

BACTON UNDER FIVES

England & Wales · Charity number 293638

Details

Status Registered

Legal form Other

Registered 2015-02-20

Register [View on the Charity Commission register](#)

Contact

Address Bacton Play Centre
Tailors Green
Bacton
Stowmarket
Suffolk
IP14 4LL

Phone 01449780079

Email bactonunderfives@btconnect.com

Website www.bactonunderfives.co.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL AGE BY:- A. PROVIDING SAFE AND SATISFACTORY GROUP PLAY, IN WHICH PARENTS HAVE THE RIGHT TO TAKE PART. B. ENCOURAGING OTHER CHARITABLE ACTIVITIES THROUGH WHICH PARENTS MAY HELP THE CHILDREN. C. FURTHERING THE AIMS OF THE PRE-SCHOOL PLAYGROUPS ASSOCIATION.

Activities: CHILDCARE & EDUCATION.

Classification

- **How:** Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

Geography

- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£415,166	£378,329	-	-
2024-03-31	£319,114	£339,616	-	-
2023-03-31	£282,654	£280,815	-	-
2022-03-31	£236,348	£354,421	-	-
2021-03-31	£243,338	£233,880	-	-

Trustees

Name	Role	Appointed
Anthony Tropeano	Chair	2026-04-22
Helena Rayment		2026-04-22
Katie West		2026-04-22

BACTON UNDER FIVES

England & Wales - Charity number 293638

Accounts



Trustees' Annual Report for the period

Period start date 6th April 2024 To Period end date 5th April 2025

Charity name: **BACTON UNDER FIVES**

Charity registration number: **293638**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To support children's learning and development by providing high quality care and opportunities to children from 3 months to school age and out of school care for children up to the age of 12 using the Early Years Foundation Stage Statutory Framework.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Bacton Under Fives offer a complete package of childcare for families within the local community and beyond. <ul style="list-style-type: none"> • Pre school and Daycare 3 years + • Toddlers 2 years – 3 years • Babies up to the age of 2 • Wrap around care for school children before and after school • Holiday club for all ages up to 12 We open 51 weeks of the years approx., closing for bank holidays and Christmas shut down.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees meet 4 times a year minimum and have a good understanding of Charity law. The AGM will be at the end of March. We currently have 4 trustees in Office.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No current policy
Policy on social investment including program related investment	Para 1.38	No current policy

Contribution made by volunteers	Para 1.38	Our volunteers are parents on the trustee committee and parental support. We do accept students who volunteer for work experience.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> * We continue to provide an accessible service to families with children which allow them to work. * Provide a service to vulnerable families within the area * Provide families and children with a high quality childcare facility * Offer wraparound care to school age children offering parents more flexibility with their own commitments * Pride ourselves on meeting the needs of the local community * Flexible sessions * We have been part of Bacton community, and surrounding villages, over 40 years.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	We are able to generate some additional fundraising from: Bacton Charities donation Photography sales donation Summer and Christmas raffle Christmas carol ticket donations
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We have seen a benefit as a result of the government rolling out their subsidised childcare to 9 months plus.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We try to keep a minimal reserves for unexpected building costs that may occur during Autumn term where our income drops due to lower attendance, and also in case of redundancy. We have used fundraising to pay for fencing work that we desperately needed for the safety and security of the children.
Amount of reserves held	Para 1.22	Can fluctuate during the year
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Government Funding is taken up by the majority of children on role however the 'funding' is not a true reflection of what it costs us to actually provide it. NML & LW wage increases as does utilities.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Primarily Government funding is our main source of income for children 9months plus. Parents pay fees for any hours used above their entitlement. We use fundraising to financially account for new resources and put back into the setting for families to benefit from it.
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	If rising costs continue to increase and the Government funding we receive does not reflect that, there is a risk that we could deplete our reserves. The building will need some money put aside to keep it in good repair.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	2011 Early Years Alliance Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Voluntary Charity with constitution
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee's annual general meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Member of Early Years Alliance
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bacton Under Fives
Other name the charity uses	
Registered charity number	293638
Charity's principal address	The Playcentre Tailors Green Bacton Suffolk IP14 4LL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Hollie Ivanovich	Chair person, nominated person with Ofsted		
2	Charlotte Kerridge	Secretary		
3	Emma Brown	Treasurer		
4	Emily Pateman	Fundraiser		
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19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Hollie Ivanovich

Hollie Ivanovich	
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Position (eg Secretary,
Chair, etc)

Chair

Chair	
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Date

28.01.26

28.01.26

BACTON UNDER FIVES

CHARITY NO: 293638

BALANCE SHEET AS AT 31ST MARCH 2025

CURRENT ASSETS	2025		2024	
	£	£	£	£
Pre-School Building	215,325		217,311	
Pre-School Equipment	189		236	
Other Equipment	1,173		1,466	
Deposit Account	41,911		14,868	
Current Account	28,045		15,262	
Cash In Hand	89		752	
		<u>286,732</u>		<u>249,896</u>
LESS CURRENT LIABILITIES				
Creditors & Accruals	400		400	
		<u>400</u>		<u>400</u>
		<u><u>286,332</u></u>		<u><u>249,496</u></u>
Financed by:				
Accumulated Fund	249,496		269,997	
Surplus/(Deficit)	36,836		-20,501	
Total Funds		<u><u>286,332</u></u>		<u><u>249,496</u></u>

I certify that these statements represent a true summary of the financial transactions of Bacton Under Fives for the year ending 31st March 2025 from the information presented to me.


 Stephen Cardy A.C.C.A. (L4)

22/1/26
 Date

BACTON UNDER FIVES

CHARITY NO: 293638

REVENUE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2025

INCOME	2025	2024
Funding	252,633	121,612
Fees	157,909	196,432
Fundraising	3,872	820
Interest Earned	<u>752</u>	<u>250</u>
	415,166	319,114
 LESS EXPENSES		
Wages	318,373	285,754
Milk, Food, Drinking Water & Cleaning	18,494	16,356
Training	514	316
Activities & Resources	2,728	4,144
Equipment	2,364	2,595
Fundraising	0	127
Repairs & Renewals	3,032	2,298
Utilities	9,604	6,219
Administration	14,162	13,069
Insurance	3,721	3,309
Subscriptions	17	139
Miscellaneous	232	30
Accountancy	400	400
Depreciation	<u>4,687</u>	<u>4,861</u>
	378,329	339,616
 SURPLUS/(DEFICIT)	 <u><u>36,836.47</u></u>	 <u><u>(20,501)</u></u>

Independent Examiners Report to the Trustees of Bacton Under Fives - registered charity no. 293638

Report on the accounts of the charity for the year ended 31st March 2025 as set out on the attached pages.

Respective responsibilities of the trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7) (b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention:

(a) which gives me reasonable cause to believe that in any material aspect the requirements

* to keep accounting records in accordance with section 41 of the Act; and

* to prepare accounts in accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Stephen Cardy A.C.C.A. (L4)

22/1/26

Date

BACTON UNDER FIVES

England & Wales - Charity number 293638

Accounts



Trustees' Annual Report for the period

From 6th April 2023
Period end date

Period start date To 5th April 2024

Charity name: **BACTON UNDER FIVES**

Charity registration number: **293638**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To support children's learning and development by provide high quality care and opportunities to children from 3 months to school age and out of school care for children up to the age of 12 using the Early Years Foundation Stage Statutory Framework.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Bacton Under Fives offer a complete package of childcare for families within the local community and beyond. <ul style="list-style-type: none">• Pre school and Daycare 3 years +• Toddlers 2 years – 3 years• Babies up to the age of 2• Wrap around care for school children before and after school• Holiday club for all ages up to 12 We open 51 weeks of the years approx., closing for bank holidays and Christmas shut down.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees meet 4 times a year and have a good understanding of Charity law. The AGM will be at the end of March. We currently have 4 trustees in Office.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No current policy
Policy on social investment including program related investment	Para 1.38	No current policy

Contribution made by volunteers	Para 1.38	Our volunteers are parents on the trustee committee and parental support. We do accept students who volunteer for work experience.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> * We continue to provide an accessible service to families with children which allow them to work. * Provide a service to vulnerable families within the area * Provide families and children with a high quality childcare facility * Offer wraparound care to school age children offering parents more flexibility with their own commitments * Pride ourselves on meeting the needs of the local community * Flexible sessions * Been part of Bacton community over 40 years

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	We are able to generate some additional fundraising from: Bacton Charities donation Photography sales donation Summer raffles
Investment performance against objectives	Para 1.41	
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The end of year accounts show a small surplus.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are only held for building costs and redundancy
Amount of reserves held	Para 1.22	We try to keep a small reserve but as we are a not for profit organisation this means it is minimal
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Government Funding is taken up by the majority of children on role however the 'funding' is not a true reflection of what it costs us to actually provide it.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Primarily Government funding is our main source of funding for 2,3 and 4 year olds. Parents pay fees for anything hours used above this or until they are funded. We use fundraising to financially account for new resources if we can afford them
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	If rising costs continue to increase and the Government funding we receive does not reflect that, there is a risk that we could deplete our reserves.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	2011 Early Years Alliance Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Voluntary Charity with constitution
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee's annual general meeting

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Member of Early Years Alliance
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bacton Under Fives
Other name the charity uses	
Registered charity number	293638
Charity's principal address	The Playcentre Tailors Green Bacton Suffolk IP14 4LL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jemma Gritton	Chair		
2	Charlotte Kerridge	Secretary		
3	Hollie Ivanovich	Treasurer		
4	Pat Chapman	Manager and nominated person for Ofsted		
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Pat Chapman

Full name(s)

Mrs Patricia Chapman

Position (eg Secretary,
Chair, etc)

Manager

Date

10.09.24


BACTON UNDER FIVES

CHARITY NO: 293638

BALANCE SHEET AS AT 31ST MARCH 2024

CURRENT ASSETS	2024		2023	
	£	£	£	£
Pre-School Building	217,311		221,746	
Pre-School Equipment	236		295	
Other Equipment	1,466		1,833	
Deposit Account	14,868		40,034	
Current Account	15,262		6,452	
Cash In Hand	752		38	
		<u>249,896</u>		<u>270,397</u>
LESS CURRENT LIABILITIES				
Creditors & Accruals	400		400	
		<u>400</u>		<u>400</u>
		<u>249,496</u>		<u>269,997</u>
Financed by:				
Accumulated Fund	269,997		268,158	
Surplus/(Deficit)	(20,501)		1,839	
Total Funds		<u>249,496</u>		<u>269,997</u>

I certify that these statements represent a true summary of the financial transactions of Bacton Under Fives for the year ending 31st March 2024 from the information presented to me.


Stephen Cardy A.C.C.A. (L4)

14/1/25
Date

BACTON UNDER FIVES**CHARITY NO: 293638****REVENUE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2024**

INCOME	2024	2023
		£
Funding	121,612	112,429
Fees	196,432	169,279
Fundraising	820	769
Interest Earned	250	177
	<u>319,114</u>	<u>282,654</u>
 LESS EXPENSES		
Wages	285,754	227,295
Milk, Food, Drinking Water & Cleaning	16,356	15,928
Training	316	989
Activities & Resources	4,144	5,313
Equipment	2,595	1,794
Fundraising	127	314
Repairs & Renewals	2,298	4,042
Utilities	6,219	6,469
Administration	13,069	10,298
Insurance	3,309	2,865
Subscriptions	139	91
Miscellaneous	30	94
Accountancy	400	400
Depreciation	4,861	4,923
	<u>339,616</u>	<u>280,815</u>
 SURPLUS/(DEFICIT)	 <u><u>(20,501)</u></u>	 <u><u>1,839</u></u>

Independent Examiners Report to the Trustees of Bacton Under Fives - registered charity no. 293638

Report on the accounts of the charity for the year ended 31st March 2024 as set out on the attached pages.

Respective responsibilities of the trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7) (b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention:

(a) which gives me reasonable cause to believe that in any material aspect the requirements

* to keep accounting records in accordance with section 41 of the Act; and

* to prepare accounts in accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Stephen Cardy A.C.C.A. (L4)

14/1/25
Date


BACTON UNDER FIVES

CHARITY NO: 293638

BALANCE SHEET AS AT 31ST MARCH 2024

CURRENT ASSETS	2024		2023	
	£	£	£	£
Pre-School Building	217,311		221,746	
Pre-School Equipment	236		295	
Other Equipment	1,466		1,833	
Deposit Account	14,868		40,034	
Current Account	15,262		6,452	
Cash In Hand	752		38	
		<u>249,896</u>		<u>270,397</u>
LESS CURRENT LIABILITIES				
Creditors & Accruals	400		400	
		<u>400</u>		<u>400</u>
		<u>249,496</u>		<u>269,997</u>
Financed by:				
Accumulated Fund	269,997		268,158	
Surplus/(Deficit)	(20,501)		1,839	
Total Funds		<u>249,496</u>		<u>269,997</u>

I certify that these statements represent a true summary of the financial transactions of Bacton Under Fives for the year ending 31st March 2024 from the information presented to me.


Stephen Cardy A.C.C.A. (L4)

14/1/25
Date

BACTON UNDER FIVES**CHARITY NO: 293638****REVENUE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2024**

INCOME	2024	2023
		£
Funding	121,612	112,429
Fees	196,432	169,279
Fundraising	820	769
Interest Earned	250	177
	<u>319,114</u>	<u>282,654</u>
 LESS EXPENSES		
Wages	285,754	227,295
Milk, Food, Drinking Water & Cleaning	16,356	15,928
Training	316	989
Activities & Resources	4,144	5,313
Equipment	2,595	1,794
Fundraising	127	314
Repairs & Renewals	2,298	4,042
Utilities	6,219	6,469
Administration	13,069	10,298
Insurance	3,309	2,865
Subscriptions	139	91
Miscellaneous	30	94
Accountancy	400	400
Depreciation	4,861	4,923
	<u>339,616</u>	<u>280,815</u>
 SURPLUS/(DEFICIT)	 <u><u>(20,501)</u></u>	 <u><u>1,839</u></u>

Independent Examiners Report to the Trustees of Bacton Under Fives - registered charity no. 293638

Report on the accounts of the charity for the year ended 31st March 2024 as set out on the attached pages.

Respective responsibilities of the trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7) (b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention:

(a) which gives me reasonable cause to believe that in any material aspect the requirements

* to keep accounting records in accordance with section 41 of the Act; and

* to prepare accounts in accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Stephen Cardy A.C.C.A. (14)

14/1/25
Date

BACTON UNDER FIVES

England & Wales - Charity number 293638

Accounts



Trustees' Annual Report for the period

From 01.04.22 Period start date To 31.03.23

Period end date

Charity name: BACTON UNDER FIVES

Charity registration number: 293638

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Childcare and Education.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To provide childcare and education to children and their families between to ages of 9 months to 11 years. The setting provides a baby room, toddler room and a Pre-school plus provision for children of school age before and after school and at holiday time. The charity is open for approx. 51 weeks a year between the times of 7.45am to 5.30pm.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	To the best of my knowledge all members have regard to the guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We do not have a policy on grant making, the last grant we had was when we applied for support during Covid.
Policy on social investment including program related investment	Para 1.38	Again, we do not have a policy on this and it is not something that we do as a charity.
Contribution made by volunteers	Para 1.38	Only contributions we have from volunteers is through fund raising event from the public and also the parents and families that attend the setting. Our committee is run by volunteers.
		None.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Over the last year there has been changes in staffing; a staff member went on Maternity leave in May'22 and is due to return on April 24th next year on a part-time basis of three days a week. Tracey May joined us in June 2022 and Rebecca Pipe joined us in January 2023 on 20 hour a week contract.</p> <p>All training is still being done online this is much easier for us and cuts down travelling and costs. Meetings with Ellie Mayhew our Quality and Access Advisor - Early Years and Childcare Service Education, Skills and Learning are now face to face, which is good and any assessments on children are now being done in the setting. Staff have all updated their first aid qualifications as well as some have needed to update safeguarding.</p> <p>Not only did we celebrate the late Queens jubilee of 70th years on the throne and few months later we had her funeral. We like to remember the happy days of the jubilee when we had our own display in the church, but we also celebrated with a party in the village hall. Of course, the play centre was closed Monday 19th September for the state funeral.</p> <p>Links with the school in respect of liaison – re-started last year after Covid. Although we still are not up to speed to what we used to do, hopefully we can improve on this. We do use the school hall again for our PE session; although we now are unable to use any of the equipment, for insurance purposes.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	To review the cost and income of the group and where possible keep the cost of childcare in our setting to enable to include all parents from the local community as affordable. With the level of the National Minimum Wage going up in April 2022 as well as pension cost also going up along with the cost of living rising due to COVID it is going to be a difficult time.
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	<p>Unfortunately costs in the last year have gone from bad to worse, not only are we having the knock on from COVID and the war in the Ukraine is also causing the inflation rate to rocket!</p> <p>Unfortunately, although funding has risen in 2022 and is also due to go up in 2023, it isn't enough.</p> <p>Budget 2023 – what will this mean?</p> <p>Continue to provide good quality education and care to all children in our care. This is going to mean that we need to recruit more staff to enable ratios are at the current level 1-8 for Acorns; 1-4 for seedlings and 1-3 for Buds.</p> <p>Our parents seem happy with what we provide for the children in our care. Staff have updated training; we now have a qualified teacher and a level 6-degree staff member as well as Pat who is level 5. T.M. although has not got qualifications in early years has worked with Suffolk County Council and has had vast experience working with children and their families in the areas of Safeguarding.</p> <p>Ellie Mayhew continues to support the setting in her role and she has made suggestions to us about how we can implement the EYFS and certainly how to evaluate and reflect on what we do. Within the budget in March 2023 it has announced that the ratio for 2 year olds will be going up to 1.5; I have very mixed feelings about this announcement and while this will help financially I am not sure how good it will be for those 2 year old's that have particularly individual needs.</p> <p>With OFSTED due anytime after October 2023 we need to ensure that all areas of the setting are reviewed and improved as we see fit. This could include Healthy eating; Physical Play; Making the most of Outdoor Play; Ensuring staff in particular new staff members (when we get them!) are fully up to speed with the new EYFS and the 3.I's (Intent; Implement and Impact.).</p> <p>This priority is linked to priority 2 closely. There is always a new initiative that is being pushed at us, sometimes it is relentless. Helen and Fenella took part in one last year which was called "five to thrive" which concentrated on what was being offered in the Buds room, I feel this was very successful and gave good insight to our very youngest children. OFSTED inspections have changed since our last</p>
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		and expects much more verbal input from staff in particular with the 3.I's and this requires planning to be spot on for the individual child and to ensure that the Keyperson knows their key group inside out.
Performance of fundraising activities against objectives set	Para 1.41	<p>No objective have been set again this year. We have only done a minimal amount of fund-raising restriction on COVID definitely took their toll on people's enthusiasm to do this type of event. The one event we planned which was the Christmas Chocolate bingo had to be cancelled due to it clashing with a school event, not only that ticket sales were slow to say the least.</p> <p>Bacton Charity Trust donation = £200 Photographs sessions = £305.73 Easy fund raising = £150.65 Christmas concert + raffle = £430.00 – less £30 for the church.</p> <p>Total = £1056.38</p>
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	With inflation soaring it has been a difficult year. The minimum wage makes things very hard for us to manage costs and we have had to put up fees again this year, there will also be an increase next year. We have no choice but to pass increases onto parents.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Any reserves are held for building costs, drops in attendance and redundancy however as you can see currently, we have reserve.
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	Inflation and increased running costs.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	PARA 1.46

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our funding is generated by fees for services that we give to the parents caring for their children. The second highest part of our funding is Government funding for children aged 2 yrs; 3yrs and 4yrs for the nursery education. Fund raising is minimal at the moment and this year only raised £1056.38, which was very disappointing but we hope for better next year.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	The risk for the charity is always funding – the real cost of providing a child-care place outweighs what we receive in grant funds and fees from parents (this is about to rise in 2023). Fall in numbers attending the setting is always a worry; numbers are quite good now but there are so many families opting to send their children to school outside of our area, and this has a knock on to us. Also, since COVID our out of school provision has also suffered in attendance falls, during the school holidays, there are so many parents that are able to work from home – this is an area that we are having to monitor closely. Finally staffing seems

		to be getting harder and harder although we have managed to get two new staff members; applications for these posts were very poor.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		VOLUNTEER COMMITTEE RUN.
Type of governing document (trust deed , royal charter)	Para 1.25	WE USE THE 2011 EARY YEARS ALLIANCE CONSTITUTION.
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Voluntary committee.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	A.G.M.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	BACTON UNDER FIVES
Other name the charity uses	N/A
Registered charity number	293638
Charity's principal address	BACTON PLAYCENTRE. TAILORS GREEN. BACTON, STOWMARKET. SUFFOLK. IP14 4LL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Georgette Dawson	Chair		
2	Sarah Miller	Committee		
3	Jemma Gritton	Committee		
4	Louise Ralph	Committee		
5	Ross & Tasha Corbyn	Committee		
6	Pat Chapman	Manager – nominated individual for OFSTED		
7	Wendy Mills	Staff representative.	Non-voting	
8	Rachel Ottley	Minute Taker and administrator for setting.	Non-voting	
9	Phil Chapman	Building Officer.	Non-voting	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	OUR BUILDING ALTHOUGH THIS IS ON LEASED LAND FROM SUFFOLK COUNTY COUNCIL.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	BACTON UNDER FIVES – PLAYCENTRE.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	P J CHAPMAN	
Full name(s)	PATRICIA JANE CHAPMAN	GEORGETTE DAWSON
Position (eg Secretary, Chair, etc)	MANAGER	CHAIR
Date	29.03.23	

BACTON UNDER FIVES

CHARITY NO: 293638

REVENUE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2023

INCOME	2023	2022
	£	£
Funding	112,429	102,727
Fees	169,279	131,991
Grants	0	570
Fundraising	769	1,056
Interest Earned	<u>177</u>	<u>4</u>
	282,654	236,348
 LESS EXPENSES		
Wages	227,295	208,031
Milk, Food, Drinking Water & Cleaning	15,928	13,980
Training	989	180
Activities & Resources	5,313	5,104
Equipment	1,794	1,422
Fundraising	314	533
Repairs & Renewals	4,042	1,859
Utilities	6,469	6,238
Administration	10,298	8,589
Insurance	2,865	2,922
Subscriptions	91	17
Miscellaneous	94	55
Accountancy	400	400
Depreciation	<u>4,923</u>	<u>5,091</u>
	280,815	254,421
SURPLUS	<u><u>1,839</u></u>	<u><u>-18,073</u></u>

BACTON UNDER FIVES**CHARITY NO: 293638****BALANCE SHEET AS AT 31ST MARCH 2023**

CURRENT ASSETS	2023		2022	
	£	£	£	£
Pre-School Building	221,746		226,271	
Pre-School Equipment	295		369	
Other Equipment	1,833		2,156	
Debtors	0		0	
Deposit Account	40,034		22,215	
Current Account	6,452		16,693	
Cash In Hand	38		854	
		<u>270,397</u>		<u>268,558</u>
LESS CURRENT LIABILITIES				
Creditors & Accruals	400		400	
		<u>400</u>		<u>400</u>
		<u><u>269,997</u></u>		<u><u>268,158</u></u>
Financed by:				
Accumulated Fund	268,158		286,231	
Surplus/(Deficit)	1,839		-18,073	
Total Funds		<u><u>269,997</u></u>		<u><u>268,158</u></u>
		0		

I certify that these statements represent a true summary of the financial transactions of Bacton Under Fives for the year ending 31st March 2023 from the information presented to me.

Stephen Cardy A.C.C.A. (L4)

Independent Examiners Report to the Trustees of Bacton Under Fives - registered charity no. 293638

Report on the accounts of the charity for the year ended 31st March 2023 as set out on the attached pages.

Respective responsibilities of the trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7) (b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention:

(a) which gives me reasonable cause to believe that in any material aspect the requirements

* to keep accounting records in accordance with section 41 of the Act; and

* to prepare accounts in accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Stephen Cardy A.C.C.A. (L4)

BACTON UNDER FIVES

CHARITY NO: 293638

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		0		

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(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Stephen Cardy A.C.C.A. (L4)

BACTON UNDER FIVES

England & Wales - Charity number 293638

Accounts

Bacton Under Fives – Annual report for year 2021/22

Chair of committee report.

Another year has passed and yes, we are still within most of the Pandemic's restrictions. February was partially bad time for us, with only 3 members of staff not catching COVID – this hit us very badly and we did have to succumb closing the setting for 2 to 3 days – we had done so well up until then keeping the setting going. We were really pleased most of the children return to the setting in July 2021, and we were able to keep the attendance going all through the summer holiday's to make up for some lost time.

September 2021 saw the implementation of the new EYFS (Early Years Foundation stage) online training was provided by the local authority, but it has been a lot to take in and at first we did struggle a bit with everything else going on.

All children seem in good spirits; hard to tell what the affects lockdown is having on them, I think we will find this out over the next year or so.

All furloughed staffed returned to work in September 2020 so this made staffing levels for 2021/22 good however we were sad to lose Kim Culley in December 2021 to another nursery closer to home. In some way's this did us a favour as numbers of children attending were lower then usual – however come the summer term 2022 we struggled again and as another staff member went on long term sick, this was the first encounter we had to recruit staff in the COVID fallout.

Staffing and Qualifacations 2021/2022.

All training is now being done online including any meetings with Ellie Mayhew our Quality and Access Advisor - Early Years and Childcare Service

Education, Skills and Learning

P.C. – Manager and Lead Practitioner

W.M. – Deputy Manager & L.P

R.O. – Administrator

H.C – Level 3 Practitioner & Under three's leader.

L.C. - Level 3 Practitioner

K.L. - Level 3 Practitioner

S.P.- Level 3 Practitioner

P.V.C.- Level 3 Practitioner & Cook.

F.L - Level 3 Practitioner

L.S.- Level 3 Practitioner
M.A - Qualified Teacher Status.
K.C - Kim left our employ December 2021
S.Pearce - Joined us as an Apprentice in October 2021..
S.F & C.S - Cleaners.
K.H - Holiday cover attending College.(started June 2021)

Both Wendy and Pat reduced their hours in September 2021.

Fund Raising 2021/2022

We had a fantastic response to fund raising last year, unfortunately this year we haven't done so good. Pandemic restriction are still affecting this greatly.
However we did manage to raise a total of £1056.00.

Bacton Fireworks donation £200
Bacton Charity Trust donation £200
Photographs sessions £305.73
Easy fund raising £160.65
Other small events £189.62

Links with school.

Links with the school in respect of liaison - Mrs Gridley the school reception class teacher has left to another position within the academy - she was replaced by Mrs Sarah King. The Pandemic is still restricting our access into the school with the children, we are just hoping this will return to normal soon.

Committee

Again this has been difficult year, contact with the members have been mainly online with the Chair going to the setting once a week for a chat at the door.

Again this years AGM was held through an online Zoom call and documents going out via email.

We set three priorities for last year 2020/21

1. First step will be to get through the pandemic and to return to some sort of normality.
 - Restriction looks as though they are set to reduce in the summer 2022 - so until then we will continue to abide from Government guidelines. Finance is suffering but we have reserves that we can use.
2. Seek ways of raising money for the group without organising public fund raising events.

- It is obvious from the accounts that this was not achieved; the funding that we receive from the Government does not relate to the actual cost of providing care and education for the children.
 - Cost for the cleaning materials through COVID and also means we have had to increase cleaners hours and pay staff to clean toys etc after their working day we had to introduce a consumable charges to help fund this.
3. Continue to operate within the ever changing guidelines and keep everyone as safe as we can.
- I feel we have achieved this although February 2022 was the most difficult time I have spent in the setting and it was particularly tough on all staff in the setting - but at the end of the day we came out the other side.

Priorities for 2021/22 will be:

1. To review the cost and income of the group and where possible keep the cost of childcare in our setting to enable to include all parents from the local community as affordable. With the level of the National Minimum Wage going up in April 2022 as well as pension cost also going up along with the cost of living rising due to COVID it is going to be a difficult time.
2. Continue to provide good quality education and care to all children in our care. This is going to mean that we need to recruit more staff to enable ratio's are at the current level 1-8 for Acorns; 1-4 for seedlings and 1-3 for Buds.
3. With OFSTED due anytime after October 2023 we need to ensure that all areas of the setting are reviewed and improved as we see fit. This could include Healthy eating; Physical Play; Making the most of Outdoor Play; Ensuring staff in particular new staff members (when we get them!) are fully up to speed with the new EYFS and the 3.I's (Intent; Implement and Impact.).

BACTON UNDER FIVES						CHARITY NO: 293638	
REVENUE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2022							
INCOME						2022	
						£	
Funding						102,727	
Fees						131,991	
Grants						570	
Fundraising						1,056	
Interest Earned						4	
						236,348	
LESS EXPENSES							
Wages					208,031		
Milk, Food, Drinking Water & Cleaning					13,980		
Training					180		
Activities & Resources					5,104		
Equipment					1,422		
Fundraising					533		
Repairs & Renewals					1,859		
Utilities					6,238		
Administration					8,589		
Insurance					2,922		
Subscriptions					17		
Miscellaneous					55		
Accountancy					400		
Depreciation					5,091		
						254,421	
SURPLUS						-18,073	

B	
	2021
	£
	99,923
	127,711
	8,000
	7,689
	15
	243,338
190,611	
11,438	
471	
6,292	
1,321	
385	
2,308	
4,905	
7,857	
2,522	
90	
45	
400	
5,235	
	233,880
	9,458

Independent Examiners Report to the Trustees of Bacton Under Fives - registered charity no

Report on the accounts of the charity for the year ended 31st March 2022 as set out on the attached pages

Respective responsibilities of the trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commission under section 43(7) (b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of those presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention:

(a) which gives me reasonable cause to believe that in any material aspect the requirements

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Stephen Cardy A.C.C.A. (L4)

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BACTON UNDER FIVES

England & Wales - Charity number 293638

Accounts

Bacton Under Fives – Annual report for year 2020/2021

WRITTEN BY GEORGETTE DAWSON – CHAIR OF COMMITTEE.

Little did we know what was around the corner after the A.G.M. last year in June 2019. Things were going very well; there wasn't such a big drop in children going to school in September so that was looking quite good. Christmas came and went and then we started to hear rumours of a Pandemic that was hitting China.

STAFFING.

We have had lots of issues with staffing this year mainly caused by the pandemic (COVID19). In March 2020 we went into lockdown with the majority of our children having to stay at home – it was decided to keep five staff on site to care for the children of Keyworkers. There were about 16 children attending during this period. Even Pat the manager had to isolate for 12 weeks therefore worked at home for that period; Rachel's, the administrator, isolation was unfortunately a lot longer and worked from home from March to end of September. Five staff members were furloughed and these were supported by the Government scheme that was put in place.

BUILDING LEASE

Thankfully in place.

OFSTED

Nothing to report here – and of course the Pandemic also called a halt to any possibilities of inspection (not that we were due anyway). Regular contact was kept with the local authority via on-line meetings.

FINANCES

We entrust the responsibility of financial matters to R.O. and P.C. we have one of the committee with a financial eye to work along side them just to be sure we are not missing anything. A new auditor was employed and has been a great help to Rachel when new systems were put in place. We had a rise in the hourly funding rate this April to £4.13 plus an unexpected one off grant from the local authority. We were also pleased to receive a grant from Mid Suffolk District Council of £2,500 to support us through COVID 19 (Covid emerging needs Grant), along with a further grant of £5000 (Discretionary Business Grant). A local trust, Westhorpe Trust, kindly donated £500 to help us too. Many parents that did not fall under the 'keyworker' category or chose not to send their children during the lockdown continued to make payments as 'donations' as opposed to fees to make up the shortfall for which we are very grateful. Fundraising as we knew it was not really possible throughout the 2020/21 years because of COVID however one parent did come up trumps for us organising a virtual marathon in the summer months and a virtual draw at Christmas and the amounts raised were unbelievable.

During the initial lockdown the local authority also offered additional funding to keyworkers that would not normally qualify for things like 2 year funding – and

as many other nursery settings closed we were able to take in new children and claim funding for them on a weekly basis.

FUND RAISING – TOTAL RAISED £7689

	Some of the events	
Photograph session.	Only able to hold one session rather than two	£213.91
Bacton Show	Cancelled due to Pandemic	
Bacton Charity Trust		£100.00
CHRISTMAS CHOCOLATE BINGO 2020	Cancelled due to covid	
Easter bingo 2020	CANCELLED DUE TO COVID	
SPONSORED Marathon Organised by Katie summer 2020.		£4225
Christmas draw 2020 Organised by Katie for equipment for garden.		£1220.77
Christmas Concert 2020	CANCELLED DUE TO COVID	
Christmas carol singing 2019	Cancelled due to weather.	
Christmas carol singing 2020	CANCELLED DUE TO COVID	
Easy Fundraising		£58.69

STAFFING AND STAFF TRAINING.

P.C – Manager and Lead Practitioner

W.M – Deputy Manager & LP

R.O - Administrator

S.P – Level 3 practitioner

K.L – Level 3 practitioner

L.C – Level 3 practitioner

H.C – Level 3 practitioner

P.V.C – Level 3 practitioner & cook

L.S. – Level 3 practitioner

F.L. – NQ level 3 practitioner

E.G.– Level 3 practitioner – left employ in September 2020

M.A. – QTS

Parent Groups

Unfortunately all groups had to be cancelled due to the Pandemic as members of the public were not permitted to enter the building.

Links with the school.

The year got off to a good start and lots of planning was done to give the children a good link to school before leaving us to go to reception in September 2020 – but these had all to be put on hold – you guessed it? The pandemic struck again!!!!

Committee

Most of the committee business was dealt with via telephone; email and virtually - thank goodness for Facetime. The AGM was conducted by letter/email and we managed to secure the same committee as last year.

Priorities for the year 2020/2021

- First step will be to get through the pandemic and to return to some sort of normality.
- Seek ways of raising money for the group without organising public fund raising events .
- Continue to operate within the ever changing guidelines and keep everyone as safe as we can.



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From **6th April 2020** Period start date To **5th April 2021**
Period end date

Charity name: **BACTON UNDER FIVES**

Charity registration number: **293638**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide care and education to children under 5 years plus out of school care for children 5 to 12 years before and after school and during school holidays
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We offer childcare and early years education to children in a purpose built setting over 3 rooms for under 5's and a further room for out of school provisions for children of school age.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes the Trustees have followed the guidance regarding public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We do not give grants
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We worked hard to keep open throughout the Covid 19 pandemic – during lockdown we are able to offer places to all Keyworker/Vulnerable children.</p> <p>We provide good quality provision for all children in our setting from 0 to 12 years.</p> <p>We support our families in all aspects of parenting and if necessary help them seek support if needed.</p> <p>We always try to keep our fees as low as possible to keep solvent but without causing financial hardship to our families.</p> <p>We are as flexible as we possibly can be to accommodate our parents needs for childcare.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Covid 19 pandemic had a huge impact on our ability to raise funds in our normal manner.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Despite the challenges of the Covid 19 pandemic we have had a pleasing end to the financial year – mainly thanks to the Corona Virus Job Retention Scheme – which we were very grateful for.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We try to keep a small 'reserve' for building repairs and when there is a drop in attendance each Autumn Term, and also in case of redundancies
Amount of reserves held	Para 1.22	Variable during the year
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Always a concern that not enough people come forward to form a committee of Trustees although this is not currently an issue. We have a complicated building lease which is always a concern that this may not be renewed – there are building projects within the village which could potentially impact our setting.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Government Funding for 2,3 and 4 year olds. Fees paid by parents for hours over the funding they receive or non funded children. Fundraising
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	n/a
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	2011 Early Years Alliance Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	As above
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Annual AGM which includes at least 5 parents, Chairperson, Manager, Administrator and two volunteer parents (non members)

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	BACTON UNDER FIVES
Other name the charity uses	
Registered charity number	293638
Charity's principal address	THE PLAYCENTRE TAILORS GREEN BACTON SUFFOLK IP14 4LL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Georgette Dawson	Chairperson		
2	Patricia Chapman	Manager		
3	Rachel Ottley	Acting Secretary(non voting)		
4	Philip Chapman	Building Officer		
5				
6				
7				
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11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Georgette Dawson		(name on lease)
Patricia Chapman		(name on lease)

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Building – on leased land
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Bacton Under Fives
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Patricia Chapman - Manager

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	PJChapman	GDawson
Full name(s)	Patricia Jane Chapman	Georgette Dawson
Position (eg Secretary, Chair, etc)	Manager	
Date	10 th April 2021	

BACTON UNDER FIVES

CHARITY NO: 293638

REVENUE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2021

INCOME	2021	2020
	£	£
Funding	99,923	111,665
Fees	127,711	112,544
Grants	8,000	0
Fundraising	7,689	3,177
Interest Earned	15	64
	<u>243,338</u>	<u>227,450</u>
LESS EXPENSES		
Wages	190,611	191,789
Milk, Food, Drinking Water & Cleaning	11,438	14,030
Training	471	1,962
Activities & Resources	6,292	8,659
Equipment	1,321	2,227
Fundraising	385	528
Repairs & Renewals	2,308	3,024
Utilities	4,905	6,148
Administration	7,857	10,113
Insurance	2,522	2,576
Subscriptions	90	110
Miscellaneous	45	150
Accountancy	400	400
Depreciation	5,235	5,221
	<u>233,880</u>	<u>246,937</u>
SURPLUS	<u>9,458</u>	<u>(19,487)</u>

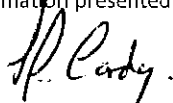
BACTON UNDER FIVES

CHARITY NO: 293638

BALANCE SHEET AS AT 31ST MARCH 2021

CURRENT ASSETS	2021		2020	
	£	£	£	£
Pre-School Building	230,889		235,601	
Pre-School Equipment	461		615	
Other Equipment	1,107		1,476	
Debtors	0		3,000	
Deposit Account	42,373		25,320	
Current Account	11,651		10,653	
Cash In Hand	150		508	
		<u>286,631</u>		<u>277,173</u>
LESS CURRENT LIABILITIES				
Creditors & Accruals	400		400	
		<u>400</u>		<u>400</u>
		<u><u>286,231</u></u>		<u><u>276,773</u></u>
Financed by:				
Accumulated Fund	276,773		296,260	
Surplus/(Deficit)	9,458		(19,487)	
Total Funds		<u><u>286,231</u></u>		<u><u>276,773</u></u>

I certify that these statements represent a true summary of the financial transactions of Bacton Under Fives for the year ending 31st March 2021 from the information presented to me.



Stephen Cardy A.C.C.A. (L4)

Independent Examiners Report to the Trustees of Bacton Under Fives - registered charity no. 293638

Report on the accounts of the charity for the year ended 31st March 2021 as set out on the attached pages.

Respective responsibilities of the trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7) (b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention:

(a) which gives me reasonable cause to believe that in any material aspect the requirements

* to keep accounting records in accordance with section 41 of the Act; and

* to prepare accounts in accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Stephen Cardy A.C.C.A. (L4)