

# THE FRIENDS OF TOCKINGTON MANOR

England & Wales · Charity number 295412

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1986-12-15

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Tockington Manor School  
Washingpool Hill Road  
Tockington  
Bristol  
BS32 4NY

**Phone** 01454613229

**Email** [fofm@tockingtonmanorschool.com](mailto:fofm@tockingtonmanorschool.com)

**Website** [www.tockingtonmanorschool.com](http://www.tockingtonmanorschool.com)

## Activities

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**Objects:** The object of the association is to advance the education of pupils in the school in particular by:-  
Developing effective relationships between the staff, parents and others associated with the school.-  
Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

**Activities:** To foster relationships between parents, teachers and children involved within Tockington Manor School in order to fund raise to purchase extra learning items that enhance the environment of the school.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** Children/young People, Other Charities Or Voluntary Bodies

## Geography

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- South Gloucestershire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£28,682	£35,381	-	-
2023-08-31	£28,845	£11,621	-	-
2022-08-31	£24,093	£10,538	-	-
2021-08-31	£2,862	£6,248	-	-
2020-08-31	£7,363	£4,083	-	-

## Trustees

Name	Role	Appointed
Helen Pedder	Chair	2022-07-05
Laura Alice Matthews		2024-04-05
Tara Armstrong		2023-06-19

**THE FRIENDS OF TOCKINGTON MANOR**

England & Wales - Charity number 295412

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# Accounts

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# **FRIENDS OF TOCKINGTON MANOR**

Charity Number – 295412

**CHARITY TRUSTEES' REPORT AND ACCOUNTS**

**FOR THE PERIOD ENDED 31<sup>st</sup> AUGUST 2024**

**THE FRIENDS OF TOCKINGTON MANOR**  
Charity Number – 295412

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**THE FRIENDS OF TOCKINGTON MANOR**  
Charity Number – 295412

## **Trustees Report**

### **For the Period Ended 31<sup>st</sup> August 2024**

#### **Introduction:**

The Friends of Tockington Manor is an unincorporated charity, whose purpose is to raise funds throughout the year in order to support Tockington Manor School by providing additional learning items that enhance the environment for the school.

The Charity's principal office is Tockington Manor School, Washingpool Hill Road, Tockington, Bristol, BS32 4AJ.

#### **Ethos:**

The Charity believes in fostering relationships between the parents, teachers and children.

#### **Trustees:**

The Trustees of the Charity are:-

Helen Pedder

Tara Armstrong

Laura Matthews

#### **Public Benefit:**

The Trustees have given due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011.

#### **Fund Raising:**

The Charity arranged a number of fundraising events through the period including fun days, summer parties, Christmas fayres, bonfire night and sports day and play refreshments. The largest events raised the following funds:

Fun day raised £5,144 with a profit of £3,519

Christmas Fayre raised £4,338 with a profit of £2,252

Bonfire Night raised £3,870 with a profit of £2,126

Summer Party raised £8,937 with a profit of £3,777

Quiz & Curry Night raised £3,694 with a profit of £2,275

#### **Donations:**

During the period the Trustees were pleased to be able to support the school with donations to various projects as detailed in the accounts.

The major project for the Charity was the Nursery Garden renovation with a donation of £11,219 with additional projects including the diving blocks for the swimming pool with a donation of £2,900.

# THE FRIENDS OF TOCKINGTON MANOR

Charity Number – 295412

## Future Plans:

We will continue to run our successful events through the coming year with a further quiz night, Bonfire Night and Christmas Fayre already scheduled for the Autumn term. There are a number of smaller projects that we will contribute to in the coming year including developing our forest school offerings.

## Controls:

The board of Trustees and Committee operate the Charity in accordance with the governing constitution. Sub Committees are formed to control various fundraising events through the year and report to the main Committee and Trustees at its quarterly meetings. The Trustees and Committee determine where the Charity will support the school through consultation with the teaching staff and Head Master.

Trustees are elected at the AGM each year.

## Accounts:

The Trustees are responsible for the accounts and accounting records of the Charity. All accounts are submitted to an independent review.

## Reserves Policy:

The Trustees have a reserve policy of £3,000, this is to keep funds available to meet any unexpected request and to ensure deposits and other expenses prior to events can be met. As at 31st August 2024 the reserve stood at £11,063. At year end the reserves held are greater than the policy due to fundraising against the hall lighting project which was incomplete. This project has been completed post year end and reduced the reserves to a level closer to this policy figure.

## Declaration:

The Trustees approve the accounts and the Trustees Report.

## Signed on behalf of the Trustees by:



Signature

Helen Pedder

Name

Position

25/6/2025

Date



Signature

Laura Matthews

Name

Position

25/6/2025

Date

# THE FRIENDS OF TOCKINGTON MANOR

Charity Number – 295412

## Independent Examiner’s Report to the Trustees of Friends of Tockington Manor

I report to the trustees on my examination of the accounts of the above Charity (“the Trust”) for the period ended 31 August 2024.

As the Charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (“the Act”).

### Independent Examiner’s Statement

I report in respect of my examination of the Trust’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a ‘true and fair’ view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Scott Lawrence*  
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26/6/2025  
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**Scott Lawrence FCA**

**Date**

**Hazlewoods LLP**

**Chartered Accountants**

THE FRIENDS OF TOCKINGTON MANOR  
Charity Number – 295412

## Statement of Financial Activities

### Income & Expenditure Account For the period ended 31<sup>st</sup> August 2024

	31-Aug-24			31-Aug-23		
	Income	Expense	Profit	Income	Expense	Profit
<b>Charitable Activities:</b>						
<b>Events:</b>						
Quiz & Curry Night	3,694	(1,419)	2,275	1,585	(343)	1,242
Bonfire Night	3,870	(1,744)	2,126	3,338	(1,777)	1,561
Christmas Fayre	4,338	(2,086)	2,252	4,795	(1,844)	2,951
Midsummer Ball/Summer Party	8,937	(5,160)	3,777	9,858	(3,725)	6,133
Funday	5,144	(1,625)	3,519	6,854	(2,389)	4,465
Sports Day & Swim Gala	100	-	100	357	-	357
Play Drinks	800	(120)	680	885	(513)	372
Danceathon	814	-	814	-	-	-
Burns Night	-	(307)	(307)	-	-	-
Other Small Events	392	-	392	-	-	-
Russell Run	-	-	-	515	(38)	477
<b>Other:</b>						
Clothes for a Good Cause	67	-	67	70	-	70
Easyfundraising	526	-	526	331	-	331
Amazon Smile	-	-	-	198	-	198
Audit and tax fees	-	(530)	(530)	-	(510)	(510)
Cheese & Wine Welcome Drinks	-	(96)	(96)	-	(195)	(195)
Unallocated income and costs	-	(215)	(215)	59	(287)	(228)
	<b>28,682</b>	<b>(13,302)</b>	<b>15,380</b>	<b>28,845</b>	<b>(11,621)</b>	<b>17,224</b>
<b>Donations:</b>						
Climbing Equipment	-	(1,217)	(1,217)	-	-	-
Sound Equipment	-	(4,171)	(4,171)	-	-	-
Go Pro Cameras	-	(929)	(929)	-	-	-
Diving Blocks	-	(2,900)	(2,900)	-	-	-
Table Tennis Table	-	-	-	-	(1,159)	(1,159)
Nursery Garden	-	(11,219)	(11,219)	-	-	-
Leavers Hoodies	-	(978)	(978)	-	(688)	(688)
Fireworks donations towards 2024 fireworks	-	(258)	(258)	-	-	-
Easter Egg Hunt	-	(407)	(407)	-	(207)	(207)
Hall lighting	-	-	-	-	(12,394)	(12,394)
PA System	-	-	-	-	(306)	(306)
Russell Run donation to School Charity	-	-	-	-	(236)	(236)
	-	<b>(22,079)</b>	<b>(22,079)</b>	-	<b>(14,990)</b>	<b>(14,990)</b>
<b>Total</b>	<b>28,682</b>	<b>(35,381)</b>	<b>(6,699)</b>	<b>28,845</b>	<b>(26,611)</b>	<b>2,234</b>

**THE FRIENDS OF TOCKINGTON MANOR**  
 Charity Number – 295412

**Balance Sheet**

**As at 31<sup>st</sup> August 2024**

	<b>31-Aug-24</b>	<b>31-Aug-23</b>
<i><b>Current Assets:</b></i>		
Bank account balances	9,896	18,212
Stock	1,925	-
	<b>11,821</b>	<b>18,212</b>
<i><b>Current Liabilities:</b></i>		
Accruals	(758)	(450)
	<b>(758)</b>	<b>(450)</b>
<b>Total Assets</b>	<b>11,063</b>	<b>17,762</b>
<i><b>Reconciliation to Retained Surplus/ (Deficit):</b></i>		
Retained surplus/ (deficit) for the year	(6,699)	2,234
Surplus/ (Deficit) brought forward	17,762	15,528
<b>Retained Surplus/ (Deficit) Carried Forward</b>	<b>11,063</b>	<b>17,762</b>

All of the funds of the Charity are unrestricted and are raised with the express intention of providing the school with funding for equipment for the children.

**THE FRIENDS OF TOCKINGTON MANOR**  
Charity Number – 295412

**Notes to the accounts**

**As at 31<sup>st</sup> August 2024**

**ACCOUNTING POLICIES**

- a) The accounts have been prepared under the historical cost convention, as modified by the inclusion of investments at market value, adopting the following principal accounting policies, all of which are in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019 and the Charities Act 2011.

The Charity constitutes a public benefit entity as defined by FRS 102.

- b) Incoming Resources

Income from events is considered to arise from the activities performed by the Charity to meet its objects and are therefore allocated under 'Income from charitable activities'.

Donations receivable for specific purposes are credited to the Statement of Financial Activities in the year to which they relate as soon as conditions for receipt have been met.

- c) Charitable Expenditure

All expenditure is included in the accounts as soon as it is incurred. The irrecoverable element of Value Added Tax is included with the item of expense to which it relates.

- d) Funds

All funds are unrestricted.

- e) Going concern

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. On review, the Trustees have concluded that they are to adopt the going concern basis in preparing these financial statements.

THE FRIENDS OF TOCKINGTON MANOR  
Charity Number – 295412

**Notes to the accounts (continued)**

**As at 31<sup>st</sup> August 2024**

	31-Aug-24	31-Aug-23
<i>Bank Accounts:</i>		
Bank account	9,896	19,126
School bank	-	(914)
	<b>9,896</b>	<b>18,212</b>
<i>Stocks:</i>		
Baubles	1,925	-
	<b>1,925</b>	<b>-</b>
<i>Creditors/ Gifts Unpaid:</i>		
Accruals	(758)	(450)
	<b>(758)</b>	<b>(450)</b>
<b>Total</b>	<b>11,063</b>	<b>17,762</b>

	31-Aug-24	31-Aug-23
<i>Reserves:</i>		
Unrestricted funds	11,063	17,762
Restricted funds	-	-
<b>Retained Surplus/ (Deficit) Carried Forward</b>	<b>11,063</b>	<b>17,762</b>

**THE FRIENDS OF TOCKINGTON MANOR**

England & Wales - Charity number 295412

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# Accounts

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# **FRIENDS OF TOCKINGTON MANOR**

Charity Number – 295412

**CHARITY TRUSTEES' REPORT AND ACCOUNTS  
FOR THE PERIOD ENDED 31<sup>st</sup> AUGUST 2023**

THE FRIENDS OF TOCKINGTON MANOR  
Charity Number – 295412

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# THE FRIENDS OF TOCKINGTON MANOR

Charity Number – 295412

## Trustees Report

### For the Period Ended 31<sup>st</sup> August 2023

#### Introduction:

The Friends of Tockington Manor is an unincorporated charity, whose purpose is to raise funds throughout the year in order to support Tockington Manor School by providing additional learning items that enhance the environment for the school.

The Charity's principal office is Tockington Manor School, Washingpool Hill Road, Tockington, Bristol, BS32 4AJ.

#### Ethos:

The Charity believes in fostering relationships between the parents, teachers and children.

#### Trustees:

The Trustees of the Charity are:-

Helen Pedder

Tara Armstrong (appointed June 2023)

Amy Coppock (appointed June 2023 and resigned April 2024)

Laura Alice Matthews (appointed April 2024)

Caron Riccardi (resigned July 2023)

Rachel Woodhouse (resigned July 2023)

#### Public Benefit:

The Trustees have given due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011.

#### Fund Raising:

The Charity arranged a number of fundraising events through the period including fun days, balls, Christmas fayres, bonfire night and sports day and play refreshments. The largest events raised the following funds:

Fun day raised £6,854 with a profit of £4,465

Christmas Fayre raised £4,795 with a profit of £2,951

Bonfire Night raised £3,338 with a profit of £1,561

Midsummer Ball raised £9,858 with a profit of £6,133

Quiz & Curry Night raised £1,585 with a profit of £1,242

#### Donations:

During the period the Trustees were pleased to be able to support the school with donations to various projects as detailed in the accounts.

# THE FRIENDS OF TOCKINGTON MANOR

Charity Number – 295412

The planned major project for the Charity was the Main Hall lighting with a £12,393.52 donation. Total donated amount was £14,989.77.

## Future Plans:

We will continue to run our successful events through the coming year with a further quiz night, Bonfire Night and Christmas Fayre already scheduled for the Autumn term. There are a number of smaller projects that we will contribute to in the coming year including new hall sound system and nursery garden.

## Controls:

The board of Trustees and Committee operate the Charity in accordance with the governing constitution. Sub Committees are formed to control various fundraising events through the year and report to the main Committee and Trustees at its quarterly meetings. The Trustees and Committee determine where the Charity will support the school through consultation with the teaching staff and Head Master.

Trustees are elected at the AGM each year.

## Accounts:

The Trustees are responsible for the accounts and accounting records of the Charity. All accounts are submitted to an independent review.


## Reserves Policy:

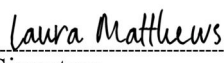
The Trustees have a reserve policy of £3k, this is the to keep funds available to meet any unexpected requests and to ensure deposits and other expenses prior to events can be met. As at 31st August 2023 the reserve stood at £19,125.62, £3.5k of which will be utilised for the purchase of stage lighting that was agreed in 2022 (invoiced in the next financial year), a £3,000 provision to cover the settlement of the invoice for the outdoor furniture and the initial fundraising towards the nursery garden planed for commencement in the next financial year.

## Declaration:

The Trustees approve the accounts and the Trustees Report.

## Signed on behalf of the Trustees by:

  
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Signature  
  
Helen Pedder  
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Name  
  
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Position  
  
2/7/2024  
-----  
Date

  
-----  
Signature  
  
Laura Matthews  
-----  
Name  
  
-----  
Position  
  
1/7/2024  
-----  
Date

# THE FRIENDS OF TOCKINGTON MANOR

Charity Number – 295412

## Independent Examiner’s Report to the Trustees of Friends of Tockington Manor

I report to the trustees on my examination of the accounts of the above Charity (“the Trust”) for the period ended 31 August 2023.

As the Charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (“the Act”).

### Independent Examiner’s Statement

I report in respect of my examination of the Trust’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a ‘true and fair’ view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



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02/07/2024

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**Scott Lawrence FCA**

**Date**

**Hazlewoods LLP**

**Chartered Accountants**

THE FRIENDS OF TOCKINGTON MANOR  
Charity Number – 295412

**Statement of Financial Activities**

*Income & Expenditure Account  
For Period Ended 31st August 2023*

	31-Aug-23			31-Aug-22		
	Income	Expense	Profit	Income	Expense	Profit
<b>Charitable Activities:</b>						
<b>Events:</b>						
Quiz & Curry Night	1,585	(343)	1,242	-	-	-
Bonfire Night	3,338	(1,777)	1,561	2,918	(780)	2,138
Christmas Fayre	4,795	(1,844)	2,951	4,613	(1,676)	2,937
Midsummer Ball	9,858	(3,725)	6,133	-	-	-
75th Anniversary Party	-	-	-	6,652	(1,776)	4,876
Funday	6,854	(2,389)	4,465	6,552	(2,934)	3,618
Sports Day & Swim Gala	357	-	357	718	(207)	511
Play Drinks	885	(513)	372	979	(267)	712
Old Tockingtonian Drinks	-	-	-	239	(183)	56
Russell Run	515	(38)	477	294	(164)	130
<b>Other:</b>						
Clothes for a Good Cause	70	-	70	93	-	93
Easyfundraising	331	-	331	117	-	117
Amazon Smile	198	-	198	103	-	103
Audit & Tax Fees	0	(510)	(510)	-	(528)	(528)
Cancelled 2020 Ball tickets	-	-	-	705	-	705
Cheese & Wine Welcome Drinks	-	(195)	(195)	-	-	-
Unallocated Income & Costs	59	(287)	(228)	110	(909)	(799)
	<b>28,845</b>	<b>(11,621)</b>	<b>17,224</b>	<b>24,093</b>	<b>(9,424)</b>	<b>14,669</b>
<b>Donations:</b>						
Leavers Hoodies			(688)			(848)
Table Tennis Table			(1,159)			-
Hall Lighting			(12,394)			-
PA System			(306)			-
Russell Run Donation to School Charity			(236)			-
Easter Egg Hunt			(207)			(266)
			<b>2,234</b>			<b>13,555</b>

## THE FRIENDS OF TOCKINGTON MANOR

Charity Number – 295412

**Balance Sheet****As at 31<sup>st</sup> August 2023**

	<b>31-Aug-23</b>	<b>31-Aug-22</b>
<b><i>Current Assets:</i></b>		
Bank account balances	18,212	14,948
Prepayments	-	990
	<b>18,212</b>	<b>15,938</b>
<b><i>Current Liabilities:</i></b>		
Deferred income	-	(20)
Accruals	(450)	(390)
	<b>(450)</b>	<b>(410)</b>
<b>Total Assets</b>	<b>17,762</b>	<b>15,528</b>
<b><i>Reconciliation to Retained Surplus/ (Deficit):</i></b>		
Retained surplus/ (deficit) for the year	2,234	13,555
Surplus/ (Deficit) brought forward	15,528	1,974
<b>Retained Surplus/ (Deficit) Carried Forward</b>	<b>17,762</b>	<b>15,528</b>

All of the funds of the Charity are unrestricted and are raised with the express intention of providing the school with funding for equipment for the children.

## THE FRIENDS OF TOCKINGTON MANOR

Charity Number – 295412

**Notes to the Accounts****As at 31<sup>st</sup> August 2023**

	31-Aug-23	31-Aug-22
<b><i>Bank Accounts:</i></b>		
Bank account	19,126	14,948
School bank	(914)	-
	<b>18,212</b>	<b>14,948</b>
<b><i>Debtors - Prepayments:</i></b>		
Summer Ball 2020 - cancelled	-	990
	<b>-</b>	<b>990</b>
<b><i>Creditors/ Gifts Unpaid:</i></b>		
Deferred income	-	(20)
Accruals	(450)	(390)
	<b>(450)</b>	<b>(410)</b>
	<b>17,762</b>	<b>15,528</b>

	31-Aug-23	31-Aug-22
<b><i>Reserves:</i></b>		
Unrestricted funds	17,762	15,528
Restricted funds	-	-
<b>Retained Surplus/ (Deficit) Carried Forward</b>	<b>17,762</b>	<b>15,528</b>