

HACS Chair's Report 2024/2025

When I took over as chair from Norman Cooker in 2011 I had no idea I'd still be in post 14 years later. This will now be my final report as chair. Thank you all for bearing with me for so long. Some of the events that have occurred during this time include the panic over rising fuel costs in 2015, the Covid years of 2020/21, when several stalwart volunteers continued to drive people to hospital, the Blakeney Masonic Lodge nominating us as their chosen charity, and our 40th anniversary celebration. The highlight of my time in post was of course when we received the Queen's Award for Voluntary service, which was a huge honour for us all.

It has actually been a very enjoyable time, especially knowing that the Holt Area Caring Society is still fulfilling a vital service to local people. The number of thanks we receive is heart-warming and I'm sure as volunteer drivers you get pleasure from taking grateful people who you may otherwise would never have met. Essentially we contribute to the wider community cohesion which exists in Holt and surrounding villages, and I feel we should be very proud of that.

Of course it is absolutely down to our drivers, and I sincerely want to thank you all for the time, care and commitment you have given and continue to give. I would also like to acknowledge the supportive role that drivers' partners fulfil. Many thanks to you.

We have lost five drivers this year – Francis Mixer, Barry and Gill Pilgrim, Rosemary Thew and Nigel Jenney, who sadly died recently. Many thanks go to them for their work. I'm pleased to welcome Mark Treadwell, James Quick and Rachel Nicole as new drivers. We currently have 45 drivers on our list, though some of those are not regular drivers. So we are always keen to recruit new people - if you know anyone who you think might join up, please encourage them.

Huge thanks once again go to Liz and Rachel, our wonderful co-ordinators, who organise us all in the calmest possible way.

I'd also like to express my thanks to our committee members for their continuing interest and support, and for our cheerful meetings.

The topic of DBS's has been discussed again, as this is very important for the safeguarding of vulnerable people, and I'm pleased to say that Liz Brett and Julie Lewis are taking this on board.

We have once again agreed that all drivers may have their car washed or valeted, spending up to £45 per year. Please send receipts to Liz with your time sheet.

Glaven Caring in Blakeney, who offer friendly day-care facilities and a good lunch to clients, have asked us to distribute their information to anyone we might think would be interested. The leaflets are here for you to take.

Geoff Peel has kindly agreed to audit our accounts, for which we are grateful. He has also put in a lot of extra work helping Liz Brett to get to grips with the appropriate software and with the accounts. Many thanks Geoff. We would like to show our appreciation for your time and effort.

Some of you may be wondering how Holt Caring can continue without a chair. Well, I am extremely delighted to tell you that one of our drivers, Duncan Henderson, has agreed to be nominated as chairman. A little bit later we will have the chance to vote him in. I know he will be excellent and I've a feeling there will be some much needed tightening up of things, which is all to the good, especially these days.

So the future feels good and the good work will continue.
Many thanks to you all.

Peta Benson

May 2024

Income and Expenditure

Holt Area Caring Society

For the year ended 31 December 2024

Income and Expenditure (for submission)

Holt Area Caring Society

For the year ended 31 December 2024

| | 2024 | 2023 | 2022 | NOTES |
|---------------------------------------|-----------------|-----------------|-----------------|-------|
| Turnover | | | | |
| Client Income - without Gift Aid | 22,704 | 19,783 | 16,925 | |
| Client Donations - with Gift Aid | 302 | 386 | 760 | 2 |
| Client donations - GASDS | 1,298 | 1,417 | 2,831 | 2 |
| Total Turnover | 24,303 | 21,586 | 20,516 | |
| Cost of Sales | | | | |
| Driver Payments | 22,024 | 22,698 | 21,179 | |
| Total Cost of Sales | 22,024 | 22,698 | 21,179 | |
| Gross Surplus | 2,279 | (1,112) | (663) | |
| Administrative Costs | | | | |
| Business Insurance | 316 | - | 281 | |
| Direct Wages | 10,959 | 8,255 | 7,200 | |
| IT Software and Consumables | 120 | 72 | 72 | |
| Misc Expenses | 980 | 717 | 1,450 | |
| Postage | 17 | - | - | |
| Printing & Stationery | 10 | - | - | |
| Telephone | 1,418 | 1,227 | 1,154 | |
| Car cleaning | 172 | 93 | 500 | |
| Total Administrative Costs | 13,991 | 10,364 | 10,657 | |
| Operating Surplus | (11,712) | (11,476) | (11,319) | |
| Other Income | | | | |
| Gift aid reclaimed | - | 423 | 1,003 | 2 |
| Interest Income | 2,328 | 1,924 | 378 | |
| Legacies | 500 | 5,146 | 31,188 | 4 |
| Misc donations with gift aid | 100 | 100 | 140 | |
| Other Donations & Revenue | 1,065 | 1,038 | 838 | 3 |
| Total Other Income | 3,993 | 8,630 | 33,547 | |
| Surplus on Ordinary Activities | (7,719) | (2,846) | 22,227 | |

Notes

1. Assets and Liabilities

The Accounts are presented on a Receipts and Payments basis, however there were no extraordinary liabilities or commitments at the year end.

Cash is the only asset and is represented by the Santander Current account and the CCLA COIF Deposit account.

| | | |
|--------------------------------|------------|------------|
| Cash at 1 Jan 2024 | £56,549.37 | |
| less Deficit for year | £7,718.85 | £48,830.52 |
| Represented by: | | |
| Current account at 31 Dec 2024 | £5,683.26 | |
| Deposit account at 31 Dec 2024 | £43,147.26 | £48,830.52 |

2. Gift Aid

We claim Gift Aid on allowable donations. These comprise additional amounts received above the standard charge for a journey and other donations. Both Gift Aid by declarations and the Gift Aid Small Donations Scheme (GASDS) are used. No gift aid has been claimed in the financial year January to December 2024 - any amounts will be claimed in March 2025.

3. Other donations and revenue

Comprises: Norfolk County Council: £964.94 John Wagstaff £100 Barbara Page £100

4. Legacies

During the year we received legacies from the estates of:

David Youngs £500.00

Signed



Peta Benson, Chair

Date: 1 March 2025



Elizabeth Brett, Treasurer

Date: 1 March 2025

Independent Examiner's Report to the Trustees of Charity No. 294170

I have carried out an independent examination of the accounts of Holt Area Caring Society for the year ending 31st December 2024. During this review nothing has come to my attention which gives me cause to believe that in any material respect:

- a. proper accounting methods have not been kept; b. the Accounts do not accord with these records.



Geoffrey Peel, Honorary Examiner

Date: 1 March 2025

Income and Expenditure

Holt Area Caring Society

For the year ended 31 December 2024

Income and Expenditure (for submission)

Holt Area Caring Society

For the year ended 31 December 2024

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| Telephone | 1,418 | 1,227 | 1,154 | |
| Car cleaning | 172 | 93 | 500 | |
| Total Administrative Costs | 13,991 | 10,364 | 10,657 | |
| Operating Surplus | (11,712) | (11,476) | (11,319) | |
| Other Income | | | | |
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Signed



Peta Benson, Chair

Date: 1 March 2025



Elizabeth Brett, Treasurer

Date: 1 March 2025

Independent Examiner's Report to the Trustees of Charity No. 294170

I have carried out an independent examination of the accounts of Holt Area Caring Society for the year ending 31st December 2024. During this review nothing has come to my attention which gives me cause to believe that in any material respect:

- a. proper accounting methods have not been kept; b. the Accounts do not accord with these records.



Geoffrey Peel, Honorary Examiner

Date: 1 March 2025