

TWESELDOWN PLAYGROUP

England & Wales · Charity number 294330

Details

Status Registered

Legal form Other

Registered 1986-04-30

Register [View on the Charity Commission register](#)

Contact

Address Tweseldown Infant School
Jubilee Drive
Church Crookham
Fleet
Hampshire
GU52 8DW

Phone 07919309569

Email manager@tweseldownplaygroup.co.uk

Website www.tweseldownplaygroup.co.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL AGE BY: PROVIDING SAFE AND SATISFYING GROUP PLAY IN WHICH PARENTS HAVE THE RIGHT TO TAKE PART; (B) ENCOURAGING OTHER CHARITABLE ACTIVITIES THROUGH WHICH PARENTS MAY HELP THE CHILDREN; (C) FURTHERING THE AIMS OF THE PRE-SCHOOL PLAYGROUPS ASSOCIATION.

Activities: Pre-school for children 2 years to school age.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£120,308	£127,344	-	-
2023-08-31	£137,278	£129,059	-	-
2022-08-31	£118,558	£132,247	-	-
2021-08-31	£123,510	£138,054	-	-
2020-08-31	£120,510	£122,294	-	-

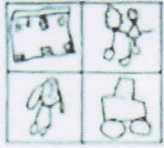
Trustees

Name	Role	Appointed
Robyn WILKERSON	Chair	2024-10-07
Donna Reynolds		2024-10-07
Kelly Mack		2025-12-02
Thomas James Davis		2025-10-06

TWESELDOWN PLAYGROUP

England & Wales - Charity number 294330

Accounts



Tweseldown Playgroup

Trustees' Annual Report for the period: 1st September 2023 to 31st August 2024

Reference and administration details

Charity name: Tweseldown Playgroup

Registered charity number: 294330

Charity's principal address: Abercorn Hall
Aldershot Road
Church Crookham
Fleet
Hampshire, GU52 8LE

Names of the charity trustees who manage the charity:

Name:	Date of Appointment:	Office (if any):
Siobhan Cranford	10 th October 2023	Chair
Heather Mantle	10 th October 2023	Vice Chair
Kirstie Rideout	10 th October 2023	Secretary
Katie Burn	10 th October 2023	Treasurer
Laura Rakitzis	10 th October 2023	
Jane Stone	10 th October 2023	

Structure governance and management

Description of the charity's trusts.

Type of governing document

Constitution adopted 28th September 2015.

How the charity is constituted

Management committee consisting of up to 6 members.

Trustee selection methods

Trustees are appointed or reappointed annually at the AGM, normally held in September.

Objectives and activities

Summary of the objects of the charity set out in its governing document.

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by: (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects.

The focus of our activities remains to offer a warm and welcoming environment to children and parents where children are valued as individuals regardless of their race, culture, religion, means or ability.

We follow a play based curriculum where children have the opportunity to develop personally, socially and emotionally. We supply education with regard to the Early Years Foundation Stage and Every Child Matters in preparation for school and beyond. We aim for parents, committee and staff to work together for the benefit of the children in our care and their families. We pride ourselves on our warm and nurturing environment which gives a great start to children from all walks of life as they ultimately move on to school.

When planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit. This included holding fundraising events, not just for the children and families of Playgroup, but also participating in events such as Children in Need, and Save the Children.

Achievements and performance

Summary of the main achievements of the charity during the year.

This year the committee has focused on trying to keep the outgoing cost for playgroup lower as well as trying to avoid asking too much from the parents in terms of money which has been a hard balance. Ensuring the parents know what the money is being raised for was a good way to encourage them to donate where possible. The rise in government Grant funding helped to be able to manage some of the rise in National living wage.

October 2023, the year started with the toddle waddle, organised by Jane and the staff. The children were sponsored to locate a variety of images around the field, the children very much enjoyed the event.

A photographer came to playgroup within the term and each child had photos taken, unfortunately this year, due to the weather the photos were taken inside, nevertheless lots of lovely pictures were captured.

At Christmas, the committee arranged a mini-Christmas fayre at playgroup with stalls inside for the children to take part in activities at a small cost, the committee used resources already purchased from previous years in an attempt to keep the costs low. Hot chocolate and homemade muffins could also be purchased to take into the woodland area for a bonfire and carol singing lead by Jane. It was a successful evening.

For Mother's day, Siobhan and Heather organised gifts of glass jars, decorated by the children's finger prints and filled with a tealight for their loved ones. A Reiki evening was organised and delivered by Kirstie with snacks made by Penny, this event had no outgoing costs. Both were lovely gifts for families to enjoy!

During the Summer term a Father's Day gift of lollypop frames with a picture of each child were made by the children and sold to families, items previously purchased were used to make this gift to keep the costs low. The frames turned out beautifully and were gifted with some chocolate. The Oaks went on a Farm trip to Millers Ark Farm, the parents were asked to make a donation of £15 to cover the trip and coach costs. A future trip will be considered as the coach costs are very high and we believe an in-playgroup experience may be more beneficial to the children.

To keep the outgoing cost as low as possible this year due to the large increase in National Living Wage, the staff have worked extremely hard to provide amazing enhanced provision for the children as well as experiences with no cost such as visiting the garden centre to buy bulbs and seeds to bring home and grow at home and play group, as well as trips to the shop to buy ingredients for cooking.

A summer bake sale was organised as another fundraiser, with a plate and letter being sent home with the children asking for cake donations, another great low-cost fundraiser.

Due to the committee being very small the year, it was decided the Summer Fair would run slightly differently. Jane's idea of a nursery rhyme hunt was used, and the committee organised an event in the playgroup for the children to find different hidden items. The event was a pay per child event and the families were encouraged to bring a picnic to have on the field and enjoy some summer activities after, all this was included in the ticket price. The event was extremely successful and enjoyed by all the children and families. Although it wasn't a classic summer fair, it was more intimate and gave children and families some quality time with each other as well as chatting and socialising with other families. It was great fun and one to consider in the future, a really lovely way to finish off the year and celebrate the summer!

Finance review

Brief statement of the charity's policy on reserves. As at 31st August 2024 we hold cash at bank and in hand of £52,005. £41,411 of these funds are held in a separate account for emergencies, to cover roughly three months of running costs plus staff salaries or redundancies if required in the event of an emergency closure.

There is a cash sum of £552 awaiting payment into our bank, however our closest branches have been closed which sometimes causes timing issues getting money into the bank.

The preschool receives government grant funding every three to four months (free childcare entitlements), and so the remaining balance of £10,022 is needed to cover the running costs for the periods in between grant funding payments. This is changing to monthly payments from Sept 2024 onwards. Approximately £20 is kept as a cash float. The actual loss for 2023-2024 was £7,036 which is having a detrimental effect on moving the preschool projects forward and carrying out any improvement works to the building.

Details of any funds materially in deficit

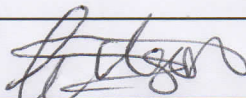
Not applicable

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature



Full name

Rwikerson

Position

Chair

Date

2/5/25

Tweseldown Playgroup

Registered Charity No 294330

Receipts and Payments Account for the year ended 31 August 2024

	2024			2023
	Restricted Fund £	Unrestricted Fund £	TOTAL £	£
Receipts				
Fees/Grant		115,697	115,697	123,850
Registrations		730	730	480
Toddler Sessions Holiday Club		13	13	69
Fundraising		1,204	1,204	3,893
Photo Sales/Commissions		122	122	249
Donations	835	12	847	5,396
Uniform		267	267	342
Xmas Party/Quiz		65	65	36
Outings		270	270	
Disco				
Other		1,093	1,093	687
Snack Donations				
Food Voucher Scheme				276
Apprentice Incentive Scheme				2,000
Total Receipts	835	119,473	120,308	137,278
Payments				
Direct Charitable Expenditure				
Gross Wages & NI		98,352	98,352	95,959
Pensions		3,707	3,707	3,269
Coronavirus Job Retention Scheme: Salary Costs				
Rent		12,435	12,435	12,075
Insurance / Reg / Inspections		1,336	1,336	1,274
Milk / Refreshments		27	27	81
Consumables		2,820	2,820	2,426
Computer Equipment		2,170	2,170	1,937
Equipment		947	947	3,179
Administration		190	190	211
Stationery & Postage		81	81	59
Telephone & Broadband		619	619	479
Training		383	383	853
		123,067	123,067	121,802
Fundraising Expenditure				
Fundraising Expenditure		185	185	1,032
Equipment Purchases from Fundraising Money		720	720	370
Equipment Purchases from Donations	600	326	926	3,226
	600	1,231	1,831	4,628
Other Expenditure				
Outing		705	705	757
Disco				
Xmas Party/Quiz		175	175	315
Uniform		492	492	444
Leaving / Thanks	235	144	379	102
Building / Outside Area		577	577	372
Sundry		118	118	113
Food Voucher Scheme				376
COVID-19 Specific Costs				-
Professional Fees				150
	235	2,211	2,446	2,629
Total Payments	835	126,509	127,344	129,059
Net of receipts/(payments)		-7,036	-7,036	8,219
Net cash funds last year	66	56,789	56,855	48,636
Adjusted net cash fund last year	66	56,789	56,855	48,636
Net cash funds this year end	66	49,753	49,819	56,855

Tweseldown Playgroup

Registered Charity No 294330

Statement of assets and liabilities as at 31 August 2024

2024

2023

Cash Funds

Details	£	£
Bank Account (Current)	10,022	17,143
Bank Account (Contingency Fund)	41,411	40,618
Cash in Hand (Float)	572	29
	52,005	57,790

Assets Retained for the Charity's Own Use

Details	£	£
TruLawn Outside Surface	6,534	6,534
Playground Surface	4,764	4,764
Wet Play Area	3,014	3,014
Outside Canopy	17,416	17,416
Large Bench Seat	531	531
iPod	50	50
Sony Cybershot W830 Camera	100	100
Roller Blinds	157	157
Mid Level Shelving Unit	354	354
Cupboard w/24 Shallow Trays	480	480
iPad wi-fi 32GB Silver	319	319
Apple Pencil - zml	89	89
Fridge - Indesit TFAA10.1	159	159
Bose Bluetooth Speaker	240	240
Sony Cybershot W830 camera	90	90
Nexus Sound & Light Set x 2	120	120
Karcher Steam Cleaner	148	148
Henry Xtra Bagged Vacuum	140	140
Urban Noise Maker	300	300
Stage One Remote Control Cat	118	118
Nexus - LED Light Box	239	239
Cosy - Umbu Group Arch (Indoor)	222	222
Asus M509DA Full HD IPS Ryzen 3	403	403
Changeable Shelving Sheds - Cosy	464	464
The Rover (trolley) + trays - The W	295	295
Kindle Fire HD 8 Kids Edition Table	85	85
Sony Cybershot W830 camera	145	145
Copier Kyocera M 5526	571	571
Connex Lockers x 3 (Direct2U)	338	338
BusyKids Pickler Climbing Equip	339	
Shed + concrete base	3,584	3,584
Amon Fire Tablets x 6	270	270
Woodland Shade Meadowmat	401	401
Ninja Food 10-in-1 Oven	249	
	42,728	42,140

Other Assets

Details	£	£
Uniform Stock	832	895
	832	895

Liabilities

Details	£	£
Confirmations paid	900	400
TPPS Holding Account	1,286	536
	2,186	936

Signed by two trustees on behalf of all trustees


Signature

Print Name

Date



R. Wilkerson 2/5/25



P. Waldren 2/5/25

**Independent Examiner's Report
to the Trustees of Tweseldown Playgroup**

I report to the trustees on my examination of the accounts of Tweseldown Playgroup for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity trustees of Tweseldown Playgroup, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts of Tweseldown Playgroup carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of Tweseldown Playgroup as required by section 130 of the Charities Act; or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S. J. Wright

S J Wright FCA DChA
3 Haig Lane
Church Crookham
Fleet
Hampshire GU52 8UN

14 May 2025

TWESELDOWN PLAYGROUP

England & Wales - Charity number 294330

Accounts



Tweseldown Playgroup

Trustees' Annual Report for the period: 1st September 2022 to 31st August 2023

Reference and administration details

Charity name: Tweseldown Playgroup

Registered charity number: 294330

Charity's principal address: Abercorn Hall
Aldershot Road
Church Crookham
Fleet
Hampshire GU52 8LE

Names of the charity trustees who manage the charity:

Name:	Date of Appointment:	Office (if any):
Jess Harris-Hooton	29 th September 2022	Chair
Penny Beven	29 th September 2022	Vice Chair
Amy Alonso	29 th September 2022	Secretary
Laura Rakitzis	29 th September 2022	Treasurer
Hayley Watts	29 th September 2022	
Holly Barry	29 th September 2022	
Louise Stibbs	29 th September 2022	
Cheryl Ramsden	29 th September 2022	
Jane Stone	29 th September 2022	

Structure governance and management

Description of the charity's trusts.

Type of governing document

Constitution adopted 28th September 2015.

How the charity is constituted

Management committee consisting of up to 15 members.

Trustee selection methods

Trustees are appointed or reappointed annually at the AGM, normally held in September.

Objectives and activities

Summary of the objects of the charity set out in its governing document.

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by: (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects.

The focus of our activities remains to offer a warm and welcoming environment to children and parents where children are valued as individuals regardless of their race, culture, religion, means or ability.

We follow a play based curriculum where children have the opportunity to develop personally, socially and emotionally. We supply education with regard to the Early Years Foundation Stage and Every Child Matters in preparation for school and beyond. We aim for parents, committee and staff to work together for the benefit of the children in our care and their families. We pride ourselves on our warm and nurturing environment which gives a great start to children from all walks of life as they ultimately move on to school.

When planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit. This included holding fundraising events, not just for the children and families of Playgroup, but also participating in events such as Children in Need, and Save the Children.

Achievements and performance

Summary of the main achievements of the charity during the year.

September 2022, the year started with the toddle waddle as organised by Jane and the staff. The children were sponsored to locate a variety of images around the field which they very much enjoyed. A photographer came to playgroup within the term and each child had photos taken outside which happened to be a beautiful autumn day. Towards the end of term, there was Christmas pottery arranged by Amy and Hayley which saw families being able to purchase plates and baubles created by the children. Amy also ran a wreath making evening which was thoroughly enjoyable and generated a good profit. At Christmas, the committee arranged a Christmas Fire pit evening at playgroup with stalls inside for the children to play and take part in activities. In the woodland outside, Penny took responsibility of a bonfire and leading the Christmas carol singing.

In the spring term new turf was laid in the outside woodland area as well as a clearance and re-sort of the outside learning resources following the building of the new shed. The older Oak children had a trip to the garden centre to purchase spring bulbs and following such good

walking by the children, they were treated to Redfields biscuits as a snack when they returned. For Mothers day, Amy and Hayley organised the purchase and decoration of a ceramic flower pot, filled with a flower for their loved ones. For the Easter break an Easter bag was designed and created, filled with activities and sold to parents to keep their children entertained. A working party spent some time clearing the outside area and the old climbing frame was dismantled. Hayley has utilized the space to create an amazing outside track play area for the children. During the Summer term a Father's Day gift of painted pint glasses and chocolates were sold to families and the Oaks went on a Farm trip to Millars Ark funded by playgroup. Playgroup also acquired 5 eggs which over the space of a week or two saw chicks hatch and a sports day was organised for the Oak children.

To end the year, a Summer Fair was organised consisting of different stalls with paid activities as well as a bouncy castle, BBQ and ice cream van, a great way to finish the year generating a large profit for the playgroup.

Finance review

Brief statement of the charity's policy on reserves. As at 31st August 2023 we hold cash at bank of £57,762. £40,618 of these funds are held in a separate account for emergencies, to cover roughly three months of running costs plus staff salaries or redundancies if required. This contingency fund was agreed several years ago when playgroup suffered a devastating fire in the empty building and we had to close for several months, and then had to relocate. The preschool receives government grant funding every three to four months (free childcare entitlements), and so the remaining balance of £17,144 is needed to cover the running costs for the periods in between grant funding payments. Approximately £20 is kept as a cash float. Therefore, in the current climate, there are no carried forwards reserves that are earmarked for any future projects at this time.

Details of any funds materially in deficit

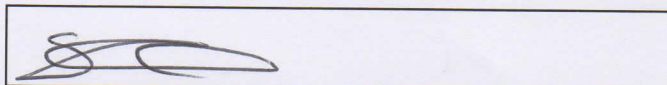
Not applicable

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature



Full name

SIOBHAN CRANFORD

Position

CHAIR

Date

10.6.24

Tweseldown Playgroup

Registered Charity No 294330

Receipts and Payments Account for the year ended 31 August 2023

	2023			2022
	Restricted Fund £	Unrestricted Fund £	TOTAL £	£
Receipts				
Fees/Grant		123,850	123,850	110,140
Registrations		480	480	520
Toddler Sessions Holiday Club		69	69	15
Fundraising		3,893	3,893	4,438
Photo Sales/Commissions		249	249	259
Donations	4,989	407	5,396	
Uniform		342	342	398
Xmas Party/Quiz		36	36	150
Outings				
Disco				
Other		687	687	313
Snack Donations				
Food Voucher Scheme	276		276	325
Apprentice Incentive Scheme		2,000	2,000	2,000
Total Receipts	5,265	132,013	137,278	118,558
Payments				
Direct Charitable Expenditure				
Gross Wages & NI		95,959	95,959	100,165
Pensions		3,269	3,269	3,346
Coronavirus Job Retention Scheme: Salary Costs				
Rent		12,075	12,075	11,700
Insurance / Reg / Inspections		1,274	1,274	1,237
Milk / Refreshments		81	81	69
Consumables		2,426	2,426	1,659
Computer Equipment		1,937	1,937	1,572
Equipment		3,179	3,179	894
Administration		211	211	609
Stationery & Postage		59	59	152
Telephone & Broadband		479	479	412
Training		853	853	750
		121,802	121,802	122,565
Fundraising Expenditure				
Fundraising Expenditure		1,032	1,032	1,118
Equipment Purchases from Fundraising Money		370	370	2,153
Equipment Purchases from Donations	3,174	52	3,226	3,318
	3,174	1,454	4,628	6,589
Other Expenditure				
Outing		757	757	1,080
Disco				
Xmas Party/Quiz		315	315	123
Uniform		444	444	580
Leaving / Thanks		102	102	112
Building / Outside Area		372	372	738
Sundry		113	113	235
Food Voucher Scheme	376		376	225
COVID-19 Specific Costs				-
Professional Fees		150	150	-
	376	2,253	2,629	3,093
Total Payments	3,550	125,509	129,059	132,247
Net of receipts/(payments)	1,715	6,504	8,219	-13,689
Net cash funds last year	166	48,470	48,636	62,325
Adj: Transfer from Unrestricted Funds for Payment in previous year 2021/2022	-1,815	1,815		
Adjusted net cash fund last year	-1,649	50,285	48,636	62,325
Net cash funds this year end	66	56,789	56,855	48,636

Tweseldown Playgroup

Registered Charity No 294330

Statement of assets and liabilities as at 31 August 2023

2023

2022

Cash Funds

Details	£	£
Bank Account (Current)	17,144	8,585
Bank Account (Contingency Fund)	40,618	40,231
Cash in Hand (Float)	29	20
	57,791	48,836

Assets Retained for the Charity's Own Use

Details	£	£
TruLawn Outside Surface	6,534	6,534
Playground Surface	4,764	4,764
Wet Play Area	3,014	3,014
Outside Canopy	17,416	17,416
Large Bench Seat	531	531
iPod	50	50
Sony Cybershot W830 Camera	100	100
Roller Blinds	157	157
Mid Level Shelving Unit	354	354
Cupboard w/24 Shallow Trays	480	480
iPad wi-fi 32GB Silver	319	319
Apple Pencil - zml	89	89
Fridge - Indesit TFAA10.1	159	159
Bose Bluetooth Speaker	240	240
Sony Cybershot W830 camera	90	90
Nexus Sound & Light Set x 2	120	120
Karcher Steam Cleaner	148	148
Henry Xtra Bagged Vacuum	140	140
Urban Noise Maker	300	300
Stage One Remote Control Cat	118	118
Nexus - LED Light Box	239	239
Cosy - Umbu Group Arch (Indoor)	222	222
Asus M509DA Full HD IPS Ryzen 3	403	403
Changeable Shelving Sheds - Cosy	464	464
The Rover (trolley) + trays - The W	295	295
Kindle Fire HD 8 Kids Edition Table	85	85
Sony Cybershot W830 camera	145	145
Copier Kyocera M 5526	571	571
Connex Lockers x 3 (Direct2U)	338	338
Shed + concrete base	3,584	1,815
Amon Fire Tablets x 6	270	
Woodland Shade Meadowmat	401	
	42,140	39,700

Other Assets

Details	£	£
Uniform Stock	895	1,182
	895	1,182

Liabilities

Details	£	£
Confirmations paid	400	200
TPPS Holding Account	536	
	936	200

Signed by two trustees on behalf of all trustees

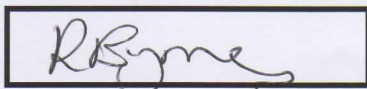
Signature

Print Name

Date



SIOBHAN CRANFORD	10.6.24
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KATY BYRNE	10.06.24
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**Independent Examiner's Report
to the Trustees of Tweseldown Playgroup**

I report to the trustees on my examination of the accounts of Tweseldown Playgroup for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity trustees of Tweseldown Playgroup, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts of Tweseldown Playgroup carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of Tweseldown Playgroup as required by section 130 of the Charities Act; or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



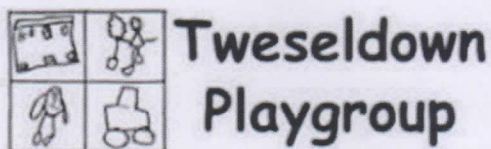
S J Wright FCA DChA
3 Haig Lane
Church Crookham
Fleet
Hampshire GU52 8UN

12 June 2024

TWESELDOWN PLAYGROUP

England & Wales - Charity number 294330

Accounts



**Tweseldown
Playgroup**

Trustees' Annual Report for the period: 1st September 2021 to 31st August 2022

Reference and administration details

Charity name: Tweseldown Playgroup

Registered charity number: 294330

Charity's principal address: Abercorn Hall
Aldershot Road
Church Crookham
Fleet
Hampshire GU52 8LE

Names of the charity trustees who manage the charity:

Name:	Date of Appointment:	Office (if any):
Gemma Morris	21 st October 2021	Chair
Stephanie Owen	21 st October 2021	Secretary
Carly James	21 st October 2021	Treasurer
Laura Rakitzis	21 st October 2021	
Amy Alonso	21 st October 2021	Vice Chair (later Chair)
Penelope Beven	21 st October 2021	
Hayley Watts	21 st October 2021	
Anna Stewart	21 st October 2021	
Jane Stone	21 st October 2021	

Structure governance and management

Description of the charity's trusts.

Type of governing document

Constitution adopted 28th September 2015.

How the charity is constituted

Management committee consisting of up to 15 members.

Trustee selection methods

Trustees are appointed or reappointed annually at the AGM, normally held in September.

Objectives and activities

Summary of the objects of the charity set out in its governing document.

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by: (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects.

The focus of our activities remains to offer a warm and welcoming environment to children and parents where children are valued as individuals regardless of their race, culture, religion, means or ability.

We follow a play based curriculum where children have the opportunity to develop personally, socially and emotionally. We supply education with regard to the Early Years Foundation Stage and Every Child Matters in preparation for school and beyond. We aim for parents, committee and staff to work together for the benefit of the children in our care and their families. We pride ourselves on our warm and nurturing environment which gives a great start to children from all walks of life as they ultimately move on to school.

When planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit. This included holding fundraising events, not just for the children and families of Playgroup, but also participating in events such as Children in Need, and Save the Children.

Achievements and performance

Summary of the main achievements of the charity during the year.

We started off the Autumn term with Gemma Morris as chair and welcomed our new manager, Jane Stone. Jane and the staff spent some time and a little money moving and clearing to make Jane's mark on the setting which the committee welcomed and supported. We began the term with some familiar activities such as the individual photos and a quiz. We held a toddle waddle fundraiser organised by Jane which was a real hit and we put together some Halloween craft bags which were popular. Amy led a Christmas wreath making workshop which was a good fundraiser. We did some Christmas pottery and funded the Oak trip to Rushmoor gym. The children got to have a Christmas party but we made a decision not to do a Christmas fair due to there still being uncertainties with COVID. We did however do a stand alone raffle which was well supported.

During the Spring term we had a slightly new format with the committee, Amy – Chair, Penny, Vice Chair to support the business, grant side, Carly, Vice Chair to support with fundraising and communicating with parents. As a community playgroup we work hard to get the balance right between fundraising but also providing events for free so that families can just come and enjoy and get involved. For example, we held a firepit evening early in Spring term.

Also, in the Spring term we had Mother Day's - tote bags and Father's Day aprons. These were a collaboration between staff and were popular but tote bags more than aprons. Feedback was that Father's Day pottery might be nice for this year!

The Summer term events included group photo, a farm trip to Miller's Ark (paid for by Playgroup), a parent attended trip to Wellington Country Park.

A small number of committee members were involved in organising this event and many more supported on the day including staff and parents. The Summer fair was a huge success organised by the committee and everyone worked really hard to pull off another great event raising around £1.5k. Some of this has been used to buy tablets for staff so that they can implement the new Baby Days software.

We had a push on the outside area. We were lucky enough to have the fantastic outdoor double slide and climbing wall on the mound in the woods. This large-scale project was funded through a grant that was gained through 2020/2021 committee. Now we are continuing to improve that area by adding meadow turf, ferns for a dinosaur worlds and woodland play. We have just had the base laid for a brand new 10x10 shed which is really going to improve the storage of toys and make life a lot easier for the staff. This is all being funded by a £5k TAG grant.

Going forward we have identified a problem in the climbing frame area in that the surface becomes very slippery when wet. The committee this year (particularly Carly) have worked hard to jet wash and make this useable but because of the trees the problem keeps coming back. This will be a priority for next year.

Overall, we have had another successful year at playgroup with a few post covid issues arising, particularly in Autumn term when there were still restrictions. We **are** in a good place in reputation and are continuing to welcome a lovely new cohort of children. The impact of the 30 free hours being introduced and the rise living wage means that we are continually needing adapt to the changing needs in childcare provision. I'm sure the committee will still work hard to raise those important funds for all the extras that make Playgroup a unique and thriving setting.

Finance review

Brief statement of the charity's policy on reserves. As at 31st August 2022 we hold cash at bank of £48,836. £40,231 of these funds are held in a separate account for emergencies, to cover roughly three months of running costs, including staff salaries/redundancies. This contingency fund was agreed several years ago when playgroup suffered a devastating fire in the empty building and we had to close for several months, and then had to relocate. The preschool receives government grant funding every three to four months (free childcare entitlements), and so the remaining balance of £8,585 is needed to cover the running costs for the periods in between grant funding payments. £20 is kept as a cash float. Therefore, there are no carried forwards reserves that are earmarked for any future projects at this time.

Details of any funds materially in deficit

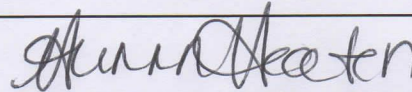
Not applicable

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature



Full name

JESSICA HARRIS - HOOTON

Position

Chairman

Date

23 MAY 2023

Tweseldown Playgroup

Registered Charity No 294330

Receipts and Payments Account for the year ended 31 August 2022

	2022			2021
	Restricted Fund £	Unrestricted Fund £	TOTAL £	£
Receipts				
Fees/Grant		110,140	110,140	107,877
Registrations		520	520	360
Toddler Sessions Holiday Club		15	15	
Milk Refund				
Fundraising		4,438	4,438	2,066
Photo Sales/Commissions		259	259	242
Donations				10,000
Uniform		398	398	472
Xmas Party/Quiz		150	150	97
Outings				
Disco				
Other		313	313	304
Snack Donations				30
Coronavirus Job Retention Scheme Grant				1,321
Food Voucher Scheme	325		325	741
Apprentice Incentive Scheme		2,000	2,000	
Total Receipts	325	118,233	118,558	123,510
Payments				
<u>Direct Charitable Expenditure</u>				
Gross Wages & NI		100,165	100,165	95,462
Pensions		3,346	3,346	3,708
Coronavirus Job Retention Scheme: Salary Costs				1,321
Rent		11,700	11,700	9,525
Insurance / Reg / Inspections		1,237	1,237	1,210
Milk / Refreshments		69	69	201
Consumables		1,659	1,659	2,401
Computer Equipment		1,572	1,572	1,296
Equipment		894	894	1,764
Administration		609	609	433
Stationery & Postage		152	152	199
Telephone & Broadband		412	412	395
Training		750	750	925
		122,565	122,565	118,840
<u>Fundraising Expenditure</u>				
Fundraising Expenditure		1,118	1,118	1,055
Equipment Purchases from Fundraising Money		2,153	2,153	1,031
Equipment Purchases from Donations	47	3,271	3,318	9,953
	47	6,542	6,589	12,039
<u>Other Expenditure</u>				
Outing		1,080	1,080	495
Disco				-
Xmas Party/Quiz		123	123	130
Uniform		580	580	595
Leaving / Thanks		112	112	679
Building / Outside Area		738	738	1,783
Sundry		235	235	495
Food Voucher Scheme	225		225	675
COVID-19 Specific Costs				4,323
Refund of Emergency Closure Costs in 2017/2018				2,000
	225	2,868	3,093	7,175
Total Payments	272	131,975	132,247	138,054
<u>Net of receipts/(payments)</u>	53	-13,742	-13,689	-14,544
Net cash funds last year	113	62,212	62,325	76,869
<u>Net cash funds this year end</u>	166	48,470	48,636	62,325

Tweseldown Playgroup

Registered Charity No 294330

Statement of assets and liabilities as at 31 August 2022

	<u>2022</u>	<u>2021</u>
Cash Funds		
Details	£	£
Bank Account (Current)	8,585	22,686
Bank Account (Contingency Fund)	40,231	40,219
Cash in Hand (Float)	20	20
	48,836	62,925

Assets Retained for the Charity's Own Use

Details	£	£
TruLawn Outside Surface	6,534	6,534
Playground Surface	4,764	4,764
Wet Play Area	3,014	3,014
Outside Canopy	17,416	17,416
Large Bench Seat	531	531
iPod	50	50
Sony Cybershot W830 Camera	100	100
Roller Blinds	157	157
Mid Level Shelving Unit	354	354
Cupboard w/24 Shallow Trays	480	480
iPad wi-fi 32GB Silver	319	319
Apple Pencil - zml	89	89
Fridge - Indesit TFAA10.1	159	159
Bose Bluetooth Speaker	240	240
Sony Cybershot W830 camera	90	90
Nexus Sound & Light Set x 2	120	120
Karcher Steam Cleaner	148	148
Henry Xtra Bagged Vacuum	140	140
Urban Noise Maker	300	300
Stage One Remote Control Cat	118	118
Nexus - LED Light Box	239	239
Cosy - Umbu Group Arch (Indoor)	222	222
Asus M509DA Full HD IPS Ryzen 3	403	403
Changeable Shelving Sheds - Cosy	464	464
The Rover (trolley) + trays - The W	295	295
Kindle Fire HD 8 Kids Edition Table	85	85
Sony Cybershot W830 camera	145	145
Copier Kyocera M 5526	571	571
Connex Lockers x 3 (Direct2U)	338	
Shed + concrete base (deposit)	1,815	
	39,700	37,547

Details	£	£
Other Assets		
Uniform Stock	1,182	1,264
	1,182	1,264

Details	£	£
Liabilities		
Confirmations paid	200	600
	200	600

Signed by two trustees on behalf of all trustees

Signature

Print Name

Date

[Handwritten Signature]

JESSICA HARRIS-HOOTON	23/5/23
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P. J Bevan

PENELOPE BEVEN	23.5.23
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**Independent Examiner's Report
to the Trustees of Tweseldown Playgroup**

I report to the trustees on my examination of the accounts of Tweseldown Playgroup for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity trustees of Tweseldown Playgroup, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts of Tweseldown Playgroup carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of Tweseldown Playgroup as required by section 130 of the Charities Act; or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S. J. Wright

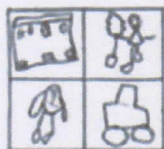
S J Wright FCA DChA
3 Haig Lane
Church Crookham
Fleet
Hampshire GU52 8UN

15 June 2023

TWESELDOWN PLAYGROUP

England & Wales - Charity number 294330

Accounts



Tweseldown Playgroup

Trustees' Annual Report for the period: 1st September 2020 to 31st August 2021

Reference and administration details

Charity name: Tweseldown Playgroup
Registered charity number: 294330
Charity's principal address: Abercorn Hall
Aldershot Road
Church Crookham
Fleet
Hampshire GU52 8LE

Names of the charity trustees who manage the charity:

Name:	Date of Appointment:	Office (if any):
Gemma Morris	21 st October 2020	Chair
Stephanie Owen	21 st October 2020	Secretary
Carly James	21 st October 2020	Treasurer
Laura Rakitzis	21 st October 2020	
Andrea Hutchison	21 st October 2020	
Anna Jackson	21 st October 2020	
Amy Alonso	21 st October 2020	
Adam Gardner	21 st October 2020	
Helen Creed	21 st October 2020	
Rachel Day	21 st October 2020	
Eleanor Mann	21 st October 2020	
Penelope Beven	21 st October 2020	

Structure governance and management

Description of the charity's trusts.

Type of governing document

Constitution adopted 28th September 2015.

How the charity is constituted

Management committee consisting of up to 15 members.

Trustee selection methods

Trustees are appointed or reappointed annually at the AGM, normally held in September.

Objectives and activities

Summary of the objects of the charity set out in its governing document.

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by: (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects.

When planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit.

The focus of our activities remains to offer a warm and welcoming environment to children and parents where children are valued as individuals regardless of their race, culture, religion, means or ability.

We follow a play based curriculum where children have the opportunity to develop personally, socially and emotionally. We supply education with regard to the Early Years Foundation Stage and Every Child Matters in preparation for school and beyond. We aim for parents, committee and staff to work together for the benefit of the children in our care and their families. We pride ourselves on our warm and nurturing environment which gives a great start to children from all walks of life as they ultimately move on to school.

With regards to the benefit of the wider public we often hold fundraising events, not just for the children and families of Playgroup, but we also participate in events such as Children in Need, and Save the Children.

Achievements and performance

Summary of the main achievements of the charity during the year.

During the Autumn term 2020 Playgroup was open to all for the start. We were able to run most of our usual fundraisers including the Christmas pottery for the children and a Christmas party (with Covid measures in place). We were unfortunately unable to hold a Christmas fair but we were able to hold a virtual raffle which was a good fundraiser. Unfortunately, due to covid restrictions we were not able to run our usual trip to Rushmoor Gym or hold our Firepit evening.

After Christmas and into the Spring Term, Playgroup had to close once again due to COVID. As a committee and staff, we ran virtual story time sessions once a week so all children could access that provision. We also re uploaded the home learning suggestions on social media and carried on with communications with everyone at home to engage them. The deputy manager was put on furlough and all other members of staff were put on 80% pay. We remained open for children of key workers and vulnerable families to attend. The staff are the heart of the preschool and we wanted to do what we could to support them. We reopened for all in line with local and national guidelines in March. We put some money towards LFTs for all staff as this was before they were free to all. We also conducted a pay review for all staff to ensure that their salaries were in line with local and national standards. We

still received our funding grant from Hampshire County Council so this was used to cover the majority of staff salaries and bills.

The summer term was relatively normal for the children and we were able to offer the farm trip, school photos and end of term party for the children. Unfortunately, we were not able to hold a summer fair fundraiser due to restrictions of gatherings but we did hold a virtual raffle. We applied and won a grant from Church Crookham Parish Council to the sum of ten thousand pounds. This grant was to develop part of our woodland area and included a large slide and climbing wall to develop gross motor skills. The term largely focussed on hiring a new manager. Which we did so successfully and performed a lengthy handover, which the ex-manager did voluntarily. There were some costs incurred to hold a small retirement party for Penny Beven who has been the heart of Tweseldown Playgroup since it opened.

Finance review

Brief statement of the charity's policy on reserves. As at 31st August 2021 we hold cash at bank of £62,925, £62,812 of which is unrestricted funds. £40,219 of these funds are held in a separate account for emergencies, to cover roughly three months of running costs, including staff salaries/redundancies. This contingency fund was agreed several years ago when playgroup suffered a devastating fire in the empty building and we had to close for several months, and then had to relocate. The preschool receives government grant funding every three to four months (free childcare entitlements), and so some of the remaining balance of £22,686 is also needed to cover the running costs for the periods in between grant funding payments. The remaining balance will generally be used towards improvements and new equipment for the coming year, there have been, and will be, ongoing costs associated with the COVID-19 situation as well as changes that are being made to the playgroup environment as a result of new management. We will also need to pay the balance on our new slide for the woodland area.

Details of any funds materially in deficit

Not applicable

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature

A Alonso

Full name

AMY LOUISE ALONSO

Position

Committee Chair

Date

12.05.22

Tweseldown Playgroup

Registered Charity No 294330

Receipts and Payments Account for the year ended 31 August 2021

	2021			2020
	Restricted Fund £	Unrestricted Fund £	TOTAL £	£
Receipts				
Fees/Grant from HCC		107,877	107,877	112,758
Registrations		360	360	575
Toddler Sessions Holiday Club			0	156
Milk Refund			0	43
Fundraising		2,066	2,066	1,842
Photo Sales/Commissions		242	242	270
Donations	10,000		10,000	170
Uniform		472	472	667
Xmas Party/Quiz		97	97	465
Outings			0	0
Disco			0	639
Other		304	304	367
Snack Donations		30	30	795
Coronavirus Job Retention Scheme Grant		1,321	1,321	1,763
Food Voucher Scheme	741		741	
Total Receipts	10,741	112,769	123,510	120,510
Payments				
Direct Charitable Expenditure				
Gross Wages & NI		95,462	95,462	88,955
Pensions		3,708	3,708	2,922
Coronavirus Job Retention Scheme: Salary Costs		1,321	1,321	1,763
Rent		9,525	9,525	11,430
Insurance / Reg / Inspections		1,210	1,210	1,298
Milk / Refreshments		201	201	938
Consumables		2,401	2,401	1,833
Computer Equipment		1,296	1,296	1,037
Equipment		1,764	1,764	3,852
Administration		433	433	223
Stationery & Postage		199	199	207
Telephone & Broadband		395	395	344
Training		925	925	691
Food Voucher Scheme			0	
	0	118,840	118,840	115,493
Fundraising Expenditure				
Fundraising Expenditure		1,055	1,055	1,074
Equipment Purchases from Fundraising Money		1,031	1,031	
Equipment Purchases from Donations	9,953		9,953	
	9,953	2,086	12,039	1,074
Other Expenditure				
Outing		495	495	530
Disco			0	197
Xmas Party/Quiz		130	130	348
Uniform		595	595	1,333
Leaving / Thanks		679	679	251
Building / Outside Area		1,783	1,783	2,278
Sundry		495	495	420
Food Voucher Scheme	675		675	-
COVID-19 Specific Costs		4,323	4,323	370
Refund of Emergency Closure Costs in 2017/2018		-2,000	-2,000	
	675	6,500	7,175	5,727
Total Payments	10,628	127,426	138,054	122,294
Net of receipts/(payments)	113	-14,657	-14,544	-1,784
Net cash funds last year		76,869	76,869	78,653
Net cash funds this year end	113	62,212	62,325	76,869

Tweseldown Playgroup

Registered Charity No 294330

Statement of assets and liabilities as at 31 August 2021

	2021	2020
Cash Funds		
Details	£	£
Bank Account (Current)	22,686	38,133
Bank Account (Contingency Fund)	40,219	40,215
Cash in Hand (Float)	20	20
	62,925	78,368

Assets Retained for the Charity's Own Use

Details	£	£
TruLawn Outside Surface	6,534	6,534
Playground Surface	4,764	4,764
Wet Play Area	3,014	3,014
Outside Canopy	17,416	17,416
Large Bench Seat	531	531
iPod	50	50
Sony Cybershot W830 Camera	100	100
Roller Blinds	157	157
Mid Level Shelving Unit	354	354
Cupboard w/24 Shallow Trays	480	480
iPad wi-fi 32GB Silver	319	319
Apple Pencil - zml	89	89
Fridge - Indesit TFAA10.1	159	159
Bose Bluetooth Speaker	240	240
Sony Cybershot W830 camera	90	90
Nexus Sound & Light Set x 2	120	120
Karcher Steam Cleaner	148	148
Henry Xtra Bagged Vacuum	140	140
Urban Noise Maker	300	300
Stage One Remote Control Cat	118	118
Nexus - LED Light Box	239	239
Cosy - Umbu Group Arch (Indoor)	222	222
Asus M509DA Full HD IPS Ryzen 3	403	403
Changeable Shelving Sheds - Cosy	464	
The Rover (trolley) + trays - The W	295	
Kindle Fire HD 8 Kids Edition Table	85	
Sony Cybershot W830 camera	145	
Copier Kyocera M 5526	571	
	37,547	35,987

Details	£	£
Other Assets		
Uniform Stock	1,264	1,210
	1,264	1,210

Details	£	£
Liabilities		
Confirmations paid	600	1,500
	600	1,500

Signed by two trustees on behalf of all trustees

Signature	Print Name	Date
	STEPHANIE OWEN	12/05/2022
	AMY ALONSO	12/05/2022

**Independent Examiner's Report
to the Trustees of Tweseldown Playgroup**

I report to the trustees on my examination of the accounts of Tweseldown Playgroup for the year ended 31 August 2021.

Responsibilities and basis of report

As the charity trustees of Tweseldown Playgroup, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts of Tweseldown Playgroup carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of Tweseldown Playgroup as required by section 130 of the Charities Act; or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S. J. Wright

S J Wright FCA DChA
3 Haig Lane
Church Crookham
Fleet
Hampshire GU52 8UN

12 May 2022

TWESELDOWN PLAYGROUP

England & Wales - Charity number 294330

Accounts



Tweseldown Playgroup

Trustees' Annual Report for the period: 1st September 2019 to 31st August 2020

Reference and administration details

Charity name: Tweseldown Playgroup
Registered charity number: 294330
Charity's principal address: Abercorn Hall
Aldershot Road
Church Crookham
Fleet
Hampshire GU52 8LE

Names of the charity trustees who manage the charity:

Name:	Date of Appointment:	Office (if any):
Gemma Morris	3 rd October 2019	Chair
Louise Stibbs	3 rd October 2019	Secretary
Charlotte Wilkinson	3 rd October 2019	Treasurer
Laura Rakitzis	3 rd October 2019	
Andrea Hutchison	3 rd October 2019	
Stephanie Owen	3 rd October 2019	
Penelope Beven	3 rd October 2019	

Structure governance and management

Description of the charity's trusts.

Type of governing document

Constitution adopted 28th September 2015.

How the charity is constituted

Management committee consisting of up to 15 members.

Trustee selection methods

Trustees are appointed or reappointed annually at the AGM, normally held in September.

Objectives and activities

Summary of the objects of the charity set out in its governing document.

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by: (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects.

When planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit.

The focus of our activities remains to offer a warm and welcoming environment to children and parents where children are valued as individuals regardless of their race, culture, religion, means or ability.

We follow a play based curriculum where children have the opportunity to develop personally, socially and emotionally. We supply education with regard to the Early Years Foundation Stage and Every Child Matters in preparation for school and beyond. We aim for parents, committee and staff to work together for the benefit of the children in our care and their families. We pride ourselves on our warm and nurturing environment which gives a great start to children from all walks of life as they ultimately move on to school.

With regards to the benefit of the wider public we often hold fundraising events, not just for the children and families of Playgroup, but we also participate in events such as Children in Need, and Save the Children.

Achievements and performance

Summary of the main achievements of the charity during the year.

During the Autumn term in 2019 and very early 2020 we were able to run our usual fundraisers including the Christmas Fair and Valentines Disco. We also managed to complete many events and activities to give back to the families including taking the older children to Rushmoor Gym and hosting our Firepit evening. Lots of other keepsakes and smaller activities took place around Christmas.

As news of COVID reached the committee we quickly took action to protect the preschool and its families as best we could. The first of many risk management plans was completed in early March prior to the national lockdown. We put together a policy for children attending, along with a policy for the staff. The committee took the decision to keep staff on their full pay for almost all of the rest of the academic year. The staff are the heart of preschool and we wanted to do what we could to support them. We still received our funding grant from Hampshire County Council so this was used to cover the majority of staff salary and bills. The deficit was covered by placing a single member of staff on furlough.

During the national lockdown playgroup closed but the staff supported families with remote learning opportunities and weekly zoom story telling sessions. Come June we were able to open up again for those families in need. The needs were then prioritised and assessed in line with the government guidelines. A new comprehensive risk assessment was conducted and reviewed by committee and staff alike and changes put in place within the setting to ensure safety.

Over the course of the summer break we undertook another risk assessment with fresh feedback from the staff who had been working to ensure we are doing everything we can for staff, children and parents wellbeing. Those changes were shared with Parents via our COVID Procedures document to outline expectations and protocols for everyone involved in playgroup.

Finance review

Brief statement of the charity's policy on reserves.

As at 31st August 2020 we hold cash at bank of £78,348, all of which is unrestricted funds. £40,215 of these funds are held in a separate account for emergencies, to cover roughly three months of running costs, including staff salaries/redundancies. This contingency fund was agreed several years ago when playgroup suffered a devastating fire in the empty building and we had to close for several months, and then had to relocate. The preschool receives government grant funding every three to four months (free childcare entitlements), and so some of the remaining balance of £38,133 is also needed to cover the running costs for the periods in between grant funding payments. The remaining balance will generally be used towards improvements and new equipment for the coming year, in an unprecedented year there have and will be ongoing costs associated with the COVID-19 situation and reserves will be needed for direct impacts of this and to balance the loss of fundraised monies and fees income in 2019-2020

Details of any funds materially in deficit

Not applicable

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature

Gemma Morris

Full name

Gemma Morris

Position

Chair Person

Date

1 April 2021

Tweseldown Playgroup

Registered Charity No 294330

Receipts and Payments Account for the year ended 31 August 2020

	2020			2019
	Restricted Fund £	Unrestricted Fund £	TOTAL £	£
Receipts				
Fees/Grant from HCC		112,758	112,758	115,755
Registrations		575	575	607
Toddler Sessions Holiday Club		156	156	147
Milk Refund		43	43	125
Fundraising		1,842	1,842	5,060
Photo Sales/Commissions		270	270	208
Donations		170	170	2,140
Uniform		667	667	751
Xmas Party/Quiz		465	465	85
Outings		0	0	338
Disco		639	639	296
Other		367	367	376
Snack Payments	795		795	
Coronavirus Job Retention Scheme Grant	1,763		1,763	
Total Receipts	2,558	117,952	120,510	125,888
Payments				
<u>Direct Charitable Expenditure</u>				
Gross Wages & NI		88,955	88,955	89,212
Pensions		2,922	2,922	724
Coronavirus Job Retention Scheme: Salary Costs	1,763		1,763	
Rent		11,430	11,430	11,190
Insurance / Reg / Inspections		1,298	1,298	1,283
Milk / Refreshments	795	143	938	1,278
Consumables		1,833	1,833	1,988
Computer Equipment		1,037	1,037	782
Equipment		3,852	3,852	5,356
Administration		223	223	236
Stationery & Postage		207	207	622
Telephone & Broadband		344	344	353
Training		691	691	670
	2,558	112,935	115,493	113,694
<u>Fundraising Expenditure</u>				
Fundraising Expenditure		1,074	1,074	1,759
		1,074	1,074	1,759
<u>Other Expenditure</u>				
Outing		530	530	1,185
Disco		197	197	97
Xmas Party/Quiz		348	348	110
Uniform		1,333	1,333	566
Leaving / Thanks		251	251	546
Building / Outside Area		2,278	2,278	2,941
Sundry		420	420	360
COVID-19 Specific Costs		370	370	-
		5,727	5,727	5,805
Total Payments	2,558	119,736	122,294	121,258
<u>Net of receipts/(payments)</u>	0	-1,784	-1,784	4,630
Net cash funds last year		78,653	78,653	74,023
Net cash funds this year end		76,869	76,869	78,653

Tweseldown Playgroup

Registered Charity No 294330

Statement of assets and liabilities as at 31 August 2020

2020

2019

Cash Funds

Details	£	£
Bank Account (Current)	38,133	40,214
Bank Account (Contingency Fund)	40,215	40,148
Cash in Hand (Float)	20	20
	78,368	80,382

Assets Retained for the Charity's Own Use

Details	£	£
TruLawn Outside Surface	6,534	6,534
Playground Surface	4,764	4,764
Wet Play Area	3,014	3,014
Outside Canopy	17,416	17,416
Large Bench Seat	531	531
iPod	50	50
Sony Cybershot W830 Camera	100	100
Sony Cybershot W830 Camera	90	90
Roller Blinds	157	157
Mid Level Shelving Unit	354	354
Cupboard w/24 Shallow Trays	480	480
iPad wi-fi 32GB Silver	319	319
Apple Pencil - zml	89	89
Fridge - Indesit TFAA10.1	159	159
Bose Bluetooth Speaker	240	240
Sony Cybershot W830 camera	90	90
Nexus Sound & Light Set x 2	120	120
Karcher Steam Cleaner	148	
Henry Xtra Bagged Vacuum	140	
Urban Noise Maker	300	
Stage One Remote Control Cat	118	
Nexus - LED Light Box	239	
Cosy - Umbu Group Arch (Indoor)	222	
Asus M509DA Full HD IPS Ryzen 3	403	
	36,077	34,507

Other Assets

Details	£	£
Uniform Stock	1,210	1,212
	1,210	1,212

Liabilities

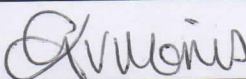
Details	£	£
Confirmations paid	1,500	1,750
	1,500	1,750

Signed by two trustees on behalf of all trustees


Signature

Print Name

Date



G. MORRIS 11/4/21



S. OWEN 23/4/21

**Independent Examiner's Report
to the Trustees of Tweseldown Playgroup**

I report to the trustees on my examination of the accounts of Tweseldown Playgroup for the year ended 31 August 2020.

Responsibilities and basis of report

As the charity trustees of Tweseldown Playgroup, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts of Tweseldown Playgroup carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of Tweseldown Playgroup as required by section 130 of the Charities Act; or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



S J Wright FCA DChA
3 Haig Lane
Church Crookham
Fleet
Hampshire GU52 8UN

23rd April 2021