



## **Hardwick & Arden Pre-school**

Registered Charity No. 293654

**Hardwick Community Centre  
Ferriston  
Banbury  
Oxon  
OX16 1XE**

## **TRUSTEES ANNUAL REPORT**

FINANCIAL YEAR 01/04/2021 TO 31/03/2022

**CHARITIES PRINCIPAL ADDRESS:** 29 GUERNSEY WAY  
BANBURY  
OXFORDSHIRE  
OX16 1UE

### **NAMES OF THE CHARITY TRUSTEES:**

NAME	OFFICE (IF ANY)	DATES ACTED, IF NOT FOR WHOLE YEAR
TRACEY BRAIN	CHAIR PERSON TREASURER	
ARLETTE WYATT	SECRETARY	
JESSICA EIGHTEEN		
LOUISE WALDEN		
HEIDI JAMES		

**GOVERNING DOCUMENT:** PRE-SCHOOL LEARNING ALLIANCE CONSTITUTION

### **OBJECTS OF THE CHARITY:**

To enhance the development and education of local pre-school children, regardless of race, culture, religion or means.

### **ACTIVITIES & ACHIEVEMENTS:**

A good year for Pre-school post covid. Numbers have increased slowly over the year.

In the summer we held a teddy bears picnic to say good bye to the children who were leaving and we were able to have a Christmas party this year which the children enjoyed.

4 staff members completed the Early Years Development programme which they found a useful refresher of knowledge and have brought some good ideas back to the setting.

**DECLARATION:** The trustees have approved the trustees' report above.

SIGNATURE
FULL NAME Tracey Brain
POSITION Chair DATE 25 <sup>th</sup> January 2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Hardwick & Arden Pre-School

293654

## Receipts and payments accounts

CC16a

For the period from	01/04/2022	To	31/03/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees	3,690	-	-	3,690	2,699
Early Years Funding	85,079	-	-	85,079	70,126
Interest	-	-	-	-	16
Miscellaneous	-	-	-	-	-
Household Support Fund	1,080	-	-	1,080	1,635
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>89,849</b>	<b>-</b>	<b>-</b>	<b>89,849</b>	<b>74,476</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>89,849</b>	<b>-</b>	<b>-</b>	<b>89,849</b>	<b>74,476</b>
<b>A3 Payments</b>					
Employment Costs	73,013	-	-	73,013	66,196
Advertising - Recruitment	1,066	-	-	1,066	-
Rent	8,250	-	-	8,250	7,539
Insurance	1,199	-	-	1,199	582
Office Costs	1,452	-	-	1,452	1,540
Nursery Running Costs, Equipment and Activities	3,901	-	-	3,901	3,858
Staff Training	709	-	-	709	417
Bank Charges	90	-	-	90	98
Professional Fees	510	-	-	510	425
	-	-	-	-	-
OCC Voucher Costs	1,635	-	-	1,635	2,315
Miscellaneous Costs	122	-	-	122	576
<b>Sub total</b>	<b>91,947</b>	<b>-</b>	<b>-</b>	<b>91,947</b>	<b>83,546</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>91,947</b>	<b>-</b>	<b>-</b>	<b>91,947</b>	<b>83,546</b>
<b>Net of receipts/(payments)</b>	<b>- 2,098</b>	<b>-</b>	<b>-</b>	<b>- 2,098</b>	<b>- 9,070</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>70,062</b>	<b>-</b>	<b>-</b>	<b>70,062</b>	<b>79,132</b>
<b>Cash funds this year end</b>	<b>67,964</b>	<b>-</b>	<b>-</b>	<b>67,964</b>	<b>70,062</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	National Westminster Bank	67,954	-	-
	Nationwide Building Society	-	-	-
	Petty Cash	10	-	-
	<b>Total cash funds</b>	<b>67,964</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		Unrestricted	2,666	-
	b/f 2017	Unrestricted	2,234	-
	b/f 2018	Unrestricted	1,119	-
	Desktop Computer	Unrestricted	590	-
	Creepy Crawlies Outdoor Board Set	Unrestricted	174	-
	Epson Printer	Unrestricted	180	-
	Play Equipment 2021	Unrestricted	348	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Accountancy Fees	Unrestricted	510	
	NEST	Unrestricted	20	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

# ACCRUE FINANCIAL LIMITED

The Trustees  
Hardwick and Arden Pre School  
Hardwick Community Centre  
Ferriston  
Banbury  
Oxon  
OX16 1XE

15<sup>th</sup> December 2023

To The Trustees,

**Accounts for the Year Ended 31<sup>st</sup> March 2023**

**Charity Number: 293654**

As requested, I have conducted an Independent Examination of the Accounting Records of the Charity known as Hardwick and Arden Pre School for the above dated period.

Based on the information and documents provided to me I believe the records represent a true and fair view of the Charity's financial position at that date and as such I have prepared Receipts and Payments Accounts using that information for presentation to The Trustees.

Yours sincerely



Jennie Clarke M.A.A.T.  
Director