



Dartford Amateur Operatic
& Dramatic Society

President: The Worshipful The Mayor of Dartford

ANNUAL REPORT

of

The Executive Committee

for the

Year Ended 31st May 2023

Dartford Amateur Operatic & Dramatic Society

Charity Name and Number

Dartford Amateur Operatic & Dramatic Society

Also known as: DAODS

Registered Charity Number: 295 226

Trustees

Society Officers

Mr Paul Farlie

Ms Sam Mason

Mrs Elaine Mason

Mr Liam Winter

Mr Alexander Tyrrell

Miss Alexandra Moore

Chairman

Vice-Chairman

Treasurer

Assistant Treasurer

Secretary

Assistant Secretary

Executive Committee Members

Miss Meghan Walsh

Mr Dave Hughes

Miss Annabelle Storey

Mr John Woodley

Mr Alex Freeman

Mr Mark Fromings

Professional Advisors

Bankers

HSBC

38 High Street

Dartford, DA11DG

Independent Examiner

Sadler Fogarty Services

T/as Sadler Davies & Co

3 Enterprise House

8 Essex Road

Dartford, DA12AU

DAODS Trustees Annual Report

History, objectives and activities of the society

The society was formed in 1906.

The objectives of the Society are to promote the advancement and improvement of general education in relation to all aspects of the Art and Drama and the development of public appreciation of such art.

The society involves itself in musical and theatrical productions and has a thriving youth theatre group.

Management and governance arrangements

The society is governed by its rules and objects.

The objects and management of the Society are vested in an Executive Committee which is comprised of:

Officers

The Officers of the Society shall be: a Chairman, a Vice-Chairman, a Secretary, a Treasurer, Assistant Treasurer and an Assistant Secretary, who shall be elected annually at the Annual General Meeting. Retiring Officers shall be eligible for re-election.

Executive Committee Members

The Executive Committee shall consist of the above Officers and six (6) other members of the Society. Three of these six retire annually in rotation, but may be eligible for re-election at the A.G.M.

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1. Chairman's Introduction

Welcome to the 2023 AGM.

Following last year's introduction where I said that we have finally got back to performing after COVID, we have been hit by another issue, RACC, which has impacted our ability to perform shows at The Orchard, however more of that in next year's introduction!

This year, we increased the number of shows we produced to 6 - two Orchard shows, a panto, a hall show and two youth group shows. Whilst not all of them have been financial successes, every one has been of great quality and enjoyed by all who came to watch!

We kicked off with Hello Dolly, and whilst the audiences were nowhere near what we expected or needed, the show was a great artistic success. Congratulations to everyone involved but I would like to say a particular well done to the production team of Sheila Arden (Director), Caroline Essenhigh (Choreographer), and Stephanie Jarvis (Musical Director).

Our other Orchard show was Our House, another juke box musical, which was amazing fun and fortunately gave us a reasonable sized audience to play to. Well done to the production team of Alex Freeman (Director), Natasha Cox (Choreographer) and our emergency Musical Director Steve Trill.

In between the two Orchard shows we had the amazing Trail to Oregon, at Heathfields Hall. A fantastic show and great new concept. Congratulations to all involved but in particular Luke and Ella Walden (Directors), Gemma Mathews (Choreographer) and Mark Fromings (Musical Director). A great success at our hall.

The final show of our 2022/23 season was our pantomime, Dick Whittington. Once again an amazing show which had audiences entertained across 3 weeks! This also became our highest ever selling panto! Well done to Heather Woodley (Director), Vicky Sinfield now Stevens, (Choreographer) and Keith Hills (Musical Director).

Finally, our youth group, which restarted last year after COVID, grew from strength to strength in 2022/23 and put on two productions - Goldilocks vs Little Red Riding Hood in Wonderland and Hansel & Gretel (June 2022) and Hood & Babes in the Wood (December 2022). Well done to Matt Osborn and team, and in particular Elaine Mason for all of her work here.

We were also able to go back to a full social calendar putting on a number of events which have contributed towards our overall enjoyment of the society, as well as some much needed funds generation. Thanks to everyone who organised and attended these events.

Overall, our society has seen a significant financial impact over the last few years as a result of COVID and very low ticket sales as we emerged from the other side. Our reserves have been hit by a reduction of over £40,000.

As we go forward, we are focusing on costs and increasing our income streams so that we can plan for a healthy future. This year, our reserves are around £6,000 higher than we expected at the same time last year and we are budgeted to stay around the £150,000 - £155,000 level of Total Charity Funds, for the next 5 years. This is around £20,000 more than when we decided to move away from The Orchard Theatre for a while.. This will of course be monitored very closely.

As I stated in last year's report, we needed to look to put in place things that can grow other areas of income for the society in order to cover some of the losses on our main shows. This is something we have started to put in place and will continue with as we move forward. As a reminder, the points I made last year were:

1. Increasing the number of hall shows – the most obvious one of these is the pantomime which can generate between £8,000 to £10,000 per show. However other, well selected shows can also add between £2,000 to £4,000 to our society's funds.

We have performed 4 hall shows this year, contributing around £17,000 to our funds.

2. Increased use of the bar. We get over 50% profit from our bar which in the past has earned us around £5,000 per year. If we invest in our bar, use it more and renovate, we could be looking to increase our bar profit to between £10,000 and £15,000 per year. We have been fortunate in the current financial year (22/23) to have received a generous donation to the society, which we have chosen to use to develop our bar area to provide a potentially vital income stream for the future.

We have carried out much of the refurbishment work, assessed and improved our bar's profitability. We will continue to do this in the coming months.

3. Review of our costs. Over the last 2 years, we have invested heavily in our hall, the most significant items, as reported on in my previous years intro, being:

- a. New windows for our hall, along with easy openings in order to improve the airflow around the hall as well as replace the very old frames.
- b. Works in response to our Health, Safety and Fire Assessment – bringing our hall up to the required standards in this area.

Firstly, these costs are going to be lower in the coming years and so we should see a natural reduction in our premises expenses, however we will also be monitoring the costs of the society much closer and keeping the most up to date view of our finances available at all times. Reduced Premises expenses by nearly £2,000. Unfortunately we have had additional costs which have been out of our control – Electricity costs and Legal fees related to the renewal of our lease. We are expecting these costs to be significantly reduced in the coming years.

Finally, our main aim is to keep performing great shows both at The Orchard and the hall, so as always, it is so important for all members, whether you are in the show or not, to promote our shows in order to generate ticket sales to support our cast but also our society's financial position.

We are lucky to have such a wonderful society and with all of our efforts, we can ensure we continue for many more years to come.



Paul Farlie

2. Treasurer's Report

Financial Review 2022/23

The 2022/23 season has seen us consolidate our position of producing two shows at The Orchard Theatre as well as four at the hall! The net impact on our surpluses from these shows was a reduction of £20,729, a reduction in our net show deficit in 21/22 of £2,807. A large contributor to this deficit was due to the Hello Dolly, which incurred a deficit of £27,759. This has been offset considerably by the fact that we performed a panto in the year, which provided a record surplus of £11,391.

The break down across shows can be summarised thus:

Hello Dolly	£ (27,759)
Our House	£ (8,057)
Trail To Oregon	£ 2,158
Dick Whittington	£ 11,391
Youth Group Shows:	
Goldilocks vs Little Red Riding Hood in Wonderland and Hansel & Gretal	£ 1,201
Hood & Babes in the Wood	£ 1,301

These production related losses were reduced by a small non-production related surplus of £2,456.

Our main source of non-production related income is our subscription income, which increased slightly on last year at £9,951, and we received a net income from the Youth Group of £2,981 (£417 2021/22), excluding the show income.

Other significant income contributors are from the Bar of £3,602, which although sales were up in the year, due to increased costs, the profit was down to 32% (53% 2021/22), Hall Hire of £2,840, Social and Fundraising of £684 and Donations of £5,490 - £5,000 which was received from a one off donation.

Our non-production costs consisted of Hall related expenditure of £25,061 (including Accountants fees), up £7,155 from last year. The increase has been due to two major areas: Energy bills, which have increased by around £4,500 and legal fees related to the renewal of our lease, which accounted for nearly £2,000. The very large reduction in the value of our investment of £3,995, last year, I am pleased to say stabilised as predicted and provided us a small increase of £213, complimented by a benefit of interest rate rises resulting in Interest Income of £500.

In summary, as a result of all of the above, our net deficit for the year on all activity was £18,925, which is comparable to the previous year's indicative net deficit of £14,462, after adjusting for the one-off investment fund reduction and the previous year's insurance claim. This is after incurring an extraordinary loss on one single show of just under £30,000.

If we reduce our deficit on Orchard shows to a normal level, we can return our financials to at least a breakeven position, and as stated in the previous year's report, we are also looking at additional revenue generating activities, which include the production of our pantomime on an annual basis and making more use of our hall and in particular the bar so that we can increase our income here as opposed to money being spent outside in the local pubs and bars.

With the donation received we are renovating our bar in order to make it a more attractive venue not only for our members but also for outside hirers, which in turn will allow us to increase our bar prices to reflect the improved experience of the venue.

Format of the accounts

We adopt fully the idea of 'fund accounting'. This means that we have to recognise all revenue when we receive it. For example, when we receive money for ticket sales for a show that will take place in the next financial year, we will have to account for the cash in the earlier financial year rather than declare it as Deferred Income on the Balance Sheet. This in turn means that when you read the financial statement the 'Net Movement in Funds' figure cannot be considered as profit but more as a growth or reduction in funds.

It is a fact that we should not strictly use the word Profit for anything we do as we are a charity and are therefore considered as a 'Not for Profit' organisation. Which is why we use the terms Surplus and Deficit.

Funds and Reserves

The society currently has monetary reserves of £152,571 which is £17,889 less than last year. These reserves are freely available for all and any activities of the society. Of this figure £24,812 has been designated for other purposes but can be used for any purpose should the trustees deem it necessary. The investment in the 'COIF Charities Fixed Interest Fund' of £40,000, which stood at £42,954 at the end of last year, has increased in value to £43,167. The deposit account now stands at £59,612, however we also have a very large Debtors figure of £23,337, which represents income due on ticket sales and prepaid 2023/24 costs, which is yet to be translated into cash, but combined represents £82,949, as we must still maintain a balance that would cover the cost of an aborted Orchard show.

Elaine Mason

DARTFORD AMATEUR OPERATIC DRAMATIC SOCIETY

INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 31 MAY 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE DARTFORD AMATEUR OPERATIC DRAMATIC SOCIETY

This report on the financial statements of the **DARTFORD AMATEUR OPERATIC DRAMATIC SOCIETY** for the year ended 31 May 2023, which are included in section 4 is in respect of an examination carried out in accordance with s145 of the Charities Act 2011 (the Act).

Respective responsibilities of the trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) or under Regulation 10(1)(d) of the Charities Accounts (Scotland) Regulations 2006 (the 2006 Accounts Regulations) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act)
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare financial statements which accord with the accounting records and comply with the requirements of the Act;
- have not been met; or
- to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached; or
- which gives us reasonable cause to believe that in any material respect the accounting rules of the charity's constitution have not been met.



Graham E.J. Sadler FCA
SADLER DAVIES & CO
Chartered Accountants
3 Enterprise House
8 Essex Road
Dartford,
Kent, DA1 2AU

Date: 7th March 2024



DARTFORD AMATEUR OPERATIC & DRAMATIC SOCIETY

Also known as : DAODS

Charity Registration Number 295226

FINANCIAL STATEMENTS of the TRUSTEES

for the year ended 31 May 2023

DARTFORD AMATEUR OPERATIC & DRAMATIC SOCIETY
Registered Charity Number 295226
Statement of Assets and Liabilities as at 31st May 2023

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	<u>Note</u>	<u>Unrestricted</u> <u>2023</u> <u>£</u>	<u>Designated</u> <u>2023</u> <u>£</u>	<u>Total</u> <u>2023</u> <u>£</u>	<u>Total</u> <u>2022</u> <u>£</u>
Tangible Fixed Assets	2	22,977.64		22,977.64	29,342.53
Current Assets					
Stocks		300.00		300.00	283.65
Debtors	3	23,337.32		23,337.32	6,052.00
Investments COIF Fixed Interest Fund-Accumulation Units		43,166.92		43,166.92	42,953.89
HSBC BMM deposit		34,799.67	24,812.33	59,612.00	90,946.77
Cash at bank and in hand		4,291.06		4,291.06	4,028.09
<i>Total current assets</i>		105,894.97	24,812.33	130,707.30	144,264.40
Liabilities:					
Liabilities: amounts falling due within 1 year	4	1,113.54		1,113.54	3,146.72
<i>Net current assets</i>		104,781.44	24,812.33	129,593.77	141,117.69
Total net assets		127,759.08	24,812.33	152,571.41	170,460.21
FUNDS	8				
Unrestricted - General		127,759.08	-	127,759.08	145,950.96
Designated:					
Building fund		-	14,065.00	14,065.00	14,065.00
Refurbishment fund		-	5,000.00	5,000.00	5,000.00
Prepaid subscription fund		-	4,562.33	4,562.33	4,561.25
Future production show fee fund		-	1,185.00	1,185.00	883.00
Total Charity Funds		127,759.08	24,812.33	152,571.41	170,460.21

Signed by two trustees on behalf of all the trustees



Alex Freeman



Meghan Walsh

Date

23/03/24

Date

23/03/24

DARTFORD AMATEUR OPERATIC & DRAMATIC SOCIETY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MAY 2023

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		<u>Unrestricted Funds</u>		<u>Restricted</u>	<u>TOTAL FUNDS</u>	
	<u>Note</u>	<u>General</u>	<u>Designated</u>	<u>Funds</u>	<u>2023</u>	<u>2022</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Income from:						
Donations and legacies	5.1	17,399.29	4,562.33	-	21,961.62	15,487.01
Other trading activities	5.2	19,801.15	-	-	19,801.15	13,806.04
Investments	5.3	713.44	-	-	713.44	(3,985.52)
Charitable activities	5.4	80,035.80	1,185.00	-	81,220.80	101,482.34
Total		<u>117,949.68</u>	<u>5,747.33</u>	<u>-</u>	<u>123,697.01</u>	<u>126,789.87</u>
Expenditure on:						
Raising Funds	6.1	13,584.38	-	-	13,584.38	8,171.07
Charitable Activities	6.2	129,037.46	-	-	129,037.46	144,931.94
Other	6.3	-	-	-	-	-
Total		<u>142,621.84</u>	<u>-</u>	<u>-</u>	<u>142,621.84</u>	<u>153,103.01</u>
NET INCOMING / (OUTGOING)		(24,672.16)	5,747.33	-	(18,924.83)	(26,313.14)
ADDITIONS TO & RELEASES FROM FUNDS	8.2	6,480.28	(5,444.25)	-	1,036.03	-
NET MOVEMENT IN FUNDS		<u>(18,191.88)</u>	<u>303.08</u>	<u>-</u>	<u>(17,888.80)</u>	<u>(26,313.14)</u>
Total Funds brought forward	8.2	<u>145,950.96</u>	<u>24,509.25</u>	<u>-</u>	<u>170,460.21</u>	<u>196,773.35</u>
Total Funds carried forward	8.2	<u>127,759.08</u>	<u>24,812.33</u>	<u>-</u>	<u>152,571.41</u>	<u>170,460.21</u>

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DARTFORD AMATEUR OPERATIC & DRAMATIC SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2023

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1 Accounting Policies

- The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice for Charities SORP (FRS102) 2016 and with regard to the Charities Act 2011. An independent examination is required under the Charities Act 2011.
- 1.2 Depreciation** is calculated on tangible fixed assets capitalised at a minimum cost of £500 and if they have a useful life of more than 1 year. Depreciation is calculated on a straight line basis over the remaining useful economic life.
- 1.3 Stock** is valued at the lower of cost or net realisable value
- 1.4 Incoming resources** are recognised in the accounts when received. Ticket sales on shows in a future year are included in the accounts when received. If the income has related expenditure the income and the expenditure are reported gross in the Statement of Financial Activity (SOFA)
- 1.5 Expenditure and liabilities-** liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources. Expenditure on shows in a future year are shown as prepayments in the accounts and become expenditure in the accounts in the year of the show.
- 1.6 Support costs** include central functions and have been allocated to activity cost categories on a basis consistent with use of resources.
- 1.7 Voluntary help-** the value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
- 1.8 Taxation-**the society is a registered charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable purposes.
- 1.9 Investment** -COIF Charities Fixed Interest Fund: interest and increase/decrease in market value is shown as income/expenditure in the year . Interest is re-invested into the fund. The investment is shown at market value.

2 TANGIBLE FIXED ASSETS

	Leasehold 2023	Office 2023	Fixtures, 2023	Total 2023
	£	£	£	£
Balance brought forward	132,250.00	-	42,729.79	174,979.79
Additions	-	-	-	-
Disposals	-	-	-	-
	<u>132,250.00</u>	<u>-</u>	<u>42,729.79</u>	<u>174,979.79</u>
Accumulated Depreciation	116,587.57	-	29,049.69	145,637.26
Charge for year	3,132.57	-	3,232.31	6,364.88
	<u>119,720.14</u>	<u>-</u>	<u>32,282.00</u>	<u>152,002.15</u>
NET BOOK VALUE 1st June 2022 bfwd	15,662.43	-	13,680.10	29,342.53
NET BOOK VALUE 31st May 2023 cfwd	<u>12,529.86</u>	<u>-</u>	<u>10,447.79</u>	<u>22,977.64</u>

Basis of depreciation

Leasehold Building: Heathfield Hall is being depreciated over its useful life deemed in 2008 to expire in 2028. There are 4 years left to coincide with end of the lease with Dartford Borough Council making the depreciation rate 2.37%

3 DEBTORS & PREPAYMENTS

	2023	2022
Accrued Income	15,134.41	3,452.26
Debtors	-	(732.95)
Other Debtors	440.00	440.00
Prepayments	7,762.91	2,892.69
	<u>23,337.32</u>	<u>6,052.00</u>

4 LIABILITIES FALLING DUE WITHIN 1 YEAR

Accrued expenses	1,113.54	3,146.72
	<u>1,113.54</u>	<u>3,146.72</u>

DARTFORD AMATEUR OPERATIC & DRAMATIC SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2023

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5 INCOMING RESOURCES	Unrestricted	Unrestricted	Restricted	TOTAL FUNDS	
	General	Designated	Funds	2023	2022
	£	£	£	£	£
5 Donations & Legacies					
Membership Subscriptions	4,976.29	4,562.33		9,538.62	8,709.12
Patrons Subscriptions	412.00			412.00	811.00
Youth Theatre Subscriptions	6,521.00			6,521.00	2,655.00
Gift Aid Payments and Tax rebates	-			-	1,871.89
Donations	5,490.00			5,490.00	1,440.00
	<u>17,399.29</u>	<u>4,562.33</u>	<u>-</u>	<u>21,961.62</u>	<u>15,487.01</u>
5 Other Trading Activities					
Bar Takings	11,291.51			11,291.51	7,714.10
Dinner & Dance	2,813.00			2,813.00	2,965.00
Heathfields Hall Hire	2,840.00			2,840.00	1,980.00
Wardrobe/Costume/Prop Hire	280.00			280.00	40.00
Weather Lottery	32.93			32.93	96.94
Stars In Their Eyes	520.00			520.00	540.00
Firework Party	465.00			465.00	470.00
Beer/Wine festival/BBQ	1,217.71			1,217.71	-
Quiz Nights	341.00			341.00	-
	<u>19,801.15</u>	<u>-</u>	<u>-</u>	<u>19,801.15</u>	<u>13,806.04</u>
5 Income from Investments					
Bank interest	500.41			500.41	9.51
Increase in market value	213.03			213.03	(3,995.03)
	<u>713.44</u>	<u>-</u>	<u>-</u>	<u>713.44</u>	<u>(3,985.52)</u>
5 Income from Charitable Activities					
Ticket Sales	77,650.50	-		77,650.50	98,256.14
Show Fees	1,243.00	1,185.00		2,428.00	3,155.44
Bottle and Tea Bar	310.35			310.35	70.76
Programmes and Advertising	831.95			831.95	-
	<u>80,035.80</u>	<u>1,185.00</u>	<u>-</u>	<u>81,220.80</u>	<u>101,482.34</u>
TOTAL INCOMING RESOURCES	<u>117,949.68</u>	<u>5,747.33</u>	<u>-</u>	<u>123,697.01</u>	<u>126,789.87</u>

DARTFORD AMATEUR OPERATIC & DRAMATIC SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2023

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6 RESOURCES EXPENDED	Unrestricted	Unrestricted	Restricted	TOTAL FUNDS	
	General	Designated	Funds	2023	2022
	£	£	£	£	£
6.1 Expenditure on Raising Funds					
Support Costs	1,202.43			1,202.43	858.87
Cost of Goods Sold - Bar	7,689.08			7,689.08	3,615.65
Dinner & Dance	3,418.53			3,418.53	3,304.94
After Show Parties	-			-	-
Beer/Wine festival/BBQ	963.69			963.69	-
Quiz Nights	-			-	-
Stars In Their Eyes	40.10			40.10	44.92
Fireworks Party	270.55			270.55	346.69
Barn Dance	-			-	-
Dartford Festival	-			-	-
Bottle and Tea Bar	-			-	-
	<u>13,584.38</u>	<u>-</u>	<u>-</u>	<u>13,584.38</u>	<u>8,171.07</u>
6.2 Resources expended on Charitable Activities					
Support Costs	22,846.10			22,846.10	16,318.55
Youth Leader Remuneration	3,540.00			3,540.00	2,238.36
Recruitment	-			-	-
Production Costs (inc insurance & NODA)	101,639.36			101,639.36	125,647.03
Accountancy and book keeping	1,012.00			1,012.00	728.00
	<u>129,037.46</u>	<u>-</u>	<u>-</u>	<u>129,037.46</u>	<u>144,931.94</u>
6.3 Other resources expended					
Donations	-			-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL RESOURCES EXPENDED	<u>142,621.84</u>	<u>-</u>	<u>-</u>	<u>142,621.84</u>	<u>153,103.01</u>

7 SUPPORT COSTS

Support costs, consisting of the costs of running the society, are split between the various activities on a percentage basis where they are not directly attributable

Basis of Apportionment	5%	95%	100%	100%
Support cost type	Fundraising Activity	Charitable Activity	This Year Total Cost	Last Year Total Cost
	£	£	£	£
Miscellaneous Direct Expenses	5.80	110.29	116.09	-
Caretakers Remuneration	40.00	760.00	800.00	1,270.00
Ground Rent	47.67	905.81	953.48	515.00
Water Rates	15.14	287.58	302.72	15.00
General Rates	10.60	201.40	212.00	267.48
Premises Insurance	48.36	918.89	967.25	820.38
Electricity	313.77	5,961.63	6,275.40	2,285.08
Gas	31.12	591.33	622.45	167.38
Postage and Carriage	0.38	7.13	7.50	-
Website & Society Marketing	20.47	388.84	409.30	111.75
Office Stationery	9.61	182.54	192.15	273.03
Legal Fees	89.56	1,701.55	1,791.10	-
Office Machinery Maintenance	9.00	171.00	180.00	180.00
Cleaning Consumables	64.47	1,224.88	1,289.35	705.25
Premises Expenses	170.78	3,244.73	3,415.50	4,172.19
Bank Charges	2.77	52.63	55.40	30.00
Depreciation	318.24	6,046.64	6,364.88	6,364.88
Other Indirect Costs	4.70	89.25	93.95	-
Total	1,202.43	22,846.10	24,048.52	17,177.42

DARTFORD AMATEUR OPERATIC & DRAMATIC SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2023

6

8. FUNDS

8.1 Funds held

- unrestricted funds (U); funds that the trustees are able to spend for any of the charity's purposes.
- unrestricted designated funds (UD); part of unrestricted funds that trustees have earmarked for a particular purposes.
- restricted income funds of the charity (R); funds that the trustees may only spend for specific purposes due to some form of stipulation

Fund Name	Type	Purpose and Restrictions
General Fund	U	Freely available for all activities - no restrictions
Building fund	UD	Freely available for all activities - designated for building maintenance
Refurbishment fund	UD	Freely available for all activities - designated for building refurbishment
Prepaid subscription fund	UD	Freely available for all activities - designated for potential repayments
Future shows ticket fund	UD	Freely available for all activities - designated for income against future productions
Future production show fee fund	UD	Freely available for all activities - designated for income against future productions

8.2 Movements of major funds

Fund names		Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
General Fund		145,950.96	117,949.68	(142,621.84)	6,480.28		127,759.08
							-
Designated Funds							
Building fund		14,065.00					14,065.00
Refurbishment fund		5,000.00					5,000.00
Prepaid subscription fund		4,561.25	4,562.33		(4,561.25)		4,562.33
Future shows ticket fund	8.2 (a) (b)						-
Future production show fee fund	8.2 (c) (d)	883.00	1,185.00		(883.00)		1,185.00
Future production T-shirt income	8.2 (f)	-	-				-
Sub total designated		24,509.25	5,747.33	-	(5,444.25)	-	24,812.33
Total Funds		170,460.21	123,697.01	(142,621.84)	1,036.03	-	152,571.41

8.2 (a) Future shows ticket fund.

None

8.2 (b) Future shows ticket fund.

None

8.2 (c) Future production show fee fund

The society has £883 in funds for show fees for the Chitty Chitty Bang Bang (October 2023). This has been transferred to the General Fund.

8.2 (d) Future production show fee fund

None

8.3 Transfers between funds

From Fund (Name)	To Fund (Name)	Reason	Amount
Future shows ticket fund	General Fund	Offset against costs of production	0.00
Future production T-shirt income	General Fund	Offset against costs of production	0.00
Prepaid subscription fund	General Fund	Repayments not required	4,561.25
Prepaid show fee fund	General Fund	Repayments not required	883.00

Appendix 1

Income and Expenditure Account for productions in the year ended 31/05/2023

	Income	Expenditure	Surplus / (Deficit)	Last Year Totals
<u>Productions</u>				
Hello Dolly	23,266.00	51,024.66	(27,758.66)	
Our House	38,353.50	46,410.20	(8,056.70)	
Trail To Oregon	3,182.00	1,023.67	2,158.33	
Dick Whittington	13,065.95	1,674.87	11,391.08	
YT Shows	3,043.00	540.98	2,502.02	
Insurance and NODA subscription		964.98	(964.98)	
Sub Total	80,910.45	101,639.36	(20,728.91)	(24,235.45)
<u>Fundraising</u>				
Bar	11,291.51	7,689.08	3,602.43	
Hall Hire	2,840.00		2,840.00	
Costume & Props Hire	280.00		280.00	
Gift Aid	-		-	
Weather Lottery	32.93		32.93	
Donations	5,490.00		5,490.00	
Members Subscriptions	9,538.62		9,538.62	
Patrons Subscriptions	412.00		412.00	
Youth Subscriptions	6,521.00		6,521.00	
Stars In Their Eyes	520.00	40.10	479.90	
Firework Party	465.00	270.55	194.45	
Bottle & Tea Bar	310.35	-	310.35	
Miscellaneous Income/Support Costs	-	1,202.43	(1,202.43)	
Bank Interest	500.41		500.41	
Sub Total	38,201.82	9,202.16	28,999.66	21,592.19
<u>Social Events</u>				
Dinner & Dance	2,813.00	3,418.53	(605.53)	(339.94)
Sub Total	2,813.00	3,418.53	(605.53)	(339.94)
Society Running Costs	-	22,846.10	(22,846.10)	(16,318.55)
Youth leader	-	3,540.00	(3,540.00)	(2,238.36)
Recruitment	-	-	0.00	0.00
Accountancy	-	1,012.00	(1,012.00)	(728.00)
Donations	-	-	0.00	0.00
Movement: Market Value Investments	213.03	-	213.03	(3,995.03)
Sub Total	213.03	27,398.10	(27,185.07)	(23,279.94)
Totals for Year	122,138.30	141,658.15	(19,519.85)	(26,263.14)

Appendix 2

2022/23 Season

Detailed analysis of production activities prepared for the membership

Please note these figures come from more than one financial year depending on when the ticket sales were made

	Hello Dolly	Our House	Trail to Oregon	Dick Whittington	YT Shows	Sub-total	Other	This Year's Total	Last Year's Total
Income									
Ticket Sales	22,383.00	36,808.50	3,096.00	12,320.00	3,043.00	77,650.50		77,650.50	98,271.14
Show Fees	883.00	1,545.00	-	-		2,428.00		2,428.00	3,140.44
Programmes & Merchandise	-	-	86.00	745.95		831.95		831.95	-
Other Income	-	-	-			-		-	-
						-			
Total Income	23,266.00	38,353.50	3,182.00	13,065.95	3,043.00	80,910.45	-	80,910.45	101,411.58
Production Costs									
Credit Cards	894.42	749.87	-	-	-	1,644.29		1,644.29	1,913.59
Orchard/MJC Theatre Hire	16,800.00	16,800.00	-	-	-	33,600.00		33,600.00	33,600.00
Orchard Labour	2,885.46	2,531.78	-	-	-	5,417.25		5,417.25	5,534.18
Orchard Publicity	1,800.00	1,800.00	-	-	-	3,600.00		3,600.00	3,510.00
Marketing & Publicity	391.43	446.57	62.81	87.16	-	987.97		987.97	2,237.32
Production Team	1,050.00	678.00			-	1,728.00		1,728.00	-
Rehearsal Rooms {Hired}	910.50	160.00		45.00	-	1,115.50		1,115.50	1,241.24
Wardrobe	2,902.85	546.94			-	3,449.79		3,449.79	8,355.48
Scenery & Props	5,614.73	5,978.48	410.27	105.52	113.12	12,222.12		12,222.12	19,919.82
Lighting	3,375.00	3,160.00			-	6,535.00		6,535.00	7,818.89
Sound	2,640.00	3,357.66		172.97	-	6,170.63		6,170.63	9,696.77
Transport Hire	892.72	354.45			-	1,247.17		1,247.17	665.00
Orchestra/Musicians	5,205.00	2,136.00			-	7,341.00		7,341.00	6,528.33
Royalties/PRS	4,668.87	6,628.63	550.59	1,047.83	191.66	13,087.58		13,087.58	20,464.46
Scores & Libs	-	-			102.09	102.09		102.09	-
Refreshments	-	-			-	-		-	-
Other Production Expense	550.32	231.78		216.39	134.11	1,132.60		1,132.60	974.87
Theatrical & Employers Insurance	443.36	850.04			-	1,293.40	734.98	2,028.38	2,987.07
Subscriptions {NODA}	-						230.00	200.00	200.00
Support Costs [Note 7]						-		22,846.10	16,318.55
Total Production Costs	51,024.66	46,410.20	1,023.67	1,674.87	540.98	100,674.38	964.98	124,455.46	141,965.57
Surplus/(Deficit) For Production	(27,758.66)	(8,056.70)	2,158.33	11,391.08	2,502.02	(19,763.93)	(964.98)	(43,545.01)	(40,553.99)

Marketing Report

June 2022 – May 2023

Facebook

1,700K Likes

1,965 Followers + 135

Instagram

669 Followers +76

Taking a look at our Facebook insights we have had such a good year in terms of page interactions and page reaches. We really need to remain focused on our goals and ensure we are all doing our bit.

Attendance at marketing events is more promising and better attended than in previous years. We continue to perform in multiple venues to get the word out about our shows and society. A particular highlight was when the Hello Dolly! Cast boarded the train and sung songs down (the) Broadway.

I would like to thank Patrick Walsh for running the DAODS website and keeping it “up to date”!

Please continue to support our online effort and thank you to all that do.

Meg Walsh

Marketing, Publishing and Fundraising

DAODS Show Report (Year Ended 31st May 2023)

The Trail to Oregon! (13th-16th July 2022)

Director: Luke Walden and Ella Walden

Choreographer: Gemma Matthews

Musical Director: Mark Fromings

DAODS' first full musical at Heathfields Hall since the pandemic, this quirky, unique and hilarious show was a huge success. A small cast of six members (playing more than 30 different roles between them) told the story of a family of five heading west to Oregon to pursue the American dream. The show was full of audience participation, with audiences on each night being given the chance to name each character, and to choose which family member dies of dysentery at the end. The production was a huge success, and enormous credit must go to Luke and Ella on the directorial debuts.

Hello Dolly! (12th-15th October 2022)

Director: Sheila Arden

Choreographer: Caroline Essenhugh

Musical Director: Stephanie Jarvis

A large and strong cast took to the Orchard Theatre stage to perform the first "classical" musical DAODS have staged in the last few years. In this visually stunning production, audiences were given the chance to follow a charming story full of happy, toe-tapping chorus numbers. Despite the truly exceptional work put in with marketing, it continues to be difficult to sell shows post-pandemic, but, although audience sizes were not as large as we had hoped, this did not detract from the enthusiasm of the cast and team.

Dick Whittington (19th-21st January, 26th-28th January and 2nd-4th February 2023)

Director: Heather Woodley

Choreographer: Victoria Sinfield

Musical Director: Keith Hills

Another fun-filled, laugh-a-minute, joyful pantomime staged by this experienced team, Dick Whittington was an exceptional success. In terms of both ticket sales and production quality, the cast, production team and marketing team should be so proud of this wonderful show. The fun being had by both cast and audiences was evident in abundance, and DAODS pantomimes are clearly building a strong reputation with audiences.

Our House (19th-22nd April 2023)

Director: Alex Freeman

Choreographer: Natacha Cox

Musical Director: Steve Trill

A huge cast of DAODS members took to the Orchard Theatre stage once again to put on a musical that showcased the diversity, comedy and energy of the songs of Madness. Huge credit must go to the production team for creating such a fun experience for the whole cast. Despite the team having to overcome numerous significant obstacles during the rehearsal period, there was never any doubt among the cast about the quality of the production. The show was well-marketed, well-performed and well-received by audiences.

Mark Fromings

SOCIAL REPORT (June 2022 – May 2023)

Following on from the Dinner Dance in January 2022, the summer meant the annual Beer, Wine, Cider and Gin festival led by Paul Farlie. This event had a great turn out and is always a lovely opportunity for members and their partners/families to come along for some fun in the DAODS grounds.

November saw the return of our hauntingly good Hallo-works Events with food, fireworks, and music. This family friendly event gives members, friends, and family an opportunity to get together in their best costumes to celebrate the combined Halloween and Fireworks nights.

In December 2x social events took place, firstly the Stars in their Events event organised by Meg Walsh. The Cheeky Girls took the crown on the night, but we were overwhelmed by comments from members who raved about how wonderful and fun the night had been. Secondly, the Christmas Bring and Share event got us in the Christmassy mood with a lovely afternoon of food and socialising.

We kicked off the year with another fabulous Dinner Dance in February, with organisation led by Sam Mason. Dinner dance gives members the rare opportunity to look glam without having to be onstage wearing your classic orange tights!

In April DAODS hosted a great Quiz Night, with the quiz master role being taken on by the hilarious Keely Brown alongside a tasty fish and chips spread!

Following the announcement of a new monarch, DAODS organised a family-friendly Coronation Bring and Share afternoon tea event, decorations were the classic red, blue and white colours including the repurposed umbrellas seen in Our House (April 23).

I'd like to thank everyone who helped, put out chairs, brought decorations, washed up and most importantly came along to any of the social events. These are great opportunities to help grow friendship and have fun within our DAODS community. I look forward to another year of great socials!

Annabelle Storey

DAODS YOUTH THEATRE GROUP

The DYTG has gone from strength to strength this year. Both the Junior and Senior Group have reached full capacity after our two performances in 2022/23 and now have a waiting list.

Our first public performances for the membership year was 'Goldilocks vs Little Red Riding Hood' and 'Hansel and Gretel' in June 2022. All three performances were extremely well attended and we received great feedback from proud parents.

In December 2022 the Juniors performed in 'Hood' while the Seniors keeping a fairytale theme reinvented 'Babes in the Wood' for 3 performances. All of which were sold out. As always we were so grateful to our Wardrobe Team, Lynne, Marion and Jenny – our Fairy Tale Characters were extremely well turned out. Thank you also for the support received from DAODS members in many different areas throughout the year.

The icing on the DYTG cake for the 2022/23 year was to be nominated for a NODA Youth Group award having been selected out of the NODA District 4 Youth Groups. It was a real accolade – however, at the awards it was announced that the Youth Group had been awarded the NODA Flame award for 'Inspirational Contribution to the Pursuit of Excellence in Theatre during 2022/23 in District 4'. The Certificate and 'Flame' can be seen on the back wall of the Hall. We have a great group of members encompassing all ages, abilities and needs and together they make a great team to be proud of. We look forward to our future shows with excitement.

Elaine Mason – DYTG Co-Ordinator.

Heathfields Hall Report

This year has been a quiet one for me since returning to the committee and into Hall Management. There has been of course the general maintenance around the hall to maintain the asset that we are very fortunate to have. As always we are always looking to make changes to our Hall, watch out for the next year, and encourage all our members to come forward with any suggestions.

The wardrobe and properties departments are a great asset to our society, but do take a great deal of looking after. Once again the committee thanks everyone involved in running both departments.

As I have mentioned the Hall is a huge asset to the society but with this, there is a great responsibility and cost. If you can help in any way with repairs or work, please let the committee know, since we can minimise our costs if we keep our labour 'in house'.

Finally, I would like to take this opportunity to thank the committee and the hall management team for all of the support they have given me since my return.

Dave Hughes