

Trustees' annual report for the period



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Period start date

01	04	2	0	2	1
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 Period end date

31	03	2	0	2	2
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Charity name

Hagbourne Pre School

Charity No
(if any)

2	9	4	2	7	7	
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Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide a Pre school setting run according to government standard and monitored by OFSTED.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Pre school runs 38 weeks a year offering morning and afternoon sessions including lunch club, Monday to Thursday and Friday am. A close relationship with parents and carers is essential. Our parent helper scheme and regular parent involvement at various activities throughout the year ensures this. We hold 3 end of term shows throughout the year and run 'mini explorers' club on Friday am for 3-5 year olds involving trips to the local woods. Activities offered to the children change on a daily basis and are carefully planned to follow the EYFS to ensure all children receive the education they require prior to starting primary school.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Committee/trustees has had regard to the guidance issued by the charities commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The Pre School is run by a committee of volunteers along with the paid manager. The pre school also operates a parent helper scheme, where volunteers attend in the mornings to offer assistance to the pre school staff and children.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The pre school Benefits all of the children and families using the setting for their child's pre school requirement. We provide an OFSTED outstanding (Dated 23/02/2018) setting for children to develop the skills necessary for a smooth transition into primary school.</p> <p>The aim of the pre school is to offer a fun, caring and stimulating environment for pre school children age 2-5 years. Our passionate and highly skilled staff work hard to enhance the development and education of all children who attend whatever their race, culture, religion, means or ability.</p> <p>The EYFS is followed to ensure this is achieved as well as adhering to and furthering the aims of the Early Years Alliance.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	The pre-school's finance has further strengthened in the past year, with a deficit of 2,386, compared with 2,974 from the previous year, a 19.8% reduction.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The pre school holds reserves as in the event it were to fold, there is money to pay redundancy to its staff and any other monetary liabilities outstanding.
Amount of reserves held	Para 1.22	£84,286.55
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The pre-school's deficit has been decreasing for a second year. The deficit in the past year was just over 2% of its total income, and 2.8% of its net assets. The pre-school's cash reserve could cover the deficit comfortably. There is scope to further reduce the deficit and the committee is actively exploring options.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	The majority of funding comes from OCC along with fees paid by families of children attending.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	The pre school operates under a constitution dated 16 June 2008
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Pre school is unincorporated and operates under the Pre- School Learning Alliance Model Pre-School Constitution 2008.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are Appointed and re appointed at an Annual General Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Pre school is run by a management committee made up of parents/carers of children attending pre school. Although committee members do not have to be a parent/carer at the pre school.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hagbourne Pre School
Other name the charity uses	N/A
Registered charity number	294277
Charity's principal address	Hagbourne Village Hall Main Road East Hagbourne OX11 9LR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sophie Garland	Chair of committee	Appointed on 26 Sept 2022	Hagbourne Preschool Committee
2	Sarah Williams	Trustee	Appointed on 26 Sept 2022	Hagbourne Preschool Committee
3	Natalie Wood	Trustee		Hagbourne Preschool Committee
4	Cheng Sha	Trustee	Appointed on 26 Sept 2022	Hagbourne Preschool Committee
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

S. Garland

Natalie Wood

Full name(s)

Sophie Garland

Natalie Wood

Position (eg Secretary,
Chair, etc)

Chair

Secretary

Date

30/01/23



CHARITY COMMISSION
FOR ENGLAND AND WALES

Hagbourne Preschool

294277

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2021		31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Bank Interest	11	-	-	11	30
Fees	16,538	-	-	16,538	11,047
Fees - Forest School	-	300	-	300	-
Funding	86,424	-	-	86,424	70,203
2 year old funding	7,458	-	-	7,458	10,752
COVID Grant	-	-	-	-	135
Fundraising	3,115	-	-	3,115	843
Health and Wellbeing Grant	879	-	-	879	-
Sundry income	62	-	-	62	-
Uniform sale	288	-	-	288	395
Sub total (Gross income for AR)	114,776	300	-	115,076	93,405
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	114,776	300	-	115,076	93,405

A3 Payments					
Donations	206	-	-	206	-
COVID Grant	675	-	-	675	-
Admin expense	1,411	-	-	1,411	533
Bank charges	96	-	-	96	69
Broadband Provider	56	-	-	56	-
Christmas party	200	-	-	200	25
Equipment - Other	1,819	-	-	1,819	476
Equipment - Play and Education	2,199	-	-	2,199	1,719
EYPP funding spend	-	-	-	-	487
Flu vaccine	12	-	-	12	18
Forest School expenses	125	-	-	125	-
Fundraising expenses	827	-	-	827	431
Halloween Party	22	-	-	22	-
Household consumables	1,354	-	-	1,354	855
Inspection services	-	-	-	-	504
Insurance	-	-	-	-	1,203
Meetings and events	481	-	-	481	698
Payroll service fee	495	-	-	495	495
Refund overpayment	63	-	-	63	-
Rent	8,828	-	-	8,828	4,323
Salaries	91,460	-	-	91,460	78,627
NEST Pension	3,296	-	-	3,296	2,799
Snacks	815	-	-	815	382
Staff phone	419	-	-	419	417
Stationary & Postage	1,060	-	-	1,060	1,190
Training	1,217	-	-	1,217	1,128
Sundry expenses	257	-	-	257	-
web hosting and domain	70	-	-	70	-
Sub total	117,463	-	-	117,463	96,379

A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	117,463	-	-	117,463	96,379
Net of receipts (payments)	- 2,686	1 300	-	- 2,386	- 2023/1/2,974

A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	86,673	-	-	86,673	-
<i>Cash funds this year end</i>	83,987	300	-	84,287	- 2,974

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank and in hand	84,287	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	84,287	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

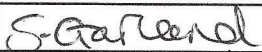
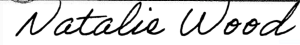
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Sophie Garland (Chair of committee)	31.01.23
	Natalie Wood (Secretary of preschool)	31.01.23



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

MAGBOURNE PRE SCHOOL

**On accounts for the year
ended**

31.03.2022

**Charity no
(if any)**

294277

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~30/03/2022~~

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Claire Mobbs

Date:

31.01.2023

Name:

CLAIRE MOBBS

**Relevant professional
qualification(s) or body
(if any):**

Address:

2 LARCH DRIVE DIDCOT OXON
OX11 6DX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Handwritten text in the disclosure box:

1. The charity has a policy of not paying dividends to directors or trustees.

2. The charity has a policy of not paying salaries to directors or trustees.

3. The charity has a policy of not paying expenses to directors or trustees.

4. The charity has a policy of not paying benefits to directors or trustees.

5. The charity has a policy of not paying pensions to directors or trustees.

6. The charity has a policy of not paying other benefits to directors or trustees.

7. The charity has a policy of not paying other benefits to directors or trustees.

8. The charity has a policy of not paying other benefits to directors or trustees.

9. The charity has a policy of not paying other benefits to directors or trustees.

10. The charity has a policy of not paying other benefits to directors or trustees.