



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/08/2024 **Period start date To** 31/07/2025 **Period end date**

Charity name: Woolacombe Primary School Parents, Teachers and Friends Association

Charity registration number: 295446

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The object of the PTFA is to advance the education of pupils in the school in particular by:</p> <ul style="list-style-type: none">• Developing effective relationships between the staff, parents and others associated with the school• Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During the reporting year, the PTFA organised a range of fundraising and community events to support the education and wellbeing of pupils and to strengthen relationships between parents, staff and the wider school community.</p> <p>Activities included fundraising events open to pupils, families and the local community, which helped to raise funds and encourage engagement with the school.</p> <p>These events included: second hand uniform and book sales, cake sales, a talent show, aquathlon, craft workshops, music concerts and a Christmas gift evening.</p> <p>In addition, PTFA members gave their time by volunteering at local community events, in return for donations that supported the work of the association.</p> <p>The PTFA also applied for external grants to further support its work for the benefit of the pupils.</p> <p>Funds, donations and grants were used to provide resources, equipment and activities that enhanced the pupils' educational experience, as detailed in the accounts.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees have had due regard to the Charity Commission's guidance on public benefit and believe that the PTFAs activities have provided clear public benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the reporting year, the PTFA continued to play a vital role in enhancing the educational experience and wellbeing of pupils at the school. Through a range of fundraising events and activities, the charity successfully raised funds that were used to directly benefit all children attending the school.</p> <p>The funds raised enabled the PTFA to contribute towards essential resources and enrichment opportunities that fall outside the school's core budget. These included support for educational materials, improvements to learning and play environments, and contributions to curriculum enrichment activities such as the continued provision of Forest School. The PTFAs biggest achievement during the year was funding and installing new playground equipment, providing improved outdoor play facilities for pupils.</p> <p>As a result, pupils have benefited from enhanced learning experiences, increased access to equipment and resources, and opportunities that support both their academic development and personal wellbeing.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Income: £25,921 Spending: £31,577 Balance held 31/07/25: £12,451.94
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees aim to hold sufficient reserves to cover the PTFA's ongoing activities and to provide funding for planned projects that support the pupils' education and wellbeing. Reserves are held to ensure the charity can continue to operate in the event of unexpected costs or shortfalls in fundraising.
Amount of reserves held	Para 1.22	£12,451.94
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		Woolacombe Primary School Parents, Teachers and Friends Association
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The PTFA is an unincorporated association governed by a Parentkind model constitution.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected at the Annual General Meeting in accordance with the Parentkind model constitution and hold office until the next AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Woolacombe Primary School Parents, Teachers and Friends Association
Other name the charity uses	Woolacombe Primary School PTFA
Registered charity number	295446
Charity's principal address	Woolacombe Primary School Beach Road Woolacombe Devon EX34 7BT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Penelope Rose Clark	Chair	September 2024	PTFA Members
2	Joanne Louise Richardson	Secretary	September 2024	PTFA Members
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Penelope Rose Clark	Joanne Louise Richardson
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	9 th January 2026	9 th January 2026

WOOLACOMBE SCHOOL P.T.F.A.
INCOME & EXPENDITURE ACCOUNT
Year Ending 31st July 2025

Janet Keiff
Book-keeping Services
"Fircroft"
Station Road
Woolacombe
North Devon
EX34 7AW

Tel: 07947876757

WOOLACOMBE SCHOOL P.T.F.A.

BALANCE SHEET

As at 31st July 2025

Balances Brought Forward	Cash Held	0.00	
	Current Account	11963.47	
	Deposit Account	6145.25	18108.72
			<hr/>
Add Surplus Income over Expenditure			-5656.78
Accumulated Fund			<hr/> <hr/>

Represented by :-

Cash Held	0.00
Current Account	11882.87
Deposit Account	569.07
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AUDITORS CERTIFICATE

I certify that the above Financial Statement is in accordance with the books and other records provided. There are no matters to which I wish to draw attention.
The account records presented to me were very clear and organised.

Janet Keiff

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WOOLACOMBE SCHOOL P.T.F.A.

INCOME & EXPENDITURE ACCOUNT

Year Ending 31st July 2025

<u>INCOME</u>	£	£
Lunchtime Lottery		443.50
Gift Evening		2324.12
Tea Towel Sales		518.79
Book & Uniform Sales		219.20
Cake /Hotdog/Doughnut/Popcorn / Tuck Shop Sales		417.70
World Book Day		339.29
Pumpkin Carving		488.65
Firework Display inc donation		1554.95
Bingo Night		1311.34
Pub Quiz		426.50
Woolacombe's Got Talent		1056.57
Felt Making		140.00
Uniform Sales		308.99
Toy Swap		30.00
Aquathon		379.90
Guitar Concert		54.41
Sports Day		787.87
Xmas Plays 50/50 Raffles		828.42
Tempest Photographers		252.76
Xmas Card Commission		76.58
Donation - Howdens Joinery		400.00
Donation - Ilfracombe Round Table		500.00
Donation - Woolacombe Cottages		3878.00
Donation - Woolacombe Sands Money Spinner		315.75
Donation - Easy Fundraising		399.02
Donation - Parentkind ASDA		124.97
Donation - Solar PV Technologies		1500.00
Grant - Fullabrook		1335.00
Grant - Music		350.00
Grant - Norman Family		5000.00
Bank Interest Received		158.82
		<u>25921.10</u>
<u>EXPENDITURE</u>		
Insurance	162.00	
Bank Charges	132.45	
School Resources- Forest School	3500.00	
School Resources- Year 6 Wakepark Trip/Award	190.00	
School Resources- PE Equipment	420.53	
School Resources- Playground Upgrade	21960.60	
School Resources- Early Years Play Equipment	3074.10	
School Resources- Science Experience Day	550.00	
School Resources- Space Odyssey Visit	850.00	
School Resources- Instruments	356.67	
School Resources- Storage Units	273.00	
School Resources-	0.00	31174.90
Sundry Expenses- General Spending		108.53
		31577.88
Excess Expenditure over Income		<u><u>-5656.78</u></u>

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