



1st Hanwell (St Mary's) Scout Group

AGM

Saturday 20th May 2023

5.30pm

at Walter Davies Scout Campsite

Agenda

1. Opening remarks by Chair
2. Approval of the 2022 AGM Annual Report
3. Approval of Annual Accounts
4. Treasurer's Report
5. Independent Financial Assessor: Jody Collins
6. Election of Executive
 - (a) Chair:
 - (b) Secretary:
 - (c) Treasurer: Clint Ernestine
7. Election of Other Members to the Committee
 - (d) Facilities Manager: Joe Witter
 - (e) Quartermasters:
 - Martin Bedborough (Equipment)
 - Tim Barnes (Catering)
 - (f) Group Administrator for DBS & Safeguarding: Lone Hubbard
 - (g) Social Committee: Jen Duckworth
8. Parent Representative
 - (a) Beavers: Briony
 - (b) Cubs: Kim Price
 - (c) Scouts: Kevin Metherell
9. Section Reports
10. GSL Report
11. District Commissioner Report (Jonathan Bartlett, Chair of the District's Executive Committee)
12. AOB

1. Opening remarks by Chairman

Welcome to 1st Hanwell Scout Group. I would like to extend our warm welcome to Helen & Chris Cosstick representing St Mary's Church, Past Assistant District Commissioner Steve Douglas and Chair of the Ealing & Hanwell District Executive Committee Jonathan Bartlett.

After 25+ years with the Group, and having moved to Dorset it is now time for me to step down and make way for a new person to become Chairman and take the Group forward.

I must thank the Section leaders for their enthusiasm in what they do. Without volunteers the Scout Group would not be here. The children have a great experience in learning life skills and having lots of fun. We can boast good numbers within the Beaver, Cub and Scout sections with healthy waiting lists of interested children. We are so fortunate in having uniform leaders in Cubs and Scouts.

A big thank you goes out to Ian Duckworth for leading the team in setting up this Family camp, and it is great to see so many families participating. Congratulations go out to 1st Hanwell Scout section, on winning Totem this year, here at Stoke Poges. Well done to our uniformed leaders Ian, Karl, Josh and Ben. Tim Barnes and his team are running the Cub Section with a strong programme and the children are achieving their badges.

Katie Bedborough has returned from her maternity leave and with her team are running the Beaver Section with great success. Joe Witter continues in her role as Facilities Manager for the hall and our spokesperson with Sticky Fingers. Clint Ernestine thank you for all your hard work over several years in keeping our accounts in good order. Thanks to Lone Hubbard, for processing the many DBS checks that are required nowadays. And finally, thank you to the Parent Rep's for each Section.

And a thank you to everyone else for their support for 1st Hanwell Scout Group,

The Scout Hall has had some works carried out to ensure it meets the current regulations; new fire alarm, electrical works and external roofing works. My thanks go to Joe Witter our Facilities Manager for overseeing the visits of the contractors and liaising with Sticky Fingers.

On behalf of the Executive committee, thank you all for your support.

This Annual Report is presented to you by the Chairman on behalf of the Group Executive.

1. The raising of funds and administration of group finances

The executive can report that the group's finances are in a sound position, even with the loss of rental income from Sticky Fingers during lockdown and maintaining the building.

Every year the Group is required to pay the Scouts Association an amount per child for the cost of membership and having the supportive infrastructure of the scouts; insurance, warranting, training etc.

2. The insurance of persons, property and equipment Maintenance contract

We currently take out all necessary insurances particularly in respect of property and equipment and we have also, as in previous years, ensured that all persons assisting with the Group as helpers are insured, in addition to the automatic insurance cover enjoyed by warranted leaders.

My I wish 1st Hanwell, all the best for the future.

**Peter Hyde,
Outgoing Chair**

2. Seeking approval of the 2022 AGM Annual Report

1st Hanwell Scout Group AGM Minutes from 16th July 2022 held at 5.30pm during Family Camp on the Walter Davies Scout Campsite

Present:

Chair Peter Hyde

Secretary Sue Hyde

Treasurer Clint Ernestine

Parent Rep Kim Price

Parent Rep Kevin Metherell

Group Scout Leader Ben Douglas

Assistant Group Scout Leader: Karl Bedborough

Beaver Assistant Katie Bedborough

Cub Leader Tim Barnes

Scout Leader Ian Duckworth

VIPs:

Past Assistant District Commissioner Steve Douglas

Chair of the Ealing & Hanwell District Executive Committee Jonathan Bartlett

Parents in attendance: 15

Apologies:

St Mary's Church Chris & Helen Cosstick

AGSL Josh Aqui

1. Opening remarks by Chair

The Chair thanked everyone for attending the meeting, with special thanks to our VIPs past ADC Steve Douglas and Jonathan Bartlett Chair of Ealing & Hanwell District Executive Committee.

There was an appeal for volunteers to step forward to fill the vacant Beaver Leader role; this could be a shared role.

There was also a general shout out for more parents to consider becoming a uniformed leader to ensure 1st Hanwell Group can go forward and support the full sections, which all have very healthy waiting lists. Any parents who are interested or would like more details can speak to any of the uniform leaders, who will always support any newcomers to the team.

2. Approval of AGM Minutes from December 2021

These were approved as a true record. Proposed: Ben Douglas. Seconded: Katie Bedborough.

3. Approval of Annual Accounts to 31 March 2021

The Treasurer presented the accounts. Total receipts for the year £21,244 and total payments out £25,605 which gave a net loss of £4,361. The net loss was in line with the previous year. The Group were still healthy with a bank balance of £29,184.

Each of the Sections had sufficient funds and these funds are not shown in the accounts as they are ring fenced for the Sections own use. These Section funds were from the parent subs and are used by the Sections for their own activities.

The Treasurer when asked, explained that money in, the total receipts were from a combination of rent from Sticky Fingers and hall bookings such as clubs and children's parties. The Annual Accounts were approved. Proposed: Kevin Metherell. Seconded: Ben Douglas.

4. Treasurer's Report

The Treasurer reported that the building continued to provide a safe and secure environment for all users following necessary works including a new fire alarm installation along with electrical works plus outside works to a side roof to bring the building up to meet current regulations.

The Group are in the process of beginning to claim Gift Aid and will be able to claim up to 4 years going back. It is very important that all parents complete the electronic Gift Aid form which will be available to them very soon and an email will be sent to remind parents to complete this task.

The Group had purchased a defibrillator at a cost of approximately £1500, with on-going costs of approximately £200 every 5 years to replace the battery, no other maintenance is required. The defib due to be secured to the outside of the building soon with access for use given during the day by Sticky Fingers when they are on the premises; times outside of this access will be via a code to open the side gate. Details of these are yet too finalised.

5. Independent Financial Assessor

David Smith had assessed the 2021-2022 annual accounts and found all to be in order. The Group wished to thank David for his support of 1st Hanwell over the past few years in his capacity as the Independent Financial Assessor as he was now stepping down.

Jody Collins has agreed to take on this role from next year, and the Committee thanked him for coming forward.

6. Election of Executive

Existing members agreed to stay in role for another year.

Chair: Peter Hyde. Proposed Ben Douglas. Seconded: Katie Bedborough.

Secretary: Sue Hyde. Proposed Maria Barnes. Seconded: Kim Price.

Treasurer: Clint Ernestine. Proposed Karl Bedborough. Seconded: Kevin Metherell.

7. Election of Others Members to the Committee

Existing members agreed to stay in role for another year.

Facilities Manager: Joe Witter.

Quartermasters:

Equipment: Martin Bedborough supported by Ben Douglas and Karl Bedborough.

Catering: Tim Barnes.

Group Administrator for DBS & Safeguarding: Lone Hubbard.

Although Lone was not at the meeting, there was a very special thank you given for her incredible work to ensure all the adults attending the Family Camp had a DBS in place; this effort included Lone grabbing someone to complete a DBS form at a PTA function.

Thank you for all your amazing work.

Social Committee: Jen Duckworth came forward after the AGM to say she would head up the Social Committee and looked forward to ideas for social/fundraising evenings for the Committee in due course. If you would like to help Jen, then do please contact any of the uniform leaders and we can put you in touch with her.

8. Parent Reps

What does a parent rep do? A Parent Rep is someone parents can talk to if there is an issue or problem and the parent rep can take this to the Executive Committee if required. It is not an arduous role it simply gives parents a route to voice a concern or even an idea.

(a) **Beavers:** We still have a vacancy

(b) **Cubs:** Kim Price agreed to continue for 6 months. **There will then be a vacancy in January 2023.**

(c) **Scouts:** Kevin Metherell. Agreed to continue for 6 months when Kim Price will "move up" from the Cub role in January 2023.

9. Section Reports

Available within the AGM Booklet 2022.

Beavers Section

Katie Bedborough will be stepping down in the autumn term to have her baby and without a Beaver Leader the Section cannot continue. The Beaver section need parents/carers, young adults to seriously consider stepping forward to help with the Beaver Section. The Leader

role can be shared, and a team approach is a much more efficient route. Please can everyone have a think about helping and do not hesitate to speak to Katie or Ben Douglas to get the details regarding online training, take a look at the programme and see how this helps the children achieve their badges.....and there is also a well-stocked craft cupboard...always good!

Cubs Section

Tim Barnes made an appeal for more volunteers to help run the Cub Section. He spoke about the reward of being involved with young children and seeing them develop in confidence. How Leaders can make a real difference to children and he went on to say how he after nearly 50 years still remembers the name of his Cub leader because of her impact on him. He said what better reason can a person have to get involved.

Scouts Section

Ian Duckworth spoke of his enjoyment as the Beaver Leader for 5 years before moving up to Scouts in January this year. He is having a fantastic time but like the other Sections he does need volunteers to step form.

On behalf of Beavers, Cubs and Scouts please have a think to see if you can commit to some form of regular help. Please speak to the current leaders or Ben Douglas for further details.

10. GSL Report

Available within the AGM Booklet 2021.

11. District Commissioner

Jonathan Bartlett kindly came to the AGM to represent the Ealing & Hanwell District Group Executive Committee.

Under the District Executive Committee Leighton Hall in West Ealing was currently being refurbished and continued to rent the Hall to a pre-school Nursery and this relationship was going smoothly.

The Walter Davies Scout Campsite, the venue for the Family Camp, was within a 3 year plan for new activities to be included on the site. The Committee were pleased with the plans and the number of bookings the site attracted. While the site could never match that of PACCAR, but what they were offering was proving very popular. They were currently in talks with the Nursery regarding their contract going forward.

And finally, after the lock-down of COVID the District were really pleased to see the Groups were back up and running, and some form of normal was returning.

12. AOB

Ben Douglas sent belated apologies for AGSL Joshi Aqui as he was married the day before. Congratulations to Joshi & Naomi from us all.

Ian Duckworth commented on just how popular 1st Hanwell Scout Group was within the community with so many children on waiting lists to enter each Section and there were waiting lists for the waiting lists. 1st Hanwell must be doing something right and would embrace any new volunteers who would consider training to become a uniformed leader.

3. Approval of Annual Accounts

1st Hanwell (St Marys) Scout Group

Receipts and Expenditure account for the year to 31 March 2023

| | This Year | Last Year |
|-----------------------------------|----------------------|----------------------|
| | £ | £ |
| Total receipts | 25,218 | 21,244 |
| Total Payments | <u>25,253</u> | <u>25,605</u> |
| Net receipts | (35) | (4,361) |
| Account balance brought forward | <u>29,109</u> | <u>33,642</u> |
| Account balance carried forwarded | <u>29,305</u> | <u>29,184</u> |
| Receipts for the year | | |
| Rent / Hall hire | 19,930 | 19,503 |
| Bank interest | 43 | 3 |
| Fundraising / Activities | <u>5,245</u> | <u>1,738</u> |
| Total receipts | <u>25,218</u> | <u>21,244</u> |
| Payments for the year | | |
| Building Maintenance | 10,499 | 12,984 |
| Utilities | 3,236 | 3,456 |
| Insurance | 0 | 2,314 |
| Activities (Family camp etc) | 6,743 | 1,951 |
| Equipment / Uniforms | 874 | 1,789 |
| District capitation | <u>3,900</u> | <u>3,111</u> |
| Total payments | <u>25,253</u> | <u>25,605</u> |

Statement of Assets and Liabilities as at 31 March 2023

Monetary Assets

| | | |
|--------------------------------|----------------------|----------------------|
| Bank Community Current Account | 8,391 | 3,265 |
| Online Payments Account | 1,034 | 0 |
| Prepaid Card Accounts (Equals) | 328 | 0 |
| Bank Business Saver Account | 19,552 | 25,844 |
| Prepaid Card Account (Pockit) | 0 | 76 |
| Total Monetary Assets | <u>29,305</u> | <u>29,184</u> |

Amounts are shown rounded to the nearest £.
Produced by Clint Ernestine, Group Treasurer May 2023.

1st Hanwell (St Marys) Scout Group

Treasurer's Annual Report for the year ended 31 March 2023

The notes below explain some of the key items in the accounts and differences between the current year and the previous year:

1. Rent / Hall Hire – The group benefited from a 3% increase in the rent from Sticky Fingers
2. Group supported a Family Camp and All Sections Camp in 2022 which results in more income and expenditure related to activities.
3. Sections received approx. £1000 in gift aid which is being held for them.
4. Building Maintenance – New Fire Alarm Installation was completed, and new heaters have been purchased for the scout hall.

The group continued to make considerable investments in the hall this year which consumed some of the reserves and the accounts remain healthy and viable.

Clint Ernestine
Group Treasurer

5. Independent Financial Assessor

Jody Collins is the new independent financial assessor.

6. Election of Executive

- (a) Chair:
- (b) Secretary:
- (c) Treasurer: Clint Ernestine

7. Election of Other Members to the Committee

Social Committee

Jen Duckworth came forward at the end of the 2022 AGM.

8. Parent Reps

- 8.1 Beavers: Briony
- 8.2 Cubs: Kim
- 8.3 Scouts: Kevin

9. Section Reports

9.1 Beavers Section

Here we are another annual report into what our Beaver Section has been up to, we currently have 21 Beavers within the colony, 1 Leader, 3 Section Assistants & 2 Young Leaders. This year has been a bit of a mixed bag for the Section, we have had our ups and downs. The biggest having been the temporary closure of the colony, while we re-assessed our leadership situation.

Our highlights of the year have included our group camp to PACCAR in October, tent pitching by the community center and recently some of our Beavers took part in the District Beaver Adventure Day. We have also covered off a lot of badges as a Section including, The Space Badge, Cook Badge, Photographers Badge and Safety Badge.

Presently we have Section Assistants Katie, Kerry and Mark, all three are important members to the Section turning up almost weekly to ensure we have the correct number of adults to beavers ratio, but also with their help planning the program, without them we simply would not be able to run Beavers, our Young Leaders Aiden and Jack who are integral to helping the Section run smoothly often quick on their feet with ideas for games and activities to infill with whilst we prepare other parts of the evening, and an active Parent Rota. I'd also like to say a huge thank you to Katie Bedborough for all of the hard work that she put into running the section until October half term, and Ben (GSL) and Ian (SL) for their continuing support when needed.

I have temporarily taken on the Beaver Leader role in addition to my existing role as Assistant Group Scout Leader, this will remain the case until we can recruit new leadership into the colony. Some parents may be aware I previously did the same for the Scout Section between 2019-2021.

Scouting prepares Young People with Skills for Life, I have been involved in Scouting for the last 28 years from childhood into adulthood, Scouting gave me a sense of belonging as child, taught me great skills and gave me a confidence boost on my own capabilities as a child, however as an adult it gives me a real sense of fulfilment and pride watching young people grow, develop new skills and enjoy themselves doing it. I now understand why my Scout Leaders when I was a child were so passionate and enthusiastic.

If you are at all interested in volunteering in anyway, please let one of the leaders know.

I look forward to what the year ahead has for the colony. So, until next year take care.



Josh Aqui, Assistant Group Scout Leader (AGSL)

9.2 Cub Section

The majority of Cubs continue to come from Hobbayne Primary School and this helps give the pack a very local community feel, although in no way excludes Cubs from other schools. We also have Cubs from Three Bridges Primary school.

We currently have 21 boys and 3 girls and the age group is quite young at the moment which means we do have some boisterous behaviours with short attention spans when it comes to activities. I haven't had to return to using the whistle at meetings yet but have noticed I'm becoming hoarse on a Monday night again!

The leadership team is still quite new to the programme with Phil still working his way through the training programme and Ken finding his feet after his first year on the team.

We all contribute to building the term programme with both Ken's and Phil's life experience and professional disciplines bringing lots of knowledge and skills to the group.

We closely follow the Scout Association badge programme and use OSM to create and track our progress. Parents can access this portal to see a range of information on the groups' activities if they wish to.

We highly value our parents input to our evenings and badge work and would further encourage any parents who have a vocational skill to consider working with the leadership team to develop this into an occasional evening activity.

Unfortunately, the pressure of exam year has meant the Kiera, our Young Leader, has had to put Cubs down for now. This means we do lack a regular games master and that we really need consistent support from the parent rota. There is always space for another full time leader!

I'm sure all the section leaders would say their particular age group is the best but seeing young people develop between 7-10 is amazing and a real privilege.

Although we have had quite a few bank holidays without cub nights this year we have a packed programme for the rest of the term, which is published to all parents and can be viewed on OSM at any time.

Up and coming highlights will be: The carnival parade, Ken's nature walk, Phil's compass night and the end of term puppet show with family party and parents social hot dog evening.

Here's to 2023/24; another year of creating entertaining and educational things to do on a Monday night which will contribute to our young people growing and flourishing.

Tim Barnes
Cub Leader

9.3 Scouts Section

The Scout section is the biggest it's been for a while. Currently there are 33 Scouts in the section. They are a great (and noisy) bunch of kids, that show interest in everything we throw at them. However, always ensuring that they have fun along the way! We've had an amazing year, full of camps and fun activities.

In July last year we took a group of 22 scouts to Blackwell Adventure Park near Birmingham for a week's long summer camp. We had a great week doing over 20 exciting activities such as climbing, laser tag to rafting and kayaking. The scouts practised independent living, camping skills, cooking and teamwork. We also went swimming (both pool and river!) and visited a theme park. The scouts entertained us all on the last night with comedy sketches and plays. Big thanks to all the helpers, particularly parent Andy Price for joining us for the full week.

In October, a weekend camp took place at PACCAR. This involved scouts, cubs and beavers, and it was great to get all the sections together. Well done to the scouts for putting up all the tents on Friday evening in torrential rain! Fun activities at PACCAR include high ropes course through the trees and zip wire.

Totem camp – a major scouting calendar milestone – dominated our Friday sessions in the Spring term. Totem is a 2-day competition where scout groups are scored on all aspects of camp from setting up, cooking on open fires, cleanliness, safety and gadgets etc. We spent lots of time practising our camping skills, honing our fire building and prepping our menus. This all paid off because our teams did very well, scooping the big win in 1st place, and also taking 4th place. Our training teams also had a great time practising their skills and learning more about competitive camping! Everyone was rewarded with a well-deserved McDonalds feast.

Other important achievements this year include badge work on Friday evenings. Scouts worked hard to gain their camper, outdoors, skills and a number gained their sports enthusiast and orienteering badges. They also supported local charity action group LAGER Can (no alcohol involved! It stands for Litter Action Group Ealing Residents) when they undertook a big litter pick in Cuckoo Park.

Thanks go to the team that support us all, big or small – Ben, Josh, Tyler, Vicky, Karl, Katie. Plus Morris & Kira as Young leaders. Lone for her work on the DBS checks for Family Camp.

Plus, every parent who has 'lent a hand'! We are always looking for more help though! Please come along if you want to get involved.

Thank you,
Ian Duckworth
Scout Leader

PS to add: We also all enjoyed our first 1st Hanwell group social in some time, when over 60 parents, carers and kids came together in December. There were loads of fabulous food donated and festive mulled wine and mince pies. It was great to meet and chat with everyone in a social setting whilst kids were entertained by a local magician. Big thanks to Jen Duckworth and Lorna Wilson for organising the event.

10. GSL Report

Another year has gone by and it's been a busy one for everyone at 1st Hanwell. All 3 sections having been busy doing lots of activities as a section and also within the district.

During this year the group has been on a number of activities in October we did a group camp a massive thank you to Ian for organising these events they were a complete success and thank you for all your hard work to pull these events off with the able assistance of your team thank you to everyone. Hopefully this will become a regular event for the group because it proved to be a great success with the youth members. In May the scouts went to Totem camping competition and with a lot of hard work the scouts won. The Cubs have completed a number of community projects and the beavers have been on a number of district events.

During the year the GSL team had the hard task of temporarily closing the beaver section to try and gain some new leadership, this was very much a short term thing because with the support of Ian, Josh and Myself Katie and Kerry stepped forward as section assistants and we now have a thriving beaver colony so thank you to everyone's help.

The Group couldn't run without a successful leadership and helpers each section has a good has a good core with Katie and Kerry at Beavers, Tim at Cubs and Ian at scouts. But for every good leadership team they need a good core of helpers and support teams we always welcome new help with open arms. If you feel you could help, please either speak to Myself, Josh or Karl or your section leadership on how you could help out.

I'd like to take this opportunity to thank Josh and Karl for their support and help this year we are the GSL Team that help run the scouting side of the group without them I couldn't run the scouting side of the group so a big thank you. In the year ahead we're looking to push forward training to assist each section in the smooth running of their section.

We look forward as a group and push forward to newer and bigger things we all strive to make 1st Hanwell great and the best group in the district.

Thank you to every leader, helper, parent, and youth member thank you for making 1st Hanwell what it is.

Ben Douglas
Group Scout Leader (GSL)

Independent Examiner's Report to the Trustees of 1st Hanwell (St Marys) Scout Group

I report on the accounts of the Trust for the year ended 31 March 2023.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the 1993 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **JODY COLLINS**

Address: **119 Greengood Avenue, London, W7 1HA**

Date: **5th August 2023**

Signed:

