

Trustees' Annual Report for the period**From** 1st September 2023**To** 31st August 2024**Charity name:** Beenham Pre-school**Charity registration number:** 294376**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by: (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity runs a pre-school within a small village in a semi-rural location for children from the age of 2 years to statutory school age. The children have access to a range of daily activities, indoors and outdoors. There are structured activities within the day as well as opportunities for the children to select their own activities from the range on offer. The preschool aims to provide quality, individualised child care meeting the standards set by Ofsted and within statutory guidelines for the Early Years Foundation Stage. The pre-school has close links with the village primary school as well as taking part in co-operative fundraising events with other charities within the community. The charity works hard to ensure that young families feel part of the pre-school and also to strengthen bonds with the wider community. Family members and other members of the community are welcome to volunteer within the pre-school (subject to relevant safeguards being put in place) and throughout the year various events take place which they are invited to attend.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are able to refer to the Charity Commission Guidance document "The essential trustee: what you need to know, what you need to do"

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	This year has been another successful year at Beenham Preschool with high demand and a waiting list for places. The charity continues its efforts to provide high quality childcare as well as involving the family within the community. We took part in community events, including the village Scarecrow competition and the 'Beenham in Bloom' competition. We also held events that involved the children's families such as the nativity and the graduation/ family fun day. We were on the first ever group of early years ELSA (Emotional Literacy Support Assistant) training for West Berks. We have always had a passion for supporting emotional well-being in early years and having a trained ELSA on the team really helps us to consolidate that. Similarly, we were able to take part in the "Through my Eyes" social communication project, which enhanced our understanding of communication as a way of forming and sustaining relationships and how to support those children who might be struggling at times. Our Manager is now part of the Therapeutic Thinking Network with our Local Authority and we are now working collaboratively with other professionals to offer therapeutic wellness sessions to individual children based on short-term need.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The preschool's financial position remains strong as we finish the year with a surplus. We have managed to achieve this in spite of increasing costs and the wider macroeconomic climate.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity considers it necessary to maintain a reserve fund to provide contingency against fluctuations in income as a result of naturally occurring peaks and troughs in the number of children attending the setting
Amount of reserves held	Para 1.22	£66,381.92
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
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Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted on the 18 th May 1983 and by order given by the Charity Commission on 1 st May 2018 the charity was authorised to adopt the Pre-School Learning Alliance Model Pre-School Constitution 2011
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected to post at the Annual General Meeting by members of the charity or are co-opted by existing trustees at committee meetings of the charity

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Beenham Pre-School
Other name the charity uses	
Registered charity number	294376
Charity's principal address	Community Room Beenham Primary School Picklepythe Lane Beenham Reading RG7 5NN

Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

1

Carlie Norris

Chair

From November 2022

2

Jessica Baer

Treasurer

From November 2022

3

Amy Thorne

Secretary

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	

Details of arrangements for safe custody and segregation of such assets from the charity's own assets	
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Additional information (optional)

Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address
Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees		
Signature(s)		
Full name(s)	Nicholas Goulden	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	26/06/2025	

	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	TOTAL
Balance B/F	£63,651.50	£61,256.17	£77,062.42	£77,915.09	£70,155.05	£77,009.17	£89,490.26	£82,333.85	£96,250.00	£88,733.96	£109,328.79	£100,868.10	
INCOME													
Session Fees	£2,894.05	£2,071.24	£6,338.65		£2,891.01	£3,077.73	£1,600.52	£2,375.96	£226.78	£2,556.52	£93.38	£132.60	£24,258.44
Grants	£5,058.04	£21,893.56	£3,145.00		£10,439.00	£17,213.90		£19,731.28		£25,918.97	£1,228.92		£104,628.67
Fund Raising													£0.00
HMRC job retention													£0.00
Misc													£0.00
Transfer from deposit ac													£0.00
TOTAL	£7,952.09	£23,964.80	£9,483.65	£0.00	£13,330.01	£20,291.63	£1,600.52	£22,107.24	£226.78	£28,475.49	£1,322.30	£132.60	£128,887.11
EXPENDITURE													
Rent	£1,855.50	£1,043.50	£714.00	£1,134.00	£693.00	£931.00	£818.00		£649.50			£2,943.50	£10,782.00
Invoices	£582.00	£488.00	£288.00	£288.00	£438.00	£388.00	£522.00		£576.00	£1,335.97			£4,905.97
Salaries	£6,238.61	£6,087.24	£6,105.43	£5,738.41	£4,934.72	£5,376.28	£6,745.05	£5,316.71	£5,939.76	£6,076.56	£5,950.26	£6,284.23	£70,793.26
Pension	£443.46	£431.24	£413.86	£419.12	£382.76	£409.85	£480.75	£367.53	£435.29	£434.82	£413.66	£433.28	£5,065.62
HMRC											£1,407.97		£1,407.97
Training		£35.00						£360.00	£77.00		£272.03		£744.03
Internet			£25.20			£25.20	£115.28		£25.20			£25.20	£216.08
Expenses/Equipment	£1,227.85	£73.57	£1,084.49	£180.51	£27.41	£25.01	£75.85	£2,146.85	£40.07	£33.31	£1,139.07	£539.56	£6,593.55
Trips													£0.00
Misc						£655.20					£600.00		£1,255.20
TOTAL	£10,347.42	£8,158.55	£8,630.98	£7,760.04	£6,475.89	£7,810.54	£8,756.93	£8,191.09	£7,742.82	£7,880.66	£9,782.99	£10,225.77	£101,763.68
MONTHLY TOTAL	£2,395.33	£15,806.25	£852.67	£7,760.04	£6,854.12	£12,481.09	£7,156.41	£13,916.15	£7,516.04	£20,594.83	£8,460.69	£10,093.17	
Transfer to deposit ac													
BALANCE	£61,256.17	£77,062.42	£77,915.09	£70,155.05	£77,009.17	£89,490.26	£82,333.85	£96,250.00	£88,733.96	£109,328.79	£100,868.10	£90,774.93	
DEPOSIT ACCOUNT													
BALANCE													
Opening Balance	£20,845.83	£20,845.83	£20,994.21	£20,994.21	£20,994.21	£20,994.21	£20,994.21	£20,994.21	£21,165.26	£21,165.26	£21,165.26	£21,165.26	
Interest		£148.38							£171.05				£319.43
BALANCE	£20,845.83	£20,994.21	£20,994.21	£20,994.21	£20,994.21	£20,994.21	£20,994.21	£21,165.26	£21,165.26	£21,165.26	£21,165.26	£21,165.26	

Expenses/Equipment

Sept - £23.57 o2/E1148.83 paula/E55.45 findel/
Oct- £23.57o2/E50 ofsted fee/
Nov- £25.49o2/E1059 paula laptop/
Dec-£24.05 o2/E134.87 findel/E21.59 findel/
Jan-£27.41 o2
Feb - £25.01 o2
Mar-£51.32findel/E24.53o2/
Apr-£25.01o2/E2121.84 paula expenses/
May - £27.07 o2/E13 AC DBS/
June-£33.31 o2/E288 pop up play village/
July-£631.61 paula/E29.47o2/E69.99McAfee renewal/E408 pop up play village
Aug - £30.71o2/Alison dbs £32.40/Noodlenow £120/Paula £356.45

Misc income

Misc exp

feb - £655.20 caterpillar pre-school
July - £600 bonuses

Notes

Rent - £707 & £1043 relate to previous academic year
Expenses - Paula £1148.83 relate to previous academic year

Invoices

Sept - £150 robot reg/E120 noodle now/E192 tapestry/E120 pop up play village/
Oct-£288 pop up play village/E200 robot reg/
Nov-£288 pop up play village/
Dec-£288 pop up play village/
Jan- £150 robot reg/ £288 pop up play village/
Feb - £100 robot reg/ £288 pop up play village/
Mar-£234 combat pest solutions/E288 pop up play village/
May - £288 pop up play village/E288 pop up play village/
June-£1047.97 insurance/

I have examined the books and records of Beenham Pre School for the year ended August 2024 without carrying out an audit. The examination included a review of accounting records and accounts prepared from those records as summarised above. The procedures undertaken do not constitute an audit and consequently we give no audit opinion on these accounts. However, no matter has come to our attention which gives us reasonable cause to believe that proper accounting records have not been kept.

Michael Wallace

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Tilehurst
Reading
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up to 27/08/2024

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