

THE SEAFORD DRAMATIC SOCIETY

England & Wales · Charity number 294769

Details

Other names	SEAFORD LITTLE THEATRE
Status	Registered
Legal form	Other
Registered	1986-07-02
Register	View on the Charity Commission register

Contact

Address	Seaford Little Theatre 4 Steyne Road Seaford East Sussex BN25 1HA
Phone	01323894938
Email	mail@seafordlittletheatre.co.uk
Website	www.seafordlittletheatre.co.uk

Activities

Objects: TO EDUCATE THE PUBLIC IN THE ARTS AND SCIENCES, PARTICULARLY THE ART AND SCIENCE OF DRAMA.

Activities: Seaford Little Theatre presents four plays each year in our theatre which holds approximately 100 people. The cast consist of all ages. The theatre is also used by other groups for their social activities.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE LOCAL
- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£34,202	£27,072	-	-
2023-12-31	£29,605	£22,959	-	-
2022-12-31	£23,919	£20,253	-	-
2021-12-31	£9,074	£18,972	-	-
2020-12-31	£28,441	£29,212	-	-

Trustees

Name	Role	Appointed
MARGARET KENNEDY		

THE SEAFORD DRAMATIC SOCIETY

England & Wales - Charity number 294769

Accounts

THE SEAFORD DRAMATIC SOCIETY

Registered Charity Number 294769

Trustees' Report and Accounts for the year ended 31 December 2024

Seaford Little Theatre

Steyne Road

Seaford, East Sussex

BN25 1HA

The theatre has had a culturally and artistically fruitful year as it has continued to present four major shows with the emphasis on creating a wide repertoire, whilst keeping a close eye on the accounts. The ever-popular comedies *See How They Run* and *Chorus of Disapproval* provided lighter flavours which together with the classic *A Doll's House* and the dark comedy *Dinner* produced a diverse range of theatre and we recorded an average attendance of 69%. These productions were all very well received locally by our audiences and in the local press reviews.

The theatre has continued to be a popular resource to many local organisations as a meeting venue and activity centre.

It is no surprise that the theatre, approaching as it is, in 2025, its 80th birthday, is a building that has year on year required large expenditure on maintenance. This reached a critical point at the beginning of 2024 when it became apparent that much of the roof was giving way to water leaks. With an estimated repair bill of £42,000 we have been able to employ local builders to address the repair project over a three-year period, thereby spreading the cost. Thus, at the beginning of the year the committee embarked on a major fund-raising project together with making a commitment to ring fencing up to £10,000 each year 2024-2026, if necessary. The fund-raising has led to our members and committee and supporters putting on at least 12 special social, musical, and general fund-raising activities. During 2024, we have made several successful applications for various grants and received donations from many local community organisations together with local authority gifts. The resulting £13,027 raised has enabled us to comfortably meet the cost in 2024 of £14,250 to fix the most urgent of needs and leaves us in a strong financial position to meet the anticipated costs of the on-going work in 2025 and 2026. This report would not be complete without giving special thanks to the generosity of our local Ukulele players, the Seaford Mayor Gift, Seaford's Masonic lodge, The Rotary Club, the Chalk Cliff Trust and Seaford Town Council. The Theatre Trust too have committed to a grant payable during 2025. These are only a few however of the many individuals and organisations that have been putting in such efforts to support our 'Raise the Roof' campaign.

In 2024 the committee began the process of preparing to become a Charitable Incorporated Organisation. This on-going work has entailed consideration of the theatre's constitution and its Health and Safety and its Safeguarding policies with a view to this process being completed early in 2025.

David Hallett
Trustee

Margaret Kennedy
Trustee

THE SEAFORD DRAMATIC SOCIETY (SEAFORD LITTLE THEATRE)
STATEMENT OF ACCOUNTS FOR YEAR TO 31 DECEMBER 2024

Income and Expenditure Account for the Year

	YE DEC 2024	YE DEC 2023
<u>Income in pursuit of the Charities objects</u>		
Donations	102	718
Membership (2024) Subscriptions	499	570
Productions	23,628	19,343
	24,229	20,631
<u>Fundraising Activities</u>		
Social Events	1,181	536
Theatre Lettings	7,206	6,594
Other Income	1,586	1,844
	9,973	8,974
Total Income	34,202	29,605
<u>Direct Charitable Expenditure</u>		
Productions	6,248	5,803
<u>Other Expenditure</u>		
Bank Charges	112	117
Donations & Gifts	105	116
Insurance	3,369	2,929
Photocopying & Stationery	67	84
Post & Phone	560	496
IT Software	158	139
Social Events	23	94
Sundry Expenses	1,811	1,898
	6,205	5,873
<u>Premises</u>		
Cleaning	450	225
Refuse Collection	369	345
Repairs	1,364	2,272
Roof Repairs - costs in year	14,250	
less donations received	13,027	-
	3,406	2,842
<u>Utilities</u>		
Gas & Electricity	6,852	3,610
Water	483	293
	7,335	3,903
<u>Non Cash Items</u>		
Depreciation Charges	3,878	4,538
Total Expenditure	27,072	22,959
Net Surplus for the Year	7,130	6,646

**THE SEAFORD DRAMATIC SOCIETY (SEAFORD LITTLE THEATRE)
STATEMENT OF ACCOUNTS FOR YEAR TO 31 DECEMBER 2024**

Balance Sheet as at 31 December 2024

	YE DEC 2024	YE DEC 2023
<u>Current Assets</u>		
Cash at banks	39,323	27,353
Cash in Hand	248	1,177
Prepayments (2025 scripts and play licences, sets etc)	1,079	711
Inventory (wine, ices etc)	350	341
	41,000	29,582
<u>Fixed Assets</u>		
<u>Freehold Property</u>		
Cost Brought Forward	61,945	61,945
Additions in year	0	0
Depreciation - Accumulated prior years	(26,343)	(25,104)
Depreciation - Current year	(1,239)	(1,239)
	34,363	35,602
<u>Furniture, Fixtures & Fittings</u>		
Cost Brought Forward	80,818	79,536
Additions in year	0	1,282
Depreciation - Accumulated prior years	(70,876)	(68,391)
Depreciation - Current year	(1,988)	(2,485)
	7,954	9,942
<u>Stage Lighting & Equipment</u>		
Cost Brought Forward	36,938	36,938
Additions in year	0	0
Depreciation - Accumulated prior years	(33,682)	(32,868)
Depreciation - Current year	(651)	(814)
	2,605	3,256
<u>Creditors</u>		
Friends - seats	(1,096)	(331)
Other creditors	(15)	(370)
	(1,111)	(701)
Total Assets Less Current Liabilities	84,811	77,681
Accumulated General Fund		
Balance brought forward	77,681	71,035
Surplus for the year	7,130	6,646
Balance carried forward	84,811	77,681

David Hallett
Trustee

Margaret Kennedy
Trustee

I have completed my examination and no material matters have come to my attention giving me cause to believe that accounting records are not kept as required by the Charities Act or the accounts do not accord with those records

S Fuller
Hon. Examiner

Date

THE SEAFORD DRAMATIC SOCIETY

England & Wales - Charity number 294769

Accounts

SEAFORD DRAMATIC SOCIETY

Registered Charity Number 294769

**Trustees Report and Accounts
for the year ended 31st December, 2023**

**Seaford Little Theatre
Steyne Road
Seaford, East Sussex
BN25 1HA**

Report for Charity Commission 2023

In both 2022 and 2023 the Seaford Dramatic Society, following the pandemic when the theatre was closed for some 18 months, managed to return to its regular programme of four major theatre productions per year. And it has been encouraging to witness our audiences returning and as time progresses these are building up in numbers to now be close to pre-pandemic levels, thereby helping to replenish our finances.

It is our endeavour to put on as wide a range of plays that will appeal to the people of Seaford and surrounding area. Our four productions in 2023 represented the most diverse set for some time. We were particularly excited to try a Shakespeare; a first in our history.

March 2023 Aurelia by Tudor Gates and Robert Thomas

June 2023 Enchanted April by Matthew Barber

September 2023 12th Night by William Shakespeare

December 2023 All My Sons by Arthur Miller

All were received very positively in the local press, and now we are busy preparing and presenting the forthcoming plays for 2024/2025.

All this has been with the backdrop of eye-watering energy bills and an old building needing constant attention to its crumbling structure.

We have a loyal membership of some 60 people, which includes our teams of production crew and actors plus a Friends group of 44 who keep us afloat through their subscriptions and ticket sales for our plays.

These together with some local organisations are actively helping us raise funds to meet the high cost of having our leaking roof repaired.

David Hallett

Margaret Kennedy

Treasurer/Trustee

Chairperson/Trustee

July 2024

Email Alan Clifford	2/1/2024	
32 bottles wine £5 per bott		160
88 ice creams £1.60 each		140.8
Various soft drinks £20 tot		20
4 packs milk £5.00 per car		20
		340.8

Regards Alan Clifford.

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SEAFORD DRAMATIC SOCIETY (SEAFORD LITTLE THEATRE)
STATEMENT OF ACCOUNTS FOR YEAR TO 31ST DECEMBER 2023

Balance Sheet as at 31 December 2023

	YE DEC 2023	YE DEC 2022
<u>Current Assets</u>		
Cash at banks	27,353	18,782
Cash in Hand	1,177	191
Prepayments (2024 scripts and play licences)	711	671
Inventory (wine, ices etc)	341	96
	<u>29,582</u>	<u>19,740</u>
<u>Fixed Assets</u>		
<u>Freehold Property</u>		
Cost Brought Forward	61,945	61,945
Additions in year	0	0
Depreciation - Accumulated prior years	(25,104)	(23,865)
Depreciation - Current year	(1,239)	(1,239)
	<u>35,602</u>	<u>36,841</u>
<u>Furniture, Fixtures & Fittings</u>		
Cost Brought Forward	79,536	79,318
Additions in year	1,282	218
Depreciation - Accumulated prior years	(68,391)	(65,605)
Depreciation - Current year	(2,485)	(2,786)
	<u>9,942</u>	<u>11,145</u>
<u>Stage Lighting & Equipment</u>		
Cost Brought Forward	36,938	36,938
Additions in year	0	0
Depreciation - Accumulated prior years	(32,868)	(31,851)
Depreciation - Current year	(814)	(1,017)
	<u>3,256</u>	<u>4,070</u>
<u>Creditors</u>		
Friends - seats	(331)	(761)
Other creditors	(370)	0
	<u>(701)</u>	<u>(761)</u>
 Total Assets Less Current Liabilities	 <u>77,681</u>	 <u>71,035</u>
 Accumulated General Fund		
Balance brought forward	71,035	67,368
Surplus in year	6,646	3,667
Balance carried forward	<u>77,681</u>	<u>71,035</u>

I have carried out my examination and no material matters have come to my attention giving me cause to believe that accounting records are not kept as required by the Charities Act or the accounts do not accord with those records.

.....
Hon. Examiner

.....
Date

SEAFORD DRAMATIC SOCIETY (SEAFORD LITTLE THEATRE)
INCOME AND EXPENDITURE FOR YEAR TO 31ST DECEMBER 2023

Income and Expenditure Account

	YE DEC 2023	YE DEC 2022
<u>Income in pursuit of the Charities objects</u>		
Donations	718	115
Membership (2023)Subscriptions	570	545
Productions	19,343	15,797
	20,631	16,457
<u>Fundraising Activities</u>		
Social Events	536	1,216
Theatre Lettings	6,594	4,588
Other Income	1,844	1,658
	8,974	7,462
Total Income	29,605	23,919
 <u>Direct Charitable Expenditure</u>		
Productions	5,803	5,671
 <u>Other Expenditure</u>		
Bank Charges	117	129
Donations & Gifts	116	243
Insurance	2,929	2,751
Photocopying & Stationery	84	112
Post & Phone	496	579
IT Software	139	155
Social Events	94	199
Sundry Expenses	1,898	1,262
	5,873	5,431
 <u>Premises</u>		
Cleaning & Grass Cutting	225	593
Refuse Collection	345	260
Repairs	2,272	1,834
	2,842	2,687
 <u>Utilities</u>		
Gas & Electricity	3,610	1,251
Water	293	170
	3,903	1,421
 <u>Non cash items</u>		
Depreciation Charges	4,538	5,043
 Total Expenditure	22,959	20,253
 Net Surplus for the Year	6,646	3,667

Seaford Little Theatre Bank Control Account Year to 31 December 2023

	Dr	
balance b/f	18,782.21	
Bank Income	38,321.66	Bank Expenditure
Difference	10.00	
		Balance per Balance Sheet
	<u>57,113.87</u>	

Cr

29,750.74

: 27,353.13

57103.87

1/3/2023	CR	Terry JM	£	20.00
1/3/2023	CR	Clare Penfold	£	10.00
1/3/2023	CR	Richings PM	£	10.00
1/18/2023	CR	Fox & Zhang	£	10.00
1/24/2023	CR	S Drew	£	10.00
2/2/2023	CR	M Truman	£	20.00
2/3/2023	CR	D Hallett	£	10.00
2/6/2023	CR	Rayle	£	40.00
2/6/2023	CR	R Southin	£	20.00
2/8/2023	CR	D Coaker (Green Party)	£	52.50
2/14/2023	CR	T Crisp	£	80.00
2/15/2023	CR	CHQ in at 402006	£	392.00
2/16/2023	CR	J Hobbs	£	20.00
2/17/2023	CR	A Clifford	£	20.00
2/22/2023	CR	Strum4Fun	£	270.00
2/23/2023	CR	EDF Refund	£	9,836.33
2/24/2023	CR	CHQ in at 402006 RT 002	£	308.00
3/2/2023	Cash Transfer	Exp 2023-01	£	75.00
3/2/2023	CR	Baxter TR	£	10.00
3/3/2023	CR	CHQ in at 402006 RT003	£	400.00
3/3/2023	CR	CHQ in at 404025	£	50.00
3/6/2023	CR	CHQ in at 402006 RT004	£	160.00
3/7/2023	CR	CHQ in at 402006 RT005	£	192.00
3/7/2023	CR	EA & GR Jury RT 006	£	80.00
3/7/2023	CR	Seaford Quakers SQ-2023-001	£	525.00
3/10/2023	CR	CHQ in at 402006 RT007	£	80.00
3/10/2023	CR	Seahaven Writers SW2022-01	£	20.00
3/12/2023	BP	A Newey (AN-2023-001)	£	24.00
3/14/2023	CR	Cash in at HSBC	£	935.10
3/15/2023	CR	CHQ in at 404025 (F West)	£	10.00
3/15/2023	CR	Ticket Source (Aurelia)	£	1,582.00
3/19/2023	CR	Seaford Sessions (SS-2023-001)	£	125.00
3/21/2023	CR	LDC (TIC) Aurelia	£	1,667.70
3/22/2023	CR	Seahaven Writers SW2022-01	£	20.00
3/24/2023	CR	M Batchelor	£	10.00
3/30/2023	CR	Kim Sanger White	£	10.00
3/30/2023	CR	Cash in at HSBC	£	205.85
3/28/2023	CR	VR-2023-001	£	125.00
4/6/2023	CR	JP-2023-01 (ref AN-2023-001 in error)	£	75.00
4/12/2023	CR	Seaford Medical Practice (INV-2023-02)	£	30.00
4/12/2023	CR	CHQ in at 402006	£	80.00
4/14/2023	CR	STRUM4FUN 2023-02	£	240.00
5/11/2023	CR	HSBC (subs J Hamilton ?)	£	102.65
5/2/2023	CR	SQ-2023-02	£	405.00
5/9/2023	CR	HM-2023-01	£	12.00
5/12/2025	CR	CHQ J&M Hamilton	£	20.00
5/12/2023	CR	SW2023_01	£	20.00

5/17/2023	CR	C Veitch	£	10.00
5/22/2023	CR	P Linsdell	£	10.00
5/26/2023	CR	HM-2023-001 (HMS)	£	20.00
5/29/2023	BP	SMITH SM&RC (Strum 4 Fun)	£	50.00
5/31/2023	CR	STRUM4FUN (Strum4Fun 2023_03)	£	150.00
6/9/2023	CR	Seahaven Writers SW2023-02	£	20.00
6/14/2023	CR	HSBC	£	799.00
6/14/2023	CR	Ticket Source (12th Night)	£	1,228.00
6/15/2023	CR	Alan Lade	£	99.00
6/19/2023	CR	WM-2023-01	£	30.00
6/23/2023	CR	LDC (TIC) 12th Night	£	833.40
6/24/2023	CR	D Heather	£	10.00
7/3/2023	CR	RiH2023 01	£	36.00
7/4/2023	CR	Strum4Fun 2023-04	£	110.00
7/5/2023	CR	Seahaven Writers SW2023-02	£	20.00
7/7/2023	CR	Diana Dixon	£	30.00
7/18/2023	CR	Seahaven Writers SW2023-02	£	20.00
7/20/2023	CR	Seaford Quakers SQ 2023-03	£	405.00
8/2/2023	CR	Strum4Fun 2023-05	£	110.00
8/3/2023	CR	HAVENS HAPPY CLUB (S4Fun)	£	60.00
8/5/2023	CR	INV-2023-21	£	60.00
8/7/2023	CHQ	CHQ (Ann Clifford)	£	30.00
8/14/2023	CR	PID336699 (SumUptest)	£	0.98
8/15/2023	CR	PID337219(SumUptest)	£	0.98
8/17/2023	CR	Strum4Fun	£	60.00
8/23/2023	BP	MS-2023-01	£	180.00
9/4/2023	CR	Strum4Fun	£	140.00
9/13/2023	CR	Ticket Source (Enchanted April)	£	1,940.00
9/26/2023	CR	HSBC	£	1,588.56
9/28/2023	cheque		£	277.00
9/26/2023	cheque	P Armstrong	£	76.30
8/29/2023	CR	RAD 2023-01	£	125.00
10/1/2023	CR	SS-2023-001 (002)	£	125.00
10/2/2023	CR	Strum4Fun Sept (2023-07)	£	110.00
10/5/2023	CR	BlueBell Railway (Strum4Fun)	£	200.00
10/6/2023		LDC (TIC Enchanted April)	£	2,475.00
10/11/2023	CR	L Rigby (LR 2023-01)	£	90.00
10/12/2023	BP	Lloyd Lyons	£	10.00
10/13/2023	CR	Spagnoli B	£	10.00
10/23/2023	CR	Seaford Quakers (2023-04)	£	405.00
10/25/2023	CR	Cash In P.O.	£	115.00
10/27/2023	CR	M Murphy (Strum4Fun)	£	60.00
10/28/2023	CR	Seaford Museum)SM 2024-01	£	216.00
10/30/2023	CR	BRYTEYE 2023-01	£	375.00
11/1/2023	CR	Boorman RH&SM	£	20.00
11/1/2023	CR	V Turner	£	20.00
11/1/2023	CR	Rabbit in H'Lights (RiH2023-001)	£	660.00

11/5/2023 CR	Strum4FunOct (2023-08)	£	135.00
11/20/2023 CR	Penfold (SLG 2023-01)	£	30.00
11/21/2023 CR	BMA-2023-01	£	125.00
11/25/2023 CR	SS-2023-001 (003)	£	125.00
11/29/2023 CR	M Murphy (Gift Winton House)	£	20.00
12/1/2023 CR	BRIGHON HOVE & SU (All my Sons tkt	£	340.00
12/2/2023 CR	Valerie Lambert	£	60.00
12/4/2023 CR	HM 2023-02	£	24.00
12/4/2023	SumUp	£	20.15
12/4/2023 CR	Strum4Fun (2023-09)	£	120.00
12/6/2023 CR	SumUp	£	10.81
12/6/2023 CR	SumUp	£	16.71
12/7/2023 CR	Sumup	£	18.68
12/8/2023 CR	Strum4Fun(HAVENS)	£	50.00
12/8/2023 CR	SumUp	£	25.55
12/11/2023 CR	CHQ (Carlile & Reader)	£	57.00
12/11/2023 CR	Chapman Patricia	£	40.00
12/11/2023 CR	SumUp	£	92.41
12/13/2023 CR	TicketSource (All My Sons)	£	2,345.00
12/17/2023 CR	Seaford Sessions (SS-2023-005)	£	125.00
12/18/2023 CR	Tony Marriott	£	10.00
12/19/2023 CR	CHQ	£	174.00
12/19/2023 CR	Shatto(MS-2024-01)	£	360.00
12/19/2023 CR	Seaford Quakers(SQ-2023-05)	£	435.00
12/21/2023 CR	M Murphy (Gift care home)	£	30.00
12/22/2023 CR	LEWES DC(All My Sons)	£	1,692.00
	TOTALS	£	38,321.66

Bank Payments Analysis				
Year to 31 December 2023				
Date Cleared	Chq No/ Visa	Paid to	Doc on file	Amount
1/4/2023	VISA)))	B&Q (Aurelia)	y	39.28
1/6/2023	DD	Business Stream RA		88.85
1/10/2023	100274	Clare Penfold (Aurelia)	y (see 2022)	15.70
1/16/2023	DD	BT		27.31
1/16/2023	DD	EDF	Y	8,541.65
1/16/2023	DD	DR	Y	9.60
1/18/2023	myVISA	Alzheimers Society London	y	50.00
1/19/2023	VIS	Solopress (newsletter)	y	51.68
1/23/2023	VISA)))	B&Q (Aurelia)	y	33.07
1/23/2023	DD	Ansvar Insurance		226.00
1/30/2023	DD	EDF		230.00
1/30/2023	myVISA	Lewes District Council		85.15
2/6/2023	myVISA	IntlDramatistsPlay	Y	1,068.05
2/6/2023	myVISA	Bank Charges for above		29.37
2/9/2023	VISA	Solopress (Aurelia Programmes)	y	96.05
2/9/2023	VISA)))	B&Q (Aurelia)	y	8.95
2/14/2023	DD	BT		27.31
2/15/2023	100403	BNC Signs (Aurelia)	y	150.00
2/16/2023	DR	Bank Charges to 25Jan	y	5.40
2/17/2023	100401	Little Theatre Guild	y	105.00
2/20/2023	myVISA	Ionos	y	139.18
2/21/2023	100404	Seaford Scene	y	156.00
3/21/2023	100402	Seaford Head School	y	40.00
3/10/2023	100405	D Cox	y	60.00
3/6/2023	100406	P Richings	y	16.32
2/28/2023	DD	EDF	y	230.00
3/10/2023	100407	A Mabey (Aurelia)	y	14.00
3/8/2023	100408	B Hobbs (Aurelia)	y	156.60
3/27/2023	100409	M Kennedy (Aurelia)	y	208.23
3/14/2023	100410	L Drew (Aurelia)	y	21.39
3/17/2023	100411	D Hallett	y	6.14
3/14/2023	100412	R Trace	y	68.00
3/16/2023	100413	P Armstrong	y	13.60
3/29/2023	100414	M Young	y	11.52
3/14/2023	DD	BT	y	27.31
3/14/2023	myVISA	Canon (ink cartridge)	y	22.48

3/15/2023	VIS	Solopress (!2th Night)	y	90.37
3/23/2023	100415	T Baxter	y	71.05
3/28/2023	100416	Gladrags	y	20.00
3/19/2023	DR	Bank Charges to 25Feb	y	13.00
3/23/2023	VIS)))	B&Q (12th Night)	y	34.00
4/5/2023	100418	D.P. Cox (AGM & Aurelia)	y	31.97
3/27/2023	myVISA	HavenSecurity	y	65.00
3/26/2023	myVisa	LDC	y	-
4/18/2023	100419	Towergate	y	80.00
4/12/2023	myVISA	Central Books (Enchanted April)	y	104.91
5/11/2023	100421	D P Cox	y	34.96
5/12/2023	100422	BNC Signs (12th Night)	y	150.00
3/28/2023	DD	EDF	Y	242.00
4/5/2023	DD	SCOTTISH WATER BUS	?	63.65
4/11/2023	BP	JOSEF WEINBERGER (Enchanted April)	Y	600.00
4/11/2023	myVISA	TAX*JUSTANSWERTAX	?	5.00
4/16/2023	DR	Bank Charges to 25/3/23		21.04
4/17/2023	myVISA	TAX*JUSTANSWERTAX	?	35.00
4/18/2023	DD	BT		32.00
4/20/2023	VIS)))	B&Q(12th Night)	y	34.50
4/21/2023	DD	Ansvar Insurance		243.84
4/28/2023	DD	EDF		242.00
6/28/2023	100423	A Wright	y	31.98
5/9/2023	VIS	Solopress(newsletter)	y	48.61
5/16/2023	VIS	Solopress (12th Night)	y	87.81
5/15/2023	myVISA	LDC		87.75
5/17/2023	100424	Alan Clifford (!2th Night)	y	357.38
5/16/2023	DD	BT		31.24
5/16/2023	100425	D Cox	y	13.70
5/17/2023	DR	Bank Charges to 25APR2023		9.02
5/23/2023	100426	G. Fowler (coronation)	y	24.02
5/23/2023	DD	Ansvar Insurance		243.79
5/25/2023	100427	A Clifford (12th night)	y	135.00
5/26/2023	BP	StaffwayElectrical	y	882.72
6/1/2023	100428	David Parton (12thNight)	y	10.00
6/5/2023	100430	D Cox	y	75.00
6/5/2023	100429	Alan Clifford (12th Night)	y	16.30
6/12/2023	100431	P Armstrong	y	113.19
6/12/2023	100431	P Armstrong (12th Night)	y	55.95
6/12/2023	100432	A Clifford (12th night)	y	68.00
5/30/2023	DD	EDF		242.00
5/31/2023	myVISA	PPL PRS		141.77
6/14/2023	DD	BT		31.24
6/14/2023	BP	StaffwayElectrical (part 2)	y	450.00
6/14/2023	Visa	Solopress (posters)	y	85.86
6/16/2023	DR	Bank Charges to 25MAY2023	Y	8.21
6/20/2023	myVISA	LDC		87.75
6/21/2023	DD	Ansvar Insurance		243.79
6/28/2023	DD	EDF		242.00
6/27/2023	visa	IWANTWALLPAPER(Enchanted April)	Y	71.40

7/10/2023	100433	CHUBB	y	399.08
7/2/2023	100435	D. Cox	y	64.36
7/6/2023	DD	SCOTTISH WATER BUS		64.67
7/6/2023	VISA)))	B&Q(Enchanted April)	y	39.78
7/7/2023	VISA)))	B&Q(Enchanted April)	y	45.35
7/14/2023	DD	BT		31.24
7/17/2023	DR	Bank Charges (to 25Jun2023)		11.40
7/21/2023	DD	Ansvar Insurance		243.79
7/25/2023	VISA	SoloPress (Newsletter)	y	46.07
7/18/2023	100436	A Clifford (get well Josie &Barry)	y	26.75
7/28/2023	DD	EDF		242.00
8/2/2023	100437	Seaford Scene	y	156.00
8/2/2023	100438	DHallett	y	41.79
8/8/2023	100439	BNC Signs (Enchanted April)	y	150.00
8/14/2023	100440	Languard Alarms	y	144.00
8/7/2023	myVISA	SumUp purchase		94.80
8/14/2023	DD	BT		31.24
8/14/2023	BP	David Hallett		1.00
8/16/2023	DR	Bank Charges (to 25July2023)		6.20
8/17/2023	100441	Mr & Mrs Kidd	y	22.00
8/18/2023	visa	Solopress (Enchanted April Programme)	y	104.31
8/20/2023	BP (ie on line)	The Builders Club	y	854.40
8/22/2023	DD	Ansvar Insurance		243.79
8/29/2023	DD	EDF		647.00
9/1/2023	SO?	THE LITTLE THEATRE	N	105.00
9/4/2023	Visa	Solopress Season Guide	y	64.84
9/1/2023	online	Alan Clifford (Enchanted April)AC 2023-01	y	240.66
9/1/2023	on line	Alan Clifford (Fridge Freezer AC 2023-01)	y	359.99
9/1/2023	on line	D. Cox (DC-2023-01)	y	60.00
9/5/2023	Visa	Solopress (All My Sons)	y	85.68
9/14/2023	DD	BT		31.24
9/16/2023	DR	Bank Charges to 25AUG2023		8.20
9/25/2023	100442	T.Richings (Enchanted April Costume)	y	5.95
9/20/2023	100443	(Enchanted April Costume)	y	25.49
9/27/2023	100444	M Crnkovic (Enchanted April Costume)	y	11.00
9/28/2023	DD	EDF		647.00
9/28/2023	100445	St Wilfrids Hospice	y	50.00
9/20/2023	On line	Alan Clifford (Enchanted April)AC 20233_02(1	y	93.86
9/20/2023	On line	Staffway Electrical inv 404	y	181.39
9/21/2023	DD	Ansvar Insurance		243.79
10/12/2023	on line	D. Cox (DC-2023-02)	y	14.17
10/25/2023	On line	D. Cox (DC-2023-02)	y	69.37
9/29/2023	visa	B&Q (All my sons)	y	48.96
10/4/2023	visa	Lewes	y	83.90
10/6/2023	DD	Scottish Water		75.66
10/10/2023	myVISA	Samuel French (Dinner)	y	662.40
10/16/2023	DD	BT		31.24
10/17/2023	DR	Bank Charges to 25SEP2023		5.40
10/18/2023	BP	BNC Signs (All my Sons) SLT48NC		150.00
10/23/2023	visa	Print Cartridges (Alan)		31.99

10/23/2023	DD	Ansvar Insurance		243.79
10/24/2023	BP	Fire Consultants (40195)		428.40
10/25/2023	visa	Solopress (Newsletter)	y	38.88
10/30/2023	DD	EDF		647.00
11/13/2023	visa	Solopress (All my Sons Programme)	y	93.76
11/14/2023	DD	BT		31.24
11/16/2023	DR	Bank Charges to 25OCT2023	y	14.21
11/21/2023	DD	Ansvar Insurance		243.79
11/21/2023	BP (on line)	LEWES DC		180.00
11/25/2023	on line	Mike Truman Scripts (Dinner)	y	48.93
11/28/2023	on line	D Cox DC 2023-03	y	60.00
11/29/2023	On line	Alan Clifford (All My Sons)AC 2023_03	y	238.18
12/14/2023	on line	Claire Penfold (Enchanted April) CP 2023_01	y	27.50
12/9/2023	on line	Alan Clifford (All My Sons) AC 2023_04	y	112.32
11/28/2023	DD	EDF		647.00
11/29/2023	on line	SCC Publications	y	35.00
12/13/2023	VIS	Solopress (Posters Dinner)	y	73.16
12/14/2023	DD	BT		31.24
12/15/2023	on line	Lewes District Council		91.60
12/16/2023	on line	Staffway Electrical inv 446	y	157.25
12/16/2023	on line	Staffway Electrical inv 449	y	28.80
12/17/2023	DR	HSBC (TO NOV 2023)		5.00
12/18/2023	DD	PPLPRS	y	95.74
12/21/2023	DD	Ansvar Insurance		243.79
12/28/2023	DD	EDF		647.00
		TOTALS		29,750.74

Seaford Little Theatre Cash Control Account Year to 31 December 2023

	Dr	
balance b/f	191.24	
Cash Income	4,880.87	Cash Expenditure
		Balance per Balance Sheet
	<u>5,072.11</u>	

Cr

3,895.45

: 1,176.66

5072.11

Date	Payee/Ref	TOTAL
B/FWD (float)	Cash Box	£191.24
1/2/2023	Baby Boomers	£125.00
3/11/2023	Aurelia	£940.10
3/24/2023	AGM	£140.00
3/30/2023	Aurelia I think	£39.15
4/20/2023	David Parton	£10.00
5/8/2023	Coronation party	£102.65
5/15/2023	Ann Allen	£20.00
5/15/2023	S Truman (Coronation Party)	£5.00
6/11/2023	!2th Night	£751.70
6/12/2023	Strum4Fun (Martin Murphy)	£60.00
8/14/2023	Strum4Fun (Cash collection)	£88.02
9/18/2023	N. Patching	£10.00
9/26/2023	Jodie Taylor	£10.00
9/9/2023	Enchanted April	£1,481.50
10/12/2023	rodmell village hall' Strum4Fun	£40.00
10/12/2023	(Seaford Sessions Refreshments)	£75.00
12/9/2023	All My Sons	£982.75
	TOTALS	£4,880.87

1/2/2023	D Cox	EXP 2023-01	£	49.40
3/2/2023	CR	EXP 2023-01	£	75.00
3/14/2023	CR		£	935.10
3/30/2023	CR		£	205.85
5/11/2023	CR		£	102.65
6/10/2023	Sharon (for Ray)		£	4.50
6/14/2023	CR		£	799.00
9/26/2023	CR		£	1,588.56
10/25/2023	CR		£	115.00
12/6/2023	Denniss Picott		£	20.39
TOTALS			£	3,895.45

Production Income

Bank	Tickets	14,386.41
Cash	Tickets	727.00
Cash	Refreshments	1,747.45
Cash	Ices	1,143.90
Cash	Programmes	576.85

18,581.61

Lettings Income

bank	Theatre Hire	6,469.50
Cash	Theatre Hire	125.00

6,594.50

Sundry Income

BANK	Friends	1,842.00
BANK	Members	390.00
BANK	donations	530.00
BANK	social events	353.30
BANK	edf refund	9,836.33
		12,951.63

Friends
members
donations
social events

Transferred from cash 3821.16

Sundry Expenses

Cash	General	24.79
Bank	General	517.82
bank	Ads & Printing	637.08
bank	licences	509.11
bank	Subs	210.00

Cash op balance

Sundry difference (10.51)

1,888.29

Production Costs

Printing and Signage	1,317.00
Scripts	321.84
Refreshments	845.33
Ices	849.71
Play Licences	1,451.20
set and costumes	473.61
Prodn gifts	96.70
Ticket Refund	22.00
	<u>5,377.39</u>

Prepayment reverse - last year 671.00

Inventory at start of year	96.00
Inventory at yr end	<u>(340.80)</u>
	<u><u>5,803.59</u></u>

bank plus cash income total:

25,176.11

CASH

-

180.00

188.02

182.65

Seaford Little Theatre
Examiners Report 2023

I've completed my review of the accounts. Some comments:-

a) I note that you didn't need to send Trustees' Report & Accounts to the Charity Commission for the past two years owing to the income level. However, for 2023 you will need to make a submission as your income now exceeds £25k

b) unfortunately the Balance Sheet didn't balance for both 2022 and 2023. This was caused by not using the correct prior year depreciation for Freehold Property in 2022. It should be £23,865 instead of £1,239

c) the formatting for 2023 shows pence, whereas 2022 is pounds only

d) the balance per the bank statement is £27,353.13 whereas the balance sheet shows £27,363.13. You have identified a difference of £10 on the Bank Control Sheet; it would be better to expense this against 'sundry expenses'. This would make the surplus for the year £6,646, and show the balance per the bank on the Balance Sheet

e) for neatness, remove the word 'deficit' from P&L and BS as both years show a surplus; plus there are some other minor presentational issues

f) I've adjusted for b), c), d) and e) in the accounts pack you emailed. It's now returned with the updated P&L and BS. They are the only tabs which have been changed

g) I noted the additions to F&F. This was for Chubb servicing and new extinguishers (£399.08), and the s&f of a sign light by Staffway Electrical (£882.72). The Staffway invoice #387 stated 'part 1 materials only'. From the expenses sheet I noted a payment for a 'part 2' for £450; I couldn't find the invoice, but I assume this was the labour content. If so, the labour was expensed and the materials capitalised. I also noted other like expenditure eg replacing a metal pole/fence and replacing a second light - these were both expensed. There's no significant issue here, but it may be worth including a note on capitalisation policy for the 2024 accounts pack

h) I noted the following EDF transactions - a payment of £8,541.65 in Jan'23 and a refund of £9,836.33 in Feb'23, apparently caused by the over-estimating of your consumption.

I've printed out the P&L and Balance Sheet from the attached and signed the Balance Sheet.

Stewart Fuller

March 2024

THE SEAFORD DRAMATIC SOCIETY

England & Wales - Charity number 294769

Accounts

TRUSTEES' REPORT AND EXAMINED ACCOUNTS
FOR THE PERIOD ENDED 31st DECEMBER 2020

SEAFORD DRAMATIC SOCIETY

Registered Charity Number 294769

Trustees Report and Accounts For the 16-month period ended 31st December 2020

The Little Theatre
Steyne Road
Seaford, East Sussex BN25 1HA

SEAFORD DRAMATIC SOCIETY

Registered Charity Number 294769

**TRUSTEES' REPORT AND EXAMINED ACCOUNTS
FOR THE PERIOD ENDED 31ST DECEMBER 2020**

SEAFORD DRAMATIC SOCIETY

Registered Address:

Registered Charity Number 204769
**Seaford Little Theatre
4 Steyne Road
Seaford
East Sussex BN25 1HA**

Chair of Trustees:

M Kennedy

Secretary:

R Trace

Treasurer:

J Terry

Premises Manager:

Trustees Report and Accounts
For the 16-month period ended 31st December 2020
G Watson

Friends Secretary:

R Trace

**Publicity Secretary
Trustees:**

**D Lade
P Cockell
G Fowler
D Cox
R Cox
D Picott
P Jenner
S Olieff
K Watts**

Bankers:

**HSBC Bank
Eastbourne East Sussex**

Examiner:

The Little Theatre
Steyne Road
Seaford, East Sussex BN25 1HA
S Fuller FCCA

SEAFORD DRAMATIC SOCIETY
Registered Charity Number 204769

SEAFORD DRAMATIC SOCIETY

ANNUAL REPORT OF THE TRUSTEES
FOR THE PERIOD ENDED 31st DECEMBER 2020

Seaford Dramatic Society is constituted by the Society Rules issued in 1994 and is a registered Charity number 294769 . The charity was formed to educate the public in the arts and sciences, particularly the art and science of Drama. The Society address is:

Seaford Little Theatre 4 Steyne Road, Seaford, East Sussex BN251HA

Trusteeship of the Society is vested in its Executive Management Committee, the members of which, during the year of report, were as listed previously.

The policy of the Society continues to be the organisation and provision of assistance for plays and other dramatic pieces, and to raise funds for the Society through subscriptions, donations and otherwise as long as these methods do not constitute permanent trading activities.

During the year the Society produced four plays and the theatre was let to similar organisations when not in use by the Society. The Trustees remain convinced that the Society will continue to provide at least three or four dramatic pieces per annum for public enjoyment. Funds are sufficient to permit the Society to continue in operation in the medium term.

The Society is grateful to the Executive Committee members and other volunteers who provide their services free of charge.

Trustees' Responsibilities

The Trustees are required under the Charities Act 1993 to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year, and of its financial position at the end of the year. In preparing such financial statements.

The trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable laws and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 26/2/21 and is signed on behalf of them all.

M Kennedy
Chair of Trustees

SEAFORD DRAMATIC SOCIETY
INCOME AND EXPENDITURE FOR 16 MONTH PERIOD TO 31ST DECEMBER 2020

Income and Expenditure Account

PE DEC 2020

YE AUG 2019

Income Receipts

Income in pursuit of the Charities objects

Donations	100	330
Membership Subscriptions	818	789
Productions	13,252	24,378
	14,170	25,497

Fundraising Activities

Advertising	0	100
Social Events	983	1,089
Theatre Lettings	2,818	3,493
Other Income	470	355
	4,271	5,037

General Income

Grants	10,000	0
	10,000	0

Total Income

	28,441	30,534
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Expenditure

Direct Charitable Expenditure

Productions	5,989	11,290
Scripts in Hand	50	128
	6,039	11,418

Other Expenditure

Bank Charges	0	16
Donations	32	50
Insurance	2,633	2,113
Photocopying & Stationery	364	773
Post & Phone	382	188
IT Software	412	256
Social Events	474	626
Sundry Expenses	1,177	1,460
	5,474	5,482

Premises

Cleaning & Grass Cutting	568	857
Refuse Collection	170	277
Repairs	5,857	2,219
Stage & Scenery	246	1,008
	6,841	4,361

Utilities

Gas & Electricity	3,433	2,377
Water	311	308
	3,744	2,685

Non cash items

Depreciation charges	7,114	8,062
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Total Expenditure

	29,212	32,008
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Net Surplus/(Deficit)

	-771	-1,474
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SEAFORD DRAMATIC SOCIETY
STATEMENT OF ACCOUNTS FOR 16 MONTH PERIOD TO 31ST DECEMBER 2020

Balance Sheet as at 31 December 2020

	PE DEC 2020	YE AUG 2019
<u>Current Assets</u>		
Cash at banks	12,771	12,212
Cash in hand	279	307
Prepayments	1,868	
Accounts Receivable	435	1,285
Inventory	96	96
	15,449	13,900
<u>Fixed Assets</u>		
<u>Freehold Property</u>		
Cost brought forward	61,945	51,230
Depreciation - Accumulated prior years	-21,387	-20,148
Additions in year		10,715
Depreciation - Current year	-1,239	-1,239
	39,319	40,558
<u>Furniture, Fixtures & Fittings</u>		
Cost brought forward	77,235	76,470
Depreciation - Accumulated prior years	-57,892	-53,056
Additions in year	2,083	765
Depreciation - Current year	-4,285	-4,836
	17,141	19,343
<u>Stage, Lighting & Equipment</u>		
Cost brought forward	36,938	34,232
Depreciation - Accumulated prior years	-28,989	-27,002
Additions in year		2,706
Depreciation - Current year	-1,590	-1,987
	6,359	7,949
<u>Creditors</u>		
Friends - seats	-761	-761
Accounts Payable	-241	-2,952
	-1,002	-3,712
Total Assets Less Current Liabilities	77,266	78,037
Accumulated General Fund		
Balance brought forward	78,037	79,511
Surplus/(Deficit) in year	-771	-1,474
Balance carried forward	77,266	78,037

In my opinion the above Balance Sheet and Income & Expenditure Account give a true and fair view representation of the financial position of Seaford Dramatic Society as determined by the documents shown to me and answers to questions I have asked.

.....
 Hon. Examiner

.....
 Date

S. Fuller (FCCA)

17/06/2021