



# Trustees' Annual Report for the period

	Period start date	Period end date
From	01 October 2019	To 30 September 2020

## Section A Reference and administration details

Charity name The Lee Moor Public Hall and Recreation Club

Other names charity is known by

Registered charity number (if any) 294771

Charity's principal address Lee Moor Public Hall

Lee Moor

Plymouth

PL7 5JR

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tommy Bryans	Chair		
2	John McGuffog	Vice Chair		
3	Margaret Vincent	Treasurer		
4	John McIver	Secretary		
5	Suzanne Crossfield			
6	Julie Owen			
7	Nicola Friendship			
8	Richard Friendship			
9	Teresa Hird			
10	Margaret Hugill			
11	Janice Giles			
12	Neil Campbell			
13	Lea Milford			
14	Peter Foster		From 09/01/2020	
15	George Hamish-Stewart		From 01/08/2020	
16	Joanna Cooper		From 06/02/2020	
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Committee Members
Trustee selection methods	All trustees are elected each year at the AGM and meet to make policies to be passed by the committee before implementation

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Trustees give their time voluntarily and receive no remuneration or other benefits.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To maintain the hall and associated sports grounds and facilities, to give the Parish residents and those from other areas a place to meet and hold functions and to provide sports facilities for all ages.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The hall provides a meeting place for local people. It is open one evening a week as a club night when the bar is open and food available. The hall is the venue for local clubs to meet i.e. Women's Institute, the Sequence Dance Club, a Badminton Club, the local Pantomime group use the hall for rehearsals and the production most years, and the local primary school use the hall for their Christmas rehearsals and production. The Parish Council meet at the hall and it is used as a polling station. The hall is available to hire for parties and meetings.

There is a bowling green used by the Bowling Club and a football pitch. The Football Club is working with the hall to improve the pitch and facilities.

The Trustees keep in mind the Charity Commission's guidance on public benefit in planning activities, there is a special rate for Parish Residents and the Affiliated Clubs. We hold an annual free Christmas Lunch for those over 65, a fun day, Christmas Lights switch on and a Halloween disco for the children.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The volunteers are a major asset to the running of the hall, as this would be made much more difficult without their contribution. The help varies from taking minutes at the meetings, assisting with caretaking and repairs and help with fund raising events. They also help in the many events when catering is required and hold various events to raise funds to run the hall.



**Summary of the main achievements of the charity during the year**

The 100 Club will still continue to raise funds when the Covid restrictions are over.

We have installed electricity to the Football Pavilion which can be used by others using the playing field for events, this includes the Plymouth and District Dog Club who meet twice a year for their dog club events.

The Club Nights, Skittles and Quiz evenings and the monthly Bingo are all popular events and provide a good social atmosphere and funds for the hall, and had live bands events held during the period.

At Christmas the Saltash Town Band lead Mary and Joseph and their pony, along with Father Christmas and many of the villagers carrying lanterns, from the top of the village to the hall for carol singing, and then all enter the hall for mulled wine or squash with mince pies, with Father Christmas giving sweets to the children, and the band continuing to play carols while fund raising stalls are raising funds for the hall.

A large part of the fund raising for the hall comes with the help of the catering team and volunteers who put on the Sunday Lunches during the year and Christmas Lunches during the festive season.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The Charity aims to hold sufficient reserves to fund one year's running of the hall.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Although all events have been on hold since the start of the Covid restrictions we plan to resume activities as soon as possible. The Charity's income is mainly from the hire of the hall and assorted services along with the fund raising and donations from local companies who we are very grateful for.


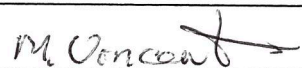
In addition, the Charity has received Covid support grants during the pandemic.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mr T Bryans	Mrs M Vincent
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	25/07/2021	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**The Lee Moor Public Hall and Recreation Club**

No (if any)  
**294771**

## Receipts and payments accounts

**CC16a**

For the period  
from

Period start date  
01/10/2019

To

Period end date  
30/09/2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	982	3,000	-	3,982	2,516
Hire of Hall	3,853	-	-	3,853	7,456
Food Income	12,170	-	-	12,170	24,685
Hire of Pitch	1,092	-	-	1,092	1,335
Fund Raising	3,243	-	-	3,243	6,117
Wayleave	6	-	-	6	6
Bank Interest	19	-	-	19	15
Bar Income	14,795	-	-	14,795	27,913
Grant	10,000	-	-	10,000	-
<b>Sub total (Gross income for AR)</b>	<b>46,160</b>	<b>3,000</b>	<b>-</b>	<b>49,160</b>	<b>70,043</b>
<b>A2 Asset and investment sales, (see table).</b>					
Tractor	-	-	-	-	1,520
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,520</b>
<b>Total receipts</b>	<b>46,160</b>	<b>3,000</b>	<b>-</b>	<b>49,160</b>	<b>71,563</b>
<b>A3 Payments</b>					
Entertainment	2,460	-	-	2,460	4,285
Purchases	13,264	-	-	13,264	26,200
Wages	6,284	-	-	6,284	10,240
Repairs, renewals and maintenance	5,731	-	-	5,731	3,978
Insurance	1,944	-	-	1,944	2,234
Legal and licences	357	-	-	357	165
Light and heat	3,616	-	-	3,616	5,414
Telephone and broadband	846	-	-	846	1,355
Cleaning	404	-	-	404	370
Grass cutting	492	-	-	492	1,020
Water and sewage	315	-	-	315	287
Stationery and postage	175	-	-	175	62
Fund raising costs	2,041	-	-	2,041	4,480
Independent Examiners fees	450	-	-	450	425
Sundries	145	-	-	145	302
Sponsorship	-	-	-	-	1,500
<b>Sub total</b>	<b>38,524</b>	<b>-</b>	<b>-</b>	<b>38,524</b>	<b>62,317</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Gram fridge	-	-	-	-	860
John Deere X120 mower	-	-	-	-	800
Pavillion upgrade	-	-	-	-	1,500
Upgrade pitch electrics	1,501	3,000	-	4,501	-
Chairs	500	-	-	500	-
Tablet	299	-	-	299	-
<b>Sub total</b>	<b>2,300</b>	<b>3,000</b>	<b>-</b>	<b>5,300</b>	<b>3,160</b>
<b>Total payments</b>	<b>40,824</b>	<b>3,000</b>	<b>-</b>	<b>43,824</b>	<b>65,477</b>
<b>Net of receipts/(payments)</b>	<b>5,336</b>	<b>-</b>	<b>-</b>	<b>5,336</b>	<b>6,086</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>46,536</b>	<b>-</b>	<b>-</b>	<b>46,536</b>	<b>40,451</b>
<b>Cash funds this year end</b>	<b>51,872</b>	<b>-</b>	<b>-</b>	<b>51,872</b>	<b>46,537</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in Current Account	9,053	-	-
	Cash in hand	531	-	-
	Cash in Deposit Account	42,288	-	-
	<b>Total cash funds</b>	<b>51,872</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Independent Examiners fees		450	
	Advance Bookings		250	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	





Section A

Independent Examiner's Report

Report to the trustees/  
members of

The Lee Moor Public Hall and Recreation Club

On accounts for the year  
ended

30 September 2020

Charity no  
(if any)

294771

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2020.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 02/03/2021

Name:

Paul Rowlands

Relevant professional  
qualification(s) or body  
(if any):

FMAAT

Address:

20 Haccombe Path

Newton Abbot

Devon TQ12 4JB

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**