



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/08/2021 Period start date To 31/07/2022 Period end date

Charity name: Brighton and Hove U3A

Charity registration number: 294373

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the U3A are the advancement of education, and in particular the education of older people and those who are retired from full time work.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Learning is by various means including associated activities conducive to learning and personal development. Meetings are held in various venues throughout the city.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have guidance from the Code of Conduct document on our website.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In furtherance of our objects and having regard to the guidance issued by the Charity Commission on public benefit, over 70 different groups met during the year covering such diverse subjects as languages, local history, music, art, and both physical and social activities all led by our volunteer members.</p> <p>These activities were held over 3 terms following an academic year. Some activities were held virtually using zoom to allow for isolating.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position was healthy.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Following National u3a guidance, we ensure that there are sufficient reserves to cover at least 50% of our projected expenditures for the ensuing year.
Amount of reserves held	Para 1.22	£20,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	All funding is by membership fees or by donation.
Investment policy and objectives including any social investment policy adopted	Para 1.46	No investment policy to date.
A description of the principal risks facing the charity	Para 1.46	Increased venue costs Unavailability of venues
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are voted in by members yearly at our Annual General Meeting. All positions are voluntary.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Informal shadowing. New Trustee are provided with a Code of Conduct document which is also available to all members through our website.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	BRIGHTON and HOVE U3A
Other name the charity uses	
Registered charity number	294373
Charity's principal address	Kemp Town Crypt Community Centre St Georges Road BRIGHTON BN2 1ED

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Cooke	Chair		
2	Derek Morris	Vice Chair		
3	Katherine Hart	Business Secretary	01/12/2021	
4	Virginia Greenwood	Treasurer		
5	Gerard Walden	Membership Secretary		
6	Trevor Sennett	Venues Coordinator		
7	Sheila Lovie	Groups Coordinator	01/12/2021	
8				
9				
10				
11				
12				
13				
14				
15				
16				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Alan Cooke	Virginia Mary Greenwood
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	09/05/2023	

BRIGHTON & HOVE U3A

Registered Charity No: 294373

Kemp Town Crypt Community Centre

St Georges Road Brighton

FINANCIAL STATEMENTS

Year ended 31 July 2022

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TRUSTEES

Alan Cooke	Chair
Virginia Greenwood	Treasurer (06/11/21)
Derek Morris	Vice Chair (06/11/21)
Gerry Walden	Membership Secretary
Trevor Sennett	Venues Coordinator
Sheila Lovie	Groups Coordinator (06/11/21)
Katherine Hart	Business Secretary (06/11/21)
Michael Hill	Retired 06/11/21
Penelope Allport	Retired 06/11/21
Bonny Holland	Retired 06/11/21

Trustees responsibilities in relation to financial statements

Charity law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared an income and expenditure account and statement of assets and liabilities

Signed by 2 Trustees on behalf of all Trustees

Virginia Greenwood

Treasurer

Alan Cooke

Chair

Date of approval

STATEMENT OF ASSETS AND LIABILITIES
YEAR ENDED 31 JULY 2022

ASSETS due within 1 year

Cash at bank

Pre-paid expenses

Awaited Gift Aid

LIABILITIES falling due within 1 year

Deferred membership income

Prepaid venue contributions

Expenses to be paid

GENERAL FUNDS

(all unrestricted)

2021-2022	
£	
Cash at bank	42,023
Pre-paid expenses	-
Awaited Gift Aid	4,320
	46,343
Deferred membership income	(18,080)
Prepaid venue contributions	-
Expenses to be paid	-
	(18,080)
GENERAL FUNDS	28,263
(all unrestricted)	

2020-2021	
£	
Cash at bank	44,454
Pre-paid expenses	-
Awaited Gift Aid	189
	44,643
Deferred membership income	(19,660)
Prepaid venue contributions	-
Expenses to be paid	-
	(19,660)
GENERAL FUNDS	24,983
(all unrestricted)	

2021 - 2022 INCOMINGS	
1	2021 - 2022 INCOMINGS

Membership	24,850
Interest	16
Social events	-
Gift Aid	4,131
Donations	873

	29,869

2021 - 2022 OUTGOINGS

U3A Capitation	2,796
U3A Magazine	1,578
Beacon software	699
Zoom accounts and Licence	1,088
Administration + postage	334
Paypal Fees, inc iPage	149
Social events	1,161
CAF fees	176
Marketing	-
Speakers	97
Accountant fees	360
Venue Hires	18,109
lpage Fee	42
	26,590

Surplus of Income over expenditure	3,280
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Balance of funds at 1 August 2021	24,983
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Adjustments re prior years

Gift Aid claims disallowed	-
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Balance of funds at 31 July 2022	28,263
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Independent Examiner's Report to the Trustees of Brighton & Hove U3A

I report on the accounts for the year ended 31 July 2022 which are set out on pages 2 to 3.

Respective responsibilities of the Trustees and Independent Examiner.

The Charity's Trustees are responsible for the preparation of the Accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) although an examination is required by the Charity's Constitution.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission.

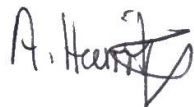
An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention.

1. which give me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with s.130 of the 2011 Act; and
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

AUSTIN HARRITY MA(Oxon) FCA



Signed

Dated: 16 March 2023

Clarke Goodhand Smith Ltd t/a Gilbody & Co
12a Marlborough Place
Brighton
East Sussex
BN1 1WN