

Clockhouse Arts Association.

Annual General Meeting.

Relating to February 2023 to February 2024

Minutes 10th April 2024 5pm

Chair person Tobias Ford opened the meeting welcoming everyone to the classroom.

Present : Chair: Tobias Ford ,Treasurer: Kabir Hussain Secretary: Victoria Hussain, Meryem Siemmond ,Don Hawkley, Richard Oliver, Sian O,Keefe, Deborah Thompson. Alexander Herbe George.

Apologies: Sophie Crockett and Antony Murphy ,Emma Green, Ben Hucklesby, John Barker, Viv Dyson,Jim Racine, Ian Sedge, Ryan Jordan.

Chairperson's Report.

Tobias spoke about the new Butley Gallery working well, refurbishment of shower block ,the guttering having been installed by Ben. How successful Suffolk Open Studios had been. Looking for a grant (foundry kiln) extension. We are in a good position to move forward.

Treasurers Report:

Kabir asked who was dealing with the grant extensions and due to lack of clarity he stated he would look into it.

Kabir explained that he would set out his report, building on the EGM report on 24.08.23.

Stated: All our activities and expenditures from February 2023 August 2023 were set out in for the EGM on 24.08.23.

Movement since 24.08 2023

Opening balance 24.08.23 £10,025

Current balance £10,241

Break down

Grants £3866,46

Closure reserve. £4000,00

Sub total. £7866.46 from £10,241=£2374.54

Funds available for use ££2,374.54

Assets approx £4,500 of bronze in stock.

Kabir explained last year's significant steps forward were : purchase and installation of a large ceramic kiln for studio members. Shower block renovation. Bothy renovation, guttering for the gallery. Thanks to Ben for doing the work.

Secretary's Report

New studio members: Ben Hucklesby and Ryan Jordan. Both need to be added to , BMS WhatsApp and Ben to the foundry group.Plus BMS website.

Outgoing members. David Cooper who has left the studios on 7.04.24. Jim Racine and Alex Dipple who shared space with Ryan Jordan.

Available Spaces

Large space possibly two studios and smaller front space. Jim's space. Jim has not given us a date but at some point this year. It's important to fill these spaces with suitable tenants and need to support this on BMS Facebook, Instagram and BMS web site and by member's word of mouth.

Kiln

CLOCKHOUSE ARTS ASSOCIATION CHARITY No. 293804

Summary of income and expenditure for the year ended 31st October 2023

Income

Grants, rents and other Income from Artists	48041.12
---	----------

Expenditure

Rents to Butley Mills	15580.00
Suffolk Coastal DC - Business Rates and Waste	1623.06
Electricity	3535.86
Telephone	660.42
Fire Safety & Alarm System	530.28
Skips	1537.00
Maintenance, Repairs and Materials	25923.46
Stationery & website	279.20
Insurance	515.99
Water	182.72

50367.99

Excess of expenditure over income	-2326.87
-----------------------------------	----------

Reconciliation

Closing balance 31-10-2022	12631.57
Closing balance 31-10-2023	10304.70

Movement	-2326.87
----------	----------

Independent examiner's report to the trustees of The Clockhouse Arts Association Charity No. 293804
I report on the accounts of Clock House Arts Association Charity No. 293804 for the year ended 31st October 2023, which are set out overleaf.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

88 Mark

Gary Clark ATT CTA (Ref: 110941)

10 Beech Avenue

South Wootton

King's Lynn

Norfolk

PE30 3JR

8th September 2024