

SEAFORD DRAMATIC SOCIETY

Registered Charity Number 294769

**Trustees Report and Accounts
for the year ended 31st December, 2023**

**Seaford Little Theatre
Steyne Road
Seaford, East Sussex
BN25 1HA**

Report for Charity Commission 2023

In both 2022 and 2023 the Seaford Dramatic Society, following the pandemic when the theatre was closed for some 18 months, managed to return to its regular programme of four major theatre productions per year. And it has been encouraging to witness our audiences returning and as time progresses these are building up in numbers to now be close to pre-pandemic levels, thereby helping to replenish our finances.

It is our endeavour to put on as wide a range of plays that will appeal to the people of Seaford and surrounding area. Our four productions in 2023 represented the most diverse set for some time. We were particularly excited to try a Shakespeare; a first in our history.

March 2023	Aurelia by Tudor Gates and Robert Thomas
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June 2023	Enchanted April by Matthew Barber
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September 2023	12 th Night by William Shakespeare
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December 2023	All My Sons by Arthur Miller
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All were received very positively in the local press, and now we are busy preparing and presenting the forthcoming plays for 2024/2025.

All this has been with the backdrop of eye-watering energy bills and an old building needing constant attention to its crumbling structure.

We have a loyal membership of some 60 people, which includes our teams of production crew and actors plus a Friends group of 44 who keep us afloat through their subscriptions and ticket sales for our plays.

These together with some local organisations are actively helping us raise funds to meet the high cost of having our leaking roof repaired.

David Hallett

Margaret Kennedy

Treasurer/Trustee

Chairperson/Trustee

July 2024

Email Alan Clifford	2/1/2024
32 bottles wine £5 per bott	160
88 ice creams £1.60 each	140.8
Various soft drinks £20 tot	20
4 packs milk £5.00 per car	20
	340.8

Regards Alan Clifford.

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SEAFORD DRAMATIC SOCIETY (SEAFORD LITTLE THEATRE)
STATEMENT OF ACCOUNTS FOR YEAR TO 31ST DECEMBER 2023

Balance Sheet as at 31 December 2023

	YE DEC 2023	YE DEC 2022
<u>Current Assets</u>		
Cash at banks	27,353	18,782
Cash in Hand	1,177	191
Prepayments (2024 scripts and play licences)	711	671
Inventory (wine, ices etc)	341	96
	<u>29,582</u>	<u>19,740</u>
<u>Fixed Assets</u>		
<u>Freehold Property</u>		
Cost Brought Forward	61,945	61,945
Additions in year	0	0
Depreciation - Accumulated prior years	(25,104)	(23,865)
Depreciation - Current year	(1,239)	(1,239)
	<u>35,602</u>	<u>36,841</u>
<u>Furniture, Fixtures & Fittings</u>		
Cost Brought Forward	79,536	79,318
Additions in year	1,282	218
Depreciation - Accumulated prior years	(68,391)	(65,605)
Depreciation - Current year	(2,485)	(2,786)
	<u>9,942</u>	<u>11,145</u>
<u>Stage Lighting & Equipment</u>		
Cost Brought Forward	36,938	36,938
Additions in year	0	0
Depreciation - Accumulated prior years	(32,868)	(31,851)
Depreciation - Current year	(814)	(1,017)
	<u>3,256</u>	<u>4,070</u>
<u>Creditors</u>		
Friends - seats	(331)	(761)
Other creditors	(370)	0
	<u>(701)</u>	<u>(761)</u>
 Total Assets Less Current Liabilities	 <u>77,681</u>	 <u>71,035</u>
 Accumulated General Fund		
Balance brought forward	71,035	67,368
Surplus in year	6,646	3,667
Balance carried forward	<u>77,681</u>	<u>71,035</u>

I have carried out my examination and no material matters have come to my attention giving me cause to believe that accounting records are not kept as required by the Charities Act or the accounts do not accord with those records.

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Hon. Examiner

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Date

SEAFORD DRAMATIC SOCIETY (SEAFORD LITTLE THEATRE)
INCOME AND EXPENDITURE FOR YEAR TO 31ST DECEMBER 2023

Income and Expenditure Account

	YE DEC 2023	YE DEC 2022
<u>Income in pursuit of the Charities objects</u>		
Donations	718	115
Membership (2023)Subscriptions	570	545
Productions	19,343	15,797
	<u>20,631</u>	<u>16,457</u>
<u>Fundraising Activities</u>		
Social Events	536	1,216
Theatre Lettings	6,594	4,588
Other Income	1,844	1,658
	<u>8,974</u>	<u>7,462</u>
Total Income	<u>29,605</u>	<u>23,919</u>
 <u>Direct Charitable Expenditure</u>		
Productions	<u>5,803</u>	<u>5,671</u>
 <u>Other Expenditure</u>		
Bank Charges	117	129
Donations & Gifts	116	243
Insurance	2,929	2,751
Photocopying & Stationery	84	112
Post & Phone	496	579
IT Software	139	155
Social Events	94	199
Sundry Expenses	1,898	1,262
	<u>5,873</u>	<u>5,431</u>
 <u>Premises</u>		
Cleaning & Grass Cutting	225	593
Refuse Collection	345	260
Repairs	2,272	1,834
	<u>2,842</u>	<u>2,687</u>
 <u>Utilities</u>		
Gas & Electricity	3,610	1,251
Water	293	170
	<u>3,903</u>	<u>1,421</u>
 <u>Non cash items</u>		
Depreciation Charges	<u>4,538</u>	<u>5,043</u>
 Total Expenditure	<u>22,959</u>	<u>20,253</u>
 Net Surplus for the Year	<u>6,646</u>	<u>3,667</u>

Seaford Little Theatre
Bank Control Account
Year to 31 December 2023

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balance b/f	18,782.21	
Bank Income	38,321.66	Bank Expenditure
Difference	10.00	
		Balance per Balance Sheet
	<u>57,113.87</u>	

Cr

29,750.74

: 27,353.13

57103.87

1/3/2023	CR	Terry JM	£	20.00
1/3/2023	CR	Clare Penfold	£	10.00
1/3/2023	CR	Richings PM	£	10.00
1/18/2023	CR	Fox & Zhang	£	10.00
1/24/2023	CR	S Drew	£	10.00
2/2/2023	CR	M Truman	£	20.00
2/3/2023	CR	D Hallett	£	10.00
2/6/2023	CR	Rayle	£	40.00
2/6/2023	CR	R Southin	£	20.00
2/8/2023	CR	D Coaker (Green Party)	£	52.50
2/14/2023	CR	T Crisp	£	80.00
2/15/2023	CR	CHQ in at 402006	£	392.00
2/16/2023	CR	J Hobbs	£	20.00
2/17/2023	CR	A Clifford	£	20.00
2/22/2023	CR	Strum4Fun	£	270.00
2/23/2023	CR	EDF Refund	£	9,836.33
2/24/2023	CR	CHQ in at 402006 RT 002	£	308.00
3/2/2023	Cash Transfer	Exp 2023-01	£	75.00
3/2/2023	CR	Baxter TR	£	10.00
3/3/2023	CR	CHQ in at 402006 RT003	£	400.00
3/3/2023	CR	CHQ in at 404025	£	50.00
3/6/2023	CR	CHQ in at 402006 RT004	£	160.00
3/7/2023	CR	CHQ in at 402006 RT005	£	192.00
3/7/2023	CR	EA & GR Jury RT 006	£	80.00
3/7/2023	CR	Seaford Quakers SQ-2023-001	£	525.00
3/10/2023	CR	CHQ in at 402006 RT007	£	80.00
3/10/2023	CR	Seahaven Writers SW2022-01	£	20.00
3/12/2023	BP	A Newey (AN-2023-001)	£	24.00
3/14/2023	CR	Cash in at HSBC	£	935.10
3/15/2023	CR	CHQ in at 404025 (F West)	£	10.00
3/15/2023	CR	Ticket Source (Aurelia)	£	1,582.00
3/19/2023	CR	Seaford Sessions (SS-2023-001)	£	125.00
3/21/2023	CR	LDC (TIC) Aurelia	£	1,667.70
3/22/2023	CR	Seahaven Writers SW2022-01	£	20.00
3/24/2023	CR	M Batchelor	£	10.00
3/30/2023	CR	Kim Sanger White	£	10.00
3/30/2023	CR	Cash in at HSBC	£	205.85
3/28/2023	CR	VR-2023-001	£	125.00
4/6/2023	CR	JP-2023-01 (ref AN-2023-001 in error)	£	75.00
4/12/2023	CR	Seaford Medical Practice (INV-2023-02)	£	30.00
4/12/2023	CR	CHQ in at 402006	£	80.00
4/14/2023	CR	STRUM4FUN 2023-02	£	240.00
5/11/2023	CR	HSBC (subs J Hamilton ?)	£	102.65
5/2/2023	CR	SQ-2023-02	£	405.00
5/9/2023	CR	HM-2023-01	£	12.00
5/12/2025	CR	CHQ J&M Hamilton	£	20.00
5/12/2023	CR	SW2023_01	£	20.00

5/17/2023 CR	C Veitch	£	10.00
5/22/2023 CR	P Linsdell	£	10.00
5/26/2023 CR	HM-2023-001 (HMS)	£	20.00
5/29/2023 BP	SMITH SM&RC (Strum 4 Fun)	£	50.00
5/31/2023 CR	STRUM4FUN (Strum4Fun 2023_03)	£	150.00
6/9/2023 CR	Seahaven Writers SW2023-02	£	20.00
6/14/2023 CR	HSBC	£	799.00
6/14/2023 CR	Ticket Source (12th Night)	£	1,228.00
6/15/2023 CR	Alan Lade	£	99.00
6/19/2023 CR	WM-2023-01	£	30.00
6/23/2023 CR	LDC (TIC) 12th Night	£	833.40
6/24/2023 CR	D Heather	£	10.00
7/3/2023 CR	RiH2023 01	£	36.00
7/4/2023 CR	Strum4Fun 2023-04	£	110.00
7/5/2023 CR	Seahaven Writers SW2023-02	£	20.00
7/7/2023 CR	Diana Dixon	£	30.00
7/18/2023 CR	Seahaven Writers SW2023-02	£	20.00
7/20/2023 CR	Seaford Quakers SQ 2023-03	£	405.00
8/2/2023 CR	Strum4Fun 2023-05	£	110.00
8/3/2023 CR	HAVENS HAPPY CLUB (S4Fun)	£	60.00
8/5/2023 CR	INV-2023-21	£	60.00
8/7/2023 CHQ	CHQ (Ann Clifford)	£	30.00
8/14/2023 CR	PID336699 (SumUptest)	£	0.98
8/15/2023 CR	PID337219(SumUptest)	£	0.98
8/17/2023 CR	Strum4Fun	£	60.00
8/23/2023 BP	MS-2023-01	£	180.00
9/4/2023 CR	Strum4Fun	£	140.00
9/13/2023 CR	Ticket Source (Enchanted April)	£	1,940.00
9/26/2023 CR	HSBC	£	1,588.56
9/28/2023 cheque	P Armstrong	£	277.00
9/26/2023 cheque		£	76.30
8/29/2023 CR	RAD 2023-01	£	125.00
10/1/2023 CR	SS-2023-001 (002)	£	125.00
10/2/2023 CR	Strum4Fun Sept (2023-07)	£	110.00
10/5/2023 CR	BlueBell Railway (Strum4Fun)	£	200.00
10/6/2023	LDC (TIC Enchanted April	£	2,475.00
10/11/2023 CR	L Rigby (LR 2023-01)	£	90.00
10/12/2023 BP	Lloyd Lyons	£	10.00
10/13/2023 CR	Spagnoli B	£	10.00
10/23/2023 CR	Seaford Quakers (2023-04)	£	405.00
10/25/2023 CR	Cash In P.O.	£	115.00
10/27/2023 CR	M Murphy (Strum4Fun)	£	60.00
10/28/2023 CR	Seaford Museum)SM 2024-01	£	216.00
10/30/2023 CR	BRYTEYE 2023-01	£	375.00
11/1/2023 CR	Boorman RH&SM	£	20.00
11/1/2023 CR	V Turner	£	20.00
11/1/2023 CR	Rabbit in H'Lights (RiH2023-001)	£	660.00

11/5/2023 CR	Strum4FunOct (2023-08)	£	135.00
11/20/2023 CR	Penfold (SLG 2023-01)	£	30.00
11/21/2023 CR	BMA-2023-01	£	125.00
11/25/2023 CR	SS-2023-001 (003)	£	125.00
11/29/2023 CR	M Murphy (Gift Winton House)	£	20.00
12/1/2023 CR	BRIGHON HOVE & SU (All my Sons tkt	£	340.00
12/2/2023 CR	Valerie Lambert	£	60.00
12/4/2023 CR	HM 2023-02	£	24.00
12/4/2023	SumUp	£	20.15
12/4/2023 CR	Strum4Fun (2023-09)	£	120.00
12/6/2023 CR	SumUp	£	10.81
12/6/2023 CR	SumUp	£	16.71
12/7/2023 CR	Sumup	£	18.68
12/8/2023 CR	Strum4Fun(HAVENS)	£	50.00
12/8/2023 CR	SumUp	£	25.55
12/11/2023 CR	CHQ (Carlile & Reader)	£	57.00
12/11/2023 CR	Chapman Patricia	£	40.00
12/11/2023 CR	SumUp	£	92.41
12/13/2023 CR	TicketSource (All My Sons)	£	2,345.00
12/17/2023 CR	Seaford Sessions (SS-2023-005)	£	125.00
12/18/2023 CR	Tony Marriott	£	10.00
12/19/2023 CR	CHQ	£	174.00
12/19/2023 CR	Shatto(MS-2024-01)	£	360.00
12/19/2023 CR	Seaford Quakers(SQ-2023-05)	£	435.00
12/21/2023 CR	M Murphy (Gift care home)	£	30.00
12/22/2023 CR	LEWES DC(All My Sons)	£	1,692.00
TOTALS		£	38,321.66

Bank Payments Analysis				
Year to 31 December 2023				
Date Cleared	Chq No/ Visa	Paid to	Doc on file	Amount
1/4/2023	VISA)))	B&Q (Aurelia)	y	39.28
1/6/2023	DD	Business Stream RA		88.85
1/10/2023	100274	Clare Penfold (Aurelia)	y (see 2022)	15.70
1/16/2023	DD	BT		27.31
1/16/2023	DD	EDF	Y	8,541.65
1/16/2023	DD	DR	Y	9.60
1/18/2023	myVISA	Alzheimers Society London	y	50.00
1/19/2023	VIS	Solopress (newsletter)	y	51.68
1/23/2023	VISA)))	B&Q (Aurelia)	y	33.07
1/23/2023	DD	Ansvar Insurance		226.00
1/30/2023	DD	EDF		230.00
1/30/2023	myVISA	Lewes District Council		85.15
2/6/2023	myVISA	IntlDramatistsPlay	Y	1,068.05
2/6/2023	myVISA	Bank Charges for above		29.37
2/9/2023	VISA	Solopress (Aurelia Programmes)	y	96.05
2/9/2023	VISA)))	B&Q (Aurelia)	y	8.95
2/14/2023	DD	BT		27.31
2/15/2023	100403	BNC Signs (Aurelia)	y	150.00
2/16/2023	DR	Bank Charges to 25Jan	y	5.40
2/17/2023	100401	Little Theatre Guild	y	105.00
2/20/2023	myVISA	Ionos	y	139.18
2/21/2023	100404	Seaford Scene	y	156.00
3/21/2023	100402	Seaford Head School	y	40.00
3/10/2023	100405	D Cox	y	60.00
3/6/2023	100406	P Richings	y	16.32
2/28/2023	DD	EDF	y	230.00
3/10/2023	100407	A Mabey (Aurelia)	y	14.00
3/8/2023	100408	B Hobbs (Aurelia)	y	156.60
3/27/2023	100409	M Kennedy (Aurelia)	y	208.23
3/14/2023	100410	L Drew (Aurelia)	y	21.39
3/17/2023	100411	D Hallett	y	6.14
3/14/2023	100412	R Trace	y	68.00
3/16/2023	100413	P Armstrong	y	13.60
3/29/2023	100414	M Young	y	11.52
3/14/2023	DD	BT	y	27.31
3/14/2023	myVISA	Canon (ink cartridge)	y	22.48

3/15/2023	VIS	Solopress (!2th Night)	y	90.37
3/23/2023	100415	T Baxter	y	71.05
3/28/2023	100416	Gladrags	y	20.00
3/19/2023	DR	Bank Charges to 25Feb	y	13.00
3/23/2023	VIS)))	B&Q (12th Night)	y	34.00
4/5/2023	100418	D.P. Cox (AGM & Aurelia)	y	31.97
3/27/2023	myVISA	HavenSecurity	y	65.00
3/26/2023	myVisa	LDC	y	-
4/18/2023	100419	Towergate	y	80.00
4/12/2023	myVISA	Central Books (Enchanted April)	y	104.91
5/11/2023	100421	D P Cox	y	34.96
5/12/2023	100422	BNC Signs (12th Night)	y	150.00
3/28/2023	DD	EDF	Y	242.00
4/5/2023	DD	SCOTTISH WATER BUS	?	63.65
4/11/2023	BP	JOSEF WEINBERGER (Enchanted April)	Y	600.00
4/11/2023	myVISA	TAX*JUSTANSWERTAX	?	5.00
4/16/2023	DR	Bank Charges to 25/3/23		21.04
4/17/2023	myVISA	TAX*JUSTANSWERTAX	?	35.00
4/18/2023	DD	BT		32.00
4/20/2023	VIS)))	B&Q(12th Night)	y	34.50
4/21/2023	DD	Ansvar Insurance		243.84
4/28/2023	DD	EDF		242.00
6/28/2023	100423	A Wright	y	31.98
5/9/2023	VIS	Solopress(newsletter)	y	48.61
5/16/2023	VIS	Solopress (12th Night)	y	87.81
5/15/2023	myVISA	LDC		87.75
5/17/2023	100424	Alan Clifford (!2th Night)	y	357.38
5/16/2023	DD	BT		31.24
5/16/2023	100425	D Cox	y	13.70
5/17/2023	DR	Bank Charges to 25APR2023		9.02
5/23/2023	100426	G. Fowler (coronation)	y	24.02
5/23/2023	DD	Ansvar Insurance		243.79
5/25/2023	100427	A Clifford (12th night)	y	135.00
5/26/2023	BP	StaffwayElectrical	y	882.72
6/1/2023	100428	David Parton (12thNight)	y	10.00
6/5/2023	100430	D Cox	y	75.00
6/5/2023	100429	Alan Clifford (12th Night)	y	16.30
6/12/2023	100431	P Armstrong	y	113.19
6/12/2023	100431	P Armstrong (12th Night)	y	55.95
6/12/2023	100432	A Clifford (12th night)	y	68.00
5/30/2023	DD	EDF		242.00
5/31/2023	myVISA	PPL PRS		141.77
6/14/2023	DD	BT		31.24
6/14/2023	BP	StaffwayElectrical (part 2)	y	450.00
6/14/2023	Visa	Solopress (posters)	y	85.86
6/16/2023	DR	Bank Charges to 25MAY2023	Y	8.21
6/20/2023	myVISA	LDC		87.75
6/21/2023	DD	Ansvar Insurance		243.79
6/28/2023	DD	EDF		242.00
6/27/2023	visa	IWANTWALLPAPER(Enchanted April)	Y	71.40

7/10/2023	100433	CHUBB	y	399.08
7/2/2023	100435	D. Cox	y	64.36
7/6/2023	DD	SCOTTISH WATER BUS		64.67
7/6/2023	VISA)))	B&Q(Enchanted April)	y	39.78
7/7/2023	VISA)))	B&Q(Enchanted April)	y	45.35
7/14/2023	DD	BT		31.24
7/17/2023	DR	Bank Charges (to 25Jun2023)		11.40
7/21/2023	DD	Ansvar Insurance		243.79
7/25/2023	VISA	SoloPress (Newsletter)	y	46.07
7/18/2023	100436	A Clifford (get well Josie &Barry)	y	26.75
7/28/2023	DD	EDF		242.00
8/2/2023	100437	Seaford Scene	y	156.00
8/2/2023	100438	DHallett	y	41.79
8/8/2023	100439	BNC Signs (Enchanted April)	y	150.00
8/14/2023	100440	Languard Alarms	y	144.00
8/7/2023	myVISA	SumUp purchase		94.80
8/14/2023	DD	BT		31.24
8/14/2023	BP	David Hallett		1.00
8/16/2023	DR	Bank Charges (to 25July2023)		6.20
8/17/2023	100441	Mr & Mrs Kidd	y	22.00
8/18/2023	visa	Solopress (Enchanted April Programme)	y	104.31
8/20/2023	BP (ie on line)	The Builders Club	y	854.40
8/22/2023	DD	Ansvar Insurance		243.79
8/29/2023	DD	EDF		647.00
9/1/2023	SO?	THE LITTLE THEATRE	N	105.00
9/4/2023	Visa	Solopress Season Guide	y	64.84
9/1/2023	online	Alan Clifford (Enchanted April)AC 2023-01	y	240.66
9/1/2023	on line	Alan Clifford (Fridge Freezer AC 2023-01)	y	359.99
9/1/2023	on line	D. Cox (DC-2023-01)	y	60.00
9/5/2023	Visa	Solopress (All My Sons)	y	85.68
9/14/2023	DD	BT		31.24
9/16/2023	DR	Bank Charges to 25AUG2023		8.20
9/25/2023	100442	T.Richings (Enchanted April Costume)	y	5.95
9/20/2023	100443	(Enchanted April Costume)	y	25.49
9/27/2023	100444	M Crnkovic (Enchanted April Costume)	y	11.00
9/28/2023	DD	EDF		647.00
9/28/2023	100445	St Wilfrids Hospice	y	50.00
9/20/2023	On line	Alan Clifford (Enchanted April)AC 20233_02(17	y	93.86
9/20/2023	On line	Staffway Electrical inv 404	y	181.39
9/21/2023	DD	Ansvar Insurance		243.79
10/12/2023	on line	D. Cox (DC-2023-02)	y	14.17
10/25/2023	On line	D. Cox (DC-2023-02)	y	69.37
9/29/2023	visa	B&Q (All my sons)	y	48.96
10/4/2023	visa	Lewes	y	83.90
10/6/2023	DD	Scottish Water		75.66
10/10/2023	myVISA	Samuel French (Dinner)	y	662.40
10/16/2023	DD	BT		31.24
10/17/2023	DR	Bank Charges to 25SEP2023		5.40
10/18/2023	BP	BNC Signs (All my Sons) SLT48NC		150.00
10/23/2023	visa	Print Cartridges (Alan)		31.99

10/23/2023	DD	Ansvar Insurance		243.79
10/24/2023	BP	Fire Consultants (40195)		428.40
10/25/2023	visa	Solopress (Newsletter)	y	38.88
10/30/2023	DD	EDF		647.00
11/13/2023	visa	Solopress (All my Sons Programme)	y	93.76
11/14/2023	DD	BT		31.24
11/16/2023	DR	Bank Charges to 25OCT2023	y	14.21
11/21/2023	DD	Ansvar Insurance		243.79
11/21/2023	BP (on line)	LEWES DC		180.00
11/25/2023	on line	Mike Truman Scripts (Dinner)	y	48.93
11/28/2023	on line	D Cox DC 2023-03	y	60.00
11/29/2023	On line	Alan Clifford (All My Sons)AC 2023_03	y	238.18
12/14/2023	on line	Claire Penfold (Enchanted April) CP 2023_01	y	27.50
12/9/2023	on line	Alan Clifford (All My Sons) AC 2023_04	y	112.32
11/28/2023	DD	EDF		647.00
11/29/2023	on line	SCC Publications	y	35.00
12/13/2023	VIS	Solopress (Posters Dinner)	y	73.16
12/14/2023	DD	BT		31.24
12/15/2023	on line	Lewes District Council		91.60
12/16/2023	on line	Staffway Electrical inv 446	y	157.25
12/16/2023	on line	Staffway Electrical inv 449	y	28.80
12/17/2023	DR	HSBC (TO NOV 2023)		5.00
12/18/2023	DD	PPLPRS	y	95.74
12/21/2023	DD	Ansvar Insurance		243.79
12/28/2023	DD	EDF		647.00
		TOTALS		29,750.74

Seaford Little Theatre
Cash Control Account
Year to 31 December 2023

	Dr	
balance b/f	191.24	
Cash Income	4,880.87	Cash Expenditure
		Balance per Balance Sheet
	<u>5,072.11</u>	

Cr

3,895.45

: 1,176.66

5072.11

Date	Payee/Ref	TOTAL
B/FWD (float)	Cash Box	£191.24
1/2/2023	Baby Boomers	£125.00
3/11/2023	Aurelia	£940.10
3/24/2023	AGM	£140.00
3/30/2023	Aurelia I think	£39.15
4/20/2023	David Parton	£10.00
5/8/2023	Coronation party	£102.65
5/15/2023	Ann Allen	£20.00
5/15/2023	S Truman (Coronation Party)	£5.00
6/11/2023	!2th Night	£751.70
6/12/2023	Strum4Fun (Martin Murphy)	£60.00
8/14/2023	Strum4Fun (Cash collection)	£88.02
9/18/2023	N. Patching	£10.00
9/26/2023	Jodie Taylor	£10.00
9/9/2023	Enchanted April	£1,481.50
10/12/2023	rodmell village hall' Strum4Fun	£40.00
10/12/2023	(Seaford Sessions Refreshments)	£75.00
12/9/2023	All My Sons	£982.75
	TOTALS	£4,880.87

1/2/2023 D Cox	EXP 2023-01	£	49.40
3/2/2023 CR	EXP 2023-01	£	75.00
3/14/2023 CR		£	935.10
3/30/2023 CR		£	205.85
5/11/2023 CR		£	102.65
6/10/2023 Sharon (for Ray)		£	4.50
6/14/2023 CR		£	799.00
9/26/2023 CR		£	1,588.56
10/25/2023 CR		£	115.00
12/6/2023 Denniss Picott		£	20.39
TOTALS		£	3,895.45

Production Income

Bank	Tickets	14,386.41
Cash	Tickets	727.00
Cash	Refreshments	1,747.45
Cash	Ices	1,143.90
Cash	Programmes	576.85

18,581.61

Lettings Income

bank	Theatre Hire	6,469.50
Cash	Theatre Hire	125.00

6,594.50

Sundry Income

BANK	Friends	1,842.00
BANK	Members	390.00
BANK	donations	530.00
BANK	social events	353.30
BANK	edf refund	9,836.33
		12,951.63

Friends
members
donations
social events

Transferred from cash 3821.16

Sundry Expenses

Cash	General	24.79
Bank	General	517.82
bank	Ads & Printing	637.08
bank	licences	509.11
bank	Subs	210.00

Cash op balance

Sundry difference **(10.51)**

1,888.29

Production Costs

Printing and Signage	1,317.00
Scripts	321.84
Refreshments	845.33
Ices	849.71
Play Licences	1,451.20
set and costumes	473.61
Prodn gifts	96.70
Ticket Refund	22.00

5,377.39

Prepayment reverse - last year 671.00

Inventory at start of year	96.00
Inventory at yr end	<u>(340.80)</u>
	<u><u>5,803.59</u></u>

bank plus cash income total:

25,176.11

CASH

-

180.00

188.02

182.65

Seaford Little Theatre
Examiners Report 2023

I've completed my review of the accounts. Some comments:-

a) I note that you didn't need to send Trustees' Report & Accounts to the Charity Commission for the past two years owing to the income level. However, for 2023 you will need to make a submission as your income now exceeds £25k

b) unfortunately the Balance Sheet didn't balance for both 2022 and 2023. This was caused by not using the correct prior year depreciation for Freehold Property in 2022. It should be £23,865 instead of £1,239

c) the formatting for 2023 shows pence, whereas 2022 is pounds only

d) the balance per the bank statement is £27,353.13 whereas the balance sheet shows £27,363.13. You have identified a difference of £10 on the Bank Control Sheet; it would be better to expense this against 'sundry expenses'. This would make the surplus for the year £6,646, and show the balance per the bank on the Balance Sheet

e) for neatness, remove the word 'deficit' from P&L and BS as both years show a surplus; plus there are some other minor presentational issues

f) I've adjusted for b), c), d) and e) in the accounts pack you emailed. It's now returned with the updated P&L and BS. They are the only tabs which have been changed

g) I noted the additions to F&F. This was for Chubb servicing and new extinguishers (£399.08), and the s&f of a sign light by Staffway Electrical (£882.72). The Staffway invoice #387 stated 'part 1 materials only'. From the expenses sheet I noted a payment for a 'part 2' for £450; I couldn't find the invoice, but I assume this was the labour content. If so, the labour was expensed and the materials capitalised. I also noted other like expenditure eg replacing a metal pole/fence and replacing a second light - these were both expensed. There's no significant issue here, but it may be worth including a note on capitalisation policy for the 2024 accounts pack

h) I noted the following EDF transactions - a payment of £8,541.65 in Jan'23 and a refund of £9,836.33 in Feb'23, apparently caused by the over-estimating of your consumption.

I've printed out the P&L and Balance Sheet from the attached and signed the Balance Sheet.

Stewart Fuller

March 2024