

# **Treasurer's Annual Report ye 2022**

We started the year with almost £26k in the bank. Events generated £22.5k and £30k was spent on equipment and activities for the school, resulting in a final loss of £7.5k and closing balance of £18k, in addition to £2k generated by the 100 club.

## **Income**

Our big three events: Fireworks Night; Spring and Summer Fairs, raised £11.5k.

Other large earners were: the Year 6 Trailblazers Hike raising £3k (and £3k for another Charity); the Box Hill Sponsored Hike £1.5k; Film nights £1k; Christmas Hampers £900; Uniform sales £800; Dance Parties £700; Teacher Calendar Sales £700; Quiz Night £700; Christmas Cards £600; Mufti days £500.

## **Expenditure**

£18k was spent on the outdoor shed area redevelopment; £3.5k for the artist JE Lockyer to design and print the diversity pictures for the Diversity Corridor in school; £2k for the school to buy outdoor games equipment; £2k on the purchase of Jubilee Commemorative Coins for the children; £1.5k was contributed to the Year 6 leavers activity day and disco; £1k on a Chromebook charging trolley as requested by a teacher; £600 was spent on the Chinese New Year assembly lion dance; and another £1k on fees, 2 card machines, Sports Day ice lollies, and junior playground signage.

The Christmas Fair had to be cancelled so no money was raised but some spent in the planning.

**ST MARTIN'S SCHOOL (EPSOM) PTFA**  
**Accounts for the year ending**  
**31st August 2022**

**ST MARTIN'S SCHOOL (EPSOM)**  
**PTFA**  
**Statement of Assets and**  
**Liabilities**  
**As 31st August**  
**at 2022**

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		<b>At 31st August 2022 £</b>	<b>At 31st August 2021 £</b>
<b>Current Assets</b>			
	Cash at bank acc 20279664	16,570	25,837
	Cash at bank acc 40307159	2,140	1,326
	Cash in hand	-	-
<b>Net Current Assets</b>		<b>18,710</b>	<b>27,163</b>
<b>Accumulated Funds</b>			
	Surplus / (Deficit) b/fwd	27,163	31,375
	Net incoming / (outgoing) resources for period	(8,454)	(4,211)
<b>Surplus / (Deficit) carried forward</b>		<b>18,710</b>	<b>27,163</b>

The Trustees have elected to prepare the accounts on a receipt and payments basis and to prepare a statement of assets and liabilities as allowed under section 133 of the Charities Act 2011.

The accounts were approved by the Trustees and signed on their behalf by:

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Joanne Becken  
Treasurer

**ST MARTIN'S SCHOOL (EPSOM) PTFA**  
**Statement of Financial**  
**Activity**  
**For the year**  
**ended 31st August 2022**

			<b>Year Ended 31st August 2022 £</b>	<b>Year Ended 31st August 2021 £</b>
	<b>Note</b>			
<b>INCOMING RESOURCES</b>				
Activities for generating funds				
Fundraising Events & Commissions	(i)		34,187	12,053
Donations to PTFA			38	41
			-	-
<b>TOTAL INCOMING RESOURCES</b>			<b>34,225</b>	<b>12,094</b>
<b>RESOURCES EXPENDED</b>				
Cost of Generating Funds				
Fundraising Activities: Cost of Goods	(i)		(13,994)	(1,731)
Charitable Activities				
Donations				
Outdoor area redevelopment			(17,722)	(10,000)
Purple Mash Subscription - Online learning			-	(2,700)
Other activities				
CNY Lion Dance Assembly			(600)	-

	Y6 Activity Day	(1,325)	-
	Ice Lollies for Sports Day	(314)	-
	St Martin's School Scholastic Library Books	-	(660)
	St Martin's School library software	-	(297)
	Less VAT refund from prior year library software payment	-	59
	Elf Panto	-	(250)
		<u>(19,961)</u>	<u>(13,847)</u>
Governance Costs			
	Administration		
	NCPTA Fees	(128)	(123)
	Other admin costs - gambling licence	(20)	(20)
	Annual MPLC Film Licence Certificate Cost	(74)	-
	Purchase of 2 Card Machines for PTFA Events	(160)	-
		<u>(382)</u>	<u>(143)</u>
Other resources expended			
	Equipment etc.		
	PPE recycling bin (2022 received VAT Refund on PY Purchase)	11	(64)
	Storage Boxes for Sheds	-	(115)
	St Martin's School Netball Posts	-	(405)
	Sports Equipment	(2,273)	-
	Diversity Corridor	(3,136)	-

Pictures		
Queen Elizabeth the 2nd 70th Jubilee		
Coins	(1,894)	-
ChromeBook Charging Trolley	(941)	-
Signage Junior		
Playground	(109)	-
	<hr/>	<hr/>
	(8,342)	(584)
<b>TOTAL RESOURCES</b>	<hr/>	<hr/>
<b>EXPENDED</b>	<b>(42,678)</b>	<b>(16,305)</b>
	<hr/>	<hr/>
<b>NET INCOMING / (OUTGOING) RESOURCES</b>		
<b>BEFORE TRANSFERS</b>	<b>(8,454)</b>	<b>(4,211)</b>
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**ST MARTIN'S SCHOOL  
(EPSOM) PTFA**

**Notes to the  
Accounts  
As at 31st August  
2022**

(i) The main fundraising events for the year are summarised as follows:

Description	Income	Expenses	Year To	Income	Expenses	Year To	Change
			31st			31st	
			August			August	
	2021/22	2021/22	2022	2020/21	2020/21	2021	
	£	£	Profit/(Loss)	£	£	Profit/(Loss)	£
Fireworks Night	11,838	(5,569)	<b>6,269</b>	-	-	-	6,269
Christmas cards	624	-	<b>624</b>	673	(13)	<b>660</b>	(36)
Christmas Fair	-	(140)	<b>(140)</b>	-	-	-	(140)
Sponsored Sports	248	-	<b>248</b>	2,025	-	<b>2,025</b>	(1,777)
Spring Fair	3,581	(687)	<b>2,894</b>	-	-	-	2,894
Easy Fundraising	159	-	<b>159</b>	439	-	<b>439</b>	(281)
Christmas Hamper	943	(46)	<b>897</b>	1,654	(58)	<b>1,595</b>	(698)
Amazon Smile	5	-	<b>5</b>	-	-	-	5
Yr 5 & 6 Film Night	545	(68)	<b>477</b>	-	-	-	477
Infant Dance Party	738	(360)	<b>378</b>	-	-	-	378
Junior Dance party	604	(492)	<b>112</b>	-	-	-	112
Yr 3 & 4 Film Night	620	(23)	<b>597</b>	-	-	-	597
Mufti Days	474	-	<b>474</b>	360	-	<b>360</b>	114
Photo Portrait Day	-	-	-	-	-	-	-
Quiz Night	2,418	(1,687)	<b>731</b>	-	-	-	731
Sponsored Maths/Spell	-	-	-	4,456	-	<b>4,456</b>	(4,456)
Summer Celebration	7,110	(4,388)	<b>2,723</b>	-	-	-	2,723
Box Hill Sponsored Hike	1,470	-	<b>1,470</b>	-	-	-	1,470
Uniform Sales	808	-	<b>808</b>	335	-	<b>335</b>	473
Ice Cream Sales (Yr 6)	-	-	-	-	-	-	-
Yearbook (Yr 6)	-	-	-	-	(770)	<b>(770)</b>	770



Y6 Leavers Party	-	(72)	<b>(72)</b>
Proceeds from 100 CLUB	-	-	-
Xmas Trees sale			-
Calendar Sales	1,189	(462)	<b>727</b>
100 Club Funds	814		<b>814</b>
		<b>(13,99</b>	
	<b>34,187</b>	<b>4)</b>	<b>20,193</b>

250	(811)	<b>(561)</b>	489
474	(78)	<b>396</b>	(396)
60		<b>60</b>	(60)
			727
1,326		<b>1,326</b>	(512)
12,053	(1,731)	10,322	9,871

# Independent Examiner's Report on the Accounts



## Section A

### Independent Examiner's Report

Report to the trustees/members of

ST. MARTIN'S SCHOOL (ERSON) PARENT & FRIENDS ASSOCIATION

On accounts for the year ended

310822

Charity no (if any)

293881

Set out on pages

1-4 (remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed

C. Bynot

Date

29/06/23

Name

CHRIS BYNOT

Relevant professional qualification(s) or body (if any)

ACCA

Address

S ST. JAMES CLOSE  
ERSON  
SURREY KT18 5EB