

Annual General Meeting Minutes 4pm Monday 10th June 2024

Present: Carol Packer (Chair), John Myers (Treasurer), John Lamoon (Trustee), Sue Jones (admin support)

1. Welcome by the Chair, apologies received from Charlotte Zosseder, Allison Burton (stuck in traffic), Michele Wilsher.
2. Approve the Minutes of the previous AGM date 6th June 2023
3. Received the Trustees Annual Report (Carol to provide text).
(Michele Wilsher joined the meeting during this item)
4. Received the Treasurers report and approved the accounts for 1st January -31st December 2023, externally examined by Brian Constable. Income £22,717, expenditure £33,325; recording a deficit of expenditure over income of £10,608. This is partly due to repair and refurbishment carried out, the return of the £2K grant to KCC and the overpayment of contractors' invoices, still owed to the charity of £3657.72. Income from hire has increased by nearly £2K over 2022.
5. Approved the submission of the C16a Annual Return to the Charity Commission by the 30th of June 2023, subject to the activation of the new My portal charity commission account.
6. Brian Constable Appointed as the Independent Examiner of the accounts for 2024.
7. All previous officers willing to accept nominations, re-elected by the Board as nominated. Elected officers to the Board for 2023:
 - a. Chair: Carol Packer
 - b. Secretary: Michele Wilsher
 - c. C. Treasurer: John Myers.Noted Allison Burton and Charlie Zosseder did not wish to be reelected as Trustees from the date of the AGM.
8. Late business: The Agreement to hire a space to the Bingo Club was signed by Carol Packer and John Lamoon on behalf of the Board and John Myers on behalf of the Bingo Club.
(Allison Burton arrived as the meeting closed)

The meeting closes at 4.35pm.

Profit and Loss

Buckland Residents Association For the year ended 31 December 2024

2024

Turnover

Licence to Occupy	10,408.00
Meeting Room Hire	25.00
Other Income	293.13
Private Hall Hire	8,418.00
Regular Hall Hire	9,451.00
Total Turnover	28,595.13

Cost of Sales

Direct Wages	4,495.72
Total Cost of Sales	4,495.72

Gross Profit

24,099.41

Administrative Costs

Admin Services	4,094.66
Audit & Accountancy fees	39.09
Charitable and Political Donations	(276.00)
Cleaning Supplies	671.20
Compliance	4,855.72
Hygiene	595.91
Insurance	2,093.92
Light, Power, Heating	4,813.75
Postage, Freight & Courier	2.55
Printing & Stationery	6.33
Repairs & Maintenance	2,726.17
Telephone & Internet	455.57
Waste Disposal	1,311.80
Water	1,188.37
Total Administrative Costs	22,579.04

Operating Profit

1,520.37

Profit on Ordinary Activities Before Taxation

1,520.37

Profit after Taxation

1,520.37

Buckland Community Centre

Accounts – 16 months ended 31 December 2024

Income	£	£	Expenditure	£	£
Balance b/f Current Account Cash in Hand	15319.06 121.94				
Users		15441.00	Maintenance and Security		7942.01
Hirings			Cleaning/Refuse		2529.00
Booking Fees		22119.00	Telephone (Tesco)		485.09
St Radigunds CC		2386.00	Postage & Stationery		6.84
Miscellaneous		603.00	Utilities		6424.97
	m 28595.13	556.00	Insurance		2093.92
	J 26191.13	527.13	Licenses		387.34
	+ 2404		Catering		1.45
			Wages		4123.12
			St Radigunds support		4080.00
			Miscellaneous		800.40
				22579.94	
				28874.14	
				93.75	
			Balance c/f Current Account		12757.99
			Cash in Hand		
				- 62951	
Deficit for the period £ 2683.01		£ 41632.13			£41632.13

Auditors report: The above accounts are verified from the information supplied. In the light of ever increasing costs, the deficit for the year is manageable, and it would be prudent to look at potential income for the future, to compensate.

Audited

Brian J Constable

Brian J Constable 7 March 2025