
Attendees at training sessions on recruiting, managing and retaining volunteers	32
Volunteer coordinators attending meetings	38
Volunteer enquiries – by phone, email, face to face	1080
DBS – registrations for Westminster Connects and others processed	

Adults with Learning Disabilities Volunteering Project

One Westminster is very proud to be delivering our Volunteering Project for Adults with Learning Disabilities. This year we worked with 71 people and placed 26 of them with individual volunteering opportunities.

ONE WESTMINSTER

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

A key part of the work provided by the project, is the individual specialised support given by staff to the clients in helping them find an individual volunteer role. This included volunteering roles in charity shops, foodbanks, hospitals, museums and administration support.

We also provided social group and fun activities during the year which were vital in supporting the health and wellbeing of our clients, who have some of the poorest health outcomes in the city. Activities included visits to a number of museums, theatre shows, a film making project with a charity, an easter card making activity, watching a film with a live orchestra at The Royal Albert Hall and taking part in a sports day in Regents Park supported by corporate volunteers. On average at least 20 people attended each activity.

The team also organised 8 gardening days across the year attended by clients, corporate volunteers and Social Prescriber clients.

Financial review

The Charity's income was £1,390,600 in the year ended 31st March 2024 compared to £1,379,143 in the year ended 31st March 2023. The total expenditure amounted to £1,297,794 compared to £1,321,454 in the year ended 31st March 2023. As at 31st March 2024 the Charity has general free reserves of £355,709, from a total unrestricted fund amounting to £355,709. Overall, the total fund balance carries forward as at 31st March 2024 was £355,709.

Reserves policy

Free reserves are defined as the net assets of the charity excluding those assets tied up in fixed assets or representing restricted funds. The stated policy of the Trustees is to set a target level of free reserves equivalent to three months future expenditure less amounts already held in restricted reserves. Free reserves as defined by Charity Commission guidance are equivalent to the charity's general reserve which is deficit. The Trustees are fully aware of the urgency of building up a reserve and all efforts are in place to enable this.

The Memorandum & Articles of Association provides that the charity invests monies not immediately required for its own purposes in or upon such investments, securities or property, as may be thought fit. At the present time the Trustees' policy is to maintain all such monies on deposits earning a market rate of interest.

Small Company Exemptions

Advantage is taken in preparing this report of the special exemptions applicable to small companies conferred by Part 15 of the Companies Act 2006 and in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities.

Structure, governance and management

Throughout the year, the organisation has continued to be led by Jackie Rosenberg on a part-time basis, seconded from Paddington Development Trust. A memorandum of agreement exists between PDT and One Westminster allowing for the secondment.

This arrangement is meeting the needs of both organisations and is likely to continue for the foreseeable future.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr M Ayres (Chair)

Mr M Hazell (Treasurer)

Ms C Botha

(Appointed 5 October 2023)

Ms E K A Fritz

Ms P Fudlalla

Ms S Annis

Ms N Lakhdar

Ms K O'Donoghue

Mr E H K YEO

Ms H Nightingale

(Resigned 15 June 2023)

Ms H Taheri

(Resigned 22 March 2024)

ONE WESTMINSTER

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Statement of trustees' responsibilities

The trustees, who are also the directors of One Westminster for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

In accordance with the company's articles, a resolution proposing that Critchleys Audit LLP be reappointed as auditor of the company will be put at a General Meeting.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.

.....
Mr M Ayres (Chair)
Trustee

Date:

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ONE WESTMINSTER

Opinion

We have audited the financial statements of One Westminster (the 'charity') for the year ended 31 March 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

ONE WESTMINSTER

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF ONE WESTMINSTER

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our knowledge and experience;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence where applicable; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

ONE WESTMINSTER

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF ONE WESTMINSTER

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims;
- reviewing relevant correspondence.

There are inherent limitations in our audit procedures described above. Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Robert Kirtland (Senior Statutory Auditor)
for and on behalf of Critchleys Audit LLP

.....

Chartered Accountants
Statutory Auditor

Beaver House
23-38 Hythe Bridge Street
Oxford
OX1 2EP

ONE WESTMINSTER**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT****FOR THE YEAR ENDED 31 MARCH 2024**

		Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes						
Income from:							
Donations and legacies	3	5,842	750	6,592	2,264	779	3,043
Charitable activities	4	250	1,323,867	1,324,117	12,776	1,294,749	1,307,525
Other trading activities	5	32,928	26,925	59,853	66,733	1,828	68,561
Investments	6	38	-	38	14	-	14
Total income		39,058	1,351,542	1,390,600	81,787	1,297,356	1,379,143
Expenditure on:							
Charitable activities	7	282,457	1,015,337	1,297,794	30,939	1,290,515	1,321,454
Total expenditure		282,457	1,015,337	1,297,794	30,939	1,290,515	1,321,454
Net income/(expenditure)		(243,399)	336,205	92,806	50,848	6,841	57,689
Transfers between funds		355,864	(355,864)	-	-	-	-
Net movement in funds	9	112,465	(19,659)	92,806	50,848	6,841	57,689
Reconciliation of funds:							
Fund balances at 1 April 2023		243,244	19,659	262,903	192,396	12,818	205,214
Fund balances at 31 March 2024		355,709	-	355,709	243,244	19,659	262,903

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

ONE WESTMINSTER**BALANCE SHEET****AS AT 31 MARCH 2024**

		2024		2023	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	13		12,865		7,917
Current assets					
Debtors	14	98,927		155,299	
Cash at bank and in hand		320,277		229,440	
		<u>419,204</u>		<u>384,739</u>	
Creditors: amounts falling due within one year	15	<u>(73,712)</u>		<u>(127,105)</u>	
Net current assets			345,492		257,634
Total assets less current liabilities			358,357		265,551
Creditors: amounts falling due after more than one year	16		<u>(2,648)</u>		<u>(2,648)</u>
Net assets excluding pension liability			355,709		262,903
Net assets			<u>355,709</u>		<u>262,903</u>
The funds of the charity					
Restricted income funds	18		-		19,659
Unrestricted funds			355,709		243,244
			<u>355,709</u>		<u>262,903</u>

The financial statements were approved by the trustees on

.....
 Mr M Ayres (Chair)
Trustee

Company registration number 02052268 (England and Wales)

ONE WESTMINSTER**STATEMENT OF CASH FLOWS****FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	2024 £	£	2023 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	22		99,563		(153,268)
Investing activities					
Purchase of tangible fixed assets		(8,764)		(5,112)	
Investment income received		38		14	
Net cash used in investing activities			(8,726)		(5,098)
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			90,837		(158,366)
Cash and cash equivalents at beginning of year			229,440		387,806
Cash and cash equivalents at end of year			320,277		229,440

ONE WESTMINSTER

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

The charity is limited by guarantee, incorporated in England & Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

37 Chapel Street
London
NW1 5DP

The presentation currency of the financial statements is Pound Sterling (£) rounded to the nearest Pound.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

1.4 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

ONE WESTMINSTER

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Resources expended are allocated to the particular activity where the cost relates directly to the activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned on the basis of staff time attributable to each activity.

Grants including grants for the purchase of fixed assets are recognised in full in the Statement of Financial Activities in the year in which they are receivable. Income is deferred when received in advance of the period to which it relates

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	Straight line over the life of the lease
Furniture and equipment	33.33% on cost
Computer equipment	20% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

ONE WESTMINSTER**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**
FOR THE YEAR ENDED 31 MARCH 2024**1 Accounting policies****(Continued)****Basic financial liabilities**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

1.9 Employee benefits

The charity participates in a multi-employer scheme which provides benefits to some 950 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	5,842	750	6,592	2,264	779	3,043

4 Income from charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Grants	250	1,323,867	1,324,117	12,776	1,294,749	1,307,525

ONE WESTMINSTER**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**
FOR THE YEAR ENDED 31 MARCH 2024**5 Income from other trading activities**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Property rental income	12,819	-	12,819	7,101	700	7,801
Time and Talent	17,854	-	17,854	55,772	-	55,772
Sundry income	2,255	26,925	29,180	3,860	1,128	4,988
	<u>32,928</u>	<u>26,925</u>	<u>59,853</u>	<u>66,733</u>	<u>1,828</u>	<u>68,561</u>
Other trading activities						

6 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	38	14

7 Expenditure on charitable activities

	Charitable expenditure 2024 £	Charitable expenditure 2023 £
Direct costs		
Grant funding of activities	18,206	214,180
Share of support and governance costs (see note 8)		
Support	1,279,588	1,107,274
	<u>1,297,794</u>	<u>1,321,454</u>
Analysis by fund		
Unrestricted funds	282,457	30,939
Restricted funds	1,015,337	1,290,515
	<u>1,297,794</u>	<u>1,321,454</u>

ONE WESTMINSTER**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**
FOR THE YEAR ENDED 31 MARCH 2024**8 Support costs allocated to activities**

	2024	2023
	£	£
Staff costs	1,013,749	935,967
Depreciation	3,817	7,109
Staff related costs	64,569	15,702
Other charitable costs	-	13,549
Premises Costs	92,976	69,553
Bank Charges	1,559	2,401
Bad debt provision	3,303	7,400
Consultancy fees	88,228	38,347
Volunteer expense	2,207	11,754
Sundry expense	9,180	5,492
	<u>1,279,588</u>	<u>1,107,274</u>
Analysed between:		
Charitable expenditure	<u>1,279,588</u>	<u>1,107,274</u>

9 Net movement in funds

	2024	2023
	£	£
The net movement in funds is stated after charging/(crediting):		
Fees payable for the audit of the charity's financial statements	6,720	5,490
Depreciation of owned tangible fixed assets	3,817	7,109
	<u>10,537</u>	<u>12,599</u>

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

11 Employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
	<u>32</u>	<u>31</u>
Employment costs		
	2024	2023
	£	£
Wages and salaries	910,372	841,246
Social security costs	79,877	74,568
Other pension costs	23,500	20,153
	<u>1,013,749</u>	<u>935,967</u>

ONE WESTMINSTER**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**
FOR THE YEAR ENDED 31 MARCH 2024**11 Employees****(Continued)**

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2024	2023
	£	£
Aggregate compensation	38,394	36,650

12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

13 Tangible fixed assets

	Freehold land and buildings	Furniture and equipment	Computer equipment	Total
	£	£	£	£
Cost				
At 1 April 2023	15,466	26,852	121,244	163,562
Additions	-	3,142	5,622	8,764
At 31 March 2024	15,466	29,994	126,866	172,326
Depreciation and impairment				
At 1 April 2023	15,466	25,008	115,170	155,644
Depreciation charged in the year	-	1,053	2,764	3,817
At 31 March 2024	15,466	26,061	117,934	159,461
Carrying amount				
At 31 March 2024	-	3,933	8,932	12,865
At 31 March 2023	-	1,844	6,073	7,917

14 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Trade debtors	98,927	144,820
Prepayments and accrued income	-	10,479
	98,927	155,299

ONE WESTMINSTER**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**
FOR THE YEAR ENDED 31 MARCH 2024**15 Creditors: amounts falling due within one year**

	2024	2023
	£	£
Trade creditors	7,822	174
Other creditors	32,340	42,030
Accruals and deferred income	33,550	84,901
	<u>73,712</u>	<u>127,105</u>

16 Creditors: amounts falling due after more than one year

	2024	2023
	£	£
Other creditors	<u>2,648</u>	<u>2,648</u>

17 Retirement benefit schemes

	2024	2023
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	<u>23,500</u>	<u>20,153</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

18 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
	£	£	£	£	£
Learning Disability Volunteering	-	24,000	(6,766)	(17,234)	-
Volunteering Organisation					
Development Support	1,615	245,650	(119,518)	(127,747)	-
Council for Voluntary Service	8,576	312,080	(152,448)	(168,208)	-
Social Prescribing Link Worker					
Project	-	10,916	(73,095)	62,179	-
Community Navigator (Funder					
CNWL)	-	58,334	(33,663)	(24,671)	-
Primary Care Network Social					
Prescribing (Funder CLH)	9,468	520,312	(431,809)	(97,971)	-
Mental Health Social					
Prescribing (CNWL)	-	167,050	(191,288)	24,238	-
Food Partnership Programme	-	13,200	(6,750)	(6,450)	-
	<u>19,659</u>	<u>1,351,542</u>	<u>(1,015,337)</u>	<u>(355,864)</u>	<u>-</u>

ONE WESTMINSTER**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**
FOR THE YEAR ENDED 31 MARCH 2024**18 Restricted funds****(Continued)**

Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2023 £
VCS Small Grants Programme	-	235,610	(235,610)	-	-
Befriending Plus	12,818	3,333	(16,151)	-	-
Learning Disability Volunteering	-	20,230	(20,230)	-	-
Volunteering Organisation					
Disability Support	-	147,473	(145,858)	-	1,615
Council for Voluntary Service	-	216,344	(207,768)	-	8,576
Social Prescribing Link Worker	-	5,550	(5,550)	-	-
Community Navigator (CNWL)	-	74,000	(74,000)	-	-
Mental Health Social					
Prescribing (CNWL)	-	145,250	(145,250)	-	-
Primary Care Network Social					
Prescribing (CLH)	-	371,636	(362,168)	-	9,468
Mental Health Social					
Prescribing (CNWL)	-	77,930	(77,930)	-	-
	<u>12,818</u>	<u>1,297,356</u>	<u>(1,290,515)</u>	<u>-</u>	<u>19,659</u>

The purposes of restricted funds are as follows:

- Learning Disability Volunteering - Helping to support those with Learning Disabilities to find volunteering roles in the community.
- Volunteering Organisation Development Support (VODS) - The VODS team run the Volunteer Centre throughout the year, providing support, information and advice to individuals seeking volunteering opportunities.
- Council for Voluntary Service - Organisation Support Service - CVS (VCS) - Identifying volunteering needs for individual and corporate support & supporting local groups to apply for funds, identifying training needs, and reporting back to the Council.
- Social Prescribing Link Worker Project - SPLW - Social Prescribing Service is commissioned by Central London Healthcare – the GP Consortium covering 4 Primary Care Networks in Westminster & Central North West London Healthcare (CNWL) the NHS Trust providing mental health services in the borough.

All sections below form part of the SPLW service:

- Community Care Navigator - (Funder CNWL)
- Primary Care Network - (Funder CLH)
- Mental Health Social Prescribers - (Funder CNWL)

ONE WESTMINSTER**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**
FOR THE YEAR ENDED 31 MARCH 2024**19 Unrestricted funds**

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
	£	£	£	£	£
Designated Funds	3,379	-	-	9,486	12,865
General funds	239,865	39,058	(282,457)	346,378	342,844
	<u>243,244</u>	<u>39,058</u>	<u>(282,457)</u>	<u>355,864</u>	<u>355,709</u>
Previous year:	At 1 April 2022	Incoming resources	Resources expended	Transfers	At 31 March 2023
	£	£	£	£	£
Designated funds	5,378	5,112	(7,111)	-	3,379
General funds	187,018	76,675	(23,828)	-	239,865
	<u>192,396</u>	<u>81,787</u>	<u>(30,939)</u>	<u>-</u>	<u>243,244</u>

20 Analysis of net assets between funds

	Unrestricted funds 2024	Restricted funds 2024	Total 2024
	£	£	£
At 31 March 2024:			
Tangible assets	12,865	-	12,865
Current assets/(liabilities)	345,492	-	345,492
Long term liabilities	(2,648)	-	(2,648)
	<u>355,709</u>	<u>-</u>	<u>355,709</u>
	Unrestricted funds 2023	Restricted funds 2023	Total 2023
	£	£	£
At 31 March 2023:			
Tangible assets	7,917	-	7,917
Current assets/(liabilities)	237,975	19,659	257,634
Long term liabilities	(2,648)	-	(2,648)
	<u>243,244</u>	<u>19,659</u>	<u>262,903</u>

ONE WESTMINSTER**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**
FOR THE YEAR ENDED 31 MARCH 2024**21 Related party transactions**

There were no disclosable related party transactions during the year (2023 - none).

22 Cash generated from operations	2024	2023
	£	£
Surplus for the year	92,806	57,689
Adjustments for:		
Investment income recognised in statement of financial activities	(38)	(14)
Depreciation and impairment of tangible fixed assets	3,816	7,109
Movements in working capital:		
Decrease in debtors	56,372	2,250
(Decrease) in creditors	(53,393)	(220,302)
Cash generated from/(absorbed by) operations	99,563	(153,268)

23 Analysis of changes in net funds

The charity had no material debt during the year.

ONE WESTMINSTER

England & Wales - Charity number 295501

Accounts

Company registration number: 02052268

Charity registration number: 295501

One Westminster

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2023

One Westminster

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One Westminster

Trustees' Report

The Trustees, who are also directors of One Westminster (the “Company”, for the purposes of the Companies Act), submit their Annual Report and the financial statements for the year ended 31 March 2023. The Trustees confirm that the Annual Report and financial statements of the Company comply with current statutory requirements, the requirements of the Company's governing document and the provisions of the SORP - FRS 102.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:

M Ayres, Chair
M Hazell, Treasurer
Ms S Annis
Ms V Etienne (resigned 14 November 2022)
Ms P Fudlalla
E H K YEO
Ms H Taheri
Ms H Nightingale (resigned 15 June 2023)
Ms E K A Fritz
Ms N Lakhdar (appointed 17 November 2022)
Ms K O'Donoghue
Ms C Botha (appointed 5 October 2023)

Secretary:

Ms J Rosenberg

One Westminster

Trustees' Report

Reference and Administrative Details

Charity Registration Number: 295501

Company Registration Number: 02052268

The charity is incorporated in England & Wales.

Registered Office: 37 Chapel Street
London
NW1 5DP

Auditor: DSK Partners LLP
Chartered Accountants & Statutory Auditor
D S House
306 High Street
Croydon
Surrey
CR0 1NG

Bankers: Unity Trust Bank
Nine Brindley Place
Birmingham
B1 1HB

Objectives and policies

The Objects of One Westminster remain:

- To promote volunteering and the role of voluntary organisations to achieve any charitable purpose for the benefit of the community.
- To promote any charitable purpose and, in particular, the advancement of education, relief of unemployment, the protection of health and the relief of poverty, distress and sickness and
- To promote and organise cooperation to facilitate the achievement of the above charitable purposes and to that end to bring together in council representatives of voluntary organisations and statutory authorities within the area of benefit which are engaged in the furtherance of the above charitable purposes.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our work and in planning future activities.

One Westminster

Trustees' Report

ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE 2022 - 2023

Introduction:

In May 2022, a new Labour administration took over at City Hall in Westminster. This, combined with an on-going NHS statutory duty to engage the voluntary sector, has led to a different relationship between One Westminster and our statutory partners. We have found ourselves required to establish new structures to enable us to inform, represent and feedback on a wide range of issues and plans including a new North Paddington Programme, NW London Health, a new Bi-Borough health programme - Vibrant and Healthy Communities, Octopus, 2035 plus work, Core 25 work as well as new council funding streams and initiatives.

Whilst very welcome, the demands placed on One Westminster have proved challenging to deliver alongside our day-to-day work. Much of this strategic work has therefore been undertaken by the CEO, supported by the Senior Management Team. Plans are in place to recruit a new full-time officer to work alongside the CEO at One Westminster and the CEO at Kensington and Chelsea Social Council, and it is hoped this will relieve some of the pressures. In addition, we have just successfully recruited two new colleagues as Charity Development Officers, one full time and one part-time. This should enable us to deliver against all our objective and priorities.

During the year, our Communications Officer, Nina, resigned and we took the decision to review our communications strategy and produce our e-bulletin from within the CVS team. This has proved successful and freed up some resources to put into more charity support work.

Our office lease at Chapel Street came to an end and we agreed that The Women's Trust, who used to sub-let from us, would be better served agreeing their own lease with the City Council. We are currently operating within a Tenancy at Will but will enter into a new lease in due course. Our office premises have continued to be challenging, with on-going leaks and maintenance needs. However, thanks to the sterling efforts of Ayo, we have a welcoming, clean and functioning office with a new quiet room for those needing to be away from noise, new furniture and plants. We continue to rent out space to Hear Women and Listen to Act and to offer a pigeon-hole service to smaller charities needing an office address.

A staff survey conducted just after the financial year end, showed us to have a contented workforce who feel involved and appreciated and who value their work. We could not ask for more.

Supporting the charity and voluntary sector in Westminster is at the heart of everything we do at One Westminster. We deliver a range of specific projects and programmes to meet this objective.

One Westminster

Trustees' Report

Charity Support Work - CVS Team

It is essential that our CVS team maintain a strong relationship with our wider voluntary sector partners and support the links between our sector and the local council, bi-borough health partnership and our local GPs. We achieve this through attending regular meeting, sending out key information, hosting networking events and providing one to one support to charities.

The CVS team of Davide Marullo and Emma Plouviez provided one-to-one support sessions to 40 different registered VCS organisations in Westminster. This was provided through 69 email, online or telephone consultations. Nine of these organisations were very new or not yet constituted.

The team organised eight network events, attended by a total of 259 people from the VCS. The over-arching Westminster Community Network (WCN) held three meetings; there were two Older People and three Health & Wellbeing Network meetings. All of these meetings were held online.

The team also arranged 6 Meet the Funders online sessions attended by 121 people from Westminster VCS organisations - funders who attended were the Yapp Family Trust, Heritage Lottery Fund, Trust for London, Greater London Authority, The Sylvia Waddilove Foundation UK, The Field Family Charitable Trust and The Sheldon Trust. The sessions were planned and organised by One Westminster, KCSC and Sobus - enabling VCS reps from the three boroughs to come together to hear from funders and ask questions. Funders have continued to welcome this method of reaching a wider but still localised audience through tri-borough online meetings.

Our fortnightly ebulletin, featuring news, events, grant funding opportunities, job/volunteer vacancies and resources - continued to be sent to a mailing list of 900, with a regular 40%+ opening rate.

From January 2022 we took on the management of creating a method to deliver £200k of national government money to local voluntary sector organisations in the form of grants. The funding was to deliver work promoting Covid (and other general) vaccinations. 20 organisations made successful applications and delivered projects from April - Sept 2022.

Case study

We worked over several months with a new organisation based on a canal boat, aiming to deliver arts and community activities within Westminster and specifically to promote use of a disused area adjacent to the canal frontage of the Westminster Adult Education building. We provided introduction to local community organisations; and assisted with a successful funding bid to deliver summer activities.

Corporate and Individual support and Volunteering

Our corporate engagement team made up of Paola Pagliarin and Quoc Truong supported our local charities to identify their volunteering needs and then promoted those needs via the Westminster Connects e-bulletin and across the City Councils Business Network. In addition, they supported individual companies with team volunteering opportunities. As the year developed, they found the need to spend most of their time supporting Council contractors to take up CSR opportunities. However, they still managed to deliver support and activities through the social enterprise arm of our work - Time and Talents.

One Westminster

Trustees' Report

Westminster Connects - During the year, the team liaised with 147 individual charity projects and developed 157 volunteering opportunities. These were advertised in the 24 publications of the Council's Westminster Connects Volunteer newsletter circulated to 1000s of Westminster residents.

Corporate Support - 41 projects were supported with funding and pro-bono help through the first two editions of Westminster Council's Community Investment Portfolio Bulletin which is circulated to 100s of Westminster responsible businesses.

Time and Talents - 138 corporate volunteer opportunities for 90 charity projects were published in six bi-monthly Time & Talents Volunteering lists and circulated to 100+ Westminster-based businesses and committed teams at Government Departments. We supported 156 businesses and organised 62 Corporate Volunteering days and established 65 corporate partnerships with Westminster charities.

Team Volunteering - During this post-pandemic year our team experienced a great surge in demand for team volunteering days. We successfully supported corporate volunteers to engage in activities that hugely benefited Westminster community projects:

We worked with 114 charity projects supported 47 employer partners and involved 654 employee volunteers. This included raising over £30,000 in donations including, food, clothes, gifts, digital devices, community events sponsorship and activities materials.

Social Prescribing

One Westminster continues to be commissioned to deliver Social Prescribing services in the four Primary Care Networks in Central Westminster, funded through the Central London GP Federation - Health Care Central London (HCL). In addition, we provide Two Mental Health Social Prescribing projects, one for adults and another for young adults aged 18-25, funded through Central and North West London NHS Foundation Trust (CNWL). With our unique role in supporting voluntary and community organisations across Westminster, we are ideally placed to ensure that patients referred to our SP team, get the best possible support into voluntary and community life in the borough.

This year the team attached to the four Primary Care Networks were asked to work with 1,444 new clients and collectively they identified 2,617 referral opportunities for their clients.

In December, we recruited a new Head of Health and Wellbeing Programmes to lead the team of 18 staff. Shelley Reynolds set to work supporting the team to identify and produce a revised methodology for their work. The process included a full review of all work to date and a clarification of the expectations of the work and intended outcomes. This resulted in a new co-designed Framework to which all SPs now work. In addition to providing consistency across the service, the Framework also ensures clarity for our clients and partners.

One Westminster

Trustees' Report

Data - January 2023 also saw the introduction of the new JOY database commissioned by the NW London NHS. This IT database programme interfaces with the current GP IT system and provides a Case Management System as well as a means of communication between One Westminster Social Prescribing Service, its funders and partners. All referrals and case notes are now made via this platform, strengthening our capacity to record what we do and providing a strong evidence base for our work. Social prescribers now have the opportunity to share data between the team and adapt our workforce to respond to need. The data is also being used to identify gaps in services and to lobby for resources for the sector as a whole. Two key gaps identified this year have been access to free de-cluttering services and appropriate groups for males under 50. Work is being undertaken to liaise with other local charities to seek funding to create a response to this.

Networking - engaging with our wider voluntary sector and with a core group of organisations has been a key feature of our work. We continue to maximise the number of services we link with, thanks to our resource officer who maintains communications and updates our services database on a weekly basis. Our Social Prescribers regularly attend our One Westminster Network meetings to promote our service and ensure that they know what is available in the wider community.

Another highlight of our year was addressing a problem in the south of the borough regarding supporting homeless and transient individuals and communities. As a result of discussions with a wide range of health professionals including the GPs it was agreed to establish a clinic in the local community targeting this community. Three such clinics have been held this year.

Mental Health Social Prescribing

Our Mental Health Social Prescribers trailblazed a successful Social Prescribing Service working in partnership and receiving referrals from our Westminster community Mental Health Teams. This work has not been without its challenges. However, the team have developed strong working relationships with key colleagues based within the two mental health teams and the work has strong support within the system. As a result of this, we were encouraged to expand our work to include funding to work with young adults.

Our two Young Adult Mental Health workers have worked pro-actively to widen the referral pathway to respond to the need and behaviour patterns of this group. They have made the service accessible by seeking new links for onward referrals, embedding themselves in the Young Adult Mental Health Teams, attending regular 'Young Adult Pathway meetings' and developing creative ways to meet the young adults. The team have been working on short bitesize video to promote their service in a user-friendly manner and embrace understanding of differing needs such as literacy, language and neurodiversity.

Our Mental Health and Young Adult Social Prescribers received 171 referrals during the year and made more than 300 onward referrals.

One Westminster

Trustees' Report

Volunteering Service

This year the Volunteer Centre was able to deliver all their core services after a difficult time during Covid. An example of this was our outreach sessions promoting volunteering which gradually increased during the year. From January - March we undertook 27 outreach sessions to colleges and homeless charities, our highest number for three years. This included the resumption of weekly outreach sessions to Westminster Job Centre in March 2023. Supporting unemployment clients to find an ideal volunteering role has a huge impact in supporting employability.

We hosted a fortnightly Volunteer Drop-In sessions seeing an average of six people a session, referred by our own Social Prescribers and the wider voluntary sector. attending each drop in. Volunteer placements we have placed people in, included charity shops, museums, gardening, hospitals, befriending, mentoring and administration roles.

We received over 700 general volunteering enquiries from individuals and organisations by phone or email. All enquires received support or signposting depending on the nature of the enquiry.

Over 70, mainly vulnerable clients, attended five in person 'Introduction to Volunteering Workshops' held during the educational year, delivered in partnership with Westminster Adult Education Service (WAES). Over 60 volunteers attended four One Westminster 'taster' gardening days. This included pruning the roses at Paddington Street Gardens, clearing the leaves at St John's Wood Church Ground Gardens and a makeover of a garden in GP surgery in Maida Vale.

We hosted three Volunteer Coordinators Network meetings - with average attendance of 16 attendees from Westminster Voluntary Organisations. Subjects covered included a presentation from NCVO about the "Vision for Volunteering" and guest speaker from HEAR on equity and inclusion.

Over 30 staff/volunteers from Westminster Voluntary Organisations attended two Recruiting and Retaining Volunteers Workshop. This popular workshop has now been attended by over 100 staff/volunteers over a number of workshops held over the last five years.

The team also provided good practice support relating to different aspects of volunteering to 81 staff/volunteers from Westminster Voluntary Organisations. This included information on volunteer policies, volunteer expenses, volunteer agreements and handbooks, incentive schemes and DBS.

Key figures for the year

Volunteers Registered - 699

Volunteers placed with Westminster voluntary sector - 313

Number of outreach sessions to promote volunteering - 50

One Westminster

Trustees' Report

Learning Disability Volunteering Report

Our Learning Disability Volunteering team resumed providing individual and specific key support in helping adults with learning disabilities find their ideal volunteering role.

This included individual volunteering roles in charity shops, foodbanks, museums and group volunteering gardening days in Westminster Parks, fundraising in market stalls, and administration volunteering days at the One Westminster office.

Group activities are extremely important to our LD clients, and this year they took part in a sports day, visits to museums and a Christmas party. One of the major highlights was some of the Learning Disability volunteers meeting Princesses Beatrice and Eugenie at the Platinum Jubilee Lunch at Paddington Recreation Ground in June 2022

This year the team supported 14 people to understand how to recruit, train and support adults with Learning disabilities. We placed 81 adults with learning disabilities into individual or group volunteering and organised 19 group volunteering activities. We also delivered 15 Learning Disability awareness sessions to community organisations.

Strategic Report

Financial Review

The Charity's income was £1,379,143 in the year ended 31st March 2023 compared to £1,006,045 in the year ended 31st March 2022. The total expenditure amounted to £1,321,454 compared to £971,145 in the year ended 31st March 2022. As at 31st March 2023 the Charity has general free reserves of £233,780, from a total unrestricted fund amounting to £237,159. Overall, the total fund balance carried forward at 31st March 2023 was £256,818.

Reserves and investment policy

Free reserves are defined as the net assets of the charity excluding those assets tied up in fixed assets or representing restricted funds. The stated policy of the Trustees is to set a target level of free reserves equivalent to three months future expenditure less amounts already held in restricted reserves. Free reserves as defined by Charity Commission guidance are equivalent to the charity's general reserve which is deficit. The Trustees are fully aware of the urgency of building up a reserve and all efforts are in place to enable this.

The Memorandum & Articles of Association provides that the charity invests monies not immediately required for its own purposes in or upon such investments, securities or property, as may be thought fit. At the present time the Trustees' policy is to maintain all such monies on deposits earning a market rate of interest.

One Westminster

Trustees' Report

Structure, governance and management

Nature of governing document

The organisation is a charitable company limited by guarantee, incorporated on 3 September 1986 and registered as a charity on 3 October 1986. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding one pound.

Recruitment and appointment of trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Board of Trustees (or the Board). The members of the Board are elected to serve for a period of two years after which they must be re-elected by the Trustees for a further three years but must not serve more than five years consecutively unless co-opted.

The Board elected Matthew Ayres to the position of Chair at their Board meeting on March 4th 2020. Matthew has continued to serve as Chair throughout the period of this report.

In June 2021, two new voluntary sector representatives were elected onto the Board. A further two business representatives are being recommended for election at the Board's September meeting.

Organisational structure

Throughout the year, the organisation has continued to be led by Jackie Rosenberg on a part-time basis, seconded from Paddington Development Trust. A memorandum of agreement exists between PDT and One Westminster allowing for the secondment.

This arrangement is meeting the needs of both organisations and is likely to continue for the foreseeable future.

Major risks and management of those risks

Risk Management

The Board of Trustees has in place an active risk register which is regularly reviewed. The register reviews all aspects of the Charity's activities and puts in place measures to reduce any risks.

A full set of policies and procedures covering all aspects of the charity's work, including health and safety, child and vulnerable adult safeguarding, financial management etc. is in place and is reviewed annually.

One Westminster

Statement of Trustees' Responsibilities

The trustees (who are also the directors of One Westminster for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Provision of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the charitable company's auditors in connection with preparing their report and to establish that the charitable company's auditors are aware of that information.

Reappointment of auditor

The auditors, DSK Partners LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by the trustees of the charity on 21/11/2023 and signed on its behalf by:



M Ayres
Chairman and trustee

One Westminster

Independent Auditor's Report to the Members of One Westminster

Opinion

We have audited the financial statements of One Westminster (the 'charity') for the year ended 31 March 2023, which comprise the Statement of Financial Activities, Statement of Financial Position, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

One Westminster

Independent Auditor's Report to the Members of One Westminster

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities (set out on page 10), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

One Westminster

Independent Auditor's Report to the Members of One Westminster

Auditor responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Using our general commercial and sector experience and through discussions with the directors and management, we identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements as well as those arising from management's own assessment of the risks that irregularities may occur either as a result of fraud or error.
- We examined the company's regulatory and legal correspondence and discussed with the directors and management any known or suspected instances of fraud or non-compliance with laws and regulations.
- We communicated identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.
- In addressing the risk of management override of controls, we tested the appropriateness of journal entries. We also challenged assumptions and judgements made by management in their significant accounting estimates and judgements.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentation, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

One Westminster

Independent Auditor's Report to the Members of One Westminster

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.



.....
Romit Basu FCA (Senior Statutory Auditor)
For and on behalf of DSK Partners LLP, Statutory Auditor

D S House
306 High Street
Croydon
Surrey
CR0 1NG

Date: 21/11/2023

One Westminster

Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies	3	2,264	779	3,043
Charitable activities	4	12,776	1,294,749	1,307,525
Other trading activities	5	66,733	1,828	68,561
Investment income	6	14	-	14
Total income		<u>81,787</u>	<u>1,297,356</u>	<u>1,379,143</u>
Expenditure on:				
Charitable activities	7	(30,755)	(1,290,515)	(1,321,270)
Other expenditure		<u>(184)</u>	<u>-</u>	<u>(184)</u>
Total expenditure		<u>(30,939)</u>	<u>(1,290,515)</u>	<u>(1,321,454)</u>
Net income		50,848	6,841	57,689
Other recognised gains and losses				
Actuarial gains on defined benefit pension schemes		<u>165</u>	<u>-</u>	<u>165</u>
Net movement in funds		51,013	6,841	57,854
Reconciliation of funds				
Total funds brought forward		<u>192,396</u>	<u>12,818</u>	<u>205,214</u>
Total funds carried forward	19	<u><u>243,409</u></u>	<u><u>19,659</u></u>	<u><u>263,068</u></u>

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies	3	2,268	1,016	3,284
Charitable activities	4	32,500	907,667	940,167
Other trading activities	5	<u>59,956</u>	<u>2,638</u>	<u>62,594</u>
Total income		<u>94,724</u>	<u>911,321</u>	<u>1,006,045</u>
Expenditure on:				
Charitable activities	7	(10,788)	(960,104)	(970,892)
Other expenditure		<u>(253)</u>	<u>-</u>	<u>(253)</u>
Total expenditure		<u>(11,041)</u>	<u>(960,104)</u>	<u>(971,145)</u>

The notes on pages 19 to 32 form an integral part of these financial statements.

One Westminster

Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Net income/(expenditure)		83,683	(48,783)	34,900
Other recognised gains and losses				
Actuarial gains on defined benefit pension schemes		<u>23,343</u>	<u>-</u>	<u>23,343</u>
Net movement in funds		107,026	(48,783)	58,243
Reconciliation of funds				
Total funds brought forward		<u>85,370</u>	<u>61,601</u>	<u>146,971</u>
Total funds carried forward	19	<u><u>192,396</u></u>	<u><u>12,818</u></u>	<u><u>205,214</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2022 is shown in note 19.

The notes on pages 19 to 32 form an integral part of these financial statements.

One Westminster
(Registration number: 02052268)
Statement of Financial Position as at 31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	14	7,917	9,914
Current assets			
Debtors	15	155,299	157,549
Cash at bank and in hand	16	<u>229,440</u>	<u>387,806</u>
		384,739	545,355
Creditors: Amounts falling due within one year	17	<u>(126,940)</u>	<u>(343,895)</u>
Net current assets		<u>257,799</u>	<u>201,460</u>
Total assets less current liabilities		265,716	211,374
Creditors: Amounts falling due after more than one year	18	<u>(2,648)</u>	<u>(6,160)</u>
Net assets		<u><u>263,068</u></u>	<u><u>205,214</u></u>
Funds of the charity:			
Restricted income funds			
Restricted funds	19	19,659	12,818
Unrestricted income funds			
Unrestricted funds		<u>243,409</u>	<u>192,396</u>
Total funds	19	<u><u>263,068</u></u>	<u><u>205,214</u></u>

The financial statements on pages 15 to 32 were approved by the trustees, and authorised for issue on 21/11/2023, and signed on their behalf by:



M Ayres
Chairman and trustee

The notes on pages 19 to 32 form an integral part of these financial statements.

One Westminster

Statement of Cash Flows for the Year Ended 31 March 2023

	Note	2023 £	2022 £
Cash flows from operating activities			
Net cash income		51,439	34,900
Adjustments to cash flows from non-cash items			
Depreciation		7,111	6,451
Remeasurements of Defined Pension		165	23,343
		58,715	64,694
Working capital adjustments			
Decrease/(increase) in debtors	15	2,248	(31,686)
(Decrease)/increase in creditors	17	(214,217)	205,308
Net cash flows from operating activities		(153,254)	238,316
Cash flows from investing activities			
Purchase of tangible assets		(5,112)	(4,537)
Net (decrease)/increase in cash and cash equivalents		(158,366)	233,779
Cash and cash equivalents at 1 April		387,806	154,027
Cash and cash equivalents at 31 March		229,440	387,806

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 19 to 32 form an integral part of these financial statements.

One Westminster

Notes to the Financial Statements for the Year Ended 31 March 2023

1 Charity status

The charity is limited by guarantee, incorporated in England & Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

37 Chapel Street
London
NW1 5DP

The presentation currency of the financial statements is Pound Sterling (£) rounded to the nearest Pound.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

One Westminster meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Investment income

Income, including bank interest, is recognised in full when received.

One Westminster

Notes to the Financial Statements for the Year Ended 31 March 2023

Expenditure

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Resources expended are allocated to the particular activity where the cost relates directly to the activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned on the basis of staff time attributable to each activity.

Grants including grants for the purchase of fixed assets are recognised in full in the Statement of Financial Activities in the year in which they are receivable. Income is deferred when received in advance of the period to which it relates.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

One Westminster

Notes to the Financial Statements for the Year Ended 31 March 2023

Tangible fixed assets

Individual fixed assets costing £0.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Tangible fixed assets held for the company's own use are stated at cost less accumulated depreciation and accumulated impairment losses.

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives at the following rates:

Improvements to Property - Straight line over the life of the lease
Fixtures & Fittings - 33.33% on cost
Computer Equipment - 20% on cost

Assets held under finance leases are depreciated in the same way as owned assets.

At each statement of financial position date, the company reviews the carrying amount of its tangible fixed assets to determine whether there is any indication that any items have suffered an impairment loss. If any such indication exists, the recoverable amount of an asset is estimated in order to determine the extent of the impairment loss, if any. Where it is not possible to estimate the recoverable amount of the asset, the company estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

One Westminster

Notes to the Financial Statements for the Year Ended 31 March 2023

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post-retirement obligations

The charity participates in a multi-employer scheme which provides benefits to some 950 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

One Westminster

Notes to the Financial Statements for the Year Ended 31 March 2023

3 Income from donations and legacies

During the year, One Westminster received no legacy payments and £3,043 in donations from various funders. For the year ended 31st March 2022 there were no legacy payments and £3,284 related to donations from various funders.

4 Income from charitable activities

	Total 2023 £	Total 2022 £
Grants and contract funding	<u>1,307,525</u>	<u>940,167</u>

5 Income from other trading activities

	Unrestricted funds General £	Restricted funds £	Total funds £
Time and Talent	55,772	-	55,772
Property rental income	7,101	700	7,801
Sundry Income	<u>3,860</u>	<u>1,128</u>	<u>4,988</u>
Total for 2023	<u>66,733</u>	<u>1,828</u>	<u>68,561</u>
Total for 2022	<u>59,956</u>	<u>2,638</u>	<u>62,594</u>

6 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	<u>14</u>	<u>14</u>
Total for 2023	<u>14</u>	<u>14</u>

One Westminster

Notes to the Financial Statements for the Year Ended 31 March 2023

7 Expenditure on charitable activities

	Activity undertaken directly £	Grant funding of activity £	Activity support costs £	Total expenditure £
Direct costs	41,883	214,180	-	256,063
Staff costs	817,698	-	-	817,698
Support costs	242,203	-	5,490	247,693
Total for 2023	<u>1,101,784</u>	<u>214,180</u>	<u>5,490</u>	<u>1,321,454</u>
Total for 2022	<u>828,726</u>	<u>137,606</u>	<u>4,560</u>	<u>970,892</u>

One Westminster

Notes to the Financial Statements for the Year Ended 31 March 2023

8 Analysis of support costs

Direct costs of charitable activity

	Total 2023 £	Total 2022 £
Staff costs	935,967	676,018
Staff related costs	15,702	9,165
Other charitable costs	13,549	10,101
Premises costs	69,553	84,618
Bank charges	2,401	4,994
Bad debt provision	7,400	-
Consultancy fees	38,347	37,379
Depreciation	7,109	6,451
Volunteer Expense	11,754	-
Sundry Expense	2	-
	<u>1,101,784</u>	<u>828,726</u>

9 Grants Payable

Analysis of grants

	Grants to institutions 2023 £	2022 £
Analysis		
Direct costs	<u>214,180</u>	<u>137,606</u>

One Westminster

Notes to the Financial Statements for the Year Ended 31 March 2023

10 Net incoming/outgoing resources

Net incoming resources for the year include:

	2023 £	2022 £
Audit fees	5,490	4,560
Depreciation of fixed assets	7,109	6,451

11 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

12 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
Staff costs during the year were:		
Wages and salaries	841,246	616,678
Social security costs	74,568	46,204
Pension costs	20,153	13,135
	935,967	676,017

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2023 No	2022 No
Staff	31	23

No employee received emoluments of more than £60,000 during the year.

13 Auditors' remuneration

	2023 £	2022 £
Estimated money value of benefits in kind for audit services	5,490	4,560

One Westminster

Notes to the Financial Statements for the Year Ended 31 March 2023

14 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Computer equipment £	Total £
Cost				
At 1 April 2022	15,465	26,085	116,864	158,414
Additions	-	767	4,345	5,112
	<u>15,465</u>	<u>26,852</u>	<u>121,209</u>	<u>163,526</u>
At 31 March 2023				
Depreciation				
At 1 April 2022	15,465	23,736	109,299	148,500
Charge for the year	-	1,272	5,837	7,109
	<u>15,465</u>	<u>25,008</u>	<u>115,136</u>	<u>155,609</u>
At 31 March 2023				
Net book value				
At 31 March 2023	<u>-</u>	<u>1,844</u>	<u>6,073</u>	<u>7,917</u>
At 31 March 2022	<u>-</u>	<u>2,349</u>	<u>7,565</u>	<u>9,914</u>

15 Debtors

	2023 £	2022 £
Trade debtors	144,820	154,135
Prepayments	10,479	3,414
	<u>155,299</u>	<u>157,549</u>

16 Cash and cash equivalents

	2023 £	2022 £
Cash at bank	<u>229,440</u>	<u>387,806</u>

Balances held by the charity that are not available for use by the charity

	2023 £	2022 £
Restricted Cash Fund	<u>19,661</u>	<u>12,818</u>

Out of total cash balance of £229,440 as at 31 March 2023. The amount of £19,661 is restricted fund and £209,779 is unrestricted fund.

Out of total cash balance of £387,806 as at 31 March 2022. The amount of £ 12,818 is restricted fund and £374,988 is unrestricted fund.

One Westminster

Notes to the Financial Statements for the Year Ended 31 March 2023

17 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	174	6,750
Other creditors	38,334	20,868
Pension liability	3,531	3,531
Accruals and deferred income	84,901	312,746
	<u>126,940</u>	<u>343,895</u>

18 Creditors: amounts falling due after one year

	2023 £	2022 £
Pension liability (payable between one and five years)	<u>2,648</u>	<u>6,160</u>

19 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2023 £
Unrestricted funds					
General					
General funds	187,018	76,675	(23,828)	165	240,030
Designated					
Designated funds	<u>5,378</u>	<u>5,112</u>	<u>(7,111)</u>	<u>-</u>	<u>3,379</u>
Total unrestricted funds	<u>192,396</u>	<u>81,787</u>	<u>(30,939)</u>	<u>165</u>	<u>243,409</u>
Restricted funds					
VCS Small Grants Programme	-	235,610	(235,610)	-	-
Befriending Plus	12,818	3,333	(16,151)	-	-
LD Volunteering - Old	-	20,230	(20,230)	-	-
VODS	-	147,473	(145,858)	-	1,615
CVS	-	216,344	(207,768)	-	8,576
SPLW	-	5,550	(5,550)	-	-
Community Navigator (CNWL)	-	74,000	(74,000)	-	-
Mental Health SP (CNWL)	-	145,250	(145,250)	-	-
Primary Care Network SP (CLH)	-	371,636	(362,168)	-	9,468

One Westminster

Notes to the Financial Statements for the Year Ended 31 March 2023

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2023 £
Wellbeing CLH	-	77,930	(77,930)	-	-
Total restricted funds	<u>12,818</u>	<u>1,297,356</u>	<u>(1,290,515)</u>	<u>-</u>	<u>19,659</u>
Total funds	<u><u>205,214</u></u>	<u><u>1,379,143</u></u>	<u><u>(1,321,454)</u></u>	<u><u>165</u></u>	<u><u>263,068</u></u>

One Westminster

Notes to the Financial Statements for the Year Ended 31 March 2023

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2022 £
Unrestricted funds					
<i>General</i>					
General funds	73,541	94,724	(4,590)	23,343	187,018
<i>Designated</i>					
Designated funds	11,829	-	(6,451)	-	5,378
Total unrestricted funds	<u>85,370</u>	<u>94,724</u>	<u>(11,041)</u>	<u>23,343</u>	<u>192,396</u>
Restricted					
Befriending Plus	17,777	32,596	(37,555)	-	12,818
CVS	3,663	259,519	(263,182)	-	-
SPLW	3,500	423,250	(426,750)	-	-
Family Learning & Support	33,005	80,267	(113,272)	-	-
LD Volunteering	3,656	20,000	(23,656)	-	-
Volunteer Outreach					
Development Services	-	81,694	(81,694)	-	-
Flood Fundraising Appeal	-	14,000	(14,000)	-	-
Total restricted funds	<u>61,601</u>	<u>911,326</u>	<u>(960,109)</u>	<u>-</u>	<u>12,818</u>
Total funds	<u>146,971</u>	<u>1,006,050</u>	<u>(971,150)</u>	<u>23,343</u>	<u>205,214</u>

20 Related party transactions

There were no related party transactions for the year ended 31 March 2023.

One Westminster

Notes to the Financial Statements for the Year Ended 31 March 2023

21 Pension and other schemes

Defined benefit pension schemes

TPT Retirement Solutions – The Growth Plan

The company participates in the scheme, a multi-employer scheme which provides benefits to some 638 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore, it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore, the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out at 30 September 2020. This valuation showed assets of £800.3m, liabilities of £831.9m and a deficit of £31.6m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 April 2022 to 31 January 2025: £3,312,000 per annum (payable monthly)

Unless a concession has been agreed with the Trustee the term to 31 January 2025 applies

Note that the scheme's previous valuation was carried out with an effective date of 30 September 2017. This valuation showed assets of £794.9m, liabilities of £926.4m and a deficit of £131.5m. To eliminate this funding shortfall, the Trustee asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 April 2019 to 30 September 2025: £11,243,000 per annum (payable monthly and increasing by 3% each on 1st April)

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognizes a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

One Westminster

Notes to the Financial Statements for the Year Ended 31 March 2023

Reconciliation of scheme assets and liabilities to assets and liabilities recognised

The amounts recognised in the statement of financial position are as follows:

	2023	2022
	£	£
Present value of defined benefit obligation	<u>6,179</u>	<u>9,691</u>

Defined benefit obligation

Changes in the defined benefit obligation are as follows:

	2023
	£
Present value at start of year	(9,691)
Unwinding of the discount factor (interest expense)	(184)
Deficit contribution paid	3,531
Remeasurements - impact of any change in assumptions	<u>165</u>
Present value at end of year	<u>(6,179)</u>

Principal actuarial assumptions

The principal actuarial assumptions at the statement of financial position date are as follows:

	2023	2022
	%	%
Discount rate	<u>5.52</u>	<u>2.35</u>

Document electronically signed



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More Information

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ONE WESTMINSTER

England & Wales - Charity number 295501

Accounts

REGISTERED COMPANY NUMBER: 02052268 (England and Wales)
REGISTERED CHARITY NUMBER: 295501

REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022
FOR
ONE WESTMINSTER

DSK Partners LLP
Chartered Accountants and Statutory Auditors
D S House
306 High Street
Croydon
Surrey
CR0 1NG

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FOR THE YEAR ENDED 31 MARCH 2022**

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ONE WESTMINSTER

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

Trustees Report for Annual Accounts 2021 -2022

The Trustees, who are also directors of One Westminster (the "Company", for the purposes of the Companies Act), submit their Annual Report and the financial statements for the year ended 31 March 2022. The Trustees confirm that the Annual Report and financial statements of the Company comply with current statutory requirements, the requirements of the Company's governing document and the provisions of the SORP - FRS 102.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of One Westminster remain:

- i) To promote volunteering and the role of voluntary organisations to achieve any charitable purpose for the benefit of the community.
- ii) To promote any charitable purpose and , in particular, the advancement of education, relief of unemployment, the protection of health and the relief of poverty, distress and sickness and
- iii) To promote and organise cooperation to facilitate the achievement of the above charitable purposes and to that end to bring together in council representatives of voluntary organisations and statutory authorities within the area of benefit which are engaged in the furtherance of the above charitable purposes.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our work and in planning future activities.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

OBJECTIVES AND ACTIVITIES

ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE - YEAR 2021-2022

Introduction:

Another year has flown past bringing with it further lockdowns and huge pressures on our local Westminster communities and the organisations we serve. The team have continued to deliver effective services against a backdrop of continued working from home and uncertainty.

Just after the period of this report, we were successful in our bids to secure our 2 key and core contracts with Westminster City Council to provide support services to Westminster Charities and for our work as Westminster's Volunteer Centre. This year has also seen a further extension in our work as a provider of Social Prescribers and Well-Being coaches. The SP and Coaching team is now our largest, and our work with NHS colleagues locally in Westminster and across NW London is also growing and taking up more of our time. We continue to deliver our core work and our smaller but equally important projects - supporting adults with learning disabilities into volunteering and matching volunteer befrienders with older citizens.

Our commitment over the year ahead is to continue to provide the evidence and to lobby hard for more resources to reach our vital voluntary and community sector partners.

As always, the Board of Trustees owe the whole team and our volunteers a huge debt of gratitude for their hard work and commitment to the organisation.

Our Voluntary Sector Support Service (CVS).

During the year, the CVS team of Emma and Davide provided one-to-one support sessions to 42 registered VCS organisations in Westminster. This was provided through 83 email, online or telephone consultations. The team also supported applicants to a new Noth Westminster Fund which resulted in a significant increase in our work with new start-up small groups and charities (11 this year; normally 3-5), evidencing the impact local authority funding can have.

We ran 11 network events which were attended by a total of 285 people from the wider voluntary sector. Our over-arching Westminster Community Network (WCN) held three meetings; there were three Older People and four Health & Wellbeing Network meetings. These meetings were held online apart from one WCN in-person meeting at Grand Junction. Health & Wellbeing continues to be a major focus for all these meetings, as the sector struggles to support communities badly affected by the pandemic, by continuing cuts to statutory services and by the extreme housing crisis in Westminster.

We provided six Meet the Funders online meetings, attended by 78 people from Westminster VCS organisations - funders who attended were Lloyds Bank Foundation, Heritage Lottery Fund, the GLA (Untold Stories and Community Micro Grants), Childhood Trust, City Bridge Trust and Postcode Society Trust. The sessions were planned and organised by One Westminster, KCSC and Sobus - enabling VCS reps from the three boroughs to come together to hear from funders and ask questions. Funders have also welcomed this method of reaching a wider but still localised audience through tri-borough online meetings.

On behalf of the National Academy for Social Prescribing, we delivered four sessions of 'Learning Together' for 14 voluntary organisations from West London, including 7 based in Westminster. Organisations were clearly engaged and benefitted from the opportunity to learn about and discuss the opportunities for their work which Social Prescribing and new partnership-focussed structures within the NHS might offer.

OBJECTIVES AND ACTIVITIES

CASE STUDY

Oleg was referred to us by London Plus. Originally from Ukraine, he is based in Westminster and together with his 10-strong team of volunteers has set up a website providing up to date information and resources for Ukrainians either already in the UK or seeking to come here: <https://uk.ukrainian.community>. He would like to set up a charity to be able to expand the project and make it sustainable by securing funding and employing some of the current volunteers. Oleg had previously met with charity lawyers, but he was not satisfied with the advice he was given.

During a couple of 1-2-1 sessions, we discussed the different options available to him and which one would best fit the project. After choosing to register as a CIO, we explained the process and requirements in detail and signposted him to templates and resources available on the One Westminster website, letting him know that he could contact us at any point during the process. We also explained the role and responsibilities of trustees, how to fundraise, grants available, resources and networks to connect to other organisations in the borough.

Oleg was very satisfied with our support and will be in contact with us after drafting the constitution for the charity.

Our Volunteer Centre Service

In response to the pandemic, we worked much closer with Westminster City Council over the year, running an Employment Support Volunteering Project and referring potential volunteers to Westminster Connects, the Council's volunteer programme.

Over the course of the year, Nigel, Samia and Peshang responded to over **600** volunteer enquiries. Our support to people interested in volunteering was mainly by phone and email, however, promotional outreach sessions were able to resume towards end of 2021.

Over **90** clients, particularly from vulnerable groups we worked with, attended the hybrid 'Introduction to Volunteering Workshop' held during the educational year, which is delivered in partnership with Westminster Adult Education Service (WAES).

Two gardening days were held in Westminster Parks with 35 volunteers helping to prune roses in Paddington Street Gardens and clearing leaves at St John's Wood Church Ground Gardens during November.

We hosted four Volunteer Coordinators Network meetings, with an average of 20 Westminster VCS groups attending each meeting. These included a talk from the DBS Regional Officer for Greater London and group discussions about the challenges and priorities facing Westminster Volunteer Coordinators and the ongoing support they would like from One Westminster.

Over 40 staff/volunteers from Westminster Voluntary Organisations attended two zoom Recruiting and Retaining Volunteers Workshop.

One Westminster carried out DBS checks for volunteers for Westminster Connects and One Westminster Projects, which included the Wellbeing Chat Service, Volunteer Employment Support project, Walking Companions Volunteer role and Afghan refugee volunteer roles.

Volunteer Employment Support Project

The Westminster Connects Volunteer Employment Support Project continued throughout the year. Its objective was to recruit volunteers to provide 1-2 hours weekly sessions for 6 months to an unemployed Westminster resident to support their progress into employment. We worked closely with existing key partners such as Westminster Job Centre and the wider Westminster VCS, which resulted in a high number of client referrals and self-referrals.

Overall figures for the year were following:

59 Volunteers Registered

38 matches - volunteers matched with unemployed residents

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

OBJECTIVES AND ACTIVITIES

7 Training sessions held - attended by total of 42 volunteers

CASE STUDY

Volunteer's Name: Jason Green

Time Volunteering: November 2020 - present day

I have supported a number of unemployed clients over this period.

The first client had not been in the work environment for six years due to ill health. She did not have a CV and had not used LinkedIn. As I started conversations with her, it was evident that we were going to start from "scratch" in terms of CV and professional profile. She was not aware of what routes to take in building a strong professional network of contacts or who to reach out to for sector specific recruitment agencies etc.

I was there to advise and guide so ultimately the decision was my clients on what she wanted to include in the CV. She was so committed and eager to learn and improve and as a mentor that was what I needed. For me to support her through the interview process and to see her grow in confidence, self-belief and most importantly self-worth knowing I had a part to play in her journey was heart-warming. To top it off, she was successful in securing a job in her sector.

The second client was a young person who was in a part-time role but wanted to progress and find a new challenging role. She had a great CV in terms of content and style and was making it to first interviews but not progressing further. I had to use my skills in listening and understanding people and ask probing questions to understand where it was not going right. She then told me she had Asperger's. I read up on the condition as I wasn't exactly sure what it was, but I wanted my client to tell me about it and educate me. This would also support her in confidence talking about it.

I told her we should celebrate it and use it to her benefit as her traits were some great skills that an employer would cherish. I did mock interviews with her and the objective was to bring it up in interview. Every mock interview became easier. Her confidence grew and her natural style of communication came across and was genuine. The next interview she went for, she got the job!

Giving up a few hours a week to support my clients was rewarding and although it sounds cliché, I felt more fulfilled and content in knowing I was using my skills to support someone else on their professional and personal journey.

Our Time and Talents - Corporate Volunteering and Brokerage Service

This service, delivered by Paola and Quoc faced a particularly challenging year as a direct result of the on-going pandemic. Despite this, the team worked tirelessly with our corporate and government partners and in providing volunteering opportunities for the Westminster Connects newsletter.

Westminster Connects Volunteers

100 Volunteers projects

Westminster Connects Referrals

362 referrals53 volunteering roles at
local charities

Employee Volunteering

235 employees7 employer partners572
hours volunteered
25 charities supported2000 beneficiaries

The team identified 179 volunteering opportunities which were supplied to 25 Westminster Connects newsletters, resulting in 123 local organisations being supported with their volunteering needs. During the year the team hosted 4 Charity Q&A sessions where volunteers could meet individual charities. 25 charities showcased 100 plus opportunities to 92 volunteers.

The team worked with 106 individual Westminster based businesses helping them with their CSR and Social value delivery.

CASE STUDY: Charity Hackathon

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

OBJECTIVES AND ACTIVITIES

Time & Talents ran its first hackathon - an increasingly popular event where volunteers come together to solve problems collectively.

120 employees from procurement consultancy 4C Associates spent an afternoon utilising their wide-ranging professional skills and suggested innovative solutions to a variety of operational, financial and IT challenges faced by five local charities on issues including:

Improving the supply chain of a charity that distributes recycled school uniforms and reorganising data collection and management for a lung condition support organisation.

- * Thought up a variety of ways to raise funds.

- * As a high impact activity, employee volunteers made an immediate difference and enjoyed liaising with colleagues in a different way than they usually do at work.

- * Corporate volunteers enjoyed learning about the various charity projects and gained insight into the tight financial constraints and the challenges that charities have experienced throughout the pandemic.

- * In turn, the charities received useful expert advice on issues that had hitherto seemed insurmountable.

"Working with the time and talents team has been great. They have been very professional and clear - would 100% work with them again. thank you!" Edward Court, 4C Associates

"Great support to help us make a professional re-think on our current platforms", Tess Jelen, British Lung Foundation Support Group

"Great team and a great day full of ideas. We are excited to apply the new ideas to our social enterprise!" Farah Mohammoud, You Press.

CASE STUDY :

Festive season comments

"Your generosity and kindness were very much appreciated, the refugee families are not entitled to any benefits and live on £8 a week each, so your gifts meant more than you can imagine. Sharon Blake, Westminster Children's Services

"We had a fun day today. Thank you for the opportunity to help out in the local community - Merry Christmas!" Mehdi Ddloune, Zipcar

"A big thank you for all your support in helping us to get volunteers for our Christmas Project. Your success in finding us volunteers at short notice was invaluable. The team from Ignite Logistics were one of our superstar volunteers!" Sandy Parianem, Age UK Westminster

Our Learning Disability Volunteering Report

Adults with Learning Disabilities have been some of those most negatively affected by the pandemic. We were determined to maintain contact with our ALD volunteers and ensured that all of them could access Zoom so that we could host regular group sessions. This continued, particularly up to the end of September, with regular face to face activities slowly beginning to return during the remainder of the year. The project is led by Maria, supported by Samia.

The popular zoom sessions helped to reduce isolation and importantly improve the health and well-being of all our Learning Disability Volunteers. At least ten LD volunteers attended the 30 sessions held during the year.

Highlights of the Zoom meetings included:

Yoga teacher - doing a group online yoga session

Online creative writing session

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

OBJECTIVES AND ACTIVITIES

Group singing session

Help with finance and budgeting

Nurse from St Marys Hospital, focusing on importance of mask wearing, and other issues relating to Covid 19

Fitness instructor - including zoom group stretching and various exercises

Staff from Civil Service - talk included communication skills and importance of teamwork

Talk about volunteer opportunities currently available, including group volunteering activities

With the covid restrictions starting to be lifted, we resumed providing individual and specific key support in helping adults find their ideal volunteering role with Westminster voluntary and community sector.

We were able to support and place 35 adults with learning disabilities into volunteer roles. This included individual volunteering roles in charity shops, foodbanks, museums and group volunteering gardening days in Westminster Parks.

Other group activities during the year included a summer picnic at Paddington Recreation Ground, attendance at a Christmas Concert at the Royal Albert Hall and the popular visit to Regent's Park Zoo.

Quotes from LD volunteers

1. Raul

I enjoy volunteering at the Abbey Centre restaurant, it's easy work, no stress, people are nice and easy to talk to. I always attend all LD activities organised by LD team; I enjoy all the activities.

2. Gary

I enjoy going volunteering at Two Temple Museum. It has given me back my confidence and helped with my mental health. Also, I like it there because I meet different people all the time. I enjoy all LD activities, I get to see my friends from LD and other people, enjoy going to the Natural History Museum and Sport Day.

3. James

I enjoy going to Oxfam and being with people who are understanding because sometimes people get funny if they don't know me. I love gardening activities.

4. Dea

I love volunteering at Oxfam. It has given me my confidence back and the manager and staff are very supportive of my learning disability and health condition. My favourite activities are gardening and the Natural History Museum. LD team have been very supportive. Thank you.

Our Older People's Befriending Project

Our project, delivered by Natalie, successfully supported 109 older Westminster residents, by matching them with a volunteer befriender for weekly companionship throughout the period April 2021 to March 2022.

As Covid restrictions lifted, the demand for in-person, face to face, interaction increased significantly. Whilst there are still some matches from previous periods which have remained in contact with their volunteer over the telephone, the service is now fully moving towards face-to-face contact with only two individuals opting for telephone befriending in the second half of the year. Many of the elderly people that the project supports have been able to slowly reintegrate back into their community by having a volunteer by their side to provide information, support and encouragement.

The strength of relationships formed with other health providers has been a vital element for the expansion of the project.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

OBJECTIVES AND ACTIVITIES

This year there has been an increase in service user referrals and a slight decrease in volunteer enquiries. This meant additional efforts were made to advertise for the volunteer role.

We had 93 new referrals this year with 109 active matches. 73 new volunteer enquiries resulted in 43 volunteers being recruited and fully trained with 4 awaiting training at the end of the financial year.

Quotes:

"I had a smashing time. I couldn't believe we made it to Primrose Hill. It was the best day I've had in a very long time - thank you so much" (Telephone call, March 2022).

Another heartfelt example from 'Wendy'; "Hi 'Coordinator', 'Simran' is coming today as I have to go to the dentist. They will take me there and back. Now that the weather is better, 'Simran', is going to come on a walk with me and Sally (dog). We are also going to go to Joe and the Juice in Victoria. It will be lovely as I have not been able to do all those things for a while. Thank you for finding me a kind and helpful befriender volunteer!" (Text message, March 2022).

How we communicate with others

One Westminster's communications continue to be delivered by Nina with wonderful support from our volunteer Jonathan. As we emerged from the pandemic we continued to build on the boost in numbers and engagement that COVID-19 and the lockdowns had provided, using our three main platforms - the One Westminster website, Twitter and Mailchimp (for our e-bulletin).

Our website pages were viewed 110,000 during the year and we recorded circa 45,000 individual users, double of what we started with when we launched the website in 2018.

During the year, we published 19 e-bulletins running around 500 stories covering the latest local news, free training and events, funding opportunities, jobs and the latest research/resources on relevant subjects, including the key issues affecting our communities of poverty and poor mental health. We introduced a new occasional section: SMALL CHARITY to profile their activities and discuss issues of concern. This has proved popular.

The opening rates remain as high as those reached during the pandemic - in excess of 40% which is nearly double the average opening rate of non-profit e-bulletins. The click rates also remained high, scoring at least 10% per e-bulletin throughout the year, three-and-a-half times as much as the average for the non-profit sector.

We published around 300 tweets with information relevant to the sector and helped promote the activities of our Westminster Community Network member organisations. In total nearly 75,000 views were recorded and at the end of this period we had more than 2,500 followers.

Feedback from readers

"Great newsletter! Lots of interesting stuff in there."

"I'm amazed at how much info you pack in - and so many links to useful resources too."

STRATEGIC REPORT

Financial position

The Charity's income was £1,006,045 in the year ended 31st March 2022 compared to £869,455 in the year ended 31st March 2021. The total expenditure amounted to £971,145 compared to £863,598 in the year ended 31st March 2021. As at 31st March 2022 the Charity has general free reserves of £187,018, from a total unrestricted fund amounting to £192,396. Overall, the total fund balance carried forward at 31st March 2022 was £205,214 (as illustrated in note 19).

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

STRATEGIC REPORT

Financial review

Reserves and investment policy

Free reserves are defined as the net assets of the charity excluding those assets tied up in fixed assets or representing restricted funds. The stated policy of the Trustees is to set a target level of free reserves equivalent to three months' future expenditure less amounts already held in restricted reserves. Free reserves as defined by Charity Commission guidance are equivalent to the charity's general reserve which is in deficit. The Trustees are fully aware of the urgency of building up a reserve and all efforts are in place to enable this.

The Memorandum & Articles of Association provides that the charity invests monies not immediately required for its own purposes in or upon such investments, securities or property, as may be thought fit. At the present time the Trustees' policy is to maintain all such monies on deposits earning a market rate of interest.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 3 September 1986 and registered as a charity on 3 October 1986. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding one pound.

Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Board of Trustees (or the Board). The members of the Board are elected to serve for a period of two years after which they must be re-elected by the Trustees for a further three years but must not serve more than five years consecutively unless co-opted.

At its 2021 Annual General Meeting it was agreed that Matthew Ayres and Sue Innes should be co-opted onto the Board in order that they could remain as Trustees following their 5 year service.

Organisational structure

Throughout the year, the organisation has continued to be led by Jackie Rosenberg on a part-time basis, seconded from Paddington Development Trust. A memorandum of agreement exists between PDT and One Westminster allowing for the secondment.

This arrangement is meeting the needs of both organisations and is likely to continue for the foreseeable future.

Risk management

The Board of Trustees has in place an active risk register which is regularly reviewed. The register reviews all aspects of the Charity's activities and puts in place measures to reduce any risks.

A full set of policies and procedures covering all aspects of the charity's work, including health and safety, child and vulnerable adult safeguarding, financial management etc. is in place and is reviewed annually.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02052268 (England and Wales)

Registered Charity number

295501

ONE WESTMINSTER

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

Registered office

37 Chapel Street
London
NW1 5DP

Trustees

E H K Yeo
M Ayres Chair
Ms S Annis
M Hazell Treasurer
Ms N Thalassis (resigned 7.5.22)
Ms P Fudlalla
Ms V Etienne
Ms H Nightingale (appointed 16.6.21)
Ms H Taheri (appointed 16.6.21)
Ms E K A Fritz (appointed 8.9.21)
Ms K O'Donoghue (appointed 8.9.21)

Company Secretary

Miss J Rosenberg

Auditors

DSK Partners LLP
Chartered Accountants and Statutory Auditors
D S House
306 High Street
Croydon
Surrey
CR0 1NG

Bankers

Unity Trust Bank
Nine Brindley Place
Birmingham
B1 2HB

OBSERVER

Iain Bott (Westminster City Council)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of One Westminster for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, DSK Partners LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on Jan.31, 2023..... and signed on the board's behalf by:

M. Ayres

.....

M Ayres - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ONE WESTMINSTER

Opinion

We have audited the financial statements of One Westminster (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ONE WESTMINSTER

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Using our general commercial and sector experience and through discussions with the directors and management, we identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements as well as those arising from management's own assessment of the risks that irregularities may occur either as a result of fraud or error.
- We examined the company's regulatory and legal correspondence and discussed with the directors and management any known or suspected instances of fraud or non-compliance with laws and regulations.
- We communicated identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.
- In addressing the risk of management override of controls, we tested the appropriateness of journal entries. We also challenged assumptions and judgements made by management in their significant accounting estimates and judgements.

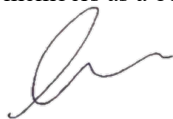
There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentation, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ONE WESTMINSTER

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Romit Basu FCA (Senior Statutory Auditor)
for and on behalf of DSK Partners LLP
Chartered Accountants and Statutory Auditors
D S House
306 High Street
Croydon
Surrey
CR0 1NG

Date: 31 January 2023

ONE WESTMINSTER

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	2,268	1,016	3,284	17,764
Charitable activities	5				
Grants and contract funding		32,500	907,667	940,167	748,600
Other trading activities	3	59,956	2,638	62,594	103,090
Investment income	4	-	-	-	1
Total		<u>94,724</u>	<u>911,321</u>	<u>1,006,045</u>	<u>869,455</u>
EXPENDITURE ON					
Charitable activities	6				
Direct costs		4,047	153,465	157,512	20,221
Staff costs		(10,327)	576,815	566,488	545,779
Support costs		17,068	229,824	246,892	297,598
Other		<u>253</u>	<u>-</u>	<u>253</u>	<u>-</u>
Total		<u>11,041</u>	<u>960,104</u>	<u>971,145</u>	<u>863,598</u>
NET INCOME/(EXPENDITURE)		83,683	(48,783)	34,900	5,857
Other recognised gains/(losses)					
Actuarial gains on defined benefit schemes		<u>23,343</u>	<u>-</u>	<u>23,343</u>	<u>-</u>
Net movement in funds		107,026	(48,783)	58,243	5,857
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>85,370</u>	<u>61,601</u>	<u>146,971</u>	<u>141,114</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>192,396</u></u>	<u><u>12,818</u></u>	<u><u>205,214</u></u>	<u><u>146,971</u></u>

The notes form part of these financial statements

ONE WESTMINSTER

STATEMENT OF FINANCIAL POSITION
31 MARCH 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	13	9,914	-	9,914	11,828
CURRENT ASSETS					
Debtors	14	157,549	-	157,549	125,863
Cash at bank		374,988	12,818	387,806	154,027
		532,537	12,818	545,355	279,890
CREDITORS					
Amounts falling due within one year	15	(343,895)	-	(343,895)	(111,966)
NET CURRENT ASSETS		188,642	12,818	201,460	167,924
TOTAL ASSETS LESS CURRENT LIABILITIES		198,556	12,818	211,374	179,752
CREDITORS					
Amounts falling due after more than one year	16	(6,160)	-	(6,160)	(32,781)
NET ASSETS		192,396	12,818	205,214	146,971
FUNDS	18				
Unrestricted funds				192,396	85,370
Restricted funds:					
Restricted funds				12,818	61,601
TOTAL FUNDS				205,214	146,971

The financial statements were approved by the Board of Trustees and authorised for issue on Jan 31, 2023
and were signed on its behalf by:

M. Ayres
.....
M Ayres - Trustee

The notes form part of these financial statements

ONE WESTMINSTER

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	215,226	(7,986)
Interest paid		(253)	-
Remeasurements of Defined Pension		23,343	-
Net cash provided by/(used in) operating activities		<u>238,316</u>	<u>(7,986)</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		<u>(4,537)</u>	<u>(8,589)</u>
Net cash used in investing activities		<u>(4,537)</u>	<u>(8,589)</u>
Change in cash and cash equivalents in the reporting period		<u>233,779</u>	<u>(16,575)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>154,027</u>	<u>170,602</u>
Cash and cash equivalents at the end of the reporting period		<u><u>387,806</u></u>	<u><u>154,027</u></u>

The notes form part of these financial statements

**NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net income for the reporting period (as per the Statement of Financial Activities)	34,900	5,857
Adjustments for:		
Depreciation charges	6,451	3,874
Interest paid	253	-
Increase in debtors	(31,686)	(38,735)
Increase in creditors	205,308	21,018
Net cash provided by/(used in) operations	<u>215,226</u>	<u>(7,986)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.21 £	Cash flow £	At 31.3.22 £
Net cash			
Cash at bank	154,027	233,779	387,806
	<u>154,027</u>	<u>233,779</u>	<u>387,806</u>
Total	<u>154,027</u>	<u>233,779</u>	<u>387,806</u>

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling (£).

GOING CONCERN

As part of the trustees' assessment of going concern, they have prepared detailed cash flow and profit and loss forecasts for the next 12 months. The forecasts have been prepared on an appropriate basis, taking into account the current economic conditions that exist.

After making appropriate enquires, the trustees have a reasonable expectation that the charity has adequate resources to enable it to continue in operational existence for the foreseeable future. They believe it is appropriate to prepare the accounts on a going concern basis.

INCOME

Grant and contract funding

Income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Voluntary income

Income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received. The value provided by volunteers has not been included.

Other income

Income, including bank interest, is recognised in full when received.

EXPENDITURE

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Resources expended are allocated to the particular activity where the cost relates directly to the activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned on the basis of staff time attributable to each activity.

Grants including grants for the purchase of fixed assets are recognised in full in the Statement of Financial Activities in the year in which they are receivable. Income is deferred when received in advance of the period to which it relates.

TANGIBLE FIXED ASSETS

Tangible fixed assets held for the company's own use are stated at cost less accumulated depreciation and accumulated impairment losses.

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives at the following rates:

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES - continued

TANGIBLE FIXED ASSETS

Improvements to Property	- Straight line over the life of the lease
Fixtures & Fittings	- 33.33% on cost
Computer Equipment	- 20% on cost

Assets held under finance leases are depreciated in the same way as owned assets.

At each statement of financial position date, the company reviews the carrying amount of its tangible fixed assets to determine whether there is any indication that any items have suffered an impairment loss. If any such indication exists, the recoverable amount of an asset is estimated in order to determine the extent of the impairment loss, if any. Where it is not possible to estimate the recoverable amount of the asset, the company estimates the recoverable amount of the cash-generating unit to which the asset belongs.

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds are donations or other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support.

PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

The charity participates in a multi-employer scheme which provides benefits to some 950 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

TRADE AND OTHER DEBTORS

Trade and other debtors that are receivable within one year and do not constitute a financing transaction are recorded at the undiscounted amount expected to be received, net of impairment.

CASH AND CASH EQUIVALENTS

Cash and cash equivalents comprise cash at bank and in hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts.

TRADE AND OTHER CREDITORS

Trade and other creditors are initially recognised at fair value and thereafter stated at amortised cost using the effective interest method unless the effect of discounting would be immaterial, in which case they are stated at cost.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

2. DONATIONS AND LEGACIES

During the year, One Westminster received no legacy payments and £3,283 in donations from various funders. For the year ended 31st March 2021 there were no legacy payments and £17,764 related to donations from various funders.

3. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Sundry Income	24,869	24,349
Time and Talent	24,545	46,767
Rental Income	13,180	30,428
DBS	-	1,546
	<u>62,594</u>	<u>103,090</u>

4. INVESTMENT INCOME

	2022	2021
	£	£
Bank interest	-	1
	<u>-</u>	<u>1</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	2022	2021
	Grants and contract funding £	Total activities £
Grants	<u>940,167</u>	<u>748,600</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7) £	Grant funding of activities (see note 8) £	Support costs (see note 9) £	Totals £
Direct costs	19,906	137,606	-	157,512
Staff costs	566,488	-	-	566,488
Support costs	242,332	-	4,560	246,892
	<u>828,726</u>	<u>137,606</u>	<u>4,560</u>	<u>970,892</u>

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2022 £	2021 £
Staff costs	676,018	608,339
Staff related costs	9,165	6,330
Other charitable costs	10,101	12,557
Premises costs	84,618	89,026
Bank charges	4,994	725
Bad debt provision	-	5,652
Consultancy fees	37,379	37,638
Depreciation	6,451	3,874
	<u>828,726</u>	<u>764,141</u>

8. GRANTS PAYABLE

	2022 £	2021 £
Direct costs	137,606	-
Staff costs	-	94,862
	<u>137,606</u>	<u>94,862</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

9. SUPPORT COSTS

		Governance costs
		£
Support costs		<u>4,560</u>

Support costs, included in the above, are as follows:

	2022	2021
	Support costs	Total activities
	£	£
Auditors' remuneration	<u>4,560</u>	<u>4,595</u>

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	6,451	3,157
Auditors' remuneration	<u>4,560</u>	<u>4,595</u>

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

TRUSTEES' EXPENSES

There were £Nil trustees' expenses for the year ended 31 March 2022 and £Nil for the year ended 31 March 2021.

12. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	616,678	545,482
Social security costs	46,204	43,600
Other pension costs	13,136	19,257
	<u>676,018</u>	<u>608,339</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Staff	<u>23</u>	<u>21</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

12. STAFF COSTS - continued

No employees received emoluments in excess of £60,000.

13. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2021	15,465	21,548	116,864	153,877
Additions	-	4,537	-	4,537
	<u>15,465</u>	<u>26,085</u>	<u>116,864</u>	<u>158,414</u>
At 31 March 2022	15,465	26,085	116,864	158,414
DEPRECIATION				
At 1 April 2021	15,465	18,816	107,768	142,049
Charge for year	-	4,920	1,531	6,451
	<u>15,465</u>	<u>23,736</u>	<u>109,299</u>	<u>148,500</u>
At 31 March 2022	15,465	23,736	109,299	148,500
NET BOOK VALUE				
At 31 March 2022	-	2,349	7,565	9,914
	<u>-</u>	<u>2,349</u>	<u>7,565</u>	<u>9,914</u>
At 31 March 2021	-	2,732	9,096	11,828
	<u>-</u>	<u>2,732</u>	<u>9,096</u>	<u>11,828</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	154,135	101,864
Other debtors	-	263
Prepayments	3,414	23,736
	<u>157,549</u>	<u>125,863</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	6,750	243
Other creditors	20,868	18,812
Pension liability	3,531	11,106
Accruals and deferred income	312,746	81,805
	<u>343,895</u>	<u>111,966</u>

16. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2022	2021
	£	£
Pension liability (payable between one and five years)	<u>6,160</u>	<u>32,781</u>

17. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2022	2021
	£	£
Within one year	<u>-</u>	<u>25,500</u>

18. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	At 31.3.22
	£	£	£
Unrestricted funds			
General funds	73,541	113,477	187,018
Designated funds	11,829	(6,451)	5,378
	<u>85,370</u>	<u>107,026</u>	<u>192,396</u>
Restricted funds			
Restricted funds	61,601	(48,783)	12,818
	<u>146,971</u>	<u>58,243</u>	<u>205,214</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

18. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General funds	94,724	(4,590)	23,343	113,477
Designated funds	-	(6,451)	-	(6,451)
	94,724	(11,041)	23,343	107,026
Restricted funds				
Restricted funds	911,321	(960,104)	-	(48,783)
TOTAL FUNDS	<u>1,006,045</u>	<u>(971,145)</u>	<u>23,343</u>	<u>58,243</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General funds	105,750	(23,267)	82,483
Designated funds	2,887	-	2,887
	108,637	(23,267)	85,370
Restricted funds			
Restricted funds	32,477	29,124	61,601
TOTAL FUNDS	<u>141,114</u>	<u>5,857</u>	<u>146,971</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

18. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	124,243	(147,510)	(23,267)
Restricted funds			
Restricted funds	745,212	(716,088)	29,124
TOTAL FUNDS	<u>869,455</u>	<u>(863,598)</u>	<u>5,857</u>

RESTRICTED FUNDS	Brought Forward	Incoming Resources	Resources Expended	Allocation to Overheads	Carried Forward
	£	£	£	£	£
Family Learning & Support (FLS)	33,005	80,267	113,272	-	
Befriending Plus	17,777	32,592	37,555	-	12,818
LD Volunteering	3,656	20,000	23,656	-	
Volunteer Outreach					
Development Services	-	81,694	81,694	-	
CVS	3,663	259,519	263,182	-	
SPLW	3,500	423,250	426,750	-	
Flood Fundraising Appeal	-	14,000	14,000	-	
	<u>61,601</u>	<u>911,322</u>	<u>960,105</u>	<u>-</u>	<u>12,818</u>

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

20. PENSION LIABILITY

The pension scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

SCHEME: TPT Retirement Solutions - The Growth Plan

The company participates in the scheme, a multi-employer scheme which provides benefits to some 638 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out at 30 September 2020. This valuation showed assets of £800.3m, liabilities of £831.9m and a deficit of £31.6m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 April 2022 to 31 January 2025: £3,312,000 per annum (payable monthly)

Unless a concession has been agreed with the Trustee the term to 31 January 2025 applies.

Note that the scheme's previous valuation was carried out with an effective date of 30 September 2017. This valuation showed assets of £794.9m, liabilities of £926.4m and a deficit of £131.5m. To eliminate this funding shortfall, the Trustee asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 April 2019 to 30 September 2025: £11,243,000 per annum (payable monthly and increasing by 3% each on 1st April)

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022
20. PENSION LIABILITY - continued

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognizes a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

PRESENT VALUES OF PROVISION

	31st March 2022	31st March 2021	31st March 2020
	£	£	£
Present value of provision	9,691	43,887	52,000

RECONCILIATION OF OPENING AND CLOSING PROVISIONS

	Period Ending-31st March 2022	Period Ending-31st March 2021
	£	£
Provision at start of period	43,887	52,000
Unwinding of the discount factor (interest expense)	253	1,168
Deficit contribution paid	(11,106)	(10,782)
Remeasurements - impact of any change in assumptions	(223)	1,501
Remeasurements - amendments to the contribution schedule	(23,120)	-
Provision at end of period	9691	43,887

INCOME AND EXPENDITURE IMPACT

	Period Ending-31st March 2022	Period Ending-31st March 2021
	£	£
Interest expense	253	1,168
Remeasurements - impact of any change in assumptions	(223)	1,501
Remeasurements - amendments to the contribution schedule	(23,120)	-
Contributions paid in respect of future service*	*	*
Costs recognised in income and expenditure account	*	*

*includes defined contribution schemes and future service contributions (i.e. excluding any deficit reduction payments) to defined benefit schemes which are treated as defined contribution schemes. To be completed by the company.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

20. PENSION LIABILITY - continued

ASSUMPTIONS

	31 March 2022 --% per annum	31 March 2021--% per annum	31 March 2020-- % per annum
Rate of discount	2.35	0.66	2.53

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

The following schedule details the deficit contributions agreed between the company and the scheme at each year end period:

DEFICIT CONTRIBUTIONS SCHEDULE

Year ending	31st March 2022 £	31st March 2021 £	31st March 2020 £
Year 1	3,531	11,106	10,782
Year 2	3,531	11,439	11,106
Year 3	2,942	11,782	11,439
Year 4	-	10,113	11,782
Year 5	-	-	10,113
Year 6	-	-	-
Year 7	-	-	-
Year 8	-	-	-
Year 9	-	-	-

The company must recognize a liability measured as the present value of the contributions payable that arise from the deficit recovery agreement and the resulting expense in the income and expenditure account i.e. the unwinding of the discount rate as a finance cost in the period in which it arises.

ONE WESTMINSTER**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts and Donations	3,284	17,764
Other trading activities		
Sundry Income	24,869	24,349
Time and Talent	24,545	46,767
Rental Income	13,180	30,428
DBS	-	1,546
	62,594	103,090
Investment income		
Bank interest	-	1
Charitable activities		
Grants	940,167	748,600
	1,006,045	869,455
Total incoming resources		
EXPENDITURE		
Charitable activities		
Wages	616,678	545,482
Social security	46,204	43,600
Pensions	13,136	19,257
Staff related costs	9,165	6,330
Other charitable costs	10,101	12,557
Premises costs	84,618	89,026
Bank charges	4,994	725
Bad debt provision	-	5,652
Consultancy fees	37,379	37,638
Depreciation of tangible fixed assets	6,451	3,874
Grants to individuals	137,606	94,862
	966,332	859,003
Other		
Interest payable	253	-
Support costs		

This page does not form part of the statutory financial statements

ONE WESTMINSTER

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022**

	2022 £	2021 £
Support costs		
Governance costs		
Auditors' remuneration	4,560	4,595
Total resources expended	971,145	863,598
Net income	34,900	5,857

Signature: 

Email: matthew.ayres@bennie.co.uk

This page does not form part of the statutory financial statements

Final OW Full accounts YE31.03.22 (002)

Final Audit Report

2023-01-31

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ONE WESTMINSTER

England & Wales - Charity number 295501

Accounts

REGISTERED COMPANY NUMBER: 02052268 (England and Wales)
REGISTERED CHARITY NUMBER: 295501

REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021
FOR
ONE WESTMINSTER

DSK Partners LLP
Chartered Accountants and Statutory Auditors
75 Park Lane
Croydon
Surrey
CR9 1XS

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FOR THE YEAR ENDED 31 MARCH 2021

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

Trustees Report for Annual Accounts 2021

The Trustees, who are also directors of One Westminster (the "Company", for the purposes of the Companies Act), submit their Annual Report and the financial statements for the year ended 31 March 2021. The Trustees confirm that the Annual Report and financial statements of the Company comply with current statutory requirements, the requirements of the Company's governing document and the provisions of the SORP - FRS 102.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of One Westminster remain:

- i) To promote volunteering and the role of voluntary organisations to achieve any charitable purpose for the benefit of the community.
- ii) To promote any charitable purpose and, in particular, the advancement of education, relief of unemployment, the protection of health and the relief of poverty, distress and sickness and
- iii) To promote and organise cooperation to facilitate the achievement of the above charitable purposes and to that end to bring together in council representatives of voluntary organisations and statutory authorities within the area of benefit which are engaged in the furtherance of the above charitable purposes.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our work and in planning future activities.

One Westminster continues to deliver high quality services aimed at supporting some of the most disadvantaged members of the community. We retain our work supporting, advocating and enabling volunteering across the city, providing support, advice, signposting and networking opportunities within the Westminster voluntary and community sector including the facilitation and development of the Westminster Community Network. We also deliver a number of discreet direct services to older people, adults with learning disabilities, the unemployed and local families through our Lottery funded projects and council contracts. Our social enterprise - Time and Talents continues to work with employers to enable them to provide much needed highly skilled volunteers for local charities and community groups to assist them in delivering their own charitable objectives.

Public benefit

The Trustees have paid due regard to the guidance on public benefit produced by The Charity Commission and are confident that the work of the charity meets all the criteria for public benefit.

ONE WESTMINSTER

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES

ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE - YEAR 2020-21

OVERVIEW

The year 2020-21 has been like no other. All our work has been undertaken against the backdrop of the Covid 19 pandemic. This has resulted in us having to adapt our ways of working, the delivery of our projects and the very nature of some of our work. As a CVS and Volunteer Centre, we have both had to adapt both our own work and support the wider sector to sustain their work, keep informed, reach their clients and increasingly work alongside Westminster City Council and our NHS partners.

The whole team, working from home, have managed to adapt, develop and deliver new services and maintain their existing work. They have shown exceptional resilience, commitment and passion throughout the year. The Trustees are extremely proud of the achievements of the team over the year and thank each and every one of them for their dedication and efforts.

In addition to the project information below, One Westminster, through the CEO, has worked alongside others to develop 2 new Third Sector collaborations - one across Kensington and Chelsea and Westminster - Community Health West London and one across NW London - Third Sector Together - 3ST. Both collaboratives are designed to enhance the likelihood of the voluntary sector securing health contracts in the future.

The CEO continues to play an active part in London Plus - the voice of the sector across London - by attending regular CVS Director's Meeting and leading for NW London on the work with the National Academy for Social Prescription. The CEO retains her role as Vice-Chair on the Young Westminster Foundation.

ONE WESTMINSTER'S WORK WITH AND FOR VOLUNTEERS

Volunteer Centre

Covid 19 had a major impact on the work the Volunteer Centre would normally carry out over the year. Our normal services of outreach and drop ins had to be curtailed. However, it was important the Volunteer Centre continued to support volunteering in the borough, which included the following:

- Over 80 clients attended the zoom monthly 'Introduction to Volunteering Workshop', which is delivered in partnership with Westminster Adult Education Service (WAES).

- Presentations to promote volunteering have included zoom Fresher fairs and progression week at Westminster Adult Education Service (WAES), City of Westminster College and presentations to promote volunteering at staff meeting at Westminster Job centre.

- Responded to over 250 volunteer enquiries during the year. Support included contacting clients directly through email, phone calls and signposting to current volunteer roles available, particularly through Westminster Connects.

- 4 Zoom Volunteer Coordinators Network meetings been held, attended by 91 staff/volunteers from Westminster Voluntary Organisations. Guest speakers included Do-it Trust, Tempo, and group discussions included Westminster Organisations response during covid 19 relating to volunteering.

- Good practice support by phone and email to staff/volunteer from over 15 Voluntary organisations, including issues relating to volunteer policies, recruitment and DBS.

Volunteer Employment Support Project

The new Westminster Connects Volunteer Employment Support Project was launched in September 2020 following discussion and agreement with Westminster City Council. The aim of the project is to support the employability of unemployed Westminster residents by linking them up with volunteers who provide 1-2 hours weekly support for 6 months.

OBJECTIVES AND ACTIVITIES

We worked closely with existing key partners such as Westminster Job Centre and Westminster Voluntary Organisations, which resulted in a high number of client referrals and self-referrals.

A number of our volunteers have also previously experienced being out of work so have a close understanding of the difficult and challenging times Westminster residents can face while being unemployed.

51 Volunteers Registered

52 Unemployed client referrals - this includes self-referrals or referrals through Westminster Voluntary Organisations

41 matches - volunteers matched with unemployed residents

8 Training sessions held - attended by total of 42 volunteers

Disclosure Barring Service (DBS)

One Westminster stopped providing a paper form DBS service to Westminster Voluntary Organisations in March 2020. This was partly due to staff changes, Covid 19 and that now over 80% of DBS's nationally are completed online.

We now use an online DBS service for all our volunteers for One Westminster and Westminster Connect projects who require a DBS check. We have processed over 200 DBS checks during the last year.

We provided DBS good practice support and information to over 30 Westminster Voluntary Organisations.

Voluntary Sector Support - CVS Service

Organisation Support

There continues to be a steady demand for local capacity-building and organisation support services. Although on-line resources are increasingly available, it is clear that local groups still require a need for advice and information on local resources, partnerships and information on overall governance and funding regimes for charities.

This year we provided 164 sessions of 121 support for local charities.

Training events

We ran 7 sessions this year, mainly Meet the Funder events. Online meetings enabled us to develop a tri-borough approach, replacing the annual Funders Fair with a series of meetings with individual funders. This new approach has been welcomed by funders, for whom it is especially productive, as well as by organisations. Sharing presentations after the events has also increased the value of these sessions. Evaluations from training sessions are consistently positive, with no attendees finding them anything other than useful.

The team also took the lead for NW London on delivery of the Learning Together programme supported by Thriving Communities a programme led by the National Academy of Social Prescription.

Networks

We delivered 14 network meetings over the year. All of these were online meetings, and attendance equalled or exceeded that of pre-Covid times. Meeting evaluations have supported this positivity, as well as contributing regularly to our topic choices. We will be consulting members of all the Networks on possible hybrid ways of running networks in the future.

Westminster Community Network - 6 meetings

Health and Wellbeing Network - 4 meetings

Older People Providers - 4 meetings

Communications

Throughout this period we have used Mailchimp and Twitter as our two main platforms. Mailchimp is used for our fortnightly e-bulletin that goes out to around 1,000 subscribers.

OBJECTIVES AND ACTIVITIES

Mailchimp - E-bulletin

From May 2020 to April 2021 we published a record number of e-bulletins: 27, by increasing to weekly publications to keep readers up to date with the fast-changing government guidance, medical updates and the local response. We ran some 700 stories in all covering the latest news, free training, funding opportunities, events, jobs and the latest research and comments on relevant subjects. We also added special features from time to time on topics such as Black Lives Matter and food poverty in Westminster, and these often increased the opening rates.

We saw a steady rise in the number of subscribers, on average around 10 a month (a record for us). In May 2020, the average opening rate of the e-bulletin was around 30% but by the autumn of 2020 this had risen to 40%. One issue scored our highest ever opening rate of 43%. Click rates too rose from 7.5% in May 2020 to around 10% - 11%.

Twitter - we published 217 tweets with info relevant to the pandemic as well as supporting the activities of local voluntary sector organisations. In total nearly 100,000 impressions were recorded and we now have just short of 2,500 followers.

Westminster Connects and Time and Talents

Westminster Connects

The Time and Talents team has seen major changes as a direct result of the pandemic. The team has adapted, flexed and taken on new work, supporting the Westminster Connects service and running the Check in and Chat Service with new funding provided through WCC Public Health.

Over the course of the year, the following has been achieved:

- Supplied 150 volunteering opportunities to Westminster Connects published in 16 fortnightly Volunteer Newsletters since August.

- Supported 40 organisations to recruit volunteers for 53 different volunteering posts that were advertised in Westminster Connects newsletter.

- Managed 362 Westminster Connects referrals for volunteering roles at local charities

- Run ongoing weekly liaisons with charities to monitor and log actual deployment for Westminster Connects volunteers.

- TOTAL deployment of 100 Westminster Connects volunteers at local projects

- Hosted 5 Charity Q&A online sessions for Westminster Connects volunteers to meet local charities. The Q&A sessions hosted 25 charities showcasing around 70 volunteer roles to 100 volunteers who participated through the year.

Time and Talents

Kept liaisons with community partner organisations and charities' need assessment on a monthly basis

Facilitated employee volunteering for our clients:

- Westminster City Council (till end July 2020)
- Government Department of BEIS (till end March 2021)
- Department for Transport
- UK Government Investments
- John Lewis (till end March 2021)
- Warner Media (till end 2020)
- DP World and Newton Europe (festive CSR day).

Coordinated volunteering opportunities development.

ONE WESTMINSTER

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES

Published 8 Time and Talents volunteering opportunities lists circulated to our corporate partners, the Responsible Business Network, BIDs and Business Alliances in Westminster.

Facilitated 572 hours of volunteering activities around 25 charities, involving 235 employees from the 5 Time & Talents employer partners, that directly benefited 2000 Westminster residents.

Facilitated nearly £5,000 in kind donations to cover project costs for materials for festive season activities, Christmas presents, winter warmers, and children's books, toys, plants and laptops.

Facilitated a fundraising challenge for the UKGI employees who raised £725 for the Marylebone Project for homeless women.

ONE WESTMINSTER'S PROJECTS

Befriending Plus Project

With the start of the pandemic, the Befriending Plus Project coordinator sustained her current volunteers and clients but developed and supported the creation of the Check in and Chat Service by helping create and deliver the training programme for staff and volunteers. From November, the Befriending Plus project re-launched as a fully functioning telephone befriending service. The project noticed a significant increase in referrals from diverse communities within Westminster.

A highlight was a collaboration with the Time & Talents team who were able to provide a volunteer from Warner Media to assist in putting together a Festive Booklet with heartfelt messages from volunteers and clients.

The project consistently receives high levels of volunteer enquiries, but inevitably not all result in a successful match. 77 new active matches were made between June 2020 and May 2021.

The project is continuously assessing how best to deliver its service in the light of Covid 19 including supporting volunteers around decision making around moving from telephone to face to face support.

We also retain strong links with other Befriending services in Westminster including Age UK, Octavia and Neighbour Care supporting their waiting lists with volunteers.

Learning Disability Volunteering Project

Adults with Learning Disabilities have been disproportionately impacted by Covid 19. All our volunteers were required to shield and protect themselves during the year. However, they all moved to meeting regularly on-line and we kept in telephone contact. During the year, the project coordinator moved into a Social Prescribing role and the Volunteer Centre team picked up supporting the group. We were delighted to be able to appoint one of our long serving volunteers to deliver this work on a part-time basis. She has provided a wonderful range of speakers and performers to meet the group off line and keep everyone engaged and supported.

We are extremely happy and lucky that all our group have kept well and happy throughout the year. They have recently met for a picnic and are really keen to go back to volunteering once the pandemic allows.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

OBJECTIVES AND ACTIVITIES

Social Prescription in Westminster

The year started with One Westminster commencing our role as manager of a new service in Westminster - the NHS Social Prescription Link Worker scheme. This involved One Westminster recruiting a team of Link workers working alongside GP practices within Primary Care Networks in the Central London CCG area. Our new team commenced their contracts on April 1st a few weeks after the first lock-down started! The team, funded through PCNs were complemented by 2 link workers reporting to the 2 mental health hubs operating across Westminster and funded by CNWL. Initially, the impact of the pandemic on Primary Care meant that the team could not fully engage with their GP practices. Westminster Council had established a new Westminster Connects service into which people could volunteer and report needs across the City. Following a request, One Westminster established a "Check in and Chat" service, training volunteers to call residents in need and offer support around food, medicines and mental health needs. The Link worker team played a key role in delivering this service during the first lock-down. Over the course of the year, relationships with GP practices were formed and the team was able to begin delivering their role as originally intended, albeit it, with the restrictions that the pandemic caused. In addition to their roles, the team helped out with vaccinations.

During the year Social Prescriber Link workers saw 1094 individual clients, face to face or remotely. They spent 22,592 hours supporting Westminster residents.

A full report and power point presentation on the work of the Social Prescriber Link Worker team over the year is available on our website - www.onewestminster.org.uk.

STRATEGIC REPORT

Financial position

The Charity's income was £869,455 in the year ended 31st March 2021 compared to £722,140 in the year ended 31st March 2020. The total expenditure amounted to £863,598 compared to £728,178 in the year ended 31st March 2020. As at 31st March 2021 the Charity has general free reserves of £82,483 from a total unrestricted fund amounting to £85,370. Overall, the total fund balance carried forward at 31st March 2021 was £146,971 (as illustrated in note 18).

Reserves and investment policy

Free reserves are defined as the net assets of the charity excluding those assets tied up in fixed assets or representing restricted funds. The stated policy of the Trustees is to set a target level of free reserves equivalent to three months future expenditure less amounts already held in restricted reserves. Free reserves as defined by Charity Commission guidance are equivalent to the charity's general reserve which is deficit. The Trustees are fully aware of the need to sustain a reserve for the charity's own operations.

The Memorandum & Articles of Association provides that the charity invests monies not immediately required for its own purposes in or upon such investments, securities or property, as may be thought fit. At the present time the Trustees' policy is to maintain all such monies on deposits earning a market rate of interest.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 3 September 1986 and registered as a charity on 3 October 1986. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding one pound.

ONE WESTMINSTER

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Board of Trustees (or the Board). The members of the Board are elected to serve for a period of two years after which they must be re-elected by the Trustees for a further three years but must not serve more than five years consecutively unless co-opted.

The Board elected Matthew Ayres to the position of Chair at their Board meeting on March 4th 2020. Matthew has continued to serve as Chair throughout the period of this report.

In June 2021, two new voluntary sector representatives were elected onto the Board. A further two business representatives are being recommended for election at the Board's September meeting.

Organisational structure

Throughout the year, the organisation has continued to be led by Jackie Rosenberg on a part-time basis, seconded from Paddington Development Trust. A memorandum of agreement exists between PDT and One Westminster allowing for the secondment.

This arrangement is meeting the needs of both organisations and is likely to continue for the foreseeable future.

Risk management

The Board of Trustees has in place an active risk register which is regularly reviewed. The register reviews all aspects of the Charity's activities and puts in place measures to reduce any risks.

A full set of policies and procedures covering all aspects of the charity's work, including health and safety, child and vulnerable adult safeguarding, financial management etc. is in place and is reviewed annually.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02052268 (England and Wales)

Registered Charity number

295501

Registered office

37 Chapel Street
London
NW1 5DP

Trustees

Ms S Springer (resigned 15.7.20)

E H K Yeo

M Ayres Chair

Ms S Annis

M Hazell Treasurer

Ms N Thalassis

Ms P Fudlalla

Ms V Etienne

Ms H Nightingale (appointed 16.6.21)

Ms H Taheri (appointed 16.6.21)

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Company Secretary

Miss J Rosenberg

Auditors

DSK Partners LLP

Chartered Accountants and Statutory Auditors

75 Park Lane

Croydon

Surrey

CR9 1XS

Bankers

Unity Trust Bank

Nine Brindley Place

Birmingham

B1 2HB

OBSERVER

Iain Bott (Westminster City Council)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of One Westminster for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

ONE WESTMINSTER

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

AUDITORS

The auditors, DSK Partners LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 25 November 2021 and signed on the board's behalf by:

A handwritten signature in black ink, appearing to be 'M Ayres', with a stylized flourish extending to the right.

M Ayres - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ONE WESTMINSTER

Opinion

We have audited the financial statements of One Westminster (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Emphasis of matter

In forming our opinion on the financial statements, which is not qualified, we have considered the adequacy of the disclosures made in note 1 to the financial statements concerning the entity's ability to continue as a going concern.

The entity is entitled to the reliefs provided by the Government as a response to the unprecedented COVID-19 lockdown in the United Kingdom. These conditions, along with other matters explained in note 1 to the financial statements, may cast significant doubt on the entity's ability to continue as a going concern. Our opinion is not modified in respect of this matter.

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate. Our evaluation of the trustees assessment of the limited company's ability to continue to adopt the going concern basis of accounting included reviewing cash flows and considering the general state of the economy and the entity's business.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ONE WESTMINSTER

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ONE WESTMINSTER

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Using our general commercial and sector experience and through discussions with the directors and management, we identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements as well as those arising from management's own assessment of the risks that irregularities may occur either as a result of fraud or error.
- We examined the company's regulatory and legal correspondence and discussed with the directors and management any known or suspected instances of fraud or non-compliance with laws and regulations.
- We communicated identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.
- In addressing the risk of management override of controls, we tested the appropriateness of journal entries. We also challenged assumptions and judgements made by management in their significant accounting estimates and judgements.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentation, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ONE WESTMINSTER**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Romit Basu FCA (Senior Statutory Auditor)
for and on behalf of DSK Partners LLP
Chartered Accountants and Statutory Auditors
75 Park Lane
Croydon
Surrey
CR9 1XS

25 November 2021

ONE WESTMINSTER

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	15,734	2,030	17,764	5,839
Charitable activities					
Grants and contract funding	5	10,000	738,600	748,600	471,929
Other trading activities	3	98,508	4,582	103,090	244,367
Investment income	4	1	-	1	5
Total		<u>124,243</u>	<u>745,212</u>	<u>869,455</u>	<u>722,140</u>
EXPENDITURE ON					
Charitable activities					
Direct costs	6	10,229	9,992	20,221	84,864
Staff costs		70,202	475,577	545,779	364,533
Support costs		67,079	230,519	297,598	278,781
Total		<u>147,510</u>	<u>716,088</u>	<u>863,598</u>	<u>728,178</u>
NET INCOME/(EXPENDITURE)		<u>(23,267)</u>	<u>29,124</u>	<u>5,857</u>	<u>(6,038)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		108,637	32,477	141,114	147,152
TOTAL FUNDS CARRIED FORWARD		<u><u>85,370</u></u>	<u><u>61,601</u></u>	<u><u>146,971</u></u>	<u><u>141,114</u></u>

The notes form part of these financial statements

ONE WESTMINSTER

**STATEMENT OF FINANCIAL POSITION
31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	13	11,828	-	11,828	7,113
CURRENT ASSETS					
Debtors	14	125,863	-	125,863	87,128
Cash at bank		92,426	61,601	154,027	170,602
		<u>218,289</u>	<u>61,601</u>	<u>279,890</u>	<u>257,730</u>
CREDITORS					
Amounts falling due within one year	15	(111,966)	-	(111,966)	(82,511)
NET CURRENT ASSETS		<u>106,323</u>	<u>61,601</u>	<u>167,924</u>	<u>175,219</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		118,151	61,601	179,752	182,332
CREDITORS					
Amounts falling due after more than one year	16	(32,781)	-	(32,781)	(41,218)
NET ASSETS		<u>85,370</u>	<u>61,601</u>	<u>146,971</u>	<u>141,114</u>
FUNDS	18				
Unrestricted funds				85,370	108,637
Restricted funds:					
Restricted funds				61,601	32,477
TOTAL FUNDS				<u>146,971</u>	<u>141,114</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 25 November 2021 and were signed on its behalf by:

M Ayres - Trustee

The notes form part of these financial statements

ONE WESTMINSTER

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	1	(7,986)	29,583
Net cash (used in)/provided by operating activities		(7,986)	29,583
Cash flows from investing activities			
Purchase of tangible fixed assets		(8,589)	(2,603)
Net cash used in investing activities		(8,589)	(2,603)
Change in cash and cash equivalents in the reporting period		(16,575)	26,980
Cash and cash equivalents at the beginning of the reporting period		170,602	143,622
Cash and cash equivalents at the end of the reporting period		154,027	170,602

The notes form part of these financial statements

**NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	5,857	(6,038)
Adjustments for:		
Depreciation charges	3,874	3,942
(Increase)/decrease in debtors	(38,735)	28,541
Increase in creditors	21,018	3,138
	<u>21,018</u>	<u>3,138</u>
Net cash (used in)/provided by operations	<u>(7,986)</u>	<u>29,583</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.20 £	Cash flow £	At 31.3.21 £
Net cash			
Cash at bank	170,602	(16,575)	154,027
	<u>170,602</u>	<u>(16,575)</u>	<u>154,027</u>
	<u>170,602</u>	<u>(16,575)</u>	<u>154,027</u>
Total	<u>170,602</u>	<u>(16,575)</u>	<u>154,027</u>

The notes form part of these financial statements

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling (£).

GOING CONCERN

Since 31 December 2019, the spread of COVID-19 has severely impacted many local economies around the globe. In many countries, businesses are being forced to cease or limit operations for long or indefinite periods of time. In the UK this began on 23rd March 2020 and carried on well into 2021. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of non-essential services have triggered significant disruptions to businesses worldwide, resulting in an economic slowdown. Governments and central banks have responded with monetary and fiscal interventions to stabilise economic conditions. The charity is likely to continue to be affected in the form of loss of income, however it will benefit from savings in costs and therefore this will not significantly impact the entity's financial position.

The duration and impact of the COVID-19 pandemic, as well as the effectiveness of government and central bank responses, remains unclear at this time. It is not possible to reliably estimate the duration and severity of these consequences, as well as their impact on the financial position and results of the charity for future periods.

As part of the trustees' assessment of going concern, they have prepared detailed cash flow and profit and loss forecasts for the next 12 months. The forecasts have been prepared on an appropriate basis, taking into account the current economic conditions that exist.

After making appropriate enquires, the trustees have a reasonable expectation that the charity has adequate resources to enable it to continue in operational existence for the foreseeable future. They believe it is appropriate to prepare the accounts on a going concern basis.

INCOME

Grant and contract funding

Income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Voluntary income

Income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received. The value provided by volunteers has not been included.

Other income

Income, including bank interest, is recognised in full when received.

EXPENDITURE

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES - continued

EXPENDITURE

Resources expended are allocated to the particular activity where the cost relates directly to the activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned on the basis of staff time attributable to each activity.

Grants including grants for the purchase of fixed assets are recognised in full in the Statement of Financial Activities in the year in which they are receivable. Income is deferred when received in advance of the period to which it relates.

TANGIBLE FIXED ASSETS

Tangible fixed assets held for the company's own use are stated at cost less accumulated depreciation and accumulated impairment losses.

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives at the following rates:

Improvements to Property	- Straight line over the life of the lease
Fixtures & Fittings	- 33.33% on cost
Computer Equipment	- 20% on cost

Assets held under finance leases are depreciated in the same way as owned assets.

At each statement of financial position date, the company reviews the carrying amount of its tangible fixed assets to determine whether there is any indication that any items have suffered an impairment loss. If any such indication exists, the recoverable amount of an asset is estimated in order to determine the extent of the impairment loss, if any. Where it is not possible to estimate the recoverable amount of the asset, the company estimates the recoverable amount of the cash-generating unit to which the asset belongs.

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds are donations or other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support.

PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

The charity participates in a multi-employer scheme which provides benefits to some 950 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

TRADE AND OTHER DEBTORS

Trade and other debtors that are receivable within one year and do not constitute a financing transaction are recorded at the undiscounted amount expected to be received, net of impairment.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES - continued

TRADE AND OTHER DEBTORS

CASH AND CASH EQUIVALENTS

Cash and cash equivalents comprise cash at bank and in hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts.

TRADE AND OTHER CREDITORS

Trade and other creditors are initially recognised at fair value and thereafter stated at amortised cost using the effective interest method unless the effect of discounting would be immaterial, in which case they are stated at cost.

2. DONATIONS AND LEGACIES

During the year, One Westminster received no legacy payments and £17,764 in donations from various funders. For the year ended 31st March 2020 there were no legacy payments and only £5,839 related to donations from various funders.

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Sundry Income	24,349	1,517
Time and Talent	46,767	126,377
Rental Income	30,428	94,052
DBS	1,546	22,421
	<u>103,090</u>	<u>244,367</u>

4. INVESTMENT INCOME

	2021	2020
	£	£
Bank interest	<u>1</u>	<u>5</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

5. INCOME FROM CHARITABLE ACTIVITIES

	2021 Grants and contract funding £	2020 Total activities £
Grants	748,600	471,929

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7) £	Grant funding of activities (see note 8) £	Support costs (see note 9) £	Totals £
Direct costs	20,221	-	-	20,221
Staff costs	450,917	94,862	-	545,779
Support costs	293,003	-	4,595	297,598
	<u>764,141</u>	<u>94,862</u>	<u>4,595</u>	<u>863,598</u>

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2021 £	2020 £
Staff costs	608,339	442,689
Staff related costs	6,330	24,551
Other charitable costs	12,557	21,572
Premises costs	89,026	107,851
Bank charges	725	627
Bad debt provision	5,652	240
Consultancy fees	37,638	38,918
Depreciation	3,874	3,942
	<u>764,141</u>	<u>640,390</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

8. GRANTS PAYABLE

	2021	2020
	£	£
Staff costs	94,862	83,228

9. SUPPORT COSTS

		Governance costs
		£
Support costs		4,595

Support costs, included in the above, are as follows:

	2021	2020
	Support costs	Total activities
	£	£
Auditors' remuneration	4,595	4,560

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	3,157	3,641
Auditors' remuneration	4,595	4,560

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

11. TRUSTEES' REMUNERATION AND BENEFITS - continued

TRUSTEES' EXPENSES

There were £nil trustees' expenses for the year ended 31 March 2021 and £Nil for the year ended 31 March 2020.

12. STAFF COSTS

	2021 £	2020 £
Wages and salaries	545,482	399,567
Social security costs	43,600	31,847
Other pension costs	19,257	11,275
	<u>608,339</u>	<u>442,689</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Staff	<u>21</u>	<u>15</u>

No employees received emoluments in excess of £60,000.

13. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2020	15,465	21,548	108,275	145,288
Additions	-	-	8,589	8,589
	<u>15,465</u>	<u>21,548</u>	<u>116,864</u>	<u>153,877</u>
At 31 March 2021	15,465	21,548	116,864	153,877
DEPRECIATION				
At 1 April 2020	15,465	17,270	105,440	138,175
Charge for year	-	1,546	2,328	3,874
	<u>15,465</u>	<u>18,816</u>	<u>107,768</u>	<u>142,049</u>
At 31 March 2021	15,465	18,816	107,768	142,049
NET BOOK VALUE				
At 31 March 2021	-	2,732	9,096	11,828
	<u>-</u>	<u>2,732</u>	<u>9,096</u>	<u>11,828</u>
At 31 March 2020	-	4,278	2,835	7,113
	<u>-</u>	<u>4,278</u>	<u>2,835</u>	<u>7,113</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade debtors	101,864	61,809
Other debtors	263	-
Prepayments	23,736	25,319
	<u>125,863</u>	<u>87,128</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade creditors	243	835
Other creditors	18,812	16,394
Pension liability	11,106	10,782
Accruals and deferred income	81,805	54,500
	<u>111,966</u>	<u>82,511</u>

16. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2021	2020
	£	£
Pension liability (payable between one and five years)	<u>32,781</u>	<u>41,218</u>

17. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2021	2020
	£	£
Within one year	25,500	34,000
Between one and five years	-	25,500
	<u>25,500</u>	<u>59,500</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

18. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General funds	105,750	(23,267)	82,483
Designated funds	2,887	-	2,887
	<u>108,637</u>	<u>(23,267)</u>	<u>85,370</u>
Restricted funds			
Restricted funds	32,477	29,124	61,601
	<u>32,477</u>	<u>29,124</u>	<u>61,601</u>
TOTAL FUNDS	<u>141,114</u>	<u>5,857</u>	<u>146,971</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	124,243	(147,510)	(23,267)
Restricted funds			
Restricted funds	745,212	(716,088)	29,124
	<u>745,212</u>	<u>(716,088)</u>	<u>29,124</u>
TOTAL FUNDS	<u>869,455</u>	<u>(863,598)</u>	<u>5,857</u>

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General funds	118,887	(13,137)	105,750
Designated funds	2,887	-	2,887
	<u>121,774</u>	<u>(13,137)</u>	<u>108,637</u>
Restricted funds			
Restricted funds	25,378	7,099	32,477
	<u>25,378</u>	<u>7,099</u>	<u>32,477</u>
TOTAL FUNDS	<u>147,152</u>	<u>(6,038)</u>	<u>141,114</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

18. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	248,619	(261,756)	(13,137)
Restricted funds			
Restricted funds	473,521	(466,422)	7,099
TOTAL FUNDS	<u>722,140</u>	<u>(728,178)</u>	<u>(6,038)</u>

RESTRICTED FUNDS	Brought Forward £	Incoming Resources £	Resources Expended £	Allocation to Overheads £	Carried Forward £
Family Learning & Support (FLS)	29,422	118,139	(114,556)	-	33,005
Befriending Plus	12,662	40,000	(34,885)	-	17,777
LD Volunteering	-	22,236	(18,580)	-	3,656
Volunteer Outreach Development Service	-	87,924	(87,924)	-	-
CVS	(9,607)	246,746	(233,476)	-	3,663
SPLW	-	230,167	(226,667)	-	3,500
	<u>32,477</u>	<u>745,212</u>	<u>(716,088)</u>	<u>-</u>	<u>61,601</u>

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

20. PENSION LIABILITY

The pension scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

SCHEME: TPT Retirement Solutions - The Growth Plan

The company participates in the scheme, a multi-employer scheme which provides benefits to some 950 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the company to obtain sufficient information to enable it to account for the scheme as a defined benefit scheme. Therefore it accounts for the scheme as a defined contribution scheme.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

20. PENSION LIABILITY - continued

The scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The scheme is classified as a 'last-man standing arrangement'. Therefore the company is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

A full actuarial valuation for the scheme was carried out at 30 September 2017. This valuation showed assets of £794.9m, liabilities of £926.4m and a deficit of £131.5m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 April 2019 to 31 January 2025: £11,243,000 per annum (payable monthly and increasing by 3% each on 1st April)

Unless a concession has been agreed with the Trustee the term to 31 January 2025 applies.

Note that the scheme's previous valuation was carried out with an effective date of 30 September 2014. This valuation showed assets of £793.4m, liabilities of £969.9m and a deficit of £176.5m. To eliminate this funding shortfall, the Trustee has asked the participating employers to pay additional contributions to the scheme as follows:

Deficit contributions

From 1 April 2016 to 30 September 2025: £12,945,440 per annum (payable monthly and increasing by 3% each on 1st April)

From 1 April 2016 to 30 September 2028: £54,560 per annum (payable monthly and increasing by 3% each on 1st April)

The recovery plan contributions are allocated to each participating employer in line with their estimated share of the Series 1 and Series 2 scheme liabilities.

Where the scheme is in deficit and where the company has agreed to a deficit funding arrangement the company recognises a liability for this obligation. The amount recognised is the net present value of the deficit reduction contributions payable under the agreement that relates to the deficit. The present value is calculated using the discount rate detailed in these disclosures. The unwinding of the discount rate is recognised as a finance cost.

PRESENT VALUES OF PROVISION

	31st March 2021 £	31st March 2020 £	31st March 2019 £
Present value of provision	43,887	52,000	63,080

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

20. PENSION LIABILITY - continued

RECONCILIATION OF OPENING AND CLOSING PROVISIONS

	Period Ending-31st March 2021	Period Ending-31st March 2020
	£	£
Provision at start of period	52,000	63,080
Unwinding of the discount factor (interest expense)	1,168	798
Deficit contribution paid	(10,782)	(10,468)
Remeasurements - impact of any change in assumptions	1,501	(1,410)
Remeasurements - amendments to the contribution schedule	-	-
	<u>43,887</u>	<u>52,000</u>

INCOME AND EXPENDITURE IMPACT

	Period Ending-31st March 2021	Period Ending-31st March 2020
	£	£
Interest expense	1,168	7,98
Remeasurements - impact of any change in assumptions	1,501	(1,410)
Remeasurements - amendments to the contribution schedule	-	-
Contributions paid in respect of future service*	*	*
Costs recognised in income and expenditure account	*	*

*includes defined contribution schemes and future service contributions (i.e. excluding any deficit reduction payments) to defined benefit schemes which are treated as defined contribution schemes. To be completed by the company.

ASSUMPTIONS

	31 March 2021 --% per annum	31 March 2020--% per annum	31 March 2019-- % per annum
Rate of discount	<u>0.66</u>	<u>2.53</u>	<u>1.39</u>

The discount rates shown above are the equivalent single discount rates which, when used to discount the future recovery plan contributions due, would give the same results as using a full AA corporate bond yield curve to discount the same recovery plan contributions.

The following schedule details the deficit contributions agreed between the company and the scheme at each year end period:

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

20. PENSION LIABILITY - continued

DEFICIT CONTRIBUTIONS SCHEDULE

Year ending	31st March 2021 £	31st March 2020 £	31st March 2019 £
Year 1	11,106	10,782	10,468
Year 2	11,439	11,106	10,782
Year 3	11,782	11,439	11,106
Year 4	10,113	11,782	11,439
Year 5	-	10,113	11,782
Year 6	-	-	10,113
Year 7	-	-	-
Year 8	-	-	-
Year 9	-	-	-

The company must recognise a liability measured as the present value of the contributions payable that arise from the deficit recovery agreement and the resulting expense in the income and expenditure account i.e. the unwinding of the discount rate as a finance cost in the period in which it arises.

ONE WESTMINSTER**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts and Donations	17,764	5,839
Other trading activities		
Sundry Income	24,349	1,517
Time and Talent	46,767	126,377
Rental Income	30,428	94,052
DBS	1,546	22,421
	<u>103,090</u>	<u>244,367</u>
Investment income		
Bank interest	1	5
Charitable activities		
Grants	748,600	471,929
	<u>869,455</u>	<u>722,140</u>
Total incoming resources		
	869,455	722,140
EXPENDITURE		
Charitable activities		
Wages	545,482	399,567
Social security	43,600	31,847
Pensions	19,257	11,275
Staff related costs	6,330	24,551
Other charitable costs	12,557	21,572
Premises costs	89,026	107,851
Bank charges	725	627
Bad debt provision	5,652	240
Consultancy fees	37,638	38,918
Depreciation of tangible fixed assets	3,874	3,942
Grants to individuals	94,862	83,228
	<u>859,003</u>	<u>723,618</u>
Support costs		
Governance costs		
Auditors' remuneration	4,595	4,560

This page does not form part of the statutory financial statements

ONE WESTMINSTER

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	2021 £	2020 £
Total resources expended	863,598	728,178
Net income/(expenditure)	5,857	(6,038)

This page does not form part of the statutory financial statements