



# **Hardwick & Arden Pre-school**

Registered Charity No. 293654

**Hardwick Community Centre  
Ferriston  
Banbury  
Oxon  
OX16 1XE**

## **TRUSTEES ANNUAL REPORT**

FINANCIAL YEAR 01020 TO 310321

**CHARITIES PRINCIPAL ADDRESS:** 29 GUERNSEY WAY  
BANBURY  
OXFORDSHIRE  
OX16 1UE

### **NAMES OF THE CHARITY TRUSTEES:**

NAME NOT FOR	OFFICE (IF ANY)	DATES ACTED, IF WHOLE YEAR
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TRACEY BRAIN	CHAIR PERSON
EMMA NEAT	TREASURER
ARLETTE WYATT	SECRETARY
CLAIRE CLARK	
REBECCA RUSSELL	
AMY ACTON	
ELLENA KELLY	

**GOVERNING DOCUMENT:** PRE-SCHOOL LEARNING ALLIANCE  
CONSTITUTION

### **OBJECTS OF THE CHARITY:**

To enhance the development and education of local pre-school children, regardless of race, culture, religion or means.

### **ACTIVITIES & ACHIEVEMENTS:**

A difficult year due to covid closures. We were closed from March 2020 to September 2020. During this time staff kept up to date with families via tapestry. Senior staff made regular phone calls and visits to all the children. From September childrens attendance was on and off due to lockdowns although we remained open.

We were unable to have any of our leavers parties and but we did get the children together at Christmas for a Christmas party.

The staff have done a great job during Covid keeping parents up to date with all the latest advice and ensuring the children were safe and well during this time.

**DECLARATION:** The trustees have approved the trustees' report above.

SIGNATURE	
FULL NAME Tracey Brain	
POSITION Chair	DATE 7 <sup>th</sup> March 2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Hardwick & Arden Pre-School

293654

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2020

To

31/03/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees	2,093	-	-	2,093	1,326
Early Years Funding	65,043	-	-	65,043	65,846
Interest	13	-	-	13	25
Miscellaneous	465	-	-	465	-
Fund Raising	-	-	-	-	74
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>67,613</b>	<b>-</b>	<b>-</b>	<b>67,613</b>	<b>67,271</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>67,613</b>	<b>-</b>	<b>-</b>	<b>67,613</b>	<b>67,271</b>
<b>A3 Payments</b>					
Employment Costs	65,716	-	-	65,716	67,082
Other Staff Costs	-	-	-	-	597
Rent	7,500	-	-	7,500	6,600
Insurance	-	-	-	-	588
Office Costs	1,256	-	-	1,256	4,503
Nursery Running Costs, Equipment and Activities	3,229	-	-	3,229	4,529
Staff Training	197	-	-	197	1,344
Bank Charges	73	-	-	73	90
Professional Fees	800	-	-	800	400
Maintenance	-	-	-	-	25
OCC Voucher Costs	795	-	-	795	-
Miscellaneous Costs	434	-	-	434	-
<b>Sub total</b>	<b>80,000</b>	<b>-</b>	<b>-</b>	<b>80,000</b>	<b>85,758</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>80,000</b>	<b>-</b>	<b>-</b>	<b>80,000</b>	<b>85,758</b>
<b>Net of receipts/(payments)</b>	<b>- 12,387</b>	<b>-</b>	<b>-</b>	<b>- 12,387</b>	<b>- 18,487</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>91,519</b>	<b>-</b>	<b>-</b>	<b>91,519</b>	<b>110,006</b>
<b>Cash funds this year end</b>	<b>79,132</b>	<b>-</b>	<b>-</b>	<b>79,132</b>	<b>91,519</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	National Westminster Bank	53,860	-	-
	Nationwide Building Society	25,261	-	-
	Petty Cash	11	-	-
	<b>Total cash funds</b>	<b>79,132</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	OCC Food Voucher refund due 3/21	330	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
		Unrestricted	2,666	-
	b/f 2017	Unrestricted	2,234	-
	b/f 2018	Unrestricted	1,119	-
	Desktop Computer	Unrestricted	590	-
	Creepy Crawlies Outdoor Board Set	Unrestricted	174	-
	Epson Printer	Unrestricted	180	-
	Play Equipment 2021	Unrestricted	348	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
	Accountancy Fees	Unrestricted	425	
	PAYE	Unrestricted	107	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval

# Accrue Financial Limited

The Trustees  
Hardwick and Arden Pre School  
Hardwick Community Centre  
Ferriston  
Banbury  
Oxon  
OX16 1XE

23<sup>rd</sup> February 2022

To The Trustees,

**Accounts for the Year Ended 31<sup>st</sup> March 2021**  
**Charity Number: 293654**

As requested I have conducted an Independent Examination of the Accounting Records of the Charity known as Hardwick and Arden Pre School for the above dated period.

Based on the information and documents provided to me I believe the records represent a true and fair view of the Charity's financial position at that date and as such I have prepared Receipts and Payments Accounts using that information for presentation to The Trustees.

Yours sincerely

Jennie Joynes M.A.A.T.  
Director

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