



# Trustees' Annual Report for the period

Period start date  
 01 October 2022  
 From

Period end date  
 30 September 2023  
 To

## Section A Reference and administration details

Charity name The Lee Moor Public Hall and Recreation Club

Other names charity is known by

Registered charity number (if any) 294771

Charity's principal address Lee Moor Public Hall

Lee Moor

Plymouth

PL7 5JR

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tommy Bryans	Chair		
2	John McGuffog	Vice Chair	Resigned 30/03/2023	
3	Margaret Vincent	Treasurer		
4	John McIver	Secretary	Deceased 06/03/2023	
5	Kirsty Davis			
6	Patricia Foster			
7	Teresa Hird			
8	Janice Giles			
9	Lea Milford		Resigned 31/03/2023	
10	Peter Foster			
11	Joanna Cooper			
12	Grenville Barnett		Resigned 30/10/2022	
13	Amanda Galjaardt			
14	Scott Pickering		Resigned 31/03/2023	
15	Kay Ashton		Appointed 01/11/2022	
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Committee Members
Trustee selection methods	All trustees are elected each year at the AGM and meet to make policies to be passed by the committee before implementation.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Trustees give their time voluntarily and receive no remuneration or other benefits.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To maintain the hall and associated sports grounds and facilities; to give the Parish residents and those from other areas a place to meet and hold functions and to provide sports facilities for all ages.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The hall provides a meeting place for local people. It is open one evening a week as a club night when the bar is open and food available. The hall is the venue for local clubs to meet i.e. Women's Institute, the Sequence Dance Club, a Badminton Club; the local Pantomime group use the hall for rehearsals and the production most years, and the local primary school use the hall for their Christmas rehearsals and production. The Parish Council meet at the hall and it is used as a polling station. The hall is available to hire for parties, meetings, weddings and keep fit classes.

There is a bowling green used by the Bowling Club and a football pitch. The Football Club is working with the hall to improve the pitch and facilities.

The Trustees keep in mind the Charity Commission's guidance on public benefit in planning activities, there are preferential rates for Parish Residents and the Affiliated Club and free use for wakes. We hold an annual free Christmas Lunch for those over 65, a fun day, Christmas Lights switch on and a Halloween disco for the children.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The volunteers are a major asset to the running of the hall as running the hall would be made much more difficult without their contribution. The help varies from taking minutes at the meetings, assisting with caretaking and repairs and help with fund raising events. They also help in the many events when the catering is required and hold various events to raise funds to run the hall.

**Summary of the main achievements of the charity during the year**

The 100 Club still meets and continues to raise funds.

With the improved facilities at the Football Pavilion more events are held using the playing field, including the Plymouth and District Dog Club who meet twice a year for their dog club events. There is a new football club based here, and they are making further improvements to both the inside and outside of the Pavilion.

The Club Nights, Skittles and Quiz evenings and the monthly Bingo are all popular events and provide a good social atmosphere and funds for the hall.

At Christmas the Saltash Town Band lead Mary and Joseph and their pony, along with Father Christmas and many of the villagers carrying lanterns, from the top of the village to the hall for carol singing, and then all enter the hall for mulled wine or squash with mince pies, with Father Christmas giving sweets to the children, and the band continuing to play carols while fund raising stalls are raising funds for the hall.

Following last year's successful live music event, another was held during the Summer which was again well attended. Due to the continued enthusiasm plans are already being made for next year's event.

A large part of the fund raising for the hall comes with the help of the catering team and volunteers who put on the Sunday Lunches during the year and Christmas Lunches during the festive season.

The improvements to the kitchen, lighting and insulation are now complete.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The Charity aims to hold sufficient reserves to fund one year's running of the hall.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's income comes mainly from the hire of the Hall and its associated services, plus fundraising activities.

## Section F

## Other optional information

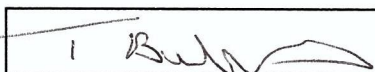

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

**Full name(s)**

Thomas Calvin Bryans MARGARET JOYCE VINCENT

**Position (eg Secretary, Chair, etc)**

Chairman Treasurer

**Date**

12-2-24





CHARITY COMMISSION  
FOR ENGLAND AND WALES

LEE MOOR PUBLIC HALL AND  
RECREATION CLUB

294771

## Receipts and payments accounts

CC16a

For the period  
from

01/10/2022

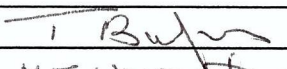
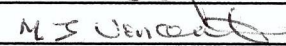
To

30/09/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	990	-	-	990	808
Hire of Hall	7,382	-	-	7,382	6,821
Food Income	21,269	-	-	21,269	15,260
Bar Income	18,274	-	-	18,274	21,070
Hire of Pitch	1,150	-	-	1,150	1,442
Fundraising	10,307	-	-	10,307	10,391
Wayleave	6	-	-	6	6
Bank Interest	346	-	-	346	7
Grants	-	8,269	-	8,269	14,567
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>59,724</b>	<b>8,269</b>	<b>-</b>	<b>67,993</b>	<b>70,372</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>59,724</b>	<b>8,269</b>	<b>-</b>	<b>67,993</b>	<b>70,372</b>
<b>A3 Payments</b>					
Purchases	19,314	-	-	19,314	18,525
Wages	10,373	-	-	10,373	9,330
Repairs, renewals and maintenance	4,001	-	-	4,001	2,749
Insurance	2,978	-	-	2,978	2,305
Legal and licences	983	-	-	983	935
Light and heat	8,474	-	-	8,474	5,631
Telephone and broadband	956	-	-	956	616
Cleaning	568	-	-	568	536
Grass cutting and repairs to field eqt	705	-	-	705	299
Water rates	189	-	-	189	273
Stationery and postage	159	-	-	159	131
Fundraising costs	2,363	-	-	2,363	2,889
Independent Examiner's fees	360	-	-	360	416
Sundries	562	-	-	562	741
Entertainment	5,668	-	-	5,668	5,407
	-	-	-	-	-
<b>Sub total</b>	<b>57,653</b>	<b>-</b>	<b>-</b>	<b>57,653</b>	<b>50,783</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Upgrade kitchen	-	-	-	-	2,600
Roof insulation	-	-	-	-	6,511
Electric work, lights	-	-	-	-	2,046
Replace fridge	-	-	-	-	330
Card machine	-	-	-	-	179
Gazebo	160	-	-	160	-
Griddle	219	-	-	219	-
	-	-	-	-	-
<b>Sub total</b>	<b>379</b>	<b>-</b>	<b>-</b>	<b>379</b>	<b>11,666</b>
<b>Total payments</b>	<b>58,032</b>	<b>-</b>	<b>-</b>	<b>58,032</b>	<b>62,449</b>
<b>Net of receipts/(payments)</b>	<b>1,692</b>	<b>8,269</b>	<b>-</b>	<b>9,961</b>	<b>7,923</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>62,216</b>	<b>-</b>	<b>-</b>	<b>62,216</b>	<b>54,293</b>
<b>Cash funds this year end</b>	<b>63,908</b>	<b>8,269</b>	<b>-</b>	<b>72,177</b>	<b>62,216</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in Current Account	53,764	8,269	-
	Cash in hand	914	-	-
	Cash in Deposit Account	9,230	-	-
	<b>Total cash funds</b>	<b>63,908</b>	<b>8,269</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
	Advance Bookings	345	-	
	Independent Examiner fee	450	-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		T C BRYAN	12-7-24	
		M. J. VINCENT	12-7-24	





Section A

Independent Examiner's Report

Report to the trustees/  
members of

The Lee Moor Public Hall and Recreation Club

On accounts for the year  
ended

30 September 2023

Charity no  
(if any)

294771

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 September 2023.

Responsibilities and  
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

11/07/2024

Name:

Paul Rowlands, Principal, Minerva Accounting Solutions Ltd

Relevant professional  
qualification(s) or body  
(if any):

Address:

20 Haccombe Path

Newton Abbot

Devon TQ12 4JB



**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**

N/A