

SEAFORD DRAMATIC SOCIETY

Registered Charity Number 294769

Trustees Report and Accounts For the 16-month period ended 31st December 2020

The Little Theatre
Steyne Road
Seaford, East Sussex BN25 1HA

SEAFORD DRAMATIC SOCIETY

Registered Charity Number 294769

**TRUSTEES' REPORT AND EXAMINED ACCOUNTS
FOR THE PERIOD ENDED 31ST DECEMBER 2020**

Registered Address:

Seaford Little Theatre
4 Steyne Road
Seaford
East Sussex BN25 1HA

Chair of Trustees:

M Kennedy

Secretary:

R Trace

Treasurer:

J Terry

Premises Manager:

G Watson

Friends Secretary:

R Trace

**Publicity Secretary
Trustees:**

D Lade
P Cockell
G Fowler
D Cox
R Cox
D Picott
P Jenner
S Olieff
K Watts

Bankers:

HSBC Bank
Eastbourne East Sussex

Examiner:

S Fuller FCCA

SEAFORD DRAMATIC SOCIETY

ANNUAL REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31st DECEMBER 2020

Seaford Dramatic Society is constituted by the Society Rules issued in 1994 and is a registered Charity number 294769. The charity was formed to educate the public in the arts and sciences, particularly the art and science of Drama. The Society address is:

Seaford Little Theatre 4 Steyne Road, Seaford, East Sussex BN251HA

Trusteeship of the Society is vested in its Executive Management Committee, the members of which, during the year of report, were as listed previously.

The policy of the Society continues to be the organisation and provision of assistance for plays and other dramatic pieces, and to raise funds for the Society through subscriptions, donations and otherwise as long as these methods do not constitute permanent trading activities.

During the year the Society produced four plays and the theatre was let to similar organisations when not in use by the Society. The Trustees remain convinced that the Society will continue to provide at least three or four dramatic pieces per annum for public enjoyment. Funds are sufficient to permit the Society to continue in operation in the medium term.

The Society is grateful to the Executive Committee members and other volunteers who provide their services free of charge.

Trustees' Responsibilities

The Trustees are required under the Charities Act 1993 to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year, and of its financial position at the end of the year. In preparing such financial statements.

The trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable laws and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 26/2/21 and is signed on behalf of them all.



M Kennedy
Chair of Trustees

SEAFORD DRAMATIC SOCIETY
INCOME AND EXPENDITURE FOR 16 MONTH PERIOD TO 31ST DECEMBER 2020

Income and Expenditure Account

PE DEC 2020

YE AUG 2019

Income Receipts

Income in pursuit of the Charities objects

Donations	100	330
Membership Subscriptions	818	789
Productions	13,252	24,378
	<u>14,170</u>	<u>25,497</u>

Fundraising Activities

Advertising	0	100
Social Events	983	1,089
Theatre Lettings	2,818	3,493
Other Income	470	355
	<u>4,271</u>	<u>5,037</u>

General Income

Grants	10,000	0
	<u>10,000</u>	<u>0</u>

Total Income

28,441 30,534

Expenditure

Direct Charitable Expenditure

Productions	5,989	11,290
Scripts in Hand	50	128
	<u>6,039</u>	<u>11,418</u>

Other Expenditure

Bank Charges	0	16
Donations	32	50
Insurance	2,633	2,113
Photocopying & Stationery	364	773
Post & Phone	382	188
IT Software	412	256
Social Events	474	626
Sundry Expenses	1,177	1,460
	<u>5,474</u>	<u>5,482</u>

Premises

Cleaning & Grass Cutting	568	857
Refuse Collection	170	277
Repairs	5,857	2,219
Stage & Scenery	246	1,008
	<u>6,841</u>	<u>4,361</u>

Utilities

Gas & Electricity	3,433	2,377
Water	311	308
	<u>3,744</u>	<u>2,685</u>

Non cash items

Depreciation charges	7,114	8,062
----------------------	-------	-------

Total Expenditure

29,212 32,008

Net Surplus/(Deficit)

-771 -1,474

SEAFORD DRAMATIC SOCIETY
STATEMENT OF ACCOUNTS FOR 16 MONTH PERIOD TO 31ST DECEMBER 2020

Balance Sheet as at 31 December 2020

	PE DEC 2020	YE AUG 2019
<u>Current Assets</u>		
Cash at banks	12,771	12,212
Cash in hand	279	307
Prepayments	1,868	
Accounts Receivable	435	1,285
Inventory	96	96
	<u>15,449</u>	<u>13,900</u>
<u>Fixed Assets</u>		
<u>Freehold Property</u>		
Cost brought forward	61,945	51,230
Depreciation - Accumulated prior years	-21,387	-20,148
Additions in year		10,715
Depreciation - Current year	-1,239	-1,239
	<u>39,319</u>	<u>40,558</u>
<u>Furniture, Fixtures & Fittings</u>		
Cost brought forward	77,235	76,470
Depreciation - Accumulated prior years	-57,892	-53,056
Additions in year	2,083	765
Depreciation - Current year	-4,285	-4,836
	<u>17,141</u>	<u>19,343</u>
<u>Stage, Lighting & Equipment</u>		
Cost brought forward	36,938	34,232
Depreciation - Accumulated prior years	-28,989	-27,002
Additions in year		2,706
Depreciation - Current year	-1,590	-1,987
	<u>6,359</u>	<u>7,949</u>
<u>Creditors</u>		
Friends - seats	-761	-761
Accounts Payable	-241	-2,952
	<u>-1,002</u>	<u>-3,712</u>
Total Assets Less Current Liabilities	<u><u>77,266</u></u>	<u><u>78,037</u></u>
<u>Accumulated General Fund</u>		
Balance brought forward	78,037	79,511
Surplus/(Deficit) in year	-771	-1,474
Balance carried forward	<u>77,266</u>	<u>78,037</u>

In my opinion the above Balance Sheet and Income & Expenditure Account give a true and fair view representation of the financial position of Seaford Dramatic Society as determined by the documents shown to me and answers to questions I have asked.

Hon. Examiner

Date

S. Fuller (FCCA)

17/06/2021