

Trustees Annual Report 2022/2023

We started the year with almost £19k in the bank.

PTFA Events have generated over £20k this year, and the 100 club generated £2k. This is roughly what we'd hope to raise over a typical school year.

Our big three events: Fireworks Night; the Spring and Summer Fairs, raised £10k.

Other large earners were: Sponsored Maths/Spelling raised £2.5k; the Brighton Hike £2k; Christmas Hampers £1.5k; Quiz Night £1k; Dance Parties £1k; Uniform sales £700; the Coronation Picnic £700; Sponsored sports £650; the New to You sale £600; Film night £500; Christmas Cards £500; Mufti days £400.

Almost £45k was raised from events, and around £15k spent on running the events.

Almost £2k was spent on PTFA equipment for events including: 6 folding tables; a freezer; replacement tokens; 2 additional card machines; a first aid kit; and a collapsible trolley.

£8k was spent on equipment and activities for the school. This funded an in-school theatre experience; a Gamelan music workshop; the year 6 activity day and yearbook; furniture and software for the library; ice lollies for the children on sports day; and King Charles III coronation medals for every child.

We end the year with a closing balance of £34k and intend for this to be spent next year on equipment requested by the school such as: a play train in the infant play area; 2 aircon/heating units £19k; outdoor sockets for the junior playground £2.7k; and to set aside funds for longer term project, a MUGA (a large Multi use games area) £85k. Funding has also been proposed for: lunchtime play equipment, initial cost of £5k+, and an outdoor wooden play structure.

ST MARTIN'S SCHOOL (EPSOM) PTFA

Accounts for the year ending

31st August 2023

ST MARTIN'S SCHOOL (EPSOM) PTFA**Statement of Assets and Liabilities**As at 31st August 2023

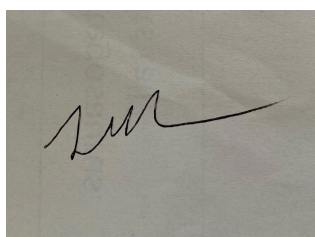
	At 31st August 2023 £	At 31st August 2022 £
Current Assets		
Cash at bank acc 20279664	33,009	16,570
Cash at bank acc 40307159	386	2,140
Cash in hand	-	-
Net Current Assets	<u>33,394</u>	<u>18,710</u>

Accumulated Funds

Surplus / (Deficit) b/fw	18,710	27,163
Net incoming / (outgoing) resources for period	<u>14,684</u>	<u>(8,454)</u>
Surplus / (Deficit) carried forward	<u>33,394</u>	<u>18,710</u>

The Trustees have elected to prepare the accounts on a receipt and payments basis and to prepare a statement of assets and liabilities as allowed under section 133 of the Charities Act 2011.

The accounts were approved by the Trustees and signed on their behalf by:



Joanne Becken
Treasurer

ST MARTIN'S SCHOOL (EPSOM) PTFA
Statement of Financial Activity
For the year ended 31st August 2023

	Note	Year Ended 31st August 2023 £	Year Ended 31st August 2022 £
INCOMING RESOURCES			
Activities for generating funds			
Fundraising Events & Commissions	(i)	44,775	34,187
Donations to PTFA		<u>2</u>	<u>38</u>
TOTAL INCOMING RESOURCES		44,777	34,225
RESOURCES EXPENDED			
Cost of Generating Funds			
Fundraising Activities: Cost of Goods	(i)	(22,988)	(13,994)
Charitable Activities			
Donations			
Outdoor area redevelopment		-	(17,722)
Library Furniture		(382)	-
King Charles III Coronation Medals		(1,954)	
Queen Elizabeth II 70th Jubilee Coins		-	(1,894)
Sports Equipment		-	(2,273)
Diversity Corridor Pictures		-	(3,136)
ChromeBook Charging Trolley		-	(941)
Signage Junior Playground		-	(109)
Other activities			
CNY Lion Dance Assembly		-	(600)
Y6 Activity Day		(1,200)	(1,325)
Ice Lollies for Sports Day		(177)	(314)
Gamelan Music Workshop		(505)	-
St Martin's School library software		(297)	-
Theatre Experience		<u>(899)</u>	-
		(5,414)	(28,314)
Governance Costs			
Administration			
NCPTA Fees		(140)	(128)
Other admin costs - gambling licence		(20)	(20)
Annual MPLC Film Licence Certificate Cost		<u>(81)</u>	<u>(74)</u>
		(241)	(222)
Other resources expended Equipment etc.			
PPE recycling bin (2022 received VAT Refund on PY Purchase)	11		
Padlocks and sandbags	(57)	-	
First Aid Kit and Tally Counter	(52)		
6 Folding Tables	(708)	-	
Purchase of 2 Card Machines for PTFA Events	(166)	(160)	
Freezer and Tokens	(310)	-	
Collapsible Trolley	(103)	-	
Thank you gifts to School Staff	<u>(54)</u>	-	
		<u>(1,450)</u>	<u>(149)</u>
TOTAL RESOURCES EXPENDED		<u>(30,093)</u>	<u>(42,678)</u>

NET INCOMING / (OUTGOING) RESOURCES

14,684 (8,454)

ST MARTIN'S SCHOOL (EPSOM) PTFA

Notes to the Accounts

31st August 2023

(i) The main fundraising events for the year are summarised as follows:

			Year To			Year To	
Description	Income	Expenses	31st August 2023	Income	Expenses	31st August 2022	Change
	2022/23	2022/23	Profit/(Loss)	2021/22	2021/22	Profit/(Loss)	
	£	£	£	£	£	£	£
Fireworks Night	11,522	(6,049)	5,473	11,838	(5,569)	6,269	(796)
Christmas cards	534	-	534	624	-	624	(90)
Christmas Fair / Event	719	(743)	(24)	-	(140)	(140)	116
Sponsored Sports	650	-	650	248	-	248	402
Spring Fair	2,250	(318)	1,932	3,581	(687)	2,894	(962)
Easy Fundraising	197	-	197	159	-	159	39
Christmas Hamper	1,520	(173)	1,348	943	(46)	897	451
Amazon Smile	29	-	29	5	-	5	24
Yr 5 & 6 Film Night	-	-	-	545	(68)	477	(477)
Infant Dance Party	1,040	(309)	732	738	(360)	378	354
Junior Dance party	538	(311)	226	604	(492)	112	115
Yr 3 & 4 Film Night	610	(91)	519	620	(23)	597	(78)
Mufti Days	425	-	425	474	-	474	(49)
New To You Sale	610	(11)	599	-	-	-	599
Coffee Morning	4	(25)	(21)	-	-	-	(21)
Coronation Picnic	1,239	(473)	766	-	-	-	766
Quiz Night	2,596	(1,606)	990	2,418	(1,687)	731	258
Sponsored Maths/SPELL	2,435	-	2,435	-	-	-	2,435
Summer Celebration	6,829	(4,187)	2,642	7,110	(4,388)	2,723	(81)
Sponsored Hikes	4,740	(45)	4,695	1,470	-	1,470	3,226
Uniform Sales	690	-	690	808	-	808	(118)
Treat Sales	1,423	(315)	1,108	-	-	-	1,108
CY & PY Yearbook (Yr 6)	-	(1,900)	(1,900)	-	-	-	(1,900)
Y6 Leavers Party	1,147	(3,811)	(2,663)	-	(72)	(72)	(2,591)
Proceeds from 100 CLUB	1,524	-	1,524	-	-	-	1,524
Bake Sales	357	-	357	-	-	-	357
Calendar Sales	-	-	-	1,189	(462)	727	(727)
Doughies Pizza Night	301	(17)	284	-	-	-	284
May Ball	2,602	(2,604)	(2)	-	-	-	(2)
Change in 100 Club Funds	(1,755)	-	(1,755)	814	-	814	(2,569)
	44,775	(22,988)	21,788	34,187	(13,994)	20,193	1,594


**CHARITY
COMMISSION**

Independent Examiner's Report on the Accounts

Section A
Independent Examiner's Report

Report to the trustees/members of

Charity Name

 ST. MARTIN'S SCHOOL (EPSOM) PARENT +
FRIENDS ASSOCIATION

On accounts for the year ended

31 08 23

Charity no (if any)

29388

Set out on pages

1 - 4

(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees
and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's
statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

C. Bynoe

Date

15/06/24

Name

CHRIS BYNOE

 Relevant professional qualification(s)
or body (if any)

FCCA

Address

5 ST. JAMES CLOSE

EPSOM

SURREY

KT18

5EB