

# 89TH READING (MILESTONE WOOD) SCOUT GROUP

England & Wales · Charity number 294486

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1986-06-27

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Scout Association  
Jefferson Close  
Emmer Green  
Reading  
RG4 8US

**Phone** 07770588698

**Email** [chair@89th.org.uk](mailto:chair@89th.org.uk)

**Website** [www.89th.org.uk](http://www.89th.org.uk)

## Activities

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**Objects:** THE INSTRUCTION OF BOYS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

**Activities:** Scouts helps children and young adults reach their full potential by developing skills including teamwork, leadership, initiative, planning, communication, and self-motivation. We are the UK's biggest mixed youth organisation offering 6 to 25-year-olds fun and challenging activities, unique experiences, everyday adventure and the chance to help others so we make a positive impact in communities.

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Environment/conservation/heritage, Economic/community Development/employment, Recreation
- **Who:** Children/young People

## Geography

- Reading

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£62,975	£47,711	-	-
2024-03-31	£47,531	£40,265	-	-
2023-03-31	£30,044	£25,359	-	-
2022-03-31	£34,672	£30,604	-	-
2021-03-31	£26,930	£16,892	-	-

## Trustees

Name	Role	Appointed
<b>Colin Blount</b>	Chair	2014-06-04
John Wright		2017-06-07
Julian Rae		2017-06-07
Natalie McCabe		2022-01-16
Nicholas Willenbrock		2022-01-16
ROBIN MICHAEL KENT		2012-06-04
Robert James Smart		2025-09-01
Vannimalai Manickavasagam		2025-08-01
William Stuart Foster		2022-01-16

**89TH READING (MILESTONE WOOD) SCOUT GROUP**

England & Wales - Charity number 294486

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# Accounts

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# Trustees' Annual Report

For the period

From (start date) 

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 to end date 

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**Section A Reference and administration details**

Charity name	89th Reading (Milestone Wood) Scout Group																											
Other names the charity is known by	The 89th																											
Registered charity number (if any)	<table style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; text-align: center;">2</td><td style="width: 20px; text-align: center;">9</td><td style="width: 20px; text-align: center;">4</td><td style="width: 20px; text-align: center;">4</td><td style="width: 20px; text-align: center;">8</td><td style="width: 20px; text-align: center;">6</td></tr></table>	2	9	4	4	8	6																					
2	9	4	4	8	6																							
HQ registration number	<table style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>																											
Charity's principal address	<table style="width: 100%; border-collapse: collapse;"> <tr><td colspan="6">89th Reading Scouts HQ</td></tr> <tr><td colspan="6">Jefferson Close, Emmer Green,</td></tr> <tr><td colspan="6">Reading</td></tr> <tr><td style="text-align: right;">Postcode</td><td style="width: 20px;"></td><td style="width: 20px; text-align: center;">R</td><td style="width: 20px; text-align: center;">G</td><td style="width: 20px; text-align: center;">4</td><td style="width: 20px;"></td><td style="width: 20px; text-align: center;">8</td><td style="width: 20px; text-align: center;">U</td><td style="width: 20px; text-align: center;">S</td></tr> </table>	89th Reading Scouts HQ						Jefferson Close, Emmer Green,						Reading						Postcode		R	G	4		8	U	S
89th Reading Scouts HQ																												
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Reading																												
Postcode		R	G	4		8	U	S																				

Names of the charity trustees who manage the charity  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Robin Kent	Group Scout Leader	
2	Colin Blount	Chair	
3	Bill Foster	Treasurer	
4	Richard Chambers	Administrator	11/06/2024-31/01/2025
5	John Wright		
6	Julian Rae		
7	Nicholas Willenbrock		
8	Natalie McCabe		
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)  
*(These will be published in the annual report of the charity)*

Type of advisor	Name	Address

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The 89th Reading Scout Council is the electoral body that supports Scouting at the 89th. It is the body to which the Trustee Board is accountable. The Trustee Board is a team of volunteers who work together, as charity Trustees, to make sure the Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance and assurance.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules (POR) of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 1 Ex Officio Trustees, and 5 elected Trustees) and meets once every term.

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. They are supported by a management team who are responsible for areas such as the building, H&S, waiting list and subscriptions. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

**Risk and Internal Control.** A full audit of the premises and grounds was carried out using the Scout Association template in 2024. The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities. Risk Assessments for fixed activity equipment are regularly reviewed and updated and a schedule maintained.

Reduced income. The Group is primarily reliant upon income from subscriptions, the letting of the building and activity centre to other groups and users, and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> The charitable object of the 89th Reading Scout Group (the 89th) is to promote the development of young people in achieving their full physical, intellectual social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international communities.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values:</p> <p><b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.</p> <p><b>Respect</b> - We have self-respect and respect for others.</p> <p><b>Care</b> - We support others and take care of the world in which we live.</p> <p><b>Belief</b> - We explore our faiths, beliefs and attitudes.</p> <p><b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p>
Summary of the main activities in relation to these objects	<p>This is achieved by weekly unit meetings following Scouting Programmes across 2 Beaver Colonies, 3 Cub Packs, 3 Scout Troops and an associated District Explorer Unit that meets at the 89th. In total over 200 young people per week experience Scouting at the 89th Reading. Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting; and</p> <ul style="list-style-type: none"> <li>• Enjoy what they do and have fun.</li> <li>• Take part in activities indoors and outdoors.</li> <li>• Learn by doing.</li> <li>• Take responsibility and make choices.</li> <li>• Undertake new and challenging activities; and</li> <li>• Make and live by their promise.</li> </ul>
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• contribution made by volunteers;</li> <li>• policy on investments.</li> </ul>	<p>Wherever possible we focus on outdoor activities, including hikes, camps, expeditions and adventurous activities for all groups.</p> <p>The delivery of scouting activities at the 89th is through volunteers. Without the dedication and support of all the adult volunteers in the many and varied roles that they undertake, we would not be able to offer the quality and variety of activities we currently deliver. We currently have over 50 active volunteers and we are continuing to attract new adult volunteers and look forward to welcoming more in the future</p>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

**Chair's Statement:**

A hugely successful year in which we have provided Scouting to around 220 young people each week which has only been possible because of the support of approximately 50 adult volunteers.

I would like to thank all those volunteers and young leaders for the time and effort they have put into the Group over the past 12 months and of course a thank you to Robin Kent the Group Lead Volunteer who manages all the volunteers and keeps them focused on providing for the young people

Thanks also to all the members of the Trustee Board and Management Team for their hard work in looking after what I term the "business" side of the group which allows the section volunteers to focus their time on working directly with the young people.

The Group finances are, as can be seen from the accounts, in a good stable order. Thanks to Bill for his work throughout the year for this and for building a budget this last year that we have managed to stick to.

At the last AGM we mentioned that we were looking at the possibility of introducing the younger Squirrels section into the Group. This is still a plan for the future but currently we are struggling to find experienced leaders that are available at the earlier time slot that this younger group would need to run at.

The waiting list for the Group has stabilised well and by the end of this year we envisage will be under control with no one of scouting age not being offered a place.

We have expanded the Scout numbers this year with the opening of the Galahad troop and with the waiting list becoming under control it is likely that later during the year we will consolidate the 3 Cub packs back down to the 2 packs we ran with before the "covid bulge"

So again, a very big thank you to all those that make the 89th the amazing Group that it is.

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £10,000.

The Group held reserves of £10,141 on deposit with instant access at the financial year end. This is in line with the level required for operating expenses.

There are no designated funds

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

There are no funds in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

**Investment Policy**

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

- investment policy and objectives;

**Section F****Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

Continued reduction of Waiting List. Management of the Covid Bubble through the Group. Management of, and reporting against, new detailed budget. Continue to review potential provision of Squirrels.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

<i>Colin Blount</i>	<i>Robin Kent</i>
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Full name(s)

Colin Blount	Robin Kent
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Position (eg Secretary, Chair)

Chair	Group Scout Leader
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Date

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**89th Reading (Milestone Wood) Scout Group**

**Statement of Assets & Liabilities as at 31st March 2025**

	<b>2024/5</b>	<b>2023/4</b>	
	<b>£</b>	<b>£</b>	
<b>Fixed Assets</b>			
Premises	745,778	740,000	
Camping Equipment and Premise Contents	14,592	17,024	
Climbing Equipment	5,376	4,514	
Fixed Activity Equipment	107,918	107,836	
Trailers	-	1,500	
	<u>873,664</u>	<u>870,875</u>	
<b>Current Assets</b>			
<b>Bank Accounts</b>			
00027869 Main account	31,314	31,499	
00101692 Gold Sav Acc	10,141	2,001	
	-	-	
	-	-	
	-	-	
	-	-	
	-	-	
	<u>41,455</u>	<u>33,500</u>	
	<b>915,119</b>	<b>904,374</b>	
<b>Current Liabilities</b>			
Accruals	0	0	
District Loan	0	0	
Creditor Income in Advance	0	0	
	0	0	
<b>TOTAL ASSET VALUE AS AT 31st MARCH</b>	<u><u>915,119</u></u>	<u><u>904,374</u></u>	
<b>Capital Account</b>			
Profit and Loss account brought forward	539,374	534,204	
Revaluation Surplus	365,000	365,000	
Net profit for the year adj for deprec	10,745	5,171	
Total funds	<u><u>915,119</u></u>	<u><u>904,374</u></u>	

## 89th Reading Scouts - Receipts and Payments

### Receipts and Payments Summary for the Year Ending 31st March 2025

	<b>2024/5</b>	<b>2023/24</b>
	<b>£</b>	<b>£</b>
<b>Income</b>		
Subscriptions Received	30,965	25,400
Donations and grants received	11,757	3,604
Gift Aid	6,259	6,932
Hall/Site rental	10,578	10,447
Neckers	324	505
Unit Outings	15,447	10,254
Less Capitation paid	(12,355)	(9,611)
<b>Total Income</b>	<b>62,975</b>	<b>47,529</b>
<b>Expenses</b>		
Activities Consumables	1,092	748
Activities Health and Safety	1,126	1,176
Activities Jamboree	-	450
Activities Other	6,217	1,168
Activities Unit Expenditure	16,282	13,001
Admin Bank Charges	60	60
Admin Insurances	1,659	1,485
Admin Other incl Licences	216	393
Admin Stationery	55	20
Admin Website /Broadband	543	594
Premises Cleaning	3,300	3,000
Premises Electricity	4,093	4,107
Premises Fire/Security	418	509
Premises First Aid/H & S	59	136
Premises General Rates	89	85
Premises Water charges	569	707
Premises Repairs & Maintenance	8,614	9,198
Premises Telephone	-	-
Premises Waste Removal	499	460
Premises Badges & Neckers	2,820	2,970
Premises Equipment	-	-
<b>Total Expenditure</b>	<b>47,711</b>	<b>40,265</b>
<b>Net profit for the year</b>	<b>15,264</b>	<b>7,265</b>

## 89th Reading Scouts - Receipts and Payments

### Receipts and Payments Summary for the Year Ending 31st March 2025

	<b>2024/5</b>	<b>2023/4</b>
		<b>£</b>
Profit per P&L	15,264	7,265
Deprec written off Assets	(4,171)	(2,260)
Add Back	<u>          </u>	<u>          </u>
Unity Combined Insurance		
£1564.51 paid for 26/7/24 to 25/7/25		
116 days prepaid = £1564.5/365*116	<b>497</b>	442
Unity Personal Accident and Medical Expenses		
£94 for the period 01/2/25 to 31/1/26		
306 days prepaid = £94.00/365*306	<b>79</b>	79
PPLPRS Music Licence		
£209.56 paid for 18/2/25 to 17/2/26		
323 days prepaid = £215.84/365*323	<b>191</b>	185
Less	<b>Reverse 2023/24</b>	<b>Reverse 2022/23</b>
Unity Personal Accident and Medical expenses	(79)	(77)
Unity Combined Insurance	(442)	(295)
PPLPRS Music Licence	(185)	(167)
Profit Adjustment prior years	(409)	
	<u><b>10,745</b></u>	<u>5,171</u>

**89th Reading Scouts - Milestone Woods**

**Bank Summary for the Year Ending 31st March 2025**

	<b>2024/5</b>
	<b>£</b>
Total Receipts for Year	<b>75,330.28</b>
Total Payments for Year	<b>67,375.35</b>
Net Bank movement for the Year	<b><u>7,954.93</u></b>
Cash and Bank Balances Brought Forward	<b>33,499.78</b>
Cash and Bank Balances Carried Forward	<b><u><u>41,454.71</u></u></b>
Balance as statement	<b>Curr Acc 31,314.19</b>
Balance as statement	<b>Sav Acc 10,140.52</b>
Balance as statement	<b><u>Total 41,454.71</u></b>
Difference	<b>0.00</b>

# Scrutineer's report to the trustees

## Scrutineer's Report to the Trustees of 89<sup>th</sup> Reading (Milestone Wood) Scout Group

I report on the accounts of the Group/District for the year ended 31<sup>st</sup> March 2025

### Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages 1 to 4.

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: David Gillingham  
Address: 1 Woodlands Grove  
. Caversham  
Berkshire  
Date: 2<sup>nd</sup> June 2025

**89TH READING (MILESTONE WOOD) SCOUT GROUP**

England & Wales - Charity number 294486

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# Accounts

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**89<sup>th</sup> READING (MILESTONE WOOD) SCOUT COUNCIL**  
Annual General Meeting

**Tuesday 11th June at 7:00pm**  
**89<sup>th</sup> Reading HQ, Jefferson Close, RG4 8US**

**AGENDA**

Present: The meeting was attended by 24 people, including Robin Kent (GSL), Roy Gordon (Chair), Bill Foster (Treasurer) and Lesley Chambers (Secretary).

**1. Introduction and welcome**

Robin Kent (GSL) welcomed members of the Group Scout Council and guests to the meeting.

**2. Apologies for absence**

Amy Fletcher, Ana Joanes-Cox, David Arnold and Helen Curtis

**3. Governance topics**

- a. Approve the minutes of the Annual General Meeting held on 07/06/2023

RK stated that the Group Trustee Board had reviewed these on 22<sup>nd</sup> May 2024. He put forward that they were taken as read and were a true record of the meeting. This was seconded by Colin Blount and approved by a show of hands.

- b. Adopt the model constitution from Policy, Organisation and Rules (POR 5.4)

RK told the meeting that in line with recommendations from Scout Headquarters, the Group Trustee Board proposes that we adopt the model constitution from chapter 5 of POR. This was seconded by Lesley Chambers and approved by a show of hands.

This can be viewed at: <https://www.scouts.org.uk/por/5-local-governance-and-finance-of-groups-districts-counties/#5.4>

- c. Note the Group's financial year

This was noted as being from 1<sup>st</sup> April – 31<sup>st</sup> March.

- d. Agree the number of members that may be appointed to the Trustee Board

RK explained that the outgoing Trustee Board recommends that a maximum of 12 people are appointed, and the quorum will be 1/3 of the number of trustees plus 1 person. Robin Kent proposed this; Georgie Dixon seconded this, and it was approved by a show of hands.

- e. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)

Robin Kent stated that the outgoing Trustee Board recommends that the quorum should be set at 15 people. Colin Blount seconded this, and it was approved by a show of hands.

**4. Review of the previous year**

a. The Group Lead Volunteer's review of Scouts at the 89<sup>th</sup> Reading Scout Group.

RK started by saying that our focus is summed up by "Fun, Friendship and Fresh air". All sections are camping this summer and have been getting outside as much as possible in the summer months.

We have a new Cub pack so currently have 2 Beaver sections, 3 Cubs, 2 Scouts and 1 Explorers. We have 203 young people coming each week and 48 volunteers (around 100 in total across the Group). The waiting list is currently at nearly 200.

We have bought a new mess tent using funds from the Christmas post.

There is potential for a Squirrels drey, but we need someone with Scouting experience to set it up. The main focus, however, is how to open another Scout section, with the possibility of half a troop running on a Tuesday evening. We could use families on the waiting list to build a leadership team.

Cub and Scouts are over the limit at the moment.

Roy Gordon took this opportunity to thank all volunteers at the 89<sup>th</sup>.

b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts

RK noted that the Group Trustee Board had approved the Annual Report and Statement of Accounts and had received the report on the accounts from the Scrutineer at their meeting on 22<sup>nd</sup> May 2024.

Bill Foster thanked leaders for their cooperation.

He told the meeting that revenue over the year 2023-2024 had been £57,000. Emma Lawrence has collected lots of outstanding subs and got lots of gift aid payments from parents.

He reminded the meeting that we can get 10% back from the Scout shop, so people should drop all receipts from there into his tray.

Spending for the year has included several new tents and other equipment, and work on tree cutting on site.

We have had a successful year and have made a profit (which will be ploughed back into the Group). Accounts showed a bank balance of £33,000 at the end of the year.

**5. Making appointments**

a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board.

RK explained the open selection process agreed by the Trustee Board. He said that the recommendation was that Colin Blount be appointed as Group Chair, and this was approved by a show of hands.

- b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board

RK told the meeting that the Trustee Board had recommended that Bill Foster be appointed as Treasurer. This was approved by a show of hands.

- c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board

Robin Kent presented the recommendations from the Group Trustee Board:

Richard Curtis, a parent – new trustee

Simon Davies, an independent, new trustee

John “Rusty” Wright

Julian Rae

Nicolas Willenbrock

Natalie McCabe

These were approved by a show of hands.

He thanked trustees for their work, particularly Lesley Chambers, who is stepping down, and welcomed new trustees.

- d. Appoint the Group President

Robin Kent advised that Roy Gordon is proposed as President for Life in recognition for his services to the 89<sup>th</sup> and to Scouting in general. This was approved by a show of hands.

- e. Appoint the Scrutineer

Bill Foster proposed David Gillingham. This was seconded by Lesley Chambers and approved by a show of hands.

## **6. Closing remarks**

Tony Phillips, District Commissioner, addressed the meeting. He thanked leaders and the rest of the team and commented that the 89<sup>th</sup> is now the largest Group in the District.

Tony presented a 15-year service award for Mark Tovell.

He told the meeting that transformation was about building teams and commented that the 89th had already started to successfully implement this new teams-based approach.

He thanked RK for his passion and energy.

After the meeting participants were able to view the new access to toilets and showers and the new mess tent.

# Template for the scrutineer's report to the trustees

## Scrutineer's Report to the Trustees of the 89<sup>th</sup> Reading Scouts – Milestone Woods Scout Council

I report on the accounts of the Group/District for the year ended 31<sup>st</sup> March 2024

### Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer's Statement

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### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.



Name: David Gillingham  
Address: 1 Woodlands Grove  
Caversham  
Berkshire  
RG4 6NB  
Date: 1<sup>st</sup> May 2024



**89th Reading (Milestone Wood) Scout Group**

**Statement of Assets & Liabilities as at 31st March 2024**

	<b>2023/24</b>	<b>2022/23</b>
	<b>£</b>	<b>£</b>
<b>Fixed Assets</b>		
Premises	740,000	375,000
Camping Equipment and Premise Contents	17,024	15,823
Climbing Equipment	4,514	4,166
Fixed Activity Equipment	107,836	107,712
Trailers	1,500	1,500
	<u><b>870,875</b></u>	<u><b>504,201</b></u>
<b>Current Assets</b>		
<b>Bank Accounts</b>		
00027869 Main account	31,499	30,169
00101692 Gold Sav Acc	2,001	-
	-	-
	<u><b>33,500</b></u>	<u><b>30,169</b></u>
	<b>904,374</b>	<b>534,370</b>
<b>Current Liabilities</b>		
Accruals	0	0
District Loan	0	0
Creditor Income in Advance	0	0
	0	0
<b>TOTAL ASSET VALUE AS AT 31st MARCH</b>	<u><b>904,374</b></u>	<u><b>534,370</b></u>
<b>Capital Account</b>		
Profit and Loss account brought forward	534,204	532,014
Revaluation Surplus	365,000	
Net profit for the year adj for deprec	5,171	2,356
Total funds	<u><b>904,374</b></u>	<u><b>534,370</b></u>

**Approved by the Trustee Board 22nd May 2024**

**89th Reading (Milestone Wood) Scout Gro**  
**Receipts and Payments Summary for the Year Ending 3**

	<b>2023/24</b>
	<b>£</b>
<b>Income</b>	
Subscriptions Received	25,400
Donations and grants received	3,604
Gift Aid	6,932
Hall/Site rental	10,447
Neckers	505
Unit Outings	10,254
Less Capitation paid	(9,611)
<b>Total Income</b>	<b><u>47,529</u></b>

**Expenses**

Activities	Consumables	748
Activities	Health and Safety	1,176
Activities	Jamboree	450
Activities	Other	1,168
Activities	Unit Expenditure	13,001
Admin	Bank Charges	60
Admin	Insurances	1,485
Admin	Other incl Licences	393
Admin	Stationery	20
Admin	Website /Broadband	594
Premises	Cleaning	3,000
Premises	Electricity	4,107
Premises	Fire/Security	509
Premises	First Aid/H & S	136
Premises	General Rates	85
Premises	Water charges	707
Premises	Repairs & Maintenance	9,198
Premises	Telephone	-
Premises	Waste Removal	460
Premises	Badges & Neckers	2,970
Premises	Equipment	-

**Total Expenditure**

---

**40,265****Net profit for the year**

---

**7,265**

---

oup

31st March 2024

**2022/23**

**£**

18,467

611

2,542

13,298

308

4,237

(9,419)

---

**30,044**

640  
812  
-  
357  
6,108  
72  
1,021  
321  
83  
339  
3,000  
1,560  
828  
248  
159  
778  
5,792  
217  
456  
2,569  
-

---

**25,359**

---

**4,685**

---

## 89th Reading (Milestone Wood) Scout Group

### Profit Adjustment Summary for the Year Ending 31st Ma

**2023/24**

Profit per P&L	7,265
Deprec written off Assets	<u>(2,260)</u>
Add Back	

Unity Combined Insurance	
£1390.91 paid for 26/7/23 to 25/7/24	
116 days prepaid = $\text{£}1390.91/365*116$	<b>442</b>

Unity Personal Accident and Medical Expenses	
£94 for the period 01/2/24 to 31/1/25	
305 days prepaid = $\text{£}94.00/365*305$	<b>79</b>

PPLPRS Music Licence	
£209.56 paid for 18/2/24 to 17/2/25	
322 days prepaid = $\text{£}209.56/365*322$	<b>185</b>

Less	<b>Reverse 2022/23</b>
------	------------------------

Unity Personal Accident and Medical expenses	(77)
Unity Combined Insurance	(295)
PPLPRS Music Licence	(167)

**5,171**

**March 2024**

**2022/23**

**£**

4,685

(2,517)

---

295

77

167

**Reverse 2021/22**

(70)

(280)

-

---

2,356

## 89th Reading (Milestone Wood) Scout Group

### Bank Summary for the Year Ending 31st March 2024

	2023/24	
	£	
Total Receipts for Year	<b>59,140.82</b>	
Total Payments for Year	<b>55,810.23</b>	
Net Bank movement for the Year	<b><u>3,330.59</u></b>	
Cash and Bank Balances Brought Forward	<b>30,169.19</b>	
Cash and Bank Balances Carried Forward	<b><u><u>33,499.78</u></u></b>	
Balance as statement	Curr Acc	<b>31,498.68</b>
Balance as statement	Sav Acc	<b>2,001.10</b>
Balance as statement	Total	<b><u><u>33,499.78</u></u></b>
Difference		-

# Template for the scrutineer's report to the trustees

## Scrutineer's Report to the Trustees of the 89<sup>th</sup> Reading Scouts - Milestone Woods Scout Council

I report on the accounts of the Group/District for the year ended 31<sup>st</sup> March 2024

### Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages ..... to .....

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.



Name: David Gillingham  
Address: 1 Woodlands Grove  
Caversham  
Berkshire  
RG4 6NB  
Date: 1<sup>st</sup> May 2024

**89th Reading (Milestone Wood) Scout Group**

**Statement of Assets & Liabilities as at 31st March 2024**

	<b>2023/24</b>	<b>2022/23</b>
	<b>£</b>	<b>£</b>
<b>Fixed Assets</b>		
Premises	740,000	375,000
Camping Equipment and Premise Content:	17,024	15,823
Climbing Equipment	4,514	4,166
Fixed Activity Equipment	107,836	107,712
Trailers	1,500	1,500
	<hr/> <b>870,875</b>	<hr/> <b>504,201</b>
<b>Current Assets</b>		
<b>Bank Accounts</b>		
00027869 Main account	31,499	30,169
00101692 Gold Sav Acc	2,001	-
	-	-
	<hr/> <b>33,500</b>	<hr/> <b>30,169</b>
	<b>904,374</b>	<b>534,370</b>
<b>Current Liabilities</b>		
Accruals	0	0
District Loan	0	0
Creditor Income in Advance	0	0
	0	0
<b>TOTAL ASSET VALUE AS AT 31st MARCH</b>	<hr/> <b>904,374</b> <hr/>	<hr/> <b>534,370</b> <hr/>
<b>Capital Account</b>		
Profit and Loss account brought forward	534,204	532,014
Revaluation Surplus	365,000	
Net profit for the year adj for deprec	5,171	2,356
Total funds	<hr/> <b>904,374</b> <hr/>	<hr/> <b>534,370</b> <hr/>

*Approved by the Trustee Board 22nd May 2024*

## 89th Reading (Milestone Wood) Scout Group

### Receipts and Payments Summary for the Year Ending 31st March 2024

	2023/24	2022/23
	£	£
<b>Income</b>		
Subscriptions Received	25,400	18,467
Donations and grants received	3,604	611
Gift Aid	6,932	2,542
Hall/Site rental	10,447	13,298
Neckers	505	308
Unit Outings	10,254	4,237
Less Capitation paid	(9,611)	(9,419)
<b>Total Income</b>	<b>47,529</b>	<b>30,044</b>

**Expenses**

Activities	Consumables	748	640
Activities	Health and Safety	1,176	812
Activities	Jamboree	450	-
Activities	Other	1,168	357
Activities	Unit Expenditure	13,001	6,108
Admin	Bank Charges	60	72
Admin	Insurances	1,485	1,021
Admin	Other incl Licences	393	321
Admin	Stationery	20	83
Admin	Website /Broadband	594	339
Premises	Cleaning	3,000	3,000
Premises	Electricity	4,107	1,560
Premises	Fire/Security	509	828
Premises	First Aid/H & S	136	248
Premises	General Rates	85	159
Premises	Water charges	707	778
Premises	Repairs & Maintenance	9,198	5,792
Premises	Telephone	-	217
Premises	Waste Removal	460	456
Premises	Badges & Neckers	2,970	2,569
Premises	Equipment	-	-

**Total Expenditure****40,265****25,359****Net profit for the year****7,265****4,685**

**89th Reading (Milestone Wood) Scout Group**

**Profit Adjustment Summary for the Year Ending 31st March 2024**

	<b>2023/24</b>	<b>2022/23</b>
		<b>£</b>
Profit per P&L	7,265	4,685
Deprec written off Assets	<u>(2,260)</u>	<u>(2,517)</u>
Add Back		
 Unity Combined Insurance £1390.91 paid for 26/7/23 to 25/7/24 116 days prepaid = £1390.91/365*116	 <b>442</b>	 295
 Unity Personal Accident and Medical Expenses £94 for the period 01/2/24 to 31/1/25 305 days prepaid = £94.00/365*305	 <b>79</b>	 77
 PPLPRS Music Licence £209.56 paid for 18/2/24 to 17/2/25 322 days prepaid = £209.56/365*322	 <b>185</b>	 167
 Less	 <b>Reverse 2022/23</b>	 <b>Reverse 2021/22</b>
Unity Personal Accident and Medical expenses	(77)	(70)
Unity Combined Insurance	(295)	(280)
PPLPRS Music Licence	(167)	-
	<u><b>5,171</b></u>	<u><b>2,356</b></u>

**89th Reading (Milestone Wood) Scout Group**

**Bank Summary for the Year Ending 31st March 2024**

	<b>2023/24</b>
	<b>£</b>
Total Receipts for Year	<b>59,140.82</b>
Total Payments for Year	<b>55,810.23</b>
Net Bank movement for the Year	<b><u>3,330.59</u></b>
Cash and Bank Balances Brought Forward	<b>30,169.19</b>
Cash and Bank Balances Carried Forward	<b><u><u>33,499.78</u></u></b>
Balance as statement	Curr Acc
	<b>31,498.68</b>
Balance as statement	Sav Acc
	<b>2,001.10</b>
Balance as statement	Total
	<b><u><u>33,499.78</u></u></b>
Difference	-

**89TH READING (MILESTONE WOOD) SCOUT GROUP**

England & Wales - Charity number 294486

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# Accounts

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89th Reading Scouts - Milestone Woods

Statement of Assets & Liabilities as at 31st March 2023

	2022/23	2021/22	
	£	£	
<b>Fixed Assets</b>			
Premises	375,000	375,000	
Camping Equipment and Premise Contents	15,823	17,617	
Climbing Equipment	4,166	2,049	
Fixed Activity Equipment	107,712	107,712	
Trailers	1,500	1,500	
	<u>504,201</u>	<u>503,878</u>	
<b>Current Assets</b>			
Bank Accounts			
27869 Main account	30,169	28,324	
28369 Vancouver	-	-	
28370 Panther	-	-	
28371 Lion	-	-	
28372 Knight	-	-	
28373 Toronto	-	-	
29268 Penguin	-	-	
29269 Founder	-	-	
	<u>30,169</u>	<u>28,324</u>	
		<b>534,370</b>	<b>532,202</b>
<b>Current Liabilities</b>			
Accruals	0	0	
District Loan	0	0	
Creditor Income in Advance	0	0	
		0	0
<b>TOTAL ASSET VALUE AS AT 31st MARCH</b>		<u><u>534,370</u></u>	<u><u>532,202</u></u>
<b>Capital Account</b>			
Profit and Loss account brought forward	532,014	530,991	
Net profit for the year adj for deprec	2,356	1,211	
Total funds	<u><u>534,370</u></u>	<u><u>532,202</u></u>	

## 89th Reading Scouts - Receipts and Payments

### Receipts and Payments Summary for the Year Ending 31st March 2023

	<b>2022/23</b>	<b>2021/22</b>
	<b>£</b>	<b>£</b>
<b>Income</b>		
Subscriptions Received	18,467	17,458
Donations and grants received	611	12,206
Gift Aid	2,542	2,761
Hall/Site rental	13,298	7,481
Neckers	308	420
Unit Outings	4,237	655
Less Capitation paid	(9,419)	(6,310)
<b>Total Income</b>	<b>30,044</b>	<b>34,672</b>
<b>Expenses</b>		
Activities Consumables	640	624
Activities Health and Safety	812	-
Activities Jamboree	-	-
Activities Other	357	1,447
Activities Unit Expenditure	6,108	2,998
Admin Bank Charges	72	96
Admin Insurances	1,021	923
Admin Other incl Licences	321	343
Admin Stationery	83	-
Admin Website /Broadband	339	299
Premises Cleaning	3,000	3,000
Premises Electricity	1,560	1,560
Premises Fire/Security	828	507
Premises First Aid/H & S	248	1,766
Premises General Rates	159	81
Premises Water charges	778	102
Premises Repairs & Maintenance	5,792	14,044
Premises Telephone	217	177
Premises Waste Removal	456	439
Premises Badges & Neckers	2,569	1,662
Premises Equipment	-	536
<b>Total Expenditure</b>	<b>25,359</b>	<b>30,604</b>
 <b>Net profit for the year</b>	 <b>4,685</b>	 <b>4,069</b>

## 89th Reading Scouts - Receipts and Payments

### Receipts and Payments Summary for the Year Ending 31st March 2023

	<b>2022/23</b>	<b>2021/22</b>
		<b>£</b>
Profit per P&L	4,685	4,069
Deprec written off Assets	<u>(2,517)</u>	<u>(2,857)</u>
Add Back		
Unity Combined Insurance		
£926.93 paid for 26/7/22 to 25/7/23		
116 days prepaid = £926.93/365*116	295	280
Unity Personal Accident and Medical Expenses		
£94 for the period 25/1/23 to 26/1/24		
300 days prepaid = £94.00/365*300	77	70
PPLPRS Music Licence		
£188.28 paid for 18/2/23 to 17/2/24		
323 days prepaid = £188.28/365*323	167	0
Less	Reverse 2021/22	Reverse 2020/21
Capitation re 2020		
Unity Personal Accident and Medical expenses	-70	-77
Unity Combined Insurance	-280	-263
	<u>2,356</u>	<u>1,221</u>

89th Reading Scouts - Milestone Woods

Bank Summary for the Year Ending 31st March 2023

	2022/23 £
Total Receipts for Year	39,462.38
Total Payments for Year	37,617.22
Net Bank movement for the Year	<u>1,845.16</u>
Cash and Bank Balances Brought Forward	28,324.03
Cash and Bank Balances Carried Forward	<u>30,169.19</u>
Balance as statement	<u>30,169.19</u>
Difference	0.00

LT700005 - Scrutineer's Report to the Trustees (July 2023)

## Template for the scrutineer's report to the trustees

### Scrutineer's Report to the Trustees of the 89<sup>th</sup> Reading Scouts - Milestone Woods Scout Council

I report on the accounts of the Group/District for the year ended 31<sup>st</sup> March 2023

#### Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

#### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages ..... to .....

#### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.



Name: David Gillingham  
Address: 1 Woodlands Grove  
Caversham  
Berkshire  
RG4 6NB  
Date: 19<sup>th</sup> May 2023

**89TH READING (MILESTONE WOOD) SCOUT GROUP**

England & Wales - Charity number 294486

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# Accounts

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# Trustees' Annual Report for the period

From	Period start date			Period end date		
	1st	April	2021	31st	March	2022
	To					

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Jefferson Close
Emmer Green
Reading
Postcode <input type="text" value="RG4 8US"/>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robin Kent	Group Scout Leader		
2	Roy Gordon	Chair		
3	Lesley Chambers	Secretary	From 16/01/2022	
4	Bill Foster	Treasurer	From 16/01/2022	
5	Bradley Burrell			
6	Robin Dryden			
7	Mike Harris		From 16/01/2022	
8	Natalie McCabe		From 16/01/2022	
9	Julian Rae			
10	Nicholas Willenbrock		From 16/01/2022	
11	John Wright			
12	Jon Gittoes		From 16/01/2022	
13	David Knowal		From 16/01/2022	
14	Joy Blount			
15	Colin Blount			
16	Luke Dixon			
17	Georgina Dixon			
18	Paul Haigh			
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

ROYAL CHARTER 4TH JANUARY 1912

How the charity is constituted  
(eg. trust, association, company)

Association

Trustee selection methods  
(eg. appointed by, elected by)

Appointed at the AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policy, Organisation and Rules (POR) lays down the structure of The Scout Association in the United Kingdom, the Channel Islands, the Isle of Man and Gibraltar. It defines information about training and management. <https://www.scouts.org.uk/por/introduction/>

Each Rule is distinguished by a Rule number, which references the Chapter in which it is located. Rules provide directives, which must be followed by all to whom the Rule is addressed.

Matters of policy, information and advice on good practice are generally unnumbered. Policies are authoritative statements of principle governing the work of the Scout Movement.

There are many opportunities for local decisions to be made under a wide range of headings. The devolution of authority to Counties, Districts and Groups is clearly indicated where appropriate.

The 89<sup>th</sup> has its own Operating Procedures and Risk Assessments to complement POR

All trustees complete The Scout Association 'Getting Started' training which includes a Trustee Introduction for Executive Committee members.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

Scouting actively engages and supports young people in their personal development, empowering them to make a positive contribution to society. By 2025 we will have prepared more young people with skills for life supported by amazing leaders delivering an inspiring programme. We will be growing, more inclusive, shaped by young people and making a bigger impact in our communities.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Skills for Life is a strategy that supports and empowers both young people and volunteers. It's a strategy to bring communities together and contribute towards a better society.

Scouts helps children and young adults reach their full potential by developing skills including teamwork, leadership, initiative, planning, communication, and self-motivation. We are the UK's biggest mixed youth organisation offering 6 to 25-year-olds fun and challenging activities, unique experiences, everyday adventure and the chance to help others so we make a positive impact in communities.

The Founder of Scouting had a vision from which a Movement has grown, so that Scouting is found today in every corner of the land.

The purpose of Scouting is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

These skills for life are developed through participation in a programme, underpinned by our method, and delivered at the 89<sup>th</sup> in two Beaver Colonies, two Cub Packs, two Scout Troops, and an Explorer Unit run at the 89<sup>th</sup> by Reading Central District. We currently (December 2021) deliver Scouting to 169 young people a week.

The programme in each of these Sections is delivered by a volunteer Section Leadership Team working in partnership with the young people in their Section. Currently (December 2021) the Section Leadership Team consists of 24 adults and a further 36 adults support the Group in the work of the Sections and the Group Executive

The function of all the other volunteers within our Group is to support the delivery and quality of those programmes in each of our Sections.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Covid pandemic has severely affected the way we have been able to deliver Scouting since March 2020 but we have done everything we can to continue to provide scouting activities whilst following Government and Scout Association rules and guidance.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The 89th could not deliver quality Scouting to so many young people every week if it wasn't for the dedication of our Leadership team which has a wide range of ages and experience.

Our thanks go to them for their stalwart efforts though lockdown and getting restarted so smoothly without any losses, indeed we have started back with the same numbers as before lockdown

The Sections could not operate without the support of the Executive Team ensuring the financial security of the Group, providing administrative support and assessing risk and ensuring the safety of our young people and adults. The Volunteers appointed last year have consolidated their appointed roles and have achieved a smooth and financially secure operation

Our new treasurer Bill Foster has taken over the role and established a more professional approach to our accounts making it clearer how the organisation is functioning and demonstrating our aims relating to budget

Last but not least we could not deliver the Scouting we do without our amazing facilities. The excellent efforts and dedication of John Potter and his 'Branching Up' team of adults with learning difficulties, who provide our cleaning and maintenance services twice a week, are demonstrated by the "Good as New" appearance of the site

We have invested in additional facilities on the site with the new "Grylls Adventure Course" and substantially improved the "Bear Course" The Climbing wall is now able to offer bouldering with a new soft safety surface.

The Group has also contributed to local amenities by the purchase of a public defibrillator outside the main entrance to the site. This was funded by our resumption of our Christmas Post (£893)

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The reserves policy is based on a risk management process which forms an integral part of the Group's planning. The reserves held and the risks associated with the projected income, expenditure, and activities, of the 89th will be reviewed on a regular basis by the Executive. The Trustees will seek to hold the minimum reserves required to deliver 'even better scouting for even more young people at the 89th' for the next five years on a rolling basis.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds for the 89<sup>th</sup> is via the monthly subscriptions paid by our Beavers, Cubs, Scouts and Explorers. Regular monthly subscriptions of £12 per month resumed in September 2021. Scouting is for all and the 89<sup>th</sup> confidentially supports those families that cannot afford the subscription so that their children can still enjoy and benefit from Scouting.

The 89<sup>th</sup> regularly lets out its premises and grounds to other organisations and Scout Groups. Regular booking resumed in September 2021. Total receipts for the period to end March 2022 were £7500 and we already have significant bookings for 2022, estimated to be £13000 in a full year

The main fundraising activity for the 89<sup>th</sup> is the annual Scout Christmas Post which resumed in December 2021 and raised £893

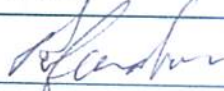

## Section F Other optional information

The 89<sup>th</sup> owns the freehold of our site. This is not in any doubt and the deeds are held by The Scout Association in trust for us. However, not all of our land is registered with the Land Registry. There have been changes and additions to our site over the years that are registered but the original area that the hut is built on is not as the land was acquired prior to the Land Registry being created. Progress has been delayed during lockdown but we have now enlisted the guidance of a retired solicitor to complete and consolidate the registration of all of our land with the Land Registry.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ANDY FREDERICK GORDON	ROBIN KENT
Position (eg Secretary, Chair, etc)	CHAIR	GROUP SCOUT LEADER
Date	08/06/2022	

# Template for the scrutineer's report to the trustees

## Scrutineer's Report to the Trustees of the 89<sup>th</sup> Reading Scouts – Milestone Woods Scout Council

I report on the accounts of the Group/District for the year ended 31<sup>st</sup> March 2022

### Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages 1 to 4.

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: David Cullaghan  
Address: 1 Woodlands Grove  
Caversham  
Berkshire  
RG4 6NS  
Date: 6/6/22

**89th Reading Scouts - Milestone Woods**

**Statement of Assets & Liabilities as at 31st March 2022**

	<b>2021/22</b>	<b>2020/21</b>	
	<b>£</b>	<b>£</b>	
<b>Fixed Assets</b>			
Premises	375,000	375,000	
Camping Equipment and Premise Contents	17,617	20,000	
Climbing Equipment	2,049	-	
Fixed Activity Equipment	107,712	95,000	
Trailers	1,500	1,500	
	<u>503,878</u>	<u>491,500</u>	
<b>Current Assets</b>			
Bank Accounts			
27869 Main account	28,324	39,491	
28369 Vancouver	-	-	
28370 Panther	-	-	
28371 Lion	-	-	
28372 Knight	-	-	
28373 Toronto	-	-	
29268 Penguin	-	-	
29269 Founder	-	-	
	<u>28,324</u>	<u>39,491</u>	
			<b>532,202</b>
			<b>530,991</b>
<b>Current Liabilities</b>			
Accruals	0	0	
District Loan	0	0	
Creditor Income in Advance	0	0	
			0
<b>TOTAL ASSET VALUE AS AT 31st MARCH</b>			
			<u><u>532,202</u></u>
			<u><u>530,991</u></u>
<b>Capital Account</b>			
Profit and Loss account brought forward	530,991	520,953	
Net profit for the year adj for deprec	1,211	10,038	
Total funds	<u>532,202</u>	<u>530,991</u>	

## 89th Reading Scouts - Receipts and Payments

### Receipts and Payments Summary for the Year Ending 31st March 2022

	2021/22	2020/21
	£	£
<b>Income</b>		
Subscriptions Received	17,458	10,181
Donations and grants received	12,206	20,351
Gift Aid	2,761	2,741
Hall/Site rental	7,481	1,954
Neckers	420	-
Unit Outings	655	-
Less Capitation paid	(6,310)	(8,297)
<b>Total Income</b>	<b>34,672</b>	<b>26,930</b>
<b>Expenses</b>		
Activities Consumables	624	-
Activities Health and Safety	-	-
Activities Jamboree	-	-
Activities Other	1,447	-
Activities Unit Expenditure	2,998	1,074
Admin Bank Charges	96	440
Admin Insurances	923	872
Admin Other incl Licences	343	188
Admin Stationery	-	23
Admin Website Costs	299	162
Premises Cleaning	3,000	-
Premises Electricity	1,560	1,396
Premises Fire/Security	507	960
Premises First Aid/H & S	1,766	1,198
Premises General Rates	81	-
Premises Water charges	102	597
Premises Repairs & Maintenance	14,044	8,656
Premises Telephone	177	162
Premises Waste Removal	439	326
Premises Badges & Neckers	1,662	82
Premises Equipment	536	756
<b>Total Expenditure</b>	<b>30,604</b>	<b>16,892</b>
<b>Net profit for the year</b>	<b>4,069</b>	<b>10,038</b>

## 89th Reading Scouts - Receipts and Payments

### Receipts and Payments Summary for the Year Ending 31st March 2022

	2021/22	2020/21 £
Profit per P&L	4,069	10,038
Deprec written off Assets	<u>(2,857)</u>	
Add Back		
Unity Combined Insurance £838.71 paid are 26/7/21 to 25/7/22 4 months prepaid £838.71 /12*4	280	
Unity Personal Accident and Medical Expenses £84 for the period 1/2/22 to 31/1/23 10 months prepaid 84/12*10	70	77
Unity Combined Insurance £787.93 paid are 26/7/20 to 25/7/21 4 months prepaid £787.93 /12*4 Less		263
	Reverse 2020/21	Reverse 2019/20
Capitation re 2020		
Unity Personal Accident and Medical expenses	-77	-77
Unity Combined Insurance	-263	-252
	<u>1,221</u>	<u>10,049</u>

## 89th Reading Scouts - Milestone Woods

### Bank Summary for the Year Ending 31st March 2022

	2021/22
	£
Total Receipts for Year	40,981.82
Total Payments for Year	52,148.53
Net Bank movement for the Year	<u>(11,166.71)</u>
Cash and Bank Balances Brought Forward	39,490.74
Cash and Bank Balances Carried Forward	<u><u>28,324.03</u></u>
Balance as statement	<u><u>28,324.03</u></u>
Difference	0.00

# Template for the scrutineer's report to the trustees

## Scrutineer's Report to the Trustees of the 89<sup>th</sup> Reading Scouts – Milestone Woods Scout Council

I report on the accounts of the Group/District for the year ended 31<sup>st</sup> March 2022

### Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages 1 to 4.

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: David Cullaghan  
Address: 1 WOOD ANKS CROFT  
CAVERSHAM  
BERKSHIRE  
RG4 6NS  
Date: 6/6/22

**89TH READING (MILESTONE WOOD) SCOUT GROUP**

England & Wales - Charity number 294486

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	1st	April	2020		31st	March	2021

## Section A Reference and administration details

**Charity name**

89<sup>th</sup> Reading (Milestone Wood) Scout Group

**Other names charity is known by**

"The 89<sup>th</sup>"

**Registered charity number (if any)**

294486

**Charity's principal address**

Jefferson Close

Emmer Green

Reading

**Postcode**

**RG4 8US**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robin Kent	Chair		
2	Jane Armitage	Secretary		
3	Roy Gordon	Treasurer		
4	Bradley Burrell			
5	Richard Gundry			
6	Joanne Wilkinson			
7	Luke Dixon			
8	Paul Haigh			
9	Julian Rae			
10	Joy Blount			
11	John Wright			
12	Georgina Howell			
13	Colin Blount			
14	Robin Dryden			
15	Natalie McCabe			
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

### Name of chief executive or names of senior staff members (Optional information)

N/A
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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	ROYAL CHARTER 4TH JANUARY 1912
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed at the AGM

### Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Policy, Organisation and Rules (POR) lays down the structure of The Scout Association in the United Kingdom, the Channel Islands, the Isle of Man and Gibraltar. It defines information about training and management. <a href="https://www.scouts.org.uk/por/introduction/">https://www.scouts.org.uk/por/introduction/</a></p> <p>Each Rule is distinguished by a Rule number, which references the Chapter in which it is located. Rules provide directives, which must be followed by all to whom the Rule is addressed.</p> <p>Matters of policy, information and advice on good practice are generally unnumbered. Policies are authoritative statements of principle governing the work of the Scout Movement.</p> <p>There are many opportunities for local decisions to be made under a wide range of headings. The devolution of authority to Counties, Districts and Groups is clearly indicated where appropriate.</p> <p>The 89<sup>th</sup> has its own Operating Procedures and Risk Assessments to complement POR</p> <p>All trustees complete The Scout Association 'Getting Started' training which includes a Trustee Introduction for Executive Committee members.</p>
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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Scouting actively engages and supports young people in their personal development, empowering them to make a positive contribution to society. By 2025 we will have prepared more young people with skills for life supported by amazing leaders delivering an inspiring programme. We will be growing, more inclusive, shaped by young people and making a bigger impact in our communities.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Skills for Life is a strategy that supports and empowers both young people and volunteers. It's a strategy to bring communities together and contribute towards a better society.

Scouts helps children and young adults reach their full potential by developing skills including teamwork, leadership, initiative, planning, communication, and self-motivation. We are the UK's biggest mixed youth organisation offering 6 to 25-year-olds fun and challenging activities, unique experiences, everyday adventure and the chance to help others so we make a positive impact in communities.

The Founder of Scouting had a vision from which a Movement has grown, so that Scouting is found today in every corner of the land.

The purpose of Scouting is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

These skills for life are developed through participation in a programme, underpinned by our method, and delivered at the 89<sup>th</sup> in two Beaver Colonies, two Cub Packs, two Scout Troops, and an Explorer Unit run at the 89<sup>th</sup> by Reading Central District. We currently (December 2021) deliver Scouting to 169 young people a week.

The programme in each of these Sections is delivered by a volunteer Section Leadership Team working in partnership with the young people in their Section. Currently (December 2021) the Section Leadership Team consists of 24 adults and a further 36 adults support the Group in the work of the Sections and the Group Executive

The function of all the other volunteers within our Group is to support the delivery and quality of those programmes in each of our Sections.

**Additional details of objectives and activities (Optional information)**

The Covid pandemic has severely affected the way we have been able to deliver Scouting since March 2020 but we have done everything we can to continue to provide scouting activities whilst following Government and Scout Association rules and guidance.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The 89th could not deliver quality Scouting to so many young people every week if it wasn't for the dedication of our Leadership team which has a wide range of ages and experience.

It is impossible to name all of them but special mention should be made of John 'Rusty' Wright. Rusty has been at the 89th for over 20 years and on 1st February 2020 was awarded The Chief Scout's Award of Merit for his contribution to Scouting in General and the 89th in particular but the presentation was delayed because of the pandemic. Rusty is 80 years young!

Two more of our Leaders were awarded their 'Wood Badge' for completing all of their training and a number of leaders and other volunteers received 5 and 10 year service awards in 2020-21.

The Sections could not operate without the support of the Executive Team ensuring the financial security of the Group, providing administrative support and assessing risk and ensuring the safety of our young people and adults. We now have volunteers dedicated to delivering an effective IT system through the use of Office 365 and overseeing our safety/risk process.

The 89th would not have survived and thrived through the pandemic without the continued support of our parents and carers paying subscriptions and the financial management of our Treasurer Roy Gordon who quickly became an expert in understanding and applying for the available Government grants.

The pandemic also taught us the benefit of holding financial reserves and we have now developed a financial reserves policy to enable us to deal with any challenges the future might hold – both seen (such as equipment repair and maintenance) and the unseen (such as pandemics!).

Last but not least we could not deliver the Scouting we do without our amazing facilities. The remodelled building and grounds were opened in April 2014. They look as good today and that is testimony to the dedication and hard work of John Potter and his 'Branching Up' team of adults with learning difficulties who provide our cleaning and maintenance services twice a week.

We continue to invest in our facilities and exciting new activities have been added in 2021 which will be detailed in next years' report...

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The reserves policy is based on a risk management process which forms an integral part of the Group's planning. The reserves held and the risks associated with the projected income, expenditure, and activities, of the 89th will be reviewed on a regular basis by the Executive. The Trustees will seek to hold the minimum reserves required to deliver 'even better scouting for even more young people at the 89th' for the next five years on a rolling basis.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds for the 89<sup>th</sup> is via the monthly subscriptions paid by our Beavers, Cubs, Scouts and Explorers. The current subscription is £12 per month. During the pandemic when we could not deliver regular scouting, and in recognition of people's financial situation, this became a voluntary subscription. Over 100 parents and carers continued to pay regularly in varying amounts. Regular monthly subscriptions of £12 per month resumed in September 2021. Scouting is for all and the 89<sup>th</sup> confidentially supports those families that cannot afford the subscription so that their children can still enjoy and benefit from Scouting.

The 89<sup>th</sup> regularly lets out its premises and grounds to other organisations and Scout Groups. This usually provides an income of c£10,000 per annum but that was severely reduced in 2020-21. Regular booking resumed in September 2021 and we already have bookings for 2022.

The main fundraising activity for the 89<sup>th</sup> is the annual Scout Christmas Post but this was cancelled in 2020. It has resumed for 2021.

## Section F

## Other optional information

The 89<sup>th</sup> owns the freehold of our site. This is not in any doubt and the deeds are held by The Scout Association in trust for us. However, not all of our land is registered with the Land Registry. There have been changes and additions to our site over the years that are registered but the original area that the hut is built on is not as the land was acquired prior to the Land Registry being created. Progress has been delayed during lockdown but we are now looking in to how we can complete and consolidate the registration of all of our land with the Land Registry.

Following delays caused by the pandemic, The 89<sup>th</sup> Reading AGM for the year 2020-21 will be held on Sunday 16<sup>th</sup> January. This will enable us to complete all of the Charity Commission returns for that period by the deadline of 31<sup>st</sup> January 2022. In 2022, pandemic permitting, the AGM for the period 2021-22 will return to its usual position in June or July.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Robin Michael Kent	Roy Frederick Gordon
<b>Position</b>	Chair	Treasurer
<b>Date</b>	5 <sup>th</sup> December 2021	

# Scrutineer's report to the trustees

## Scrutineer's Report to the Trustees of the 89<sup>th</sup> Reading (Milestone Wood) Scout Council

I report on the accounts of the Group/District for the year ended 31<sup>st</sup> March 2021

### Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages 1 to 3 attached

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: Andrea Jones

Address: 1 Lambourne Gardens

Earley

Reading

RG6 7EG

Date: 8 December 2021

89th Reading Scouts - Milestone Woods

Statement of Assets & Liabilities as at 31st March 2021

	2020/21	2019/20
	£	£
<b>Fixed Assets</b>		
Premises	375,000	375,000
Camping Equipment and Premise Contents	20,000	20,000
Climbing Wall and Cave Entrance	95,000	95,000
Trailers	1,500	1500
	<u>491500</u>	<u>491500</u>
<b>Current Assets</b>		
Bank Accounts		
27869 Main account	39491	25912
28369 Vancouver	0	414
28370 Panther	0	464
28371 Lion	0	1230
28372 Knight	0	400
28373 Toronto	0	377
29268 Penguin	0	3308
29269 Founder	0	657
	<u>39491</u>	<u>32762</u>
	530991	524262
<b>Current Liabilities</b>		
Accruals	0	0
District Loan	0	0
Creditor Income in Advance	0	3309
	0	3309
<b>TOTAL ASSET VALUE AS AT 31st MARCH</b>	<u><u>530991</u></u>	<u><u>520953</u></u>
<b>Capital Account</b>		
Profit and Loss account brought forward	520953	512899
Net profit for the year	10038	8054
	<u>530991</u>	<u>520953</u>
Transferred to Capital Reserve	-5000	
Transferred to Revenue Reserve	-13,100	
Retained Profit	512891	520953
Capital Reserves Unrestricted	5000	
Revenue Reserves Unrestricted	13100	
Total funds	<u><u>530991</u></u>	<u><u>520953</u></u>

Notes to the Balance Sheet:

1. A decision was taken to set aside some of the retained profit as a unrestricted capital reserve for the future purchase of time expired assets, it is anticipated that £1000 per year will be added to this reserve.
2. It was also decided that there should be a contingency to be able to meet unforeseen costs or an unexpected decrease in income as an unrestricted revenue reserve.

Approved By The Scout Council and Signed on their behalf:

\_\_\_\_\_ Treasurer                      Date: \_\_\_\_\_

\_\_\_\_\_ Chair                              Date: \_\_\_\_\_

## 89th Reading Scouts - Receipts and Payments

### Receipts and Payments Summary for the Year Ending 31st March 2021

	2020/21	2019/20
	£	£
<b>Income</b>		
Subscriptions Received	10181.00	19051.00
Donations and grants received	20351.00	0.00
Gift Aid	2741.00	3895.00
Hall/Site rental	1954.00	10510.00
Less Capitation paid	(8297.00)	0.00
<b>Total Income</b>	<b>26930.00</b>	<b>33456.00</b>
<b>Expenses</b>		
Activities Consumables	0.00	0.00
Activities Health and Safety	0.00	45.00
Activities Jamboree	0.00	900.00
Activities Other	0.00	100.00
Activities Unit Expenditure	1074.00	3616.00
Admin Bank Charges	440.00	60.00
Admin Insurances	872.00	867.00
Admin Other	188.00	157.00
Admin Stationery	23.00	37.00
Admin Website Costs	162.00	122.00
Premises Cleaning	0.00	2850.00
Premises Electricity	1396.00	2138.00
Premises Fire/Security	960.00	683.00
Premises First Aid/H & S	1198.00	133.00
Premises General Rates	0.00	312.00
Premises Water charges	597.00	668.00
Premises Repairs & Maintenance	8656.00	7252.00
Premises Telephone	162.00	318.00
Premises Waste Removal	326.00	670.00
Premises Badges	82.00	1474.00
Premises Equipment	756.00	3000.00
<b>Total Expenditure</b>	<b>16892.00</b>	<b>25402.00</b>
 <b>Net profit for the year</b>	 <b>10038.00</b>	 <b>8054.00</b>

Increase in First Aid /H&S is due to purchase of PPE in the year

**Unit Bank Accounts**

Now consolidated in to main Group account due to increasing bank charges

	<b>Opening Balances B/F 01/04/2020</b>	<b>Camp cfwd</b>	<b>Bank Charges</b>	<b>Intra Group Transfers</b>	<b>Wings transactions</b>	<b>Expenses (Net Bankings/ Receipts)</b>	<b>Closing Balances C/F 31/03/2020</b>
00028369 - Vancouver Beavers	414.40		53.00	-326.26		35.14	0.00
00028370 - Panther Cubs	463.65		53.00	-405.95		4.70	0.00
00028371 - Lion Cubs	1230.18		53.00	-1177.18			0.00
00028372 - Knight Scouts	399.88		53.00	-346.88			0.00
00028373 - Toronto Beavers	376.80		53.00	-245.83		77.97	0.00
00029268 - Penguin Explorers	3308.36		53.00	-3341.80	1590.00	28.56	0.00
					-1475.00		
00029269 - Founder Scouts	656.94		53.00	-716.94		-113.00	0.00
	<u>6,850.21</u>	<u>0.00</u>	<u>371.00</u>	<u>-6,560.84</u>	<u>115.00</u>	<u>33.37</u>	<u>0.00</u>

# Scrutineer's report to the trustees

## Scrutineer's Report to the Trustees of the 89<sup>th</sup> Reading (Milestone Wood) Scout Council

I report on the accounts of the Group/District for the year ended 31<sup>st</sup> March 2021

### Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on pages 1 to 3 attached

### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: ~~Caroline~~ Andrea Jones

Address: 1 Lambourne Gardens

Earley

Reading

RG6 7GG

Date: 8 December 2021