



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01/08/2024** Period start date To **31/07/2025** Period end date

Charity name: **Brighton & Hove U3A**

Charity registration number: **294373**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the U3A are the advancement of education, and in particular the education of older people and those who are retired from full time work.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Learning is by various means including associated activities conducive to learning and personal development. Meetings are held in various venues throughout the city and on Zoom..
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have guidance from the Code of Conduct document on our website.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In furtherance of our objectives and having regard to the guidance issued by the Charity Commission on public benefit, over 80 different groups met during the year covering such diverse subjects as languages, local history, music, art, and both physical and social activities all led by our volunteer members.</p> <p>These activities were held year round with the vast majority being from September to July i.e. the academic year.</p> <p>Some activities were held virtually using Zoom to allow for those unable to travel to the venue.</p> <p>The membership at year end was its highest ever at almost 1,000 people.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position was healthy.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We revisited our reserves policy this financial year and voted to seek to retain 4 months running costs
Amount of reserves held	Para 1.22	£6,910
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	All funding is by membership fees or by donation.
Investment policy and objectives including any social investment policy adopted	Para 1.46	No investment policy to date.
A description of the principal risks facing the charity	Para 1.46	Increased venue costs Unavailability of venues Significant drop in Membership
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are voted in by members yearly at our Annual General Meeting. All positions are voluntary.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Informal shadowing. New Trustee are provided with a Code of Conduct document which is also available to all members through our website.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We have a Chairman and a Board of Trustees which meets at least 4 times a year plus sub-committies for specific pieces of work/events. We are open and inclusive and welcome input from the wider membership.
Relationship with any related parties	Para 1.51	Brighton & Hove u3a come under the umbrella of the National u3a of which we are a paid up member.
Other		

## Reference and Administrative details

Charity name	BRIGHTON & HOVE U3A
Other name the charity uses	
Registered charity number	294373
Charity's principal address	Clarke Goodhand Smith Ltd 12a Marlborough Place Brighton BN1 1WN

Trustee name	Office (if any)	Dates acted if not for whole year
John McDermott	Chair	
Virginia Greenwood	Treasurer	
Katherine Hart	Business Secretary	01/08-16/12 2024
Elizabeth De Kadt	Business Secretary	16/12 2024 -current
Janet Eldridge		
Diana Gare		
Michael Johnson		
Martin Leach		
Teresa Lipson		
Colin Rogers March		retired 09/24
Gerard Walden		retired 05/25
Sheila Lovie		retired 05/25

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## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<i>John McDermott</i>	<i>Virginia Greenwood</i>
Full name(s)	John McDermott	Virginia Greenwood
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	26 November 2025	

# BRIGHTON & HOVE U3A

Registered Charity No: 294373

12A Marlborough Place

Brighton BN1 1WN

## FINANCIAL STATEMENTS

Year ended 31 July 2025

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### TRUSTEES

John McDermott

Chair

Virginia Greenwood

Treasurer

Elisabeth De Kadt

Business Secretary

Martin Leach

Committee

Diane Gare

Committee

Katherine Hart

Committee

Janet Eldridge

Committee

Teresa Lipson

Committee

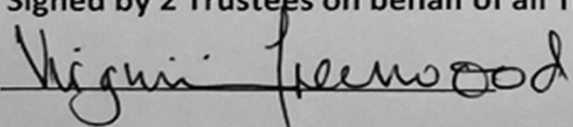
Michael Johnson

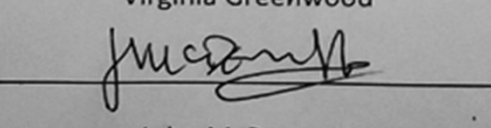
Committee

### Trustees responsibilities in relation to financial statements

Charity law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared an income and expenditure account and statement of assets and liabilities

Signed by 2 Trustees on behalf of all Trustees

  
Virginia Greenwood Treasurer

  
John McDermott Chair

Date of approval 15 November 2025



**INCOME AND EXPENDITURE ACCOUNT**  
**YEAR ENDED 31 JULY 2025**

<b>2024 - 2025 INCOMINGS</b>	
Membership	34,259
Interest	507
Social events	2,009
Donations	111
	-----
	<b>36,886</b>
<b>2024 - 2025 OUTGOINGS</b>	
U3A Capitation	3,744
U3A Magazine	592
Beacon software	936
Zoom accounts and Licence	128
Administration + postage	147
Paypal & Sumup Fees	333
Social events	3,470
Banking fees	107
Speakers	-
Accountant fees	420
Venue Hires	30,794
lpage Fee	59
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	<b>40,730</b>
<b>Excess of (Expenditure)</b>	<b>(3,845)</b>
<b>Balance of funds at 1 August 2024</b>	<b>10,754</b>
<b>Balance of funds at 31 July 2025</b>	<b>6,910</b>

<b>2023 - 2024 INCOMINGS</b>	
Membership fees	25,507
Interest	717
Social events	-
Donations	963
	-----
	<b>27,186</b>
<b>2023 - 2024 OUTGOINGS</b>	
U3A Capitation	3,236
U3A Magazine	1,556
Beacon software	809
Zoom accounts and Licence	471
Administration + postage	1,010
Paypal Fees	292
Social events	1,234
Banking fees	145
Speakers	-
Accountant fees	420
Venue Hires	29,668
lpage Fee	18
	-----
	<b>38,859</b>
<b>Excess of (Expenditure)</b>	<b>(11,673)</b>
<b>Balance of funds at 1 August 2023</b>	<b>22,427</b>
<b>Balance of funds at 31 July 2024</b>	<b>10,754</b>

**STATEMENT OF ASSETS AND LIABILITIES**  
**YEAR ENDED 31 JULY 2025**

**ASSETS** due within 1 year

Cash at bank

Pre-paid expenses

**LIABILITIES** falling due within 1 year

Deferred membership income

Prepaid venue contributions

Expenses to be paid

**GENERAL FUNDS**

(all unrestricted)

2024-2025	
£	
41,828	
1,139	
	<b>42,968</b>
(36,058)	
-	
-	
	<b>(36,058)</b>
	<b>6,910</b>

2023-2024	
£	
33,657	
488	
	<b>34,144</b>
(23,390)	
-	
-	
	<b>(23,390)</b>
	<b>10,754</b>

## **Independent Examiner's Report to the Trustees of Brighton & Hove U3A**

I report on the accounts for the year ended 31 July 2025 which are set out on pages 2 to 3.

### **Respective responsibilities of the Trustees and Independent Examiner.**

The Charity's Trustees are responsible for the preparation of the Accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) although an examination is required by the Charity's Constitution.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the general Directions given by the Charity Commission.

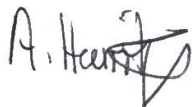
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention.

1. which give me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with s.130 of the 2011 Act; and
  - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

AUSTIN HARRITY MA(Oxon) FCA



Signed

Dated: 16 September 2025

Clarke Goodhand Smith Ltd t/a Gilbody & Co  
12a Marlborough Place  
Brighton  
East Sussex  
BN1 1WN