

Report and Accounts  
of  
17th Purley St John's Old Coulsdon Scout Group

Year ended 31 December 2024

Charity number 293899



## Trustees' Annual Report for the period

Period start date  
**From** 01 JAN 2024 **To** 31 DEC 2024  
 Period end date

### Section A

### Reference and administration details

Charity name 17th Purley St John's Old Coulsdon Scout Group

Other names charity is known by 17th Purley Scout Group

Registered charity number (if any) 293899

Charity's principal address 54 Downs Road

Coulsdon

Postcode

CR5 1AA

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Michael Garlick	Chair	
2	Simon Jackson	Group Scout Leader	
3	Malcolm Bulbeck	Treasurer	
4	Sarah Farooki	Secretary	Resigned 29 May 2024
5	Louise Swift		Resigned 29 May 2024
6	Dawn Lockyer		Resigned 29 May 2024
7	Peter Low		Resigned 29 May 2024
8	Jeffrey Locke		
9	Anthony Docwra		
10	Mark Kingett		Resigned 29 May 2024
11	John Edwards		Resigned 29 May 2024
12	Malcolm Lockyer		
13	Jill Waters		
14	Adrian Deller		Appointed 29 May 2024
15	Philip Bickerstaffe		Resigned 29 May 2024
16	Samantha Kindred		
17	Ben Kindred		
18	Beth Bickerstaffe		Resigned 29 May 2024

## Description of the charity's trusts

## Type of governing document

(eg. trust deed, constitution)

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the by-laws of the Association and the policy, organisation and rules of the Scout Association.

## How the charity is constituted

(eg. trust, corporation, company)

The Group is a trust established under its rules which are common to all Scouts.

## Trustee selection methods

(eg. appointed by, elected by)

The Trustees are appointed in accordance with the policy, organisation and rules of the Scout Association.

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities. The main duties of the Trustee Board are to ensure:

- Your charity is carrying out its purposes for the public benefit
- Scouts operate safely and legally
- Volunteers have the resources to get things done
- We're planning and thinking for the long term
- Money, risks, and buildings are managed well
- Teams follow policies and legislation

Members of the Trustee Board complete "Growing Roots" within their first six months as a new volunteer, with Safety & Safeguarding completed within the first 30 days.

The Trustee Board works with the Section Teams to make sure:

- We're planning and delivering a great programme
- There's a great culture for volunteers and members
- Scouts is a safe environment for everyone
- Admin gets done, such as keeping member records
- Everyone's kept in the loop

The Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

**Damage to the building, property and equipment**

The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

**Injury to Section Teams, helpers, supporters and members**

The Group, through the capitation fees, contributes to the Scout Association's national accident insurance policy. Risk assessments are undertaken before all activities. Separate insurance is in place for parent helpers and occasional helpers not covered by the Scout Association insurance.

**Reduced income from fund raising**

The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

**Reduction or loss of Section Teams leaders**

The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there were a reduction in the number of Section Teams leaders to an unacceptable level in a particular section, or the Group as a whole, then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, this would lead to the complete closure of the Group.

**Reduction or loss of members**

The Group provides activities for all young people aged 6 to 14. If there were a reduction in membership in a particular section, or the Group as whole, then there would have to be a contraction, consolidation or closure of a section. Again, in the worst-case scenario, this would lead to the complete closure of the Group.

**Internal controls**

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Summary of the objects of the charity set out in its governing document

### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### The Values of Scouting

As Scouts we are guided by these values:

- **Integrity** - We act with integrity; we are honest, trustworthy and loyal.
- **Respect** - We have self-respect and respect for others.
- **Care** - We support others and take care of the world in which we live.
- **Belief** - We explore our faiths, beliefs and attitudes.
- **Co-operation** - We make a positive difference; we cooperate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun;
- take part in activities indoors and outdoors;
- learn by doing;
- share in spiritual reflection;
- take responsibility and make choices;
- undertake new and challenging activities; and
- make and live by their Promise.

Activities for children which are consistent with the aims of the Scout movement:

- Scouting badges and awards (Beavers, Cubs and Scouts);
- Pond Clearing (Friends of Bradmore Pond);
- Delivering the church's Christmas post;
- Coppice Clearing; and
- Church Parades.

The Trustee Board have had regard to the guidance issued by the Charity Commission on public benefit. The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The input and support from the Section Teams and their assistants is vital and invaluable. It is because of them that the Group continues to flourish. The activities and support they show to the young people has gone to make us one of the larger youth Groups in Old Coulsdon. They instil the Scouting values in the young people and make them an asset to the community. Supported further by the work of the Trustee Board, those helping behind the scenes have worked hard to ensure we have had sufficient funds and resources available to deliver a full and thorough programme to the young people. The focus on future sustainability will ensure the Group thrives for future young people.

All the parents of 17th Purley are supportive and attend when help is required. They also support the Group financially by attending these events. When an event is organised for a date outside normal meeting times a large percentage of the children and parents will attend.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

As a charity, youth group and community organisation we are active within two key areas: Scouting values and community engagement.

Over the past year we have run seven camps where beavers, cubs and scouts enjoyed a variety of activities and experienced camping with our fantastic Section Teams.

Our community work supporting local events continued during the year and included providing BBQ services to the Old Coulsdon Village Fair. We also worked in partnership with other local groups to clear the village pond and tend the woodland in Coulsdon coppice.

We managed to participate once again in the Annual Rotary Christmas Street Collections, which was great fun and raised us a total of £1,231 from three rounds, which was received in January 2025. As a result of the cancellation of the Christmas Light of Old Coulsdon (CLOC) turning on of the local Christmas lights, we decided to donate £410 to them (one of our rounds), in lieu of the BBQ services we usually provide them for much needed funds.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Trustee Board considers that the Group should hold, as unrestricted reserves, a sum equivalent to a minimum of 9 months' "normal" expenditure (circa £9,000) and a maximum of 18 months' "normal" expenditure.

At the year end, the charity held £14,429.

### Details of any funds materially in deficit

None.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal sources of funds for our Group come from fundraising and subscriptions. All of the children have had the opportunity to take part in the activities and camps, money has been spent replacing equipment, and the premises have been maintained in good working order for the benefit of the whole Group.

The Group does not have sufficient funds to invest in longer term investment strategies and therefore the Group has adopted a risk-averse strategy to the investment of its funds. All funds are held in cash using only a mainstream bank.

## Section F

## Other optional information


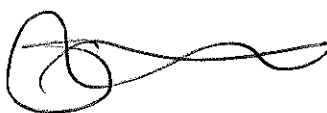
Nothing to report.

## Section G

## Declaration

The Trustee Board declare that they have approved the Trustees' report above.

Signed on behalf of the Trustee Board

Signature(s)		
Full name(s)	Michael Garlick	Simon Jackson
Position	Chair	Group Scout Leader
Date	31 May 2025	31 May 2025





**Section A**

**Independent Examiner's Report**

**Report to the Trustee Board**

17th Purley St John's Old Coulsdon Scout Group

**On accounts for the year  
ended**

31 December 2024

**Charity no  
(if any)**

293899

**Set out on pages**

10 - 12

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2024.

**Responsibilities and basis of  
report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*P R Thomas*

**Date:** 31 May 2025

**Name:** Mr P R Thomas

**Relevant professional  
qualification(s) or body (if  
any):**

Chartered Accountant

**Address:** 40 West Hill

South Croydon

Surrey CR2 0SA

## Receipts and payments for the year ended 31 December 2024

	<b><u>2024</u></b> <b><u>£</u></b>	<b><u>2023</u></b> <b><u>£</u></b>
<b>Receipts from:</b>		
<b>Membership subscriptions</b>	8,824	9,631
<b>Donations &amp; grants</b>		
Donations for use of hut	4,438	7,686
Gift Aid	2,355	1,694
Other donations	2,760	1,240
	<u>9,553</u>	<u>10,620</u>
<b>Activities</b>		
Camp fees	9,325	7,621
Other activities	2,340	2,167
	<u>11,665</u>	<u>9,788</u>
<b>Fundraising</b>		
Village fair	3,473	4,018
Christmas street collections	-	1,433
Other fundraising activities	400	1,000
	<u>3,873</u>	<u>6,451</u>
<b>Sundry income</b>	204	54
<b>Total receipts</b>	<u><u>34,119</u></u>	<u><u>36,544</u></u>

## Receipts and payments for the year ended 31 December 2024

	<b><u>2024</u></b>	<b><u>2023</u></b>
	<b>£</b>	<b>£</b>
<b>Payments for:</b>		
<b>Premises</b>		
Utilities	4,531	2,211
Insurance	1,686	1,656
Repairs and renewals	1,103	863
Fire equipment	-	152
Cleaning	1,019	984
	<u>8,339</u>	<u>5,866</u>
<b>Activities</b>		
Camp costs	12,465	10,487
Other activities	2,610	1,664
	<u>15,075</u>	<u>12,151</u>
<b>Fundraising activities</b>		
Village fair	2,145	1,862
Christmas street collections	41	26
Other fundraising activities	-	234
	<u>2,186</u>	<u>2,122</u>
<b>Admin/establishment expenses</b>		
Uniform	1,417	1,029
Donations	50	1,230
Capitation	4,242	4,798
Other	1,742	1,378
Bank charges	71	73
Training	44	274
	<u>7,566</u>	<u>7,767</u>
<b>Asset and investment purchases</b>		
Projector and accessories	-	30
Equipment	1,719	1,936
	<u>1,719</u>	<u>1,966</u>
<b>Total payments</b>	<b><u>34,885</u></b>	<b><u>30,887</u></b>
<b>Net receipts / (payments) for year</b>	<b><u>(766)</u></b>	<b><u>5,657</u></b>
Cash funds last year end	15,195	9,538
<b>Cash funds this year end</b>	<b><u>14,429</u></b>	<b><u>15,195</u></b>

## Statement of Assets and Liabilities as at 31 December 2024

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	<u>2024</u>	<u>2023</u>
	<u>£</u>	<u>£</u>
<b>Cash funds</b>		
Bank current account – Unity Bank plc	14,429	15,195
<b>Total cash funds</b>	<u>14,429</u>	<u>15,195</u>

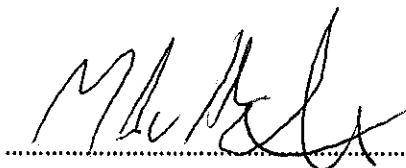
All funds of the Charity are unrestricted.

These Accounts were approved and authorised for issue by the Trustee Board of 17th Purley St John's Old Coulsdon Scout Group and signed on their behalf by:



Date: 31 May 2025

**Mike Garlick - Chair**



Date: 31 May 2025

**Malcolm Bulbeck - Treasurer**