



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Hagbourne Preschool

294277

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2023

To

Period end date  
31/03/2024

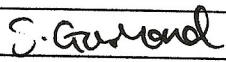

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Bank Interest	1,478	-	-	1,478	482
Fees	32,831	-	-	32,831	14,443
Funding	89,111	-	-	89,111	88,976
Donation	750	-	-	750	1,000
Fundraising	4,733	-	-	4,733	2,051
Sundry income	2,748	-	-	2,748	1,223
Uniform sale	248	-	-	248	38
<b>Sub total (Gross income for AR)</b>	<b>131,899</b>	<b>-</b>	<b>-</b>	<b>131,899</b>	<b>108,213</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>131,899</b>	<b>-</b>	<b>-</b>	<b>131,899</b>	<b>108,213</b>
<b>A3 Payments</b>					
Admin expense	460	-	-	460	2,351
Bank charges	60	-	-	60	72
Broadband Provider	909	-	-	909	1,036
Christmas party	226	-	-	226	211
Equipment - Other	354	-	-	354	184
Equipment - Play and Education	2,906	-	-	2,906	2,645
Flu vaccine	26	-	-	26	30
Fundraising expenses	343	-	-	343	305
Halloween Party	-	-	-	-	129
Household consumables	3,028	-	-	3,028	1,399
Insurance	1,681	-	-	1,681	1,320
Meetings and events	1,065	-	-	1,065	795
Payroll service fee	584	-	-	584	-
Rent	12,035	-	-	12,035	9,005
Salaries	100,523	-	-	100,523	83,849
NEST Pension	3,016	-	-	3,016	2,654
Snacks	2,423	-	-	2,423	1,835
Staff phone	296	-	-	296	279
Stationary & Postage	821	-	-	821	1,649
Training	307	-	-	307	112
Sundry expenses	-	-	-	-	120
web hosting and domain	58	-	-	58	-
<b>Sub total</b>	<b>131,119</b>	<b>-</b>	<b>-</b>	<b>131,119</b>	<b>109,981</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>131,119</b>	<b>-</b>	<b>-</b>	<b>131,119</b>	<b>109,981</b>
<b>Net of receipts/(payments)</b>	<b>780</b>	<b>-</b>	<b>-</b>	<b>780</b>	<b>- 1,768</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>82,518</b>	<b>-</b>	<b>-</b>	<b>82,518</b>	<b>84,287</b>
<b>Cash funds this year end</b>	<b>83,299</b>	<b>-</b>	<b>-</b>	<b>83,299</b>	<b>82,518</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank and in hand	83,299	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	83,299	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	 	Sophie Garland (Chair of committee) Amy Dyer (Secretary of preschool)	20/1/25 20/1/25





**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 April 2023 To 31 March 2024

Charity name: Hagbourne Pre-School

Charity registration number: 294277

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide a preschool setting run according to government standard, monitored by OFSTED.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The preschool runs 38 weeks per annum to offer morning and afternoon sessions and a lunch club, Monday to Friday. The preschool maintains close relationships with parents and carers. Regular parent helper schemes and coffee mornings facilitates this network. The preschool holds three end of term shows throughout the year, plus a 'mini explorers' club weekly for 3-5 year-olds to have small trips in local woods. Daily activities are carefully planned to follow the EYFS to ensure all children receive the education they require prior to starting primary school.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The committee trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making		n/a

	Para 1.38	
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	The preschool is run by a committee of volunteers along with the paid manager. The preschool also operates a parent helper scheme, where volunteers attend in the mornings to assist preschool staff.
Other		n/a

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The preschool benefits all of the children and their families by delivering excellent education requirement prescribed by EYFS, preparing children with necessary skills and knowledge for a smooth transition to primary schools.</p> <p>The aim of the preschool is to offer a fun, caring and stimulating environment to pre-school children aged 2-5 years. It has passionate and highly skilled staff working hard to provide equal development and education for all children, regardless of their ethnic, religious and cultural background, or ability levels.</p> <p>OFSTED rated the preschool 'Good' overall in the most recent visit in February 2024.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	



Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The preschool's finance has a notably improved financial position in FY24 year end, with a surplus of £780, compared with a deficit of £1,768 from the previous financial year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The preschool holds a reserve so that in an event it was to be dissolved, there would be enough money to make redundancy payment to its staff and to settle all lawful outstanding liabilities.
Amount of reserves held	Para 1.22	£83,199
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The preschool's surplus in FY24 is an achievement given a continuous 4-year deficit position, and is suggesting improved financial management and a more robust internal control environment. The preschool's reserve has been maintained at a healthy level compared with the near-break-even results in recent years. Budget monitoring is a key agenda item of the monthly committee meeting, and the committee is actively exploring options to maintain the preschool's financial resilience.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal sources of funds is Oxford County Council's funding, and fee payments made by parents of children attending the setting.
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	n/a
Other		n/a

## Structure, Governance and Management

Description of charity's trusts:		
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Type of governing document (trust deed, royal charter)	Para 1.25	The preschool has a constitution preschool learning alliance model, governed by preschool constitution 2008.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The preschool uses constitution document as base for formal agreement and elects its trustees at Annual Governance Meetings.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Hagbourne Pre-School
Other name the charity uses	n/a
Registered charity number	294277
Charity's principal address	Hagbourne Village Hall Main Road East Hagbourne OX11 9LR

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sophie Garland			Annual Governance Meeting
2	Sarah Williams			Annual Governance Meeting
3	Amy Margaret Dyer		27.09.2024	Annual Governance Meeting

4	Melissa Jayne Whorley Smith		21.09.2023	Annual Governance Meeting
5	Eve Hartley		21.09.2023	Annual Governance Meeting
6	Cheng Sha			Annual Governance Meeting
7	Jessica Wells			Annual Governance Meeting
8	Katie Louise Kennedy		16.11.2024	Cheng Sha
9				
10				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)



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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

Signature(s)	S. Garland	Amy Dyer
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Full name(s)	Sophie Garland	Amy Dyer
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Position (eg Secretary, Chair, etc)	Chairperson	Secretary
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Date	20/01/25	20/1/25
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**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's report  
on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

Hagbourne Pre-school

**On accounts for the year  
ended**

31 MARCH 2024

**Charity no  
(if any)**

294277

**Set out on pages**

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~30~~ 03 / 2024.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

Daniel Basile

**Date:**

14/12/2024

**Name:**

MR DANIEL BASILE

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

47 OUSLEY CLOSE, OX3 0TS, OXFORD




**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**

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