

**Registered Charity Number: 294848**

**MASQUE THEATRE**

**TRUSTEE'S ANNUAL REPORT AND FINANCIAL  
STATEMENTS**

**Financial Year Ending 30<sup>th</sup> June 2024**

# MASQUE THEATRE

Registered Charity No 294848

## TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDING 30th JUNE 2024

### ADMINISTRATION

#### Trustees as at the date of the annual general meeting:

Robert Kendall	Chair
Craig Macpherson	Treasurer
Claire Brittain	Social
Elizabeth Allen	Representative member

#### Masque Committee Members not classed as Trustees

Jan Stoppani	Secretary
Meryl Cooper	Marketing
Beverley Webster	Productions (To September 2023)
Graham Breeze	Productions (From September 2023)

### PUBLIC BENEFIT

Masque Theatre membership is open to all regardless of race, sexuality or religion who are interested in pursuing and developing an interest in all aspects of amateur theatre. The productions staged often provide the Northampton public with an almost unique opportunity to see performances of Shakespeare and other classics.

### MANAGEMENT

#### Governing document and constitution:

The rules and procedures of the charity are laid down in the constitution.

#### Recruitment and appointment of new trustees:

The Executive Committee as Trustees are elected by the membership at the annual general meeting. Casual vacancies due to death or resignation may be filled by the Executive Committee.

### OBJECTIVES AND ACTIVITIES

#### Objects of the charity:

To provide performances and other related activities designed to promote understanding and enjoyment of all aspects of the art of drama and to encourage public appreciation of that art.

#### Activities in relation to the objectives:

Masque are pleased that we were able to put on a Programme of 6 plays during the 2023/24 financial year. This included the traditional Shakespeare in the park (A midsummer Nights Dream)

### ACHIEVEMENTS & PERFORMANCE

Membership during the year was 101 (last year 99), including life members and patrons.

Attendances over the year totalled 1112, an average of 278 per production

While these are lower than usual years, several performances took place under some level of Covid Restrictions

### FINANCIAL REVIEW

#### Accounting policy:

The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared in accordance with the Statement of Recommended Practice (FRSSE SORP January 2015) and applicable UK Accounting Standards the Charities Act 2011.

#### Reserve policy:

The charity has a policy of retaining the majority of its funds for the possible acquisition, by ownership or lease, of a performance space.

#### Funds in deficit:

There are no funds in deficit.

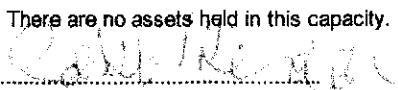
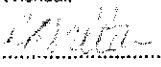
#### Performance

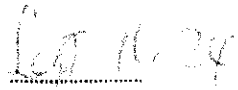
There are no extraordinary events to draw attention to as part of these accounts. We have had a successful year, turnover has increased nearly 22%, and this has offset some of the increased costs we have incurred, such as business rates, increased water and utilities etc.

While the previous AGM approved the re-appointment of CVS as our auditors, unfortunately they ceased trading earlier this year. Brenda Peers-Ross, who previously led the audit on behalf of CVS has set us as an independent examiner, and we have moved our account with her.

### FUNDS HELD AS CUSTODIAN TRUSTEE

There are no assets held in this capacity.

  
..... Chairman of the trustees  
Robert Kendall  
  
..... Trustee  
Claire Brittain

dated  .....

dated  .....

Brenda Peers-Ross  
29 Drift Road  
Selsey  
Chichester  
West Sussex  
PO20 0PW

**Independent Examiner's Report to the Trustees of:  
MASQUE THEATRE**

**Registered Charity Number: 294848**

I report on the accounts of the charity for the year ended 30<sup>th</sup> June 2024, which are set out on pages 1 to 6 of the financial report.

This report is made solely to the Trustees in accordance with Section 43(3) of the Charities Act 2011. My work has been undertaken so that I might state to the Trustees those matters which I am required to state to them in an independent examiner's report and for no other purpose. To fullest extent permitted by law; I do not accept responsibility to anyone other than the Trustees for my work, for this report, or for the opinions I have formed.

**Respective responsibilities of trustees and examiner**

As described on page 5 the Charity's Trustees are responsible for the preparation of accounts; you consider that the audit requirements of Section 144 (2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commission under section 156 of the Act, whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts, presented with those records. It also includes consideration of any unusual items or disclosures of the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view," and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting records of the Act have not been met.
2. or in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

*Brenda Peers-Ross*

Brenda Peers-Ross FMAAT, ACIE  
25<sup>th</sup> September 2024

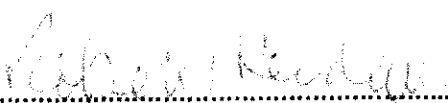
## THE MASQUE THEATRE CHARITY- STATEMENT OF FINANCIAL ACTIVITIES

INCOME and EXPENDITURE FOR THE PERIOD 1st JULY 2023 to 30th JUNE 2024

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2023-24	Comparative 2022-23
<b>Income from</b>					
Charitable Activities	1	27,106	-	27,106	22,776
Donations	2	125	-	125	518
Investment income	3	2,314	-	2,314	1,227
Other income	4	585	-	585	185
<b>Total Income</b>		<b>30,130</b>	<b>-</b>	<b>30,129</b>	<b>24,707</b>
<b>Expenditure on</b>					
Raising Funds					
Charitable Activities	5	21,228	-	21,228	22,410
Other expenditure	6	35	-	35	50
<b>Total Expenditure</b>		<b>21,263</b>	<b>-</b>	<b>21,263</b>	<b>22,460</b>
<b>Net Income/Expenditure</b>		<b>8,867</b>	<b>-</b>	<b>8,867</b>	<b>2,247</b>
Transfer between funds		-	-	-	-
<b>Other recognised gains and losses</b>					
Gains/(losses) on investments:					
Realised		-	-	-	-
Unrealised		154	-	154	12
<b>Net movement in funds</b>		<b>9,021</b>	<b>-</b>	<b>9,021</b>	<b>2,235</b>
Total funds brought forward		62,094	-	62,094	59,859
<b>Total funds carried forward</b>		<b>71,115</b>	<b>-</b>	<b>71,115</b>	<b>62,094</b>

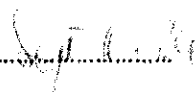
**BALANCE SHEET AS AT 30th JUNE 2024**

	Notes	Unrestricted Funds	Restricted Funds	Total Funds 2023-24	Comparative 2022-23
<b>ASSETS</b>					
<b>Fixed Assets</b>					
Tangible Assets	<b>8</b>	2,063	-	2,063	2,427
Investments	<b>9</b>	901	-	901	747
		<u>2,963</u>	<u>-</u>	<u>2,963</u>	<u>3,173</u>
<b>Current Assets</b>					
Cash at bank and in hand	<b>10</b>	66,149	-	66,149	58,729
Prepayments		2,543	-	2,543	2,093
Sundry Debtors		-	-	-	-
		<u>68,692</u>	<u>-</u>	<u>68,692</u>	<u>60,822</u>
<b>Creditors</b>					
Amounts falling due within one year	-	541	-	541	-
Amounts falling due over one year		-	-	-	-
<b>Net Current Assets/(liabilities)</b>		<u>68,152</u>	<u>-</u>	<u>68,152</u>	<u>58,921</u>
<b>NET ASSETS/(LIABILITIES)</b>		<u><b>71,115</b></u>	<u><b>-</b></u>	<u><b>71,115</b></u>	<u><b>62,094</b></u>
<b>FUNDS</b>					
Unrestricted Funds:	<b>11</b>	71,115	-	71,115	62,094
Restricted Funds	<b>12</b>	-	-	-	-
<b>TOTAL CHARITY FUNDS</b>		<u><b>71,115</b></u>	<u><b>-</b></u>	<u><b>71,115</b></u>	<u><b>62,094</b></u>



Robert Kendall

Chairman of the trustees

dated 



Claire Brittain

Trustee

dated 

**THE MASQUE THEATRE CHARITY- STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE PERIOD 1st JULY 2023 to 30th JUNE 2024**  
**NOTES TO THE ACCOUNT**

	Unrestricted Funds	Restricted Funds	Total Funds 2023-24	Comparative 2022-23
<b>1 Charitable Activities</b>				
Production receipts	25,500		25,500	21,396
Subscriptions - Masque Theatre	1,606		1,606	1,379
	<u>27,106</u>	<u>-</u>	<u>27,106</u>	<u>22,776</u>
<b>2 Donations</b>				
Other	125	-	125	518
	<u>125</u>	<u>-</u>	<u>125</u>	<u>518</u>
<b>3 Investment Income</b>				
Dividends received on quoted investments	48		48	44
Charities Official Investment Fund	2,262		2,262	1,182
Deposit Interest	4		4	1
	<u>2,314</u>	<u>-</u>	<u>2,314</u>	<u>1,227</u>
<b>4 Other Income</b>				
Wardrobe & Prop Commission	585		585	185
	<u>585</u>	<u>-</u>	<u>585</u>	<u>185</u>
<b>5 Charitable Activities</b>				
Production expenses	18,881	-	18,881	20,039
Depreciation	364		364	428
Insurance	646		646	653
Independent accounts examination	282		282	230
Newsletter & web site	341		341	365
Postage and stationery	332		332	402
Bank Charges	92		92	106
Sumup fees	114		114	107
Sundry expenses	176		176	186
	<u>21,228</u>	<u>-</u>	<u>21,228</u>	<u>22,410</u>
<b>6 Other expenditure</b>				
Other	35		35	50
	<u>35</u>	<u>-</u>	<u>35</u>	<u>50</u>

**7 Trustees and Employees**

The charity has no paid employees.

During the year the Trustees received no remuneration and the total expenses re-inbursed were £ nil (2020/2021 £nil).

<b>8 Fixed assets - Tangible</b>	<b>Equipment</b>	<b>Costumes</b>	<b>Total</b>	<b>2022-23</b>
Cost or valuation at 30.06.23	14,821	10,154	24,975	24,975
Additions	-	-	-	-
Disposals	-	-	-	-
Balance at 30.06.2024	14,821	10,154	24,975	24,975
<b>Accumulated Depreciation</b>				
Balance at 30.06.2023	13,712	8,836	22,548	22,120
Charge for period	166	198	364	428
Disposals	-	-	-	-
Balance at 30.06.2024	13,878	9,034	22,912	22,548
<b>Net book value</b>				
Balance at 30.06.2023	1,109	1,318	2,427	2,855
Balance at 30.06.2024	943	1,120	2,063	2,427
<b>9 Fixed Assets - Investments (in shares)</b>	<b>Total</b>	<b>Total</b>		
Original cost as at 30.06.23	4,905	4,905		
Additions	0	0		
Disposals	0	0		
Balance at 30.06.2024	4,905	4,905		
Unrealised gain/(loss) on valuation as at 30.06.23	(4,158)	(4,146)		
Unrealised gain/(loss) on valuation this year	154	(12)		
Unrealised gain/(loss) on valuation as at 30.06.2024	(4,004)	(4,158)		
Market value as at 30.06.2024	901	747		
The investments shown on the Balance Sheet comprise the following shareholdings -				
Number of shares	<b>30.06.24</b>	<b>30.06.23</b>		
Aviva	189	189		
<b>10 Cash at bank and in hand</b>	<b>30.06.24</b>	<b>30.06.23</b>		
Current accounts	20,541	13,183		
Charities Official Investment Fund	45,000	45,000		
Deposit accounts	193	190		
Stock	104	111		
Petty cash	310	246		
	66,149	58,729		
<b>11 Unrestricted Funds</b>				
Of the unrestricted funds of the charity, some are funds designated as follows -				
	<b>Opening balance</b>	<b>Income in period</b>	<b>Expenditure in period</b>	<b>Closing Balance</b>
Masque Theatre	54,045	30,283	-	63,065
Premises Fund	8,050	-	-	8,050
	62,094	30,283	-	71,115
<b>12 Restricted Funds</b>	<b>Opening balance</b>	<b>Income in period</b>	<b>Expenditure in period</b>	<b>Expenditure in period</b>
	-	-	-	-
<b>13 Related Party Transactions</b>				
There are no transactions with the Trustees of the Charity except the reimbursement of expenses covered in note 11.				
<b>14 Ultimate Controlling Party</b>				
The charity is under the ultimate control of its committee who are also the trustees and whose names are at the front of the financial statement.				
<b>15 Conflicts of Interest</b>				
None declared				

# MASQUE THEATRE PRODUCTIONS

(Activities in the furtherance of the charity's objectives)

2023-24

## Masque Theatre

2020-2021	2021-22	Production/ Event	2022-23	Total Masque	A Midsummer Nights Dream	Sweeney Todd	Christmas Spirit	When we are married	A Grimm Tale	Little Women	Masque 90	Prior Year	General
Dates				1099	27/7 - 5/8	10/10 - 14/10	5/12 - 9/12	20/2 - 24/2	23/4 - 27/4	28/5 - 1/6			
Director				13	Alex Rea	Sio Aplegate	Richard Way	James Slegg	Maryl Couper	John Myhill			
Venue				1112	Abington Park	Holy Seps	holy seps	Holy Seps	Holy Seps	Holy Seps			
1248	0	Paying audience	1,099	1847	548	300	195	270	291	243			
26	0	Patrons & complimentarys	13	43	10	8	4	10	5	6			
1274	0	TOTAL (excluding FOH)	1,112	1890	558	308	199	280	296	249	0		
Income				£	£	£	£	£	£	£	£	£	£
8474.00	0.00	Box office receipts	8,894.32	6299.86	2,368.84	1,056.85	269.17	794.50	1,016.50	794.00	0.00	0.00	0.00
106.00	0.00	Booking fees- St Giles Music	0.00	258.00	62.00	0.00	0.00	76.00	0.00	120.00	0.00		
2150.00	0.00	Box office - ticket source	1,635.25	13185.00	4,793.00	1,772.00	1,562.00	1,702.00	1,872.00	1,484.00	0.00		
10730.00	0.00	Net box office	10,529.57	19742.86	7,223.84	2,828.85	1,831.17	2,572.50	2,888.50	2,398.00	0.00	0.00	0.00
0.00	0.00	Workshop & school fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
823.00	0.00	Rehearsal & script fees	288.00	1264.18	222.00	275.90	176.00	321.89	153.39	115.00	0.00		
369.50	0.00	Programme sales	384.50	133.00	132.00	0.00	0.00	0.00	0.00	1.00	0.00		
0.00	0.00	Grant Funding	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
1234.17	38.00	Refreshment sales	1,658.07	4249.50	1,239.00	775.50	655.00	432.50	563.50	584.00	0.00		
0.00	0.00	Other sales	0.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	110.00		
30.00	0.00	Wardrobe commission	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
13,686.67	38.00	TOTAL (as CHARITY'S OBJECTS)	22,860.14	25,499.54	8,816.84	3,880.25	2,662.17	3,326.89	3,605.39	3,098.00	110.00	0.00	0.00
less Expenditure													
0.00	0.00	Premises - hire for auditions, rehearsals, storage	160.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
3554.27	4211.81	Premises - Burns Street Studio (see analysis)	4,511.94	5785.17									
4732.50	0.00	Premises - hire for productions, tech & dress	5,821.75	6782.87	3,282.87	700.00	700.00	700.00	700.00	700.00	0.00		
0.00	0.00	Premises - hire for refreshments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
690.00	0.00	Lighting and sound equipment	649.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8976.77	4211.81	Premises & equipment costs - total	11,143.15	12568.04	3,282.87	700.00	700.00	700.00	700.00	700.00	0.00	0.00	5,785.17
446.21	0.00	Costumes & make-up	755.23	229.07	229.07	0.00	0.00	0.00	0.00	0.00	0.00		
22.10	0.00	Fees - tutors & workshops, musicians etc	6,355.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
0.00	0.00	Other sales costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
847.20	0.00	Performing rights	801.80	1158.00	0.00	414.00	330.00	414.00	0.00	0.00	0.00		
566.40	0.00	Programme costs	498.80	642.30	299.00	44.10	105.00	120.00	28.00	46.20	0.00		
408.19	0.00	Publicity	1,906.26	908.17	134.43	103.28	113.30	84.60	136.96	163.60	0.00		
642.05	0.00	Refreshment costs	1,063.35	1667.99	507.77	312.22	214.75	163.94	228.58	240.73	0.00		
355.70	0.00	Scripts	287.76	612.30	0.00	224.79	135.87	205.78	45.86	0.00	0.00		
916.14	0.00	Set & props	829.68	705.86	305.89	0.00	26.58	32.65	220.94	119.80	0.00		
0.00	0.00	Training courses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
174.00	0.00	Transport costs	193.48	252.07	0.00	100.00	2.10	0.00	29.97	120.00	0.00		
0.00	0.00	Travel expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
535.34	485.04	General expenses	531.28	137.53	0.00	0.00	0.00	4.00	0.00	75.94	0.00		
0.00	0.00	Asset & costume depreciation	0.00	364.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
0.00	0.00	Asset write downs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
853.33	0.00	Insurance	645.11	645.82	102.02	102.02	110.45	110.45	110.45	110.45	0.00		
14743.43	5171.93	TOTAL (as CHARITY'S OBJECTS)	25010.90	19891.15	4,861.05	2,000.41	1,738.05	1,835.42	1,500.76	1,576.72	0.00	0.00	6,378.76
(1,056.76)	(5,133.93)	Net Income/ (Net Expenditure) on Productions	(2,150.76)	5,608.39	3,955.79	1,879.84	924.12	1,491.47	2,104.63	1,521.28	110.00	0.00	(6,378.76)
SUMMARY													
(1,481.98)	(5,133.93)	Production	(12,631.18)	9,804.94	3,391.56	1,460.66	588.87	1,342.91	1,797.71	1,223.21	0.00	0.00	0.00
(196.90)	0.00	Programmes	9,885.70	(509.30)	(167.00)	(44.10)	(105.00)	(120.00)	(28.00)	(45.20)	0.00	0.00	0.00
592.12	0.00	Refreshments	594.72	2,581.51	731.23	463.28	440.25	268.56	334.92	343.27	0.00	0.00	0.00
0.00	0.00	Other sales	0.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	110.00	0.00	0.00
30.00	0.00	Wardrobe	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(1,056.76)	(5,133.93)	Net Income/ (Expenditure)	(2,150.76)	11,987.15	3,955.79	1,879.84	924.12	1,491.47	2,104.63	1,521.28	110.00	0.00	0.00



**MASQUE THEATRE PRODUCTIONS 2023-2021**  
**BURNS STREET STUDIO SUMMARY**

	2022 23	2023 24
<b>EXPENDITURE</b>	£	£
Rent	3600.00	3600.00
Business Rates	162.39	651.30
Electricity	834.89	1192.27
Water	127.90	252.01
Repairs, Fixtures & Fittings	0.00	0.00
General	302.52	89.59
	<u>4182.38</u>	<u>5785.17</u>
<b>less HIRE AND RECHARGES</b>		
Studio Hire	0.00	0.00
Production recharges	0.00	0.00
<b>UNRECOVERED COSTS</b>	<u>(4,182.38)</u>	<u>(5,785.17)</u>

**Registered Charity Number: 294848**

**MASQUE THEATRE**

**TRUSTEE'S ANNUAL REPORT AND FINANCIAL  
STATEMENTS**

**Financial Year Ending 30<sup>th</sup> June 2024**

# MASQUE THEATRE

Registered Charity No 294848

## TRUSTEES ANNUAL REPORT FOR THE PERIOD ENDING 30th JUNE 2024

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Craig Macpherson	Treasurer
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#### Masque Committee Members not classed as Trustees

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### PUBLIC BENEFIT

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To provide performances and other related activities designed to promote understanding and enjoyment of all aspects of the art of drama and to encourage public appreciation of that art.

#### Activities in relation to the objectives:

Masque are pleased that we were able to put on a Programme of 6 plays during the 2023/24 financial year. This included the traditional Shakespeare in the park (A midsummer Nights Dream)

### ACHIEVEMENTS & PERFORMANCE

Membership during the year was 101 (last year 99), including life members and patrons.

Attendances over the year totalled 1112, an average of 278 per production

While these are lower than usual years, several performances took place under some level of Covid Restrictions

### FINANCIAL REVIEW

#### Accounting policy:

The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared in accordance with the Statement of Recommended Practice (FRSSE SORP January 2015) and applicable UK Accounting Standards the Charities Act 2011.

#### Reserve policy:

The charity has a policy of retaining the majority of its funds for the possible acquisition, by ownership or lease, of a performance space.

#### Funds in deficit:

There are no funds in deficit.

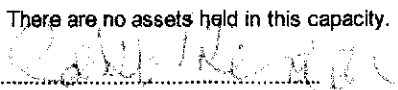
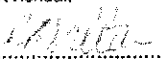
#### Performance

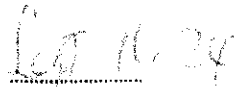
There are no extraordinary events to draw attention to as part of these accounts. We have had a successful year, turnover has increased nearly 22%, and this has offset some of the increased costs we have incurred, such as business rates, increased water and utilities etc.

While the previous AGM approved the re-appointment of CVS as our auditors, unfortunately they ceased trading earlier this year. Brenda Peers-Ross, who previously led the audit on behalf of CVS has set us as an independent examiner, and we have moved our account with her.

### FUNDS HELD AS CUSTODIAN TRUSTEE

There are no assets held in this capacity.

  
..... Chairman of the trustees  
Robert Kendall  
  
..... Trustee  
Claire Brittain

dated  .....

dated  .....

Brenda Peers-Ross  
29 Drift Road  
Selsey  
Chichester  
West Sussex  
PO20 0PW

**Independent Examiner's Report to the Trustees of:  
MASQUE THEATRE**

**Registered Charity Number: 294848**

I report on the accounts of the charity for the year ended 30<sup>th</sup> June 2024, which are set out on pages 1 to 6 of the financial report.

This report is made solely to the Trustees in accordance with Section 43(3) of the Charities Act 2011. My work has been undertaken so that I might state to the Trustees those matters which I am required to state to them in an independent examiner's report and for no other purpose. To fullest extent permitted by law; I do not accept responsibility to anyone other than the Trustees for my work, for this report, or for the opinions I have formed.

**Respective responsibilities of trustees and examiner**

As described on page 5 the Charity's Trustees are responsible for the preparation of accounts; you consider that the audit requirements of Section 144 (2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commission under section 156 of the Act, whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts, presented with those records. It also includes consideration of any unusual items or disclosures of the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view," and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting records of the Act have not been met.
2. or in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

*Brenda Peers-Ross*

Brenda Peers-Ross FMAAT, ACIE  
25<sup>th</sup> September 2024

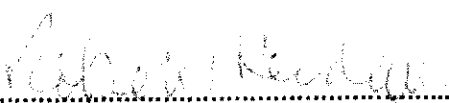
## THE MASQUE THEATRE CHARITY- STATEMENT OF FINANCIAL ACTIVITIES

INCOME and EXPENDITURE FOR THE PERIOD 1st JULY 2023 to 30th JUNE 2024

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2023-24	Comparative 2022-23
<b>Income from</b>					
Charitable Activities	1	27,106	-	27,106	22,776
Donations	2	125	-	125	518
Investment income	3	2,314	-	2,314	1,227
Other income	4	585	-	585	185
<b>Total Income</b>		<b>30,130</b>	<b>-</b>	<b>30,129</b>	<b>24,707</b>
<b>Expenditure on</b>					
Raising Funds					
Charitable Activities	5	21,228	-	21,228	22,410
Other expenditure	6	35	-	35	50
<b>Total Expenditure</b>		<b>21,263</b>	<b>-</b>	<b>21,263</b>	<b>22,460</b>
<b>Net Income/Expenditure</b>		<b>8,867</b>	<b>-</b>	<b>8,867</b>	<b>2,247</b>
Transfer between funds		-	-	-	-
<b>Other recognised gains and losses</b>					
Gains/(losses) on investments:					
Realised		-	-	-	-
Unrealised		154	-	154	12
<b>Net movement in funds</b>		<b>9,021</b>	<b>-</b>	<b>9,021</b>	<b>2,235</b>
Total funds brought forward		62,094	-	62,094	59,859
<b>Total funds carried forward</b>		<b>71,115</b>	<b>-</b>	<b>71,115</b>	<b>62,094</b>

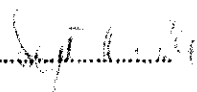
# **BALANCE SHEET AS AT 30th JUNE 2024**

	Notes	Unrestricted Funds	Restricted Funds	Total Funds 2023-24	Comparative 2022-23
<b>ASSETS</b>					
<b>Fixed Assets</b>					
Tangible Assets	<b>8</b>	2,063	-	2,063	2,427
Investments	<b>9</b>	901	-	901	747
		<u>2,963</u>	<u>-</u>	<u>2,963</u>	<u>3,173</u>
<b>Current Assets</b>					
Cash at bank and in hand	<b>10</b>	66,149	-	66,149	58,729
Prepayments		2,543	-	2,543	2,093
Sundry Debtors		-	-	-	-
		<u>68,692</u>	<u>-</u>	<u>68,692</u>	<u>60,822</u>
<b>Creditors</b>					
Amounts falling due within one year	-	541	-	541	-
Amounts falling due over one year		-	-	-	-
<b>Net Current Assets/(liabilities)</b>		<u>68,152</u>	<u>-</u>	<u>68,152</u>	<u>58,921</u>
<b>NET ASSETS/(LIABILITIES)</b>		<u><b>71,115</b></u>	<u><b>-</b></u>	<u><b>71,115</b></u>	<u><b>62,094</b></u>
<b>FUNDS</b>					
Unrestricted Funds:	<b>11</b>	71,115	-	71,115	62,094
Restricted Funds	<b>12</b>	-	-	-	-
<b>TOTAL CHARITY FUNDS</b>		<u><b>71,115</b></u>	<u><b>-</b></u>	<u><b>71,115</b></u>	<u><b>62,094</b></u>



Robert Kendall

Chairman of the trustees

dated 



Claire Brittain

Trustee

dated 

**THE MASQUE THEATRE CHARITY- STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE PERIOD 1st JULY 2023 to 30th JUNE 2024**  
**NOTES TO THE ACCOUNT**

	Unrestricted Funds	Restricted Funds	Total Funds 2023-24	Comparative 2022-23
<b>1 Charitable Activities</b>				
Production receipts	25,500		25,500	21,396
Subscriptions - Masque Theatre	1,606		1,606	1,379
	<u>27,106</u>	<u>-</u>	<u>27,106</u>	<u>22,776</u>
<b>2 Donations</b>				
Other	125	-	125	518
	<u>125</u>	<u>-</u>	<u>125</u>	<u>518</u>
<b>3 Investment Income</b>				
Dividends received on quoted investments	48		48	44
Charities Official Investment Fund	2,262		2,262	1,182
Deposit Interest	4		4	1
	<u>2,314</u>	<u>-</u>	<u>2,314</u>	<u>1,227</u>
<b>4 Other Income</b>				
Wardrobe & Prop Commission	585		585	185
	<u>585</u>	<u>-</u>	<u>585</u>	<u>185</u>
<b>5 Charitable Activities</b>				
Production expenses	18,881	-	18,881	20,039
Depreciation	364		364	428
Insurance	646		646	653
Independent accounts examination	282		282	230
Newsletter & web site	341		341	365
Postage and stationery	332		332	402
Bank Charges	92		92	106
Sumup fees	114		114	107
Sundry expenses	176		176	186
	<u>21,228</u>	<u>-</u>	<u>21,228</u>	<u>22,410</u>
<b>6 Other expenditure</b>				
Other	35		35	50
	<u>35</u>	<u>-</u>	<u>35</u>	<u>50</u>

**7 Trustees and Employees**

The charity has no paid employees.

During the year the Trustees received no remuneration and the total expenses re-inbursed were £ nil (2020/2021 £nil).

<b>8 Fixed assets - Tangible</b>	<b>Equipment</b>	<b>Costumes</b>	<b>Total</b>	<b>2022-23</b>
Cost or valuation at 30.06.23	14,821	10,154	24,975	24,975
Additions	-	-	-	-
Disposals	-	-	-	-
Balance at 30.06.2024	14,821	10,154	24,975	24,975
<b>Accumulated Depreciation</b>				
Balance at 30.06.2023	13,712	8,836	22,548	22,120
Charge for period	166	198	364	428
Disposals	-	-	-	-
Balance at 30.06.2024	13,878	9,034	22,912	22,548
<b>Net book value</b>				
Balance at 30.06.2023	1,109	1,318	2,427	2,855
Balance at 30.06.2024	943	1,120	2,063	2,427
<b>9 Fixed Assets - Investments (in shares)</b>	<b>Total</b>	<b>Total</b>		
Original cost as at 30.06.23	4,905	4,905		
Additions	0	0		
Disposals	0	0		
Balance at 30.06.2024	4,905	4,905		
Unrealised gain/(loss) on valuation as at 30.06.23	(4,158)	(4,146)		
Unrealised gain/(loss) on valuation this year	154	(12)		
Unrealised gain/(loss) on valuation as at 30.06.2024	(4,004)	(4,158)		
Market value as at 30.06.2024	901	747		
The investments shown on the Balance Sheet comprise the following shareholdings -				
Number of shares	<b>30.06.24</b>	<b>30.06.23</b>		
Aviva	189	189		
<b>10 Cash at bank and in hand</b>	<b>30.06.24</b>	<b>30.06.23</b>		
Current accounts	20,541	13,183		
Charities Official Investment Fund	45,000	45,000		
Deposit accounts	193	190		
Stock	104	111		
Petty cash	310	246		
	66,149	58,729		
<b>11 Unrestricted Funds</b>				
Of the unrestricted funds of the charity, some are funds designated as follows -				
	<b>Opening balance</b>	<b>Income in period</b>	<b>Expenditure in period</b>	<b>Closing Balance</b>
Masque Theatre	54,045	30,283	-	63,065
Premises Fund	8,050	-	-	8,050
	62,094	30,283	-	71,115
<b>12 Restricted Funds</b>	<b>Opening balance</b>	<b>Income in period</b>	<b>Expenditure in period</b>	<b>Expenditure in period</b>
	-	-	-	-
<b>13 Related Party Transactions</b>				
There are no transactions with the Trustees of the Charity except the reimbursement of expenses covered in note 11.				
<b>14 Ultimate Controlling Party</b>				
The charity is under the ultimate control of its committee who are also the trustees and whose names are at the front of the financial statement.				
<b>15 Conflicts of Interest</b>				
None declared				



# MASQUE THEATRE PRODUCTIONS

(Activities in the furtherance of the charity's objectives)

2023-24

## Masque Theatre

2020-2021	2021-22	Production/ Event	2022-23	Total Masque	A Midsummer Nights Dream	Sweeney Todd	Christmas Spirit	When we are married	A Grimm Tale	Little Women	Masque 90	Prior Year	General
		Dates	1099		27/7 - 5/8	10/10 - 14/10	5/12 - 9/12	20/2 - 24/2	23/4 - 27/4	28/5 - 1/6			
		Director	13		Alex Rea	Sio Aplegate	Richard Way	James Slegg	Maryl Couper	John Myhill			
		Venue	1112		Abington Park	Holy Seps	holy seps	Holy Seps	Holy Seps	Holy Seps			
1248	0	Paying audience	1,099	1847	548	300	195	270	291	243			
26	0	Patrons & complimentarys	13	43	10	8	4	10	5	6			
1274	0	TOTAL (excluding FOH)	1,112	1890	558	308	199	280	296	249	0		
		Income	£	£	£	£	£	£	£	£	£	£	£
8474.00	0.00	Box office receipts	8,894.32	6299.86	2,368.84	1,056.85	269.17	794.50	1,016.50	794.00	0.00	0.00	0.00
106.00	0.00	Booking fees- St Giles Music	0.00	258.00	62.00	0.00	0.00	76.00	0.00	120.00	0.00		
2150.00	0.00	Box office - ticket source	1,635.25	13185.00	4,793.00	1,772.00	1,562.00	1,702.00	1,872.00	1,484.00	0.00		
10730.00	0.00	Net box office	10,529.57	19742.86	7,223.84	2,828.85	1,831.17	2,572.50	2,888.50	2,398.00	0.00	0.00	0.00
0.00	0.00	Workshop & school fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
823.00	0.00	Rehearsal & script fees	288.00	1264.18	222.00	275.90	176.00	321.89	153.39	115.00	0.00		
369.50	0.00	Programme sales	384.50	133.00	132.00	0.00	0.00	0.00	0.00	1.00	0.00		
0.00	0.00	Grant Funding	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
1234.17	38.00	Refreshment sales	1,658.07	4249.50	1,239.00	775.50	655.00	432.50	563.50	584.00	0.00		0.00
0.00	0.00	Other sales	0.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	110.00		
30.00	0.00	Wardrobe commission	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
13,686.67	38.00	TOTAL (as CHARITY'S OBJECTS)	22,860.14	25,499.54	8,816.84	3,880.25	2,662.17	3,326.89	3,605.39	3,098.00	110.00	0.00	0.00
		less Expenditure											
0.00	0.00	Premises - hire for auditions, rehearsals, storage	160.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
3554.27	4211.81	Premises - Burns Street Studio (see analysis)	4,511.94	5785.17									5,785.17
4732.50	0.00	Premises - hire for productions, tech & dress	5,821.75	6782.87	3,282.87	700.00	700.00	700.00	700.00	700.00	0.00		
0.00	0.00	Premises - hire for refreshments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
690.00	0.00	Lighting and sound equipment	649.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8976.77	4211.81	Premises & equipment costs - total	11,143.15	12568.04	3,282.87	700.00	700.00	700.00	700.00	700.00	0.00	0.00	5,785.17
446.21	0.00	Costumes & make-up	755.23	229.07	229.07	0.00	0.00	0.00	0.00	0.00	0.00		
22.10	0.00	Fees - tutors & workshops, musicians etc	6,355.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
0.00	0.00	Other sales costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
847.20	0.00	Performing rights	801.80	1158.00	0.00	414.00	330.00	414.00	0.00	0.00	0.00		0.00
566.40	0.00	Programme costs	498.80	642.30	299.00	44.10	105.00	120.00	28.00	46.20	0.00		
408.19	0.00	Publicity	1,906.26	908.17	134.43	103.28	113.30	84.60	136.96	163.60	0.00		172.00
642.05	0.00	Refreshment costs	1,063.35	1667.99	507.77	312.22	214.75	163.94	228.58	240.73	0.00		0.00
355.70	0.00	Scripts	287.76	612.30	0.00	224.79	135.87	205.78	45.86	0.00	0.00		0.00
916.14	0.00	Set & props	829.68	705.86	305.89	0.00	26.58	32.65	220.94	119.80	0.00		0.00
0.00	0.00	Training courses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
174.00	0.00	Transport costs	193.48	252.07	0.00	100.00	2.10	0.00	29.97	120.00	0.00		0.00
0.00	0.00	Travel expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
535.34	485.04	General expenses	531.28	137.53	0.00	0.00	0.00	4.00	0.00	75.94	0.00		57.59
0.00	0.00	Asset & costume depreciation	0.00	364.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		364.00
0.00	0.00	Asset write downs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
853.33	0.00	Insurance	645.11	645.82	102.02	102.02	110.45	110.45	110.45	110.45	0.00		0.00
14743.43	5171.93	TOTAL (as CHARITY'S OBJECTS)	25010.90	19891.15	4,861.05	2,000.41	1,738.05	1,835.42	1,500.76	1,576.72	0.00	0.00	6,378.76
(1,056.76)	(5,133.93)	Net Income/ (Net Expenditure) on Productions	(2,150.76)	5,608.39	3,955.79	1,879.84	924.12	1,491.47	2,104.63	1,521.28	110.00	0.00	(6,378.76)
		SUMMARY											
(1,481.98)	(5,133.93)	Production	(12,631.18)	9,804.94	3,391.56	1,460.66	588.87	1,342.91	1,797.71	1,223.21	0.00	0.00	0.00
(196.90)	0.00	Programmes	9,885.70	(509.30)	(167.00)	(44.10)	(105.00)	(120.00)	(28.00)	(45.20)	0.00	0.00	0.00
592.12	0.00	Refreshments	594.72	2,581.51	731.23	463.28	440.25	268.56	334.92	343.27	0.00	0.00	0.00
0.00	0.00	Other sales	0.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	110.00	0.00	0.00
30.00	0.00	Wardrobe	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(1,056.76)	(5,133.93)	Net Income/ (Expenditure)	(2,150.76)	11,987.15	3,955.79	1,879.84	924.12	1,491.47	2,104.63	1,521.28	110.00	0.00	0.00

**MASQUE THEATRE PRODUCTIONS 2023-2021**  
**BURNS STREET STUDIO SUMMARY**

	2022 23	2023 24
<b>EXPENDITURE</b>	£	£
Rent	3600.00	3600.00
Business Rates	162.39	651.30
Electricity	834.89	1192.27
Water	127.90	252.01
Repairs, Fixtures & Fittings	0.00	0.00
General	302.52	89.59
	<u>4182.38</u>	<u>5785.17</u>
<b>less HIRE AND RECHARGES</b>		
Studio Hire	0.00	0.00
Production recharges	0.00	0.00
<b>UNRECOVERED COSTS</b>	<u>(4,182.38)</u>	<u>(5,785.17)</u>

Brenda Peers-Ross  
29 Drift Road  
Selsey  
Chichester  
West Sussex  
PO20 0PW

**Independent Examiner's Report to the Trustees of:  
MASQUE THEATRE**

**Registered Charity Number: 294848**

I report on the accounts of the charity for the year ended 30<sup>th</sup> June 2024, which are set out on pages 1 to 6 of the financial report.

This report is made solely to the Trustees in accordance with Section 43(3) of the Charities Act 2011. My work has been undertaken so that I might state to the Trustees those matters which I am required to state to them in an independent examiner's report and for no other purpose. To fullest extent permitted by law; I do not accept responsibility to anyone other than the Trustees for my work, for this report, or for the opinions I have formed.

**Respective responsibilities of trustees and examiner**

As described on page 5 the Charity's Trustees are responsible for the preparation of accounts; you consider that the audit requirements of Section 144 (2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commission under section 156 of the Act, whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts, presented with those records. It also includes consideration of any unusual items or disclosures of the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view," and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting records of the Act have not been met.
2. or in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

*Brenda Peers-Ross*

Brenda Peers-Ross FMAAT, ACIE  
25<sup>th</sup> September 2024