

Trustees Annual Report 2023/2024

We started the year with £33k in the bank. Generated £21k in profit through PTFA Events and activities and £1.3k through the school 100 club monthly lottery. Spent £30k on equipment and activities for the school; ending the year with over £24k remaining.

Fundraising Highlights

Event	Raised 2023-24	Raised in 2022-23
The Big Three	£8,200	£10,000
- Fireworks/Spring Fair/Summer Celebration		
Other events raised a further	£10,500	£13,500

Other events break down as follows:

Sponsored spell/maths	£1,400	£2,500
100 Club	£1,600	£2,000
Spring Hike	£600	£2,000
Christmas Hampers	£1,100	£1,500
Quiz Night	£300	£1,000
Dance parties	£1,500	£1,000
Uniform sales	£900	£700
Film night	£550	£500
Non-uniform days	£650	£400
Legoland tickets	£600	-
Cake Sales	£550	-
Tea Towels	£500	-
Doughies Pizza	£150	-
Welcome Back Picnic	£100	-
Sponsored sports/Coronation Picnic/Xmas cards	-	£1,900

We were able to spend an enormous £29,700 on equipment and activities for the school:

Two Aircon/heating units were bought for the school halls; an Early years Writing Shed and Play Train; Steel Pan drumming and M&M theatre experiences; Spelling Shed and Freds Teaching subscriptions; a Sleep consultation; new rug for the music room; Christmas day dinner treat for all the kids; ice lollies on Sports day; and 4 outside sockets installed.

£600 was spent to run the organisation, including a First Aid training day for volunteers.

Year 6 raised the funds for their leavers party, year book and activity day mostly through another successful Trailblazers hike.

We currently have a closing balance of £8,500 in our current account and £15,000 in a fixed term savings account, which earned £515 in interest.

MUGA

The MUGA is a long-term goal of the school, creating a multi-use games area on the school field. For much of the school year the field cannot be used due to the weather and mud. This proposed new area would mean children can use the field all year round and hiring it out would create vital revenue for the school. The estimated cost plus planning is £80,000. We aim to put an amount raised every year into a high interest account to work towards this and are applying for local council grants (CIL).

ST MARTIN'S SCHOOL (EPSOM) PTFA

Accounts for the year ending

31st August 2024

ST MARTIN'S SCHOOL (EPSOM) PTFA
Statement of Assets and Liabilities
As at 31st August 2024

	At 31st August 2024 £	At 31st August 2023 £
Current Assets		
Cash at bank acc 20279664	8473	33,009
Cash at bank acc 40307159	807	386
Fixed Term Savings Account (for MUGA)	15,000	-
Net Current Assets	24,280	33,395
Accumulated Funds		
Surplus / (Deficit) b/fwd	33,395	18,710
Net incoming / (outgoing) resources for period	(9,115)	14,685
Surplus / (Deficit) carried forward	24,280	33,395

The Trustees have elected to prepare the accounts on a receipt and payments basis and to prepare a statement of assets and liabilities as allowed under section 133 of the Charities Act 2011.

The accounts were approved by the Trustees and signed on their behalf by:

Joanne Becken
Treasurer

ST MARTIN'S SCHOOL (EPSOM) PTFA
Statement of Financial Activity
For the year ended 31st August 2024

	Note	Year Ended 31st August 2024 £	Year Ended 31st August 2023 £
INCOMING RESOURCES			
Activities for generating funds			
Fundraising Events & Commissions	(i)	41,187	44,776
Donations to PTFA		1,402	2
Fixed Term Savings Account Interest		515	-
TOTAL INCOMING RESOURCES		43,104	44,778
RESOURCES EXPENDED			
Cost of Generating Funds			
Fundraising Activities: Cost of Goods	(i)	(21,608)	(22,988)
Charitable Activities			
Donations			
Early Years Writing Shed		(2,025)	-
2 Aircon Units for the Halls		(19,003)	-
Infant Playtrain		(2,535)	-
Library Shelf Dividers		(220)	-
Fred's Teaching Subscription		(324)	-
EdShed Subscription		(222)	-
Music Room Rug		(320)	-
Library Furniture		-	(382)
King Charles III Coronation Medals		-	(1,954)
Other activities			
Y6 Activity Day		(1,200)	(1,200)
Ice Lollies for Sports Day		(273)	(177)
Christmas Dinner Treats		(136)	-
Gamelan Music Workshop		-	(505)
Steel Drum Workshop		(1,142)	-
St Martin's School library software		-	(297)
Theatre Experience		(870)	(899)
		(28,439)	(5,414)
Governance Costs			
Administration			
NCPTA Fees		(153)	(140)
Other admin costs - gambling licence		(20)	(20)
Annual MPLC Film Licence Certificate Cost		(89)	(81)
First Aid Training for 6 PTFA members		(250)	-
		(512)	(241)
Other resources expended			
Equipment etc.			
4 Outside sockets		(1,270)	-
Reusable Glasses		(78)	-
Padlocks and sandbags		-	(57)
First Aid Kit and Tally Counter		-	(52)
6 Folding Tables		-	(708)
Purchase of 2 Card Machines for PTFA Events		-	(166)
Freezer and Tokens		-	(310)
Collapsible Trolley		-	(103)
Thank you gifts to School Staff		(311)	(54)
		(1,659)	(1,450)
TOTAL RESOURCES EXPENDED		(52,219)	(30,093)
NET INCOMING / (OUTGOING) RESOURCES BEFORE TRANSFERS		(9,115)	14,685

ST MARTIN'S SCHOOL (EPSOM) PTFA
Notes to the Accounts
31st August 2024

(i) The main fundraising events for the year are summarised as follows:

			Year To			Year To	
Description	Income	Expenses	31st August 2024	Income	Expenses	31st August 2023	Change
	2023/24	2023/24	Profit/(Loss)	2022/23	2022/23	Profit/(Loss)	
	£	£	£	£	£	£	£
Fireworks Night	10,107	(5,070)	5,037	11,522	(6,049)	5,473	(436)
Spring Fair	2,327	(409)	1,918	2,250	(318)	1,932	(14)
Summer Celebration	4,915	(3,377)	1,538	6,829	(4,187)	2,642	(1,104)
Proceeds from 100 CLUB	1,253	-	1,253	1,524		1,524	(271)
Christmas Hamper	1,227	(166)	1,061	1,520	(173)	1,347	(286)
Infant Dance Party (Merged with Junior)	1,966	(503)	1,463	1,040	(309)	731	732
Uniform Sales	863	-	863	690		690	173
Sponsored Maths/Spell	1,424	-	1,424	2,435		2,435	(1,012)
Christmas Fair / Event	-	-	-	719	(743)	(24)	24
Christmas cards	-	-	-	534		534	(534)
Yr 5 & 6 Film Night	-	-	-			-	-
Yr 3 & 4 Film Night	-	-	-	610	(91)	519	(519)
Yr 1 & 2 Film Night	519	-	519			-	519
Quiz Night	2,035	(1,722)	312	2,596	(1,606)	990	(678)
Mufti Days	655	-	655	425		425	230
Welcome Picnic	463	(413)	49			-	49
Cake Sales	683	(122)	561	357		357	204
Legoland tickets sold at mark up	2,736	(2,145)	591			-	591
Easy Fundraising	67	-	67	197		197	(130)
Photo Portrait Day	-	-	-			-	-
New To You Sale	-	-	-	610	(11)	599	(599)
Coffee Morning	-	-	-	4	(25)	(21)	21
Year Group Tea Towels	4,026	(3,557)	469			-	469
School Logo Umbrella Sales	142	(495)	(353)			-	(353)
Y6 Leavers Party	4,606	(2,785)	1,821	1,147	(3,811)	(2,664)	4,485
Sponsored Sports	-	-	-	650		650	(650)
Yr 6 Treat Sales	-	-	-	1,423	(315)	1,108	
Yearbook (Yr 6)	-	(844)	(844)		(1,900)	(1,900)	1,056
Infant Ice Cream Sales	-	-	-			-	-
Doughies Pizza Night	159	-	159	301	(17)	284	(125)
Junior Dance party (Merged with Junior)	-	-	-	538	(311)	227	(227)
Sponsored Hikes	593	-	593	4,740	(45)	4,695	(4,102)
Coronation Picnic	-	-	-	1,239	(473)	766	(766)
Calendar Sales	-	-	-			-	-
May Ball	-	-	-	2,602	(2,604)	(2)	2
Amazon Smile	-	-	-	29		29	(29)
Sponsored Sports (Previous year)	-	-	-			-	-
Change in 100 Club Funds	422		422	(1,754)		(1,754)	2,176
	41,187	(21,608)	19,579	44,777	(22,988)	21,789	(2,210)



CHARITY
COMMISSION

Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name

ST. MARTIN'S SCHOOL (EPSOM) PARENT TEACHER
& FRIENDS ASSOCIATION

On accounts for the year ended

31 08 24

Charity no (if any)

293881

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

C. Bynoe

Date

19/06/25

Name

CHRIS BYNOE

Relevant professional qualification(s)
or body (if any)

ACCA, MBA

Address

5 ST. JAMES CLOSE

EPSOM

SURREY KT18 5EB