



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2022		31	12	2022

### Section A Reference and administration details

Charity name Acorn Under Fives

Other names charity is known by

Registered charity number (if any) 295296

Charity's principal address Oaklands Infant School

Butler Road

Crowthorne, Berkshire

Postcode

RG45 6QZ

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jo Saxby	Chair	Whole Year	Committee
2	Hayley Basmis	Treasurer	Whole Year	Committee
3	Julie Davis	Secretary	Whole Year	Committee
4	James Cassidy	Website Admin	Whole Year	Committee
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#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by Parents

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To provide high quality care and education for children below statutory school age.  
 To work in partnership with parents to help children learn and develop.  
 To add to the life and well-being of the local community.  
 To offer children and their parents a service that promotes equality and values diversity.  
 Furthering the aims of the Pre School Alliance.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Acorn Under Fives is a community pre-school run by a committee of volunteers under the umbrella of the Pre-School Learning Alliance.

The pre-school is a registered charity and aims at providing schooling tailored to the Early Years Foundation Stage (EYFS).

We can accommodate up to 33 children, offering 6.5 hour sessions (flexibly).

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

In 2022, Acorn Under Fives continued to offer flexible pre-school sessions for children aged 2-4 years between the times of 9am and 3.30pm

The pre-school remains very popular and highly regarded in the community with very few sessions remaining available and a waiting list of new children to join.

We continue to provide training to all staff furthering their education and offering supported professional development.

Acorns remains a leader within the community.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Whenever possible, and when required, cash is reinvested into the preschool to improve facilities and the learning environment for children. We have decided to set aside £70K to cover redundancy costs & 3 months' worth of monthly outgoings, to ensure that the liabilities could be met in a worst case scenario. It can therefore be justified that this money is not able to be reinvested at the current time on charitable activity.

### Details of any funds materially in deficit

Nil

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	<i>H Basmaz</i>	<i>Jo Saxby</i> <small>Jo Saxby (Oct 10, 2023 07:18 GMT+1)</small>
<b>Full name(s)</b>	Hayley Basmaz	Jo Saxby
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Chair
<b>Date</b>	01/10/2023	

**Profit and Loss**  
**Acorn Under Fives**  
**For the year ended 31 December 2022**  
**Cash Basis**

<b>Account</b>	<b>2022</b>	<b>2021</b>
<b>Turnover</b>		
Ad-Hoc Session Fees	1,565	470
Bank Interest	1,229	702
Donations	123	-
Fundraising	1,679	1,405
Government Funding - Deprivation Supplement	254	795
Government Funding - Disability Allowance	-	615
Government Funding - ECHP Funding	-	3,964
Government Funding - EYPP	203	780
Government Funding for 2 Year Olds	4,562	2,614
Government Funding for 3+ Year Olds	129,767	120,517
Government Funding Quality Supplement	6,659	6,714
JRS Government Funding	-	6,707
Other Income	135	-
Parent Fees	49,436	29,937
Registration Fees	1,800	520
Voluntary Contributions	2,265	-
<b>Total Turnover</b>	<b>199,678</b>	<b>175,740</b>
<b>Gross Profit</b>	<b>199,678</b>	<b>175,740</b>
<b>Administrative Costs</b>		
Advertising	-	46
Bank Fees	93	5
Children's Events	694	746
Cleaning & Hygiene	6,295	5,629
Committee Expenses	79	59
Computer & Internet	2,321	2,428
Depreciation	11,234	11,234
Equipment & Furniture	2,959	4,871
Fundraising Expenses	29	40
Health & Safety	485	821
Insurances	2,294	1,984
Learning Resources	6,966	6,848
Licences & Certificates	143	89
Other	131	344
PAYE/NIC	10,200	10,017
Pensions	4,869	4,356
Postage & Delivery	13	516
Printing	288	392
Professional Services	3,299	1,820
Rent/Lease of Buildings	713	743
Repairs, Maintenance & Improvements	707	1,057
Salaries	124,323	126,505
Snack	669	1,752
Staff Bonuses	650	-
Staff Events	432	1,154
Staff Refreshments	510	237
Staff Training & DBS	655	1,352
Staff Uniform	490	586
Stationery	282	148
Utilities	587	2,215
<b>Total Administrative Costs</b>	<b>182,408</b>	<b>187,992</b>
<b>Operating Profit</b>	<b>17,271 -</b>	<b>12,252</b>



**Balance Sheet**  
Acorn Under Fives  
As at 31 December 2022  
Cash Basis

Account	31 Dec 2022	31 Dec 2021
<b>Fixed Assets</b>		
<b>Tangible Assets</b>		
Accumulated Depreciation	(95,801.09)	(84,567.18)
Buildings and Improvements	215,547.24	215,547.24
Furniture and Equipment	6,154.36	6,154.36
Leasehold Improvements	3,099.30	3,099.30
<b>Total Tangible Assets</b>	<b>128,999.81</b>	<b>140,233.72</b>
<b>Total Fixed Assets</b>	<b>128,999.81</b>	<b>140,233.72</b>
<b>Current Assets</b>		
<b>Cash at bank and in hand</b>		
Cambridge & Counties 1 yr bond	72,033.92	70,873.89
HSBC Current Account	8,432.94	33,437.32
HSBC Savings Account	56,700.65	4,631.83
Petty cash asset	572.20	88.62
<b>Total Cash at bank and in hand</b>	<b>137,739.71</b>	<b>109,031.66</b>
<b>Total Current Assets</b>	<b>137,739.71</b>	<b>109,031.66</b>
<b>Creditors: amounts falling due within one year</b>		
Creditors	0.00	(206.92)
Rounding	(3.28)	0.00
<b>Total Creditors: amounts falling due within one year</b>	<b>(3.28)</b>	<b>(206.92)</b>
<b>Net Current Assets (Liabilities)</b>	<b>137,742.99</b>	<b>109,238.58</b>
<b>Total Assets less Current Liabilities</b>	<b>266,742.80</b>	<b>249,472.30</b>
<b>Net Assets</b>	<b>266,742.80</b>	<b>249,472.30</b>
<b>Capital and Reserves</b>		
Current Year Earnings	17,270.50	(12,252.08)
Opening Balance Equity	140,529.76	140,529.76
Retained Earnings	108,942.54	121,194.62
<b>Total Capital and Reserves</b>	<b>266,742.80</b>	<b>249,472.30</b>









# 2022 Full TAR and P&L Bal Sheet

Final Audit Report

2023-10-10

Created:	2023-10-01
By:	Hayley Basmas (alexbasmas@yahoo.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAfqaZrXpYifwOHHJc0T8Sh4hXhY_DlpO

## "2022 Full TAR and P&L Bal Sheet" History

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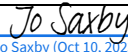
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.



**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		 <small>Jo Saxby (Oct 10, 2023 07:18 GMT+1)</small>
<b>Full name(s)</b>	Hayley Basmal	Jo Saxby
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Chair
<b>Date</b>	01/10/2023	

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# 2022 Full TAR and P&L Bal Sheet

Final Audit Report

2023-10-10

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Status:	Signed
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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Acorn Under Fives

**On accounts for the year  
ended**

31/12/2022

**Charity no  
(if any)**

295296

**Set out on pages**

9&10

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

10/29/2023

**Name:**

Susan B MAXWELL SMITH

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

CLARENDON BOOKKEEPING AND ACCOUNTING LIMITED

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**