
IMPERIAL SOCIETY OF KNIGHTS BACHELOR

COUNCIL'S REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS COUNCIL AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2023

Council	Sir Colin Berry (Knight President)	<i>Professor Emeritus, Queen Mary University, London. Former member, Medical Research Council and General Medical Council.</i>
	The Rt. Hon. the Lord Lingfield (Knight Vice-President)	<i>Chairman, The Chartered Institution for Further Education. Conservative Member of the House of Lords.</i>
	Sir Jeremy Elwes, CBE (Knight Vice-President)	<i>Trustee of several health-related charities; former Human Resources Director.</i>
	The Rt. Hon. Sir Gary Hickinbottom (Knight Principal)	<i>President, Welsh Tribunals. Former Lord Justice of Appeal.</i>
	The Rt. Hon. Sir Tony Baldry, DL (Registrar)	<i>Former Member of Parliament and Government Minister; former Second Church Estates Commissioner and Chair of the Church Buildings Council; former Chair of the Trustees of the St. Ethelburga's Centre for Peace and Reconciliation; Chairman of the Westminster Group plc.</i>
	Sir Pritpal Singh (Treasurer)	<i>Former Head, Drayton Manor High School; former Non-Executive Director of East Berkshire NHS Trust; former Member of Education Committee of The Royal Society; former Joint Director of London Leadership Strategy; former Chair of National Awards Panel, PTA-UK; Promethean Award for Head Teacher of the Year, London, 2004</i>
	Sir Ben Kingsley	<i>Actor.</i>
	Sir Michael Hirst	<i>Former Chairman, Pagoda Public Relations Ltd; former Member of Parliament; former Chairman Millstream Associates Ltd; Past Global President, International Diabetes Federation.</i>
	Sir Brian Pomeroy, CBE	<i>President, Financial Inclusion Commission; former Chairman, Age UK, Financial Inclusion Taskforce, Gambling Commission, Centrepoin; Senior Independent Director, Financial Conduct Authority; former Senior Partner, Deloitte Consulting.</i>
	Sir Roger Fry, CBE, DLitt	<i>President the Association of British Schools Overseas; Trustee the British Hispanic Foundation Spain; Patron King's Group Multi Academy Trust and the Royal Grammar School Worcester; Sir Thomas Pope Fellow Trinity College Oxford.</i>
	Sir Mark Pepys, FRS	<i>Director, Wolfson Drug Discovery Unit, & Emeritus Professor of Medicine, University College London; Hon. Consultant Physician, Royal Free London Foundation Trust; Hon Fellow, Trinity College, Cambridge.</i>
	Sir Mark Rowley, QPM	<i>Commissioner of Police of the Metropolis [of London].</i>
	Sir Andrew Parmley, PhD, MusM	<i>Director of the Royal College of Organists; Principal of the Harroddian School and former Lord Mayor of London.</i>
	Sir Anthony Everington	<i>General Practitioner, Bromley-By-Bow Partnership; Vice-Chair College of Medicine; Council member the Royal College of GPs.</i>
	Sir Christopher Greenwood, GBE, CMG, KC	<i>Master, Magdalene College, Cambridge; a Judge of the Iran-United States Claims Tribunal; International arbitrator.</i>
Charity registered number:	294638	
Principal Office:	Magnesia House 6 Playhouse Yard London EC4V 5EX	
Clerk to the council:	Simon Doughty	

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS COUNCIL AND ADVISERS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Accountants:

Berg Kaprow Lewis LLP
35 Ballards Lane
London
N3 1XW

Independent Examiner:

Stephen Meredith FCA DChA
Alliots LLP
13-21 High Street
Guildford
Surrey
GU1 3DL

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

COUNCIL'S REPORT FOR THE YEAR ENDED 31 MARCH 2023

COUNCIL'S REPORT

The Council, as trustees of the Charity, are pleased to present their report and the audited financial statements for the year ended 31 March 2023. The financial statements have been prepared in accordance with the accounting policies set out on page 13 and comply with the charity's deed and applicable law.

History

The founding of The Imperial Society of Knights Bachelor ('The Society') was triggered by a legal action against the Walker Trustees in Edinburgh who, as holders of the office (originally by purchase) of Usher of the White Rod under the Walker Trust Act of 1877, claimed entitlement to certain dues from those persons receiving honours from the Crown. Many Knights objected to this. In 1902 a change had been made in the procedure connected with promotions of honour. The Central Chancery of the Orders of Knighthood (instituted by King Edward VII in that year) was given control of procedure for the ceremonial admission and promotion of all members of the Statutory Orders, but not the Knights Bachelor.

The Walker Trustees case highlighted the fact that Knights Bachelor had no representative body to speak for them. In the face of the litigation, Sir William Bull MP called a meeting of Knights Bachelor in the House of Commons to consider this issue. As a result of this, a formal meeting was convened at 31 Essex Street, in the Strand, on 27 April 1908 at which the Society of Knights Bachelor was founded.

In 1911 the Judicial Committee of the House of Lords held that the right of the Walker Trustees could no longer be enforced and that they were no longer entitled to claim fees from the recipients of honours. The initial prime motive for the formation of the Society had thereby been achieved.

In 1912 HM King George V permitted the Society its style of 'Imperial'.

Objectives and activities

a. Objectives

The Society is now concerned with upholding the dignity of Knights Bachelor, maintaining a Register of Knights Bachelor and the undertaking of charitable pursuits as set out in its Constitution. The Society was registered as a charity in May 1986 (Number 294638).

The management and the affairs of The Society are vested in the Council. At each Annual General Meeting one third of the elected members are required to retire but are eligible for re-election, subject to the age limit on our bye-laws. Any two members of The Society may recommend to the Council any member of The Society as a candidate for election to the Council. It is a policy of the Council to recruit Members and Officers of the Council who have a mix of skills and experience.

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

COUNCIL'S REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

Objectives and activities (continued)

b. Main activities

The Society derives its income mainly from annual and lifetime subscriptions from members together with donations. In addition, income is received from commission on sale of insignia, merchandise and from investment income.

In setting our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

The Society continues to maintain the Knights' Chapel, (part of St Faith's Chapel) in the Crypt of St Paul's Cathedral, following the dedication of the Chapel in the presence of Her Majesty The Queen at a special service in 2008.

The Society maintains Registers of all Knights Bachelor from 1257 to the present day. These Registers are kept in special display cabinets in the Knights' Chapel.

We continue to sponsor a chorister, who attends the St Paul's Cathedral School. We have also in the past year given a donation to Family Action and to our Platinum Jubilee Trees project (see below).

During this financial year, the Society held luncheons for members and their guests, followed by an address from a guest speaker. During the year, the Society's Scottish Division held an annual dinner and ladies' luncheon.

Our major event for this last financial year was a grand dinner to celebrate the Platinum Jubilee of HM Queen Elizabeth II, held at Drapers' Hall on 25th May 2022. Our guest of honour was HRH The Earl of Wessex (now HRH The Duke of Edinburgh).

On 21st July 2022, the Society held its Annual Service of Dedication at St Paul's Cathedral. The sermon was given by The Bishop of London. The service was followed by a reception in the Nelson Chamber in the Crypt.

On 15th December 2022 the Society held a Carol Service in The King's Chapel of the Savoy, conducted by the Chaplain of The King's Chapel.

In the autumn 2021, we launched a fundraising Trees for the Jubilee campaign. This has now been completed although not before the sad death of HM Queen Elizabeth II, our patron since 1975. The Knights' Copse in the Walsall Arboretum (supported mostly by members residing in England) was formally opened on 28th April 2023 by the Lord Lieutenant of West Midlands. The Cashel Orchard on the banks of Loch Lomond (supported by our members residing in Scotland), will be opened later in 2023 or early in 2024.

Each year, the Society responds to requests for information from Knights Bachelor, their families, and members of the public, regarding protocol and other related issues. We are frequently approached by professional organisations and solicitors to assist with the verification of Knight Bachelor titles, a task we undertake in consultation with the Central Chancery of the Orders of Knighthood and the Cabinet Office.

The Society makes a particular effort to remain in touch with the widows of deceased Knights Bachelor. Widows are also invited to attend our annual service of dedication, together with members of their families

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

COUNCIL'S REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

Achievements and performance

Financial review

a. Results for the year

The Society had income of £138,159 (2022 :£76,480) and total expenditure of £189,824 (2022: £139,898), which after investment losses of £23,636 (2022:£34,080), produced a negative movement in funds of £75,301 (2022: £29,338).

Fund balances totalled £1,038,928 (2022: £1,114,229) at the year end, including restricted funds of £401,236 (2022: £443,674) and unrestricted funds £637,692 (2022: £670,555).

b. Reserves policy

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to at least six months unrestricted expenditure. This provides sufficient funds to cover grants, management, administration and support cash. Free reserves at the year end were £637,692 (2022: £670,555).

c. Investment Policy

The Council seeks to optimise income on funds held, most of which are invested into COIF funds whose performances are regularly reviewed. Our investment portfolio has been reviewed during the past year.

d. Risk Review

The Council is aware of the risks that the Society is exposed to relating to operational, legal and financial matters and has satisfactory systems in place to manage the risks. We have a risk register which has been in place for some years now.

e. Accounting Services

During this last Financial Year the Trustees have made provisions to improve the accounting and bookkeeping services for the Society. These will be implemented during the Financial Year 2023-24.

f. Fundraiser

No professional fundraiser's are used by the charity.

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

COUNCIL'S REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

Statement of Council's responsibilities

The Council are responsible for preparing the Council's report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Council to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Council are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Council are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Council on 25 October 2023 and signed on their behalf by:

Gary Hickinbottom

.....
The Rt. Hon. Sir Gary Hickinbottom
Knight Principal

Pritpal Singh

.....
Sir Pritpal Singh
Treasurer

**IMPERIAL SOCIETY OF KNIGHTS BACHELOR
FOR THE YEAR ENDED 31 MARCH 2023**

Independent Examiner's Report

Independent examiner's report to the trustees of Imperial Society of Knights Bachelor

I report to the trustees on my examination of the accounts of the Imperial Society of Knights Bachelor (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the *Charities Act 2011* ('the 2011 Act').

I report in respect of my examination of the charity's financial statements carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act; or
- (2) the financial statements do not accord with those records; or
- (3) the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the *Charities (Accounts and Reports) Regulations 2008* other than any requirement that the financial statements give a 'true and fair view which is not a matter considered as part of an independent examination.
- (4) the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Stephen Meredith FCA, DChA
Alliotts LLP
Friary Court
13-21 High Street
Guildford
Surrey
GU1 3DL

Dated: 25 October 2023

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

	Note	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies	3	-	66,143	66,143	36,657
Charitable activities	4	-	39,741	39,741	14,784
Other trading activities	5	-	9,098	9,098	9,585
Investments	6	17,763	5,414	23,177	15,454
Total income		17,763	120,396	138,159	76,480
Expenditure on:					
Raising funds	7	-	56,197	56,197	10,820
Charitable activities	9	36,565	97,062	133,627	129,078
Total expenditure		36,565	153,259	189,824	139,898
Net expenditure before net (losses)/gains on investments		(18,802)	(32,863)	(51,665)	(63,418)
Net (losses)/gains on investments		(23,636)	-	(23,636)	34,080
Net movement in funds		(42,438)	(32,863)	(75,301)	(29,338)
Reconciliation of funds:					
Total funds brought forward		443,674	670,555	1,114,229	1,143,567
Net movement in funds		(42,438)	(32,863)	(75,301)	(29,338)
Total funds carried forward		401,236	637,692	1,038,928	1,114,229

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 11 to 23 form part of these financial statements.

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

BALANCE SHEET AS AT 31 MARCH 2023

	Note	2023 £	2022 £
Fixed assets			
Intangible assets	12	3,137	4,182
Tangible assets	13	49,077	50,293
Investments	14	600,938	624,574
		<u>653,152</u>	<u>679,049</u>
Current assets			
Stocks	15	16,561	17,572
Debtors	16	30,686	27,455
Cash at bank and in hand		553,894	590,248
		<u>601,141</u>	<u>635,275</u>
Creditors: amounts falling due within one year	17	(49,347)	(49,303)
Net current assets		<u>551,794</u>	<u>585,972</u>
Total assets less current liabilities		<u>1,204,946</u>	<u>1,265,021</u>
Creditors: amounts falling due after more than one year	18	(166,018)	(150,792)
Total net assets		<u><u>1,038,928</u></u>	<u><u>1,114,229</u></u>
Charity funds			
Restricted funds		401,236	443,674
Total restricted funds		<u>401,236</u>	<u>443,674</u>
Unrestricted funds		637,692	670,555
Total funds		<u><u>1,038,928</u></u>	<u><u>1,114,229</u></u>

The financial statements were approved and authorised for issue by the Council on 25 October 2023 and signed on their behalf by:

Gary Hickinbottom

Pritpal Singh

.....
The Rt.Hon. Sir Gary Hickinbottom (Knight Principal)
Trustee

.....
Sir Pritpal Singh (Treasurer)
Trustee

The notes on pages 11 to 23 form part of these financial statements.

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023**

	2023 £	2022 £
Cash flows from operating activities		
Net cash used in operating activities	(59,531)	(82,659)
Cash flows from investing activities		
Purchase of investments	-	(280,000)
Proceeds from disposal of investments	-	142,260
Income from investments	23,177	15,454
Net cash provided by/(used in) investing activities	23,177	(122,286)
Net cash provided by financing activities	-	-
Change in cash and cash equivalents in the year	(36,354)	(204,945)
Cash and cash equivalents at the beginning of the year	590,248	795,193
Cash and cash equivalents at the end of the year	553,894	590,248

The notes on pages 11 to 23 form part of these financial statements

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1. General information

Imperial Society of Knights Bachelor is a mutual membership society governed by rules adopted in May 1986 and amended in June 2000.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

IMPERIAL SOCIETY OF KNIGHTS BACHELOR meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

At the time of approving the financial statements, the Council has a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Council continue to adopt the going concern basis of accounting in preparing the financial statements.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

2.5 Members annual subscriptions

Members' annual subscriptions are accounted for on receipt. Life members' subscriptions are credited to the Statement of Financial Activities (SOFA) over the average active life of the members, which is calculated to equate to the rate of 6.25% per annum. That portion not included in the SOFA is treated as deferred income in the balance sheet.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.7 Intangible assets and amortisation

Intangible assets are initially recognised at cost. After recognition, under the cost model, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

Amortisation is provided on intangible assets at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life.

Amortisation is provided on the following basis:

Computer software	-	% 20% on reducing balance
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IMPERIAL SOCIETY OF KNIGHTS BACHELOR

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

2. Accounting policies (continued)

2.8 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives. .

Depreciation is provided on the following bases:

Furniture and library	- 10 to 25% on reducing balance
Painting	- over 100 years

2.9 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

2.10 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

2.11 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.12 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.13 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

2. Accounting policies (continued)

2.14 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.15 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Council in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

3. Donations and legacies

	Unrestricted funds 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Donations	31,805	31,805	3,565
Annual membership subscriptions	23,130	23,130	22,610
Life membership subscriptions	11,208	11,208	10,482
	<hr/> 66,143 <hr/>	<hr/> 66,143 <hr/>	<hr/> 36,657 <hr/>
<i>Total 2022</i>	<hr/> 36,657 <hr/>	<hr/> 36,657 <hr/>	

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

4. Other trading activities

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Functions income	32,648	32,648	6,105
Royalties	2,801	2,801	2,801
Sales of merchandise	4,292	4,292	5,878
	<u>39,741</u>	<u>39,741</u>	<u>14,784</u>
<i>Total 2022</i>	<u>14,784</u>	<u>14,784</u>	

5. Other income

Income from fundraising events

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Gift aid tax refund	9,098	9,098	8,946
Book and other sales	-	-	639
	<u>9,098</u>	<u>9,098</u>	<u>9,585</u>
<i>Total 2022</i>	<u>9,585</u>	<u>9,585</u>	

6. Investment income

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Investment income	17,763	5,414	23,177	15,454
<i>Total 2022</i>	<u>10,045</u>	<u>5,409</u>	<u>15,454</u>	

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

7. Raising funds

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Merchandising costs	4,753	4,753	4,390
Function costs	51,444	51,444	6,430
	<u>56,197</u>	<u>56,197</u>	<u>10,820</u>
<i>Total 2022</i>	<u>10,820</u>	<u>10,820</u>	

8. Grants payable

	2023 £	2022 £
Grants to institutions (5 grants):		
Family Action	15,000	5,000
St Paul's Cathedral - Chorister support	3,500	11,000
Cashel Forest Trust	10,244	5,000
Walsall Council - Trees	20,201	-
Mobility Trust	100	-
	<u>49,045</u>	<u>21,000</u>

9. Analysis of expenditure by activities

	Grant funding of activities 2023 £	Support costs 2023 £	Total funds 2023 £	Total funds 2022 £
Charitable Activities	-	84,582	84,582	108,078
Grants payable	49,045	-	49,045	21,000
	<u>49,045</u>	<u>84,582</u>	<u>133,627</u>	<u>129,078</u>
<i>Total 2022</i>	<u>21,000</u>	<u>108,078</u>	<u>129,078</u>	

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

9. Analysis of expenditure by activities (continued)

Charitable activities

	Charitable Activities 2023 £	Total funds 2023 £	Total funds 2022 £
Staff costs	36,565	36,565	36,777
Rent, rates and insurance	14,082	14,082	13,912
Printing and stationery	4,006	4,006	2,837
Telephone and website	2,039	2,039	1,055
Office running costs	1,454	1,454	636
Postage	3,817	3,817	2,037
Calligraphy	2,960	2,960	1,072
Accountancy and independent examination/audit fees	11,460	11,460	10,524
Office equipment	5,938	5,938	2,575
Book costs	-	-	34,392
Amortisation	1,045	1,045	1,045
Depreciation	1,216	1,216	1,216
	<u>84,582</u>	<u>84,582</u>	<u>108,078</u>
<i>Total 2022</i>	<u>108,078</u>	<u>108,078</u>	

Accountancy costs include independent examination fees of £5,490 (including VAT) (2022 : Audit fees £9,600 including VAT).

10. Staff costs

	2023 £	2022 £
Wages and salaries	36,565	36,777
	<u>36,565</u>	<u>36,777</u>

The average number of persons employed by the Charity during the year was as follows:

	2023 No.	2022 No.
Clerk	<u>1</u>	<u>1</u>

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

10. Staff costs (continued)

No employee received remuneration amounting to more than £60,000 in either year.

11. Council's remuneration and expenses

During the year, no Council member received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, no Council expenses have been incurred (2022 - £NIL).

12. Intangible assets

	Computer software £
Cost	
At 1 April 2022	5,600
At 31 March 2023	<u>5,600</u>
Amortisation	
At 1 April 2022	1,418
Charge for the year	1,045
At 31 March 2023	<u>2,463</u>
Net book value	
At 31 March 2023	<u>3,137</u>
At 31 March 2022	<u>4,182</u>

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

13. Tangible fixed assets

	Fixtures and fittings £	Other fixed assets £	Total £
Cost or valuation			
At 1 April 2022	74,685	2,984	77,669
At 31 March 2023	<u>74,685</u>	<u>2,984</u>	<u>77,669</u>
Depreciation			
At 1 April 2022	24,753	2,623	27,376
Charge for the year	1,176	40	1,216
At 31 March 2023	<u>25,929</u>	<u>2,663</u>	<u>28,592</u>
Net book value			
At 31 March 2023	<u>48,756</u>	<u>321</u>	<u>49,077</u>
At 31 March 2022	<u>49,932</u>	<u>361</u>	<u>50,293</u>

14. Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 April 2022	624,574
Revaluations	(23,636)
At 31 March 2023	<u>600,938</u>
Net book value	
At 31 March 2023	<u>600,938</u>
At 31 March 2022	<u>624,574</u>

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

15. Stocks

	2023	2022
	£	£
Finished goods and goods for resale	16,561	17,572
	<u><u>16,561</u></u>	<u><u>17,572</u></u>

16. Debtors

	2023	2022
	£	£
Due within one year		
Other debtors	29,638	21,259
Prepayments and accrued income	1,048	6,196
	<u>30,686</u>	<u>27,455</u>
	<u><u>30,686</u></u>	<u><u>27,455</u></u>

17. Creditors: Amounts falling due within one year

	2023	2022
	£	£
Other taxation and social security	1,288	2,576
Other creditors	13,900	3,248
Accruals and deferred income	34,159	43,479
	<u>49,347</u>	<u>49,303</u>
	<u><u>49,347</u></u>	<u><u>49,303</u></u>

18. Creditors: Amounts falling due after more than one year

	2023	2022
	£	£
Deferred income	166,018	150,792
	<u>166,018</u>	<u>150,792</u>
	<u><u>166,018</u></u>	<u><u>150,792</u></u>

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

19. Deferred income

	2023 £	2022 £
Deferred income is included within:		
Current liabilities	11,208	14,842
Non current-liabilities	166,018	150,792
	<u>177,226</u>	<u>165,634</u>
	2023 £	2022 £
Movements in the year:		
Deferred income at 1 April 2022	165,634	165,626
Amounts released from previous periods	(11,208)	(10,482)
Resources deferred during the year	22,800	10,490
	<u>177,226</u>	<u>165,634</u>

20. Summary of funds

Summary of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2023 £
General funds	670,555	120,396	(153,259)	-	637,692
Chapel fund	443,674	17,763	(36,565)	(23,636)	401,236
	<u>1,114,229</u>	<u>138,159</u>	<u>(189,824)</u>	<u>(23,636)</u>	<u>1,038,928</u>

The income funds of the charity include restricted funds comprising unexpended balances of donations and grants held on trust for specific purposes. The Chapel Fund arose from an appeal for funds to support the restoration of the Society's chapel at St Paul's Cathedral.

Summary of funds - prior year

	Balance at 1 April 2021 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2022 £
General funds	696,010	66,435	(102,121)	10,231	670,555
Chapel fund	447,557	10,045	(37,777)	23,849	443,674
	<u>1,143,567</u>	<u>76,480</u>	<u>(139,898)</u>	<u>34,080</u>	<u>1,114,229</u>

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

21. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	-	49,077	49,077
Intangible fixed assets	-	3,137	3,137
Fixed asset investments	390,610	210,328	600,938
Current assets	10,626	590,515	601,141
Creditors due within one year	-	(49,347)	(49,347)
Creditors due in more than one year	-	(166,018)	(166,018)
Total	401,236	637,692	1,038,928

Analysis of net assets between funds - prior year

	<i>Restricted funds 2022 £</i>	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Tangible fixed assets	-	50,293	50,293
Intangible fixed assets	-	4,182	4,182
Fixed asset investments	405,973	218,601	624,574
Current assets	-	635,275	635,275
Creditors due within one year	37,701	(87,004)	(49,303)
Creditors due in more than one year	-	(150,792)	(150,792)
Total	443,674	670,555	1,114,229

IMPERIAL SOCIETY OF KNIGHTS BACHELOR

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

22. Reconciliation of net movement in funds to net cash flow from operating activities

	2023 £	2022 £
Net expenditure for the year (as per Statement of Financial Activities)	(75,301)	(29,338)
Adjustments for:		
Depreciation charges	1,216	1,566
Amortisation charges	1,045	1,045
Fair value gains and losses on investments	23,636	(36,691)
Investment income	(23,177)	(15,454)
Decrease/(increase) in stocks	1,011	(5,247)
Increase in debtors	(3,231)	(12,708)
Increase in creditors	3,678	14,160
Increase in deferred income	11,592	8
Net cash used in operating activities	(59,531)	(82,659)

23. Analysis of cash and cash equivalents

	2023 £	2022 £
Cash in hand	553,894	590,248
Total cash and cash equivalents	553,894	590,248

24. Analysis of changes in net debt

	At 1 April 2022 £	Cash flows £	At 31 March 2023 £
Cash at bank and in hand	590,248	(36,354)	553,894
	590,248	(36,354)	553,894

25. Related party transactions

There were no related party transactions during the year (2022 - none).