



Trustees' Annual Report for the period

From **Period start date 01/04/2020 To 31/03/2021** **Period end date**

Charity name: Hagbourne Pre School

Charity registration number: 294277

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide a Pre school setting run according to government standard and monitored by OFSTED.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Pre school runs 38 weeks a year offering morning and afternoon sessions including lunch club, Monday to Thursday and Friday am.</p> <p>A close relationship with parents and carers is essential. Our parent helper scheme and regular parent involvement at various activities throughout the year ensures this.</p> <p>We hold 3 end of term shows throughout the year and run 'mini explorers' club on Friday am for 3-5 year olds involving trips to the local woods.</p> <p>Activities offered to the children change on a daily basis and are carefully planned to follow the EYFS to ensure all children receive the education they require prior to starting primary school.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Committee/trustees has had regard to the guidance issued by the charities commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social		

investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The Pre School is run by a committee of volunteers along with the paid manager. The pre school also operates a parent helper scheme, where volunteers attend in the mornings to offer assistance to the pre school staff and children.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The pre school Benefits all of the children and families using the setting for their child's pre school requirement. We provide an OFSTED outstanding (Dated 23/02/2018) setting for children to develop the skills necessary for a smooth transition into primary school.</p> <p>The aim of the pre school is to offer a fun, caring and stimulating environment for pre school children age 2-5 years. Our passionate and highly skilled staff work hard to enhance the development and education of all children who attend whatever their race, culture, religion, means or ability.</p> <p>The EYFS is followed to ensure this is achieved as well as adhering to and furthering the aims of the Early Years Alliance.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The finances have improved this financial year, decreasing the deficit significantly, deficit of £2973.64, compared to a deficit of £11,918.98 last. financial year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Pre schools holds reserves as in the event it were to fold, there is money to pay redundancy to its staff and any other monetary liabilities outstanding.
Amount of reserves held	Para 1.22	£65,315.60
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	A review of finances is necessary but I believe that .the pre school should be able to continue as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The majority of funding comes from OCC along with fees paid by families of children attending.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The pre school operates under a constitution dated 16 June 2008
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Pre school is unincorporated and operates under the Pre-School Learning Alliance Model Pre-School Constitution 2008.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are Appointed and re appointed at an Annual General Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Pre school is run by a management committee made up of parents/carers of children attending pre school. Although committee members do not have to be a parent/carer at the pre school.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hagbourne Pre School
Other name the charity uses	
Registered charity number	294277
Charity's principal address	Hagbourne Village Hall Main Road East Hagbourne OX11 9LR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
6				
0.0				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Sheila Bayliss. Manager.

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Jessica Wells	Natalie Wood
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Position (eg
Secretary, Chair, etc)

Treasurer	Secretary
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Date

28/01/2022

Management Report

Hagbourne Preschool

For the period ended 31 March 2021



Prepared by

Anna Rogers

Prepared on

23 January 2022

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Financial Activities

April 2020 - March 2021

	Total
INCOME	
Bank Interest	29.58
Fees	11,047.34
Funding	70,203.16
2 year old funding	10,752.00
COVID Grant	135.00
Total Funding	81,090.16
Fundraising	842.80
Uniform Sales	395.00
Total Income	93,404.88
TOTAL	93,404.88
EXPENDITURES	
Admin	532.99
Bank charges	69.00
christmas tree	25.00
Equipment - Other	475.89
Equipment - Play and Education	1,718.61
EYPP funding spend	487.03
Flu Vaccine	18.00
Fundraising Expenses	431.34
Household Consumables	854.71
Inspection and service	504.00
Insurance	1,203.10
Meetings and Events	698.47
Payroll Fees	495.00
Rent	4,323.00
Salaries	75,750.59
Inland Revenue	2,876.07
NEST	2,798.83
Total Salaries	81,425.49
Snacks	381.99
Staff Phone	416.91
Stationery & Postage	1,189.99
Training	1,128.00
Total Expenditures	96,378.52
NET OPERATING INCOME	-2,973.64
NET INCOME/(EXPENDITURE)	£-2,973.64

Balance Sheet

As of March 31, 2021

	Total
FIXED ASSET	
Total Fixed Asset	
CASH AT BANK AND IN HAND	
CAF Gold Account (3496)	65,345.18
CafCash Account (6963)	21,327.86
Total Cash at bank and in hand	86,673.04
NET CURRENT ASSETS	86,673.04
NET CURRENT ASSETS (LIABILITIES)	86,673.04
TOTAL ASSETS LESS CURRENT LIABILITIES	86,673.04
TOTAL NET ASSETS (LIABILITIES)	£86,673.04
CHARITY FUNDS	
Opening Balance Equity	74,618.74
Retained Earnings	15,027.94
Surplus/(Deficit)	-2,973.64
Total Charity funds	£86,673.04

Statement of Cash Flows

April 2020 - March 2021

	Total
OPERATING ACTIVITIES	
Net Income	-2,630.36
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Debtors	-343.28
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	-343.28
Net cash provided by operating activities	-2,973.64
NET CASH INCREASE FOR PERIOD	-2,973.64
Cash at beginning of period	89,646.68
CASH AT END OF PERIOD	£86,673.04



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Hagbourne Preschool

On accounts for the year
ended

31st March 2021

Charity no
(if any)

294277

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2021**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Anna Rogers

Date:

23/01/2022

Name:

Anna Rogers

Relevant professional
qualification(s) or body
(if any):

CIMA

Address:

63 Loyd Road, Didcot, OX11 8JZ

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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