

THE SIDNEY WALTER CENTRE
REGISTERED CHARITY NUMBER 294764
SUSSEX ROAD, WORTHING BN11 1DS

TRUSTEES REPORT FOR ANNUAL GENERAL MEETING HELD ON DECEMBER 18TH 2021
For Year Ending 31st March 2021

TRUSTEES: Mr David Arseneault (Chairman); Mrs Joan Oxley; Mr Philip Marchant

The object of the centre is especially, but not exclusively, through leisure time activities to help young people to develop their physical, mental and spiritual capacities, that they may grow to maturity as individuals and members of society and that their conditions of life may be improved.

To also promote the benefit of the inhabitants of Worthing and surrounding area, without distinction of gender, political, religious or other opinion by associating with the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for all.

The above Trustees have served throughout the year.

The centre is administered by a Management Committee, consisting of the Trustees, Treasurer and co-opted members.

The following Groups and Organisations make use of the centre facilities:

Community Groups

Coastlands Church; Storm Ministries; The Redeemed Church

Roy West Art Group

Karate

Poi Passion

Krav Maga

Pilates

Tai Chi

Pole Passion

Yoga

Meditation

Storm after school & holiday Club

Social Care Groups

Support Groups

Worthing Talkabout

AA peer support

NA peer support

CGL

Emerging Futures

The Sid Youth

Worthing & Adur Wellbeing

Samaritans

Centre run Activities

The Cheddars (Seated activities social meeting)

Table Tennis

Short Mat Bowls

Snooker

Gym

Tech help (assistance for members who do not have internet access, or who do not use computers)

During the pandemic we have suspended membership fees for these activities, due to the uncertainty of lockdown, so a session fee is all that will be paid, until the situation returns to normal.

The numbers in specialist classes for those with COPD, Heart Conditions and Back or joint problems have been restricted to 4, due to social distancing rules and Junior Gym classes are suspended and replaced by attendance at gym with parental supervision sessions, as we feel that under current conditions we cannot ask volunteers to cover sessions. These conditions are under review on a monthly basis. The opening hours of the gym have been shortened due to Covid but again remain under review.

Review of financial activities

Income is derived from charges levied for the use of centre facilities, donations and general fundraising, memberships, hiring of equipment and the activities run by the centre.

Expenditure comprises, direct expenses relating to the groups' support costs, establishment costs and administrative expenses.

As our accounts show, our income from usual sources has been drastically reduced because of Covid and the lockdowns, however we were fortunate to receive the covid support grants as detailed in the accounts which have ensured the continuance of the centre and its activities.

Summation

The pandemic has been a shock to everyone, whether individuals or businesses. What we have seen is an increase in community spirit, what we've learnt is that as individuals we all need to support each other.

We have lost good people in this time, not to Covid itself, but it has meant that we have been unable to pay our last respects as we would have wanted. George Smewing and Barbara Cook, both of whom spent time at the Centre and supported the objectives of the Centre. The unexpected loss of our treasurer, Barry Court, after a brief illness. The other loss of members who were unable to continue living in their homes safely and therefore moved into nursing homes or care homes.

During the lockdown we knew that some of our members would be struggling in so many ways, so we determined that we would do what we could to minimise this. Our staff and volunteers maintained weekly phone contact with as many people as possible and doorstep food donations were maintained with strict covid procedures for those in need.

As Trustees we would like to register our thanks to Mrs Read for instigating this, despite having contracted covid and afterwards suffering with long covid symptoms, she continued to ensure that our aim to support those of our members who were vulnerable, was effective. In addition she carried out Covid Risk Assessments on all areas of the centre, sourced all the necessary items that would ensure that on reopening our staff, members and user groups would be protected as much as possible from the virus.

Our thanks to those volunteers who, again adhering to the strict covid regulations helped with this, as well as taking the opportunity when permitted to carry out some areas of redecoration in the buildings.

Going forward, we are looking to the future and have prioritised the following.

Updating our computer system

Recruitment of part time admin and book keeping assistant, which will enable Mrs Read to reduce her working hours while she is still affected by long covid.

The Trustees consider that the performance of the charity, whilst severely impacted by the pandemic, has been satisfactory through the year.

This report was approved by the Trustees and signed on their behalf

D. G. Arseneault.

David Garfield Arseneault

Chairman and Trustee

The Sidney Walter Centre Community Centre

Legal and Administrative Details

The Sidney Walter Centre was established by a Trust Deed in 1986 and is registered with the Charity Commissioners.

It is administered by the Management Committee which consists of appointed members and co-opted members as follows:

Mr D. Arseneault - Chairman & Trustee

Mrs J. Oxley – Trustee

Mr. P. Marchant – Trustee

Mr C. Cook – Treasurer

Mr L. Peters, Mr J. Tyrell, Mrs I. Davidson-Wall, Mr L. Soloman

Centre Manager

Mrs D. Read

Bankers HSBC 1 Warwick Street, Worthing, West Sussex BN11 1BJ

Independent Examiner

Mr C. Aylen 16 Links Avenue, Bognor Regis, West Sussex PO22 7BX

Registered Charity Number **294764**

Note 3					
Activities in furtherance of charity's objectives					
(Income)		2020-2021		2019-2020	
		Unrestricted Fund		Unrestricted Fund	
		£	£	£	£
	Gymnasium		2,300		20,144
	Snooker		0		248
	Youth Club		0		0
	Bar		0		2,202
	Senior Citizens M/Ship		0		1,240
	Under 18		0		782
	Sundry Income		65		816
	VAT refund		0		0
			<u>2,365</u>		<u>25,432</u>
Less Cost of Activities					
	Youth Club		0		0
	Gymnasium		0		804
	Bar		0		1,003
	Snooker		6		6
			0		0
	Sundry related expenses		54		467
			<u>54</u>		<u>2,280</u>
Note 4					
Activities for generating funds					
(Income)	Lettings		12,192		42,000
Note 5					
Investment income & interest					
	Deposit interest		8		22
	Investment income (Dividends)		0		21
			<u>8</u>		<u>43</u>
Note 6					
Establishment Costs					
	Cleaning		2,932		6,982
	Light, heat&water		12,314		11,992
	Repairs & maintenance		516		846
	R. & M. Restricted Fund		0		0
	Insurance		1,430		2,002
	General expenses		134		435
			<u>17,326</u>		<u>22,257</u>
Note 7					
Administration & Support Costs					
	Staff Costs		30,295		30,367
	Office Costs		1,535		1,030
	Bank charges		0		0
	Cost of meetings		450		450
	Accountancy fees		600		1,100
	Bad debts		0		0
	Depreciation on property		1,181		1,181
	Depreciation on fixture & equipment		1,690		1,690
			<u>35,751</u>		<u>35,818</u>

Sheet 2017-2018

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- 1 Balance sheet ✓
- 2 SOFA ✓
- 3 NOTES 1 &2 ✓
- 4 NOTES 3 TO 12 ✓
- 5
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SIDNEY WALTER YOUTH AND COMMUNITY CENTRE							
STATEMENT OF FINANCIAL ACTIVITIES							
FOR YEAR ENDING 31ST MARCH 2021							
		<u>2020-2021</u>			<u>2019-2020</u>		
	Note	Restricted Fund	Unrestricted Fund	2020-2021	Restricted Fund	Unrestricted Fund	2019-2020
		£	£	£	£	£	£
<u>Incoming resources</u>							
Grants	2	19,220	39,857	39,857			0
Activities in furtherance of the Charity's objectives	3		2,440	2,440		22,305	22,305
Activities for generating funds	4		12,192	12,192		41,550	41,550
Interest & investment income	5		8	8		43	43
		19,220	54,497	54,497	0	63,898	63,898
<u>Less Cost of generating funds</u>							
Activities in furtherance of the Charity's objectives	3		0	0		2,280	2,280
Total incoming resources		19,220	54,497	54,497		61,618	61,618
<u>Resources Expended</u>							
Establishment Costs	6		17,892	17,892		22,821	22,821
Administration & Support Costs	7		34,510	34,510		35,818	35,818
Total resources expended		0	52,402	52,402	0	58,639	58,639
Net incoming resources			2,095	2,095	0	3,984	3,984
Unrealised gains on investments	8		-54	-54		-47	-47
Net movement of funds		0	2,041	2,041	0	3,937	3,937

Note 1

ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets, and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Charities Act 1993.

Incoming resources

Voluntary income is received by way of donations, gifts and legacies and is included in full in the Statement of Financial Activities when receivable.

Income from investments is included in the year in which it is receivable.

Legacies are included when the charity is advised by the personal representative of an estate that the payment will be made or property transferred and the amount involved can be quantified.

The value of services provided by volunteers has not been included.

Resources expended

Resources expended are recognised in the year in which they are incurred.

Governance costs are those incurred in connection with the strategic management of the charity, and compliance with constitutional and statutory requirements and public accountability.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or funds are raised for restricted purposes.

Fixed assets

Investments are shown at market value, any unrealised gain or loss being transferred to reserves. Investment income is accounted for on an accruals basis.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Note 2

GRANTS

	2020	2019
Restricted Grants		0
Sid Youth	9620	
Heritage	9,600	
Unrestricted Grants		
Covid support grants	39857	

Expenditure of Restricted Grants

Heritage Grant	9600
Sid Youth	171.4

SIDNEY WALTER YOUTH AND COMMUNITY CENTRE					
STATEMENT OF FINANCIAL ACTIVITIES					
FOR YEAR ENDED 31ST MARCH 2021					
			<u>2020-2021</u>		<u>2019-2020</u>
		Note	Unrestricted Fund		Unrestricted Fund
			£	£	£
<u>Incoming resources</u>					
Grants			39,857.00	39,857.00	
Other Income					
	Gymnasium Surplus		2,300		18,510
	Rent		12,192		41,550
	VAT refund		0		0
	Snooker		0		865
	Sundry income		0		742
	Senior Citizens Club Surplus		140		880
	Under 18's		0		525
	Youth Groups Surplus		0		0
	Bar Surplus		120		783
				14,752	63,855
Total incoming resources				54,489	63,855
<u>Resources Expended</u>					
Establishment Costs					
	Cleaning		2,932		6,982
	Light, heat&water		12,891		11,992
	Repairs & maintenance		816		1,845
	Insurance		1,253		2,002
				17,892	22,821
Administration & Support Costs					
	Gymnasium		0		605
	Snooker		0		6
	Youth Groups		0		0
	Bar Surplus		120		783
	General Equipment		0		100
	Wages & Salaries		30,295		32,170
	Audit fees		400		1,200
	Telephone				
	Printing, postage & stationary				
	Depreciation		2,160		2,160
	Bad debts		0		0
	Sundry Expenses		1,535		1,300
				34,510	38,324
Total resources expended				52,402	61,145
<u>Investment income and interest</u>					
	Interest			8	22
	Dividends			0	21
				8	43
Surplus (Loss) for year					
				2,303	2,753

To the Trustees of the Sidney Walter Community Centre
Sussex Road, Worthing BN11 1DS

Accounts for year ended 31st March 2021

I have carried out an independent examination of the accounts as requested, I have examined the financial statements, The Statement of Financial Activities and the Balance Sheet that have been prepared under the accounting policies as detailed.

In the course of this I obtained all the information and explanations which I considered necessary, in order to provide me with sufficient evidence to give assurance that the financial statements are free from material misstatement.

In my opinion the financial statements have been in accordance with the regulations of the Charity set out in the Trust Deed and give a true and fair view of the financial position of the Charity as at 31st March 2021.



14th 12.21

Christopher Aylen

Retired Finance Officer

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