



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/4/2023 To 31/3/2024

Charity name: 11th Bristol (Headley Park) Air Scout Group

Charity registration number: 294904

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individual, as responsible citizens and as members of their local, national, and international communities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Purpose of Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting. As Scouts we are guided by these values:</p> <p>Integrity We act with integrity; we are honest, trustworthy and loyal.</p> <p>Respect - We have self-respect and respect for others.</p> <p>Care - We support others and take care of the world in which we live.</p> <p>Belief - We explore our faiths, beliefs and attitudes.</p> <p>Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have 5 sections – Squirrels -ages 4-6 Beavers 6-8, Cubs 8-11, Scouts 10-14, and Young Leaders/Explorers ages 14-18. We support a few children with learning challenges as well as a number of 'looked after' children.</p> <p>Several of the children are either in a special educational environment or have a School Special Educational Needs programme. These children do well in the pre-pubescent years mixing with those who do not have behaviour challenges, who act as role models for them to copy. No child is forced to participate in any activity and those with short attention spans are often found other activities or assist the leaders, so have not been excluded from what is happening. Hyperactive children often do well, as many of the games played involve running about and fits their personality. They learn to work as a team which often helps with their school behaviour. The children work towards a number of badges which involves them completing a task and rewarded with a badge to wear. Children generally like to receive badges to wear on their group uniform. Each section plans a programme which the group might adopt as a theme for a term and undertake outdoor events and activities that is age suitable, such as camps and visits to aviation themed museums or displays. As an Air Scout Group, many of the older children go onto Air Cadets if not staying in Scouts, with some progressing into the RAF or aeronautics engineering as a career choice.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The balance at the bank at 31/3/2023 was £25,092.55</p> <p>The largest sources of income were Membership Fees, Grants for the replacement of the roof and donations.</p> <p>Significant items were membership fees and hut insurance.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group to continue for 6 months.
Amount of reserves held	Para 1.22	£6000
Reasons for holding zero reserves	Para 1.22	N/A

Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Membership Fees, Fundraising and Gift Aid. Grants from Bristol South District Scouts and Avon County Scouts for replacement of the roof.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Group Board of Trustees regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.
A description of the principal risks facing the charity	Para 1.46	<p>The Group Board of Trustees has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them.</p> <p>The main areas of concern that have been identified are:</p> <ol style="list-style-type: none"> 1. Damage to the building, property and equipment. <ol style="list-style-type: none"> a. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has buildings and contents insurance in place to mitigate against permanent loss. 2. Injury to leaders, helpers, supporters and members. <ol style="list-style-type: none"> a. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities. 3. Reduced income from fund raising. <ol style="list-style-type: none"> a. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of

		<p>activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>4. Reduction or loss of leaders.</p> <p>a. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.</p> <p>5. Reduction or loss of members.</p> <p>a. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.</p>
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How is the charity constituted?	Para 1.25	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The Group is managed by the Group Board of Trustees Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Committee consists of 3 independent representatives, Chair and Treasurer and together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.</p> <p>Members of the Board of Trustees complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.</p> <p>This Group Board of Trustees exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <ol style="list-style-type: none"> 1. The maintenance of Group property, 2. The raising of funds and the administration of Group finance, 3. The insurance of persons, property and equipment; Group public occasions, 4. Assisting in the recruitment of leaders and other adult support, 5. Appointing any sub committees that may be required; 6. Appointing Group Administrators and Advisors other than those who are elected.

Reference and Administrative details

Charity name	11th Bristol Scout (Headley Park) Air Group
Other name the charity uses	
Registered charity number	294904
Charity's principal address	<p>Scout HQ The Playing Field Headley Park Primary School, Headley Park Avenue, Headley Park, Bristol, BS13 7NR.</p> <p><u>Correspondence Address</u></p> <p>11th Bristol Air Scout Group c/o Ian Chalmers Mulberry House 1 Almond Walk Headley Park Bristol, BS13 7BJ</p>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Chalmers	Chairman		
2	Abel Ezimokhai	Treasurer		
3	Richard Betteridge			
4	Kayleigh Poulton			
5	Lucy Davies			
6	Dan Sheehan			

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Ian Chalmers	Abel Ezimokhai
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Position (eg Secretary, Chair, etc)

Chairman	Treasurer
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Date



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

11TH BRISTOL AIR SCOUT GROUP

On accounts for the year
ended

31ST MARCH 2024

Charity no
(if any)

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

25TH JUNE 2024

Name:

MARTYN PITTS

Relevant professional
qualification(s) or body

(if any):

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Address:

47. BROOKDALE ROAD
BRISTOL
BS13 7QA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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11th Bristol Air Scout Group
Accounts 2023/2024
Draft (21/4/2024) - Balanced

<u>Income</u>		<u>Amount</u>
Item		
Interest		£116.55
Gift Aid		£1,401.11
Fundraising		£2,212.80
Donations		£5,350.00
Grants		£6,000.00
Hovercraft		£95.00
T Shirts		£16.00
RIAT (2023)		£144.60
Summer Camp		£671.20
Roof		£1,820.00
Membership Fees		£5,220.00
Group Levy		£297.55
Subs		£7,015.90
Camp		£5,487.86
Uniform		£155.00
Fayre		£16.00
BBQ		£10.00
RIAT Fairford		£5.00
Badges		£38.50
T-shirts		£492.00
Ten Pin		£50.00
Sewing		£14.00
RIAT		£28.24
Squirrels Grant		£3.00
Hardship fund		£250.00
Income 2023/24		£36,910.31
Brought Forward from 2022/2023		£9,361.03
Total Income		£46,271.34
Total Expenditure		£21,178.79
Balance		£25,092.55
<u>Opening Balance</u>		
General Account		£283.33
Interest Bearing		£5,000.00
Subs		£4,077.70
Total		£9,361.03
<u>Restricted Funds Opening Balance</u>		
Hovercraft		£800.00
Evellyn Dodds Childrens Fund		£3,000.00
Grants (roof)		£6,000.00
		£9,800.00
<u>Expenditure</u>		
Item		
Water		£146.50
Electricity		£452.92
Hut Insurance		£599.36
Hovercraft		£47.55
Hut Maintenance		£297.02
BBQ		£53.38
Roverway		£200.00
Minibus (Summer Camp/RIAT Fairford)		£1,038.20
Summer Fayre		£243.54
Xmas Chocs		£84.00
Membership Fees		£2,451.00
Squirrels		£3.00
Hardship Fund		£250.00
Badges		742.53
Beavers		406.44
Uniform		165.99
RIAT Fairford		10.00
Fayre		16.00
Camp		5,145.70
Hope Shoe Box		48.00
T-Shirts		795.00
OSM		86.51
Xmas Treat		88.00
Membership Fees		5,520.00
Roof		1,820.00
RIAT		144.60
Levy		297.55
Sewing		26.00
Expenses 2023/24		£21,178.79
<u>Balance at Bank at end of year</u>		
General Account		£424.60
Interest Bearing		£22,337.07
Subs		£2,330.88
Total		£25,092.55
Check		£0.00 correct
<u>Restricted Funds Closing Balance</u>		
Hovercraft		£752.45
Evellyn Dodds Childrens Fund		£2,750.00
Grants (roof)		£6,000.00
		£9,502.45

All correct

MMD

MARTYN PITTS

25th JUNE 2024



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

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25th JUNE 2024