

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31st JULY 2024

FOR

LATYMER PARENTS AND FRIENDS

REGISTERED CHARITY NUMBER 293619

LATYMER PARENTS AND FRIENDS (LPF)

Year Ended 31 July 2024

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Charity Information

Year Ended 31 July 2024

COMMITTEE MEMBERS:

Executive

- M. Cobbett (Honorary President)
- A. Malde (Chairman)
- S. Doshi (Treasurer), appointed 3 October 2024
- E. Kulich (Secretary), appointed 3 October 2024
- M. Chopra (Vice Chair)
- F. Boulton (Vice Chair), appointed 3 October 2024
- K. Camachee (Assistant Treasurer), appointed 3 October 2024

General

- P Das E Ramdarshan
- R Patel

REGISTERED OFFICE:

The Latymer School
Haselbury Road
Edmonton
London N9 9TN

INDEPENDENT EXAMINER:

Fatma Aydin Ozel
F&A Accountancy
355 Bowes Road London N11 1AA

BANKERS:

Barclays Bank Plc
Leicester
LE87 2BB

HSBC Plc
88 The Broadway
Muswell Hill, London
N10 9RX

REPORT OF THE TRUSTEES

The trustees present their report for the year ended 31 July 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity's activities are governed by a constitution document approved by the Annual General Meeting.

Recruitment and appointment of new trustees

All parents and guardians of pupils of the school are automatically members of the association. A welcoming evening is held each autumn for new intake parents; LPF membership is also promoted at all fund-raising events, and the school helps to promote the association via newsletters and the school website which includes the Latymer Parent and Friends section. Elected trustees (and committee) posts are filled annually at the Annual General Meeting and new parents are actively encouraged to stand for election.

Committee Members

The main members of the Committee during the year under review are shown on page 3. The Committee Members are elected on an annual basis, with officers being elected from the membership of the Committee. The Annual General Meeting is held in October of each year. Only Executive Members of the Committee can be Trustees.

Induction and training of new trustees

New trustees are inducted into the workings of the charity and its relationship to the school.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurances against fraud and error.

The trustees continue to review the principal areas of the charity's operations in order to identify risks that could affect the day to day operations of the charity. In the opinion of the trustees the charity has established resources and review systems which, under normal conditions, should allow these risks to be mitigated to an acceptable level, in its day operations.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The LPF is a non-profit making organisation and derives its income from major fund-raising events, including school summer fair, quiz evenings, Christmas trees sales, Christmas Baubles sales, school disco and 500 Club. The provision of refreshments at school events such as plays, and concerts is also a major source of income and a service to the school. The results for the year and financial position of the Charity are detailed in the separate Payments and Accounts File and between pages 10 – 15 of this report, which the Committee considers to be sound.

Statement on Public Benefit

The trustees have given due consideration as to how activities have been taken to meet the Charity's aims for public benefit. The Trustees have followed guidance as set out by the Charity Commission, including public benefit guidance.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

In fundraising season 2023/24 the charity generated £48,410 from fund activities, including the annual summer fair, raffle, refreshments, school junior disco, bingo, sale of book covers, 500 club, donations and easy fundraising.

Aside from purely financial benefits, the various activities of the charity helped to build closer relationship between parents, teachers and children. The money raised was used to enhance the educational experience of the children in number of ways.

FINANCIAL REVIEW

Financial Results

The results for the year are set out on page 14 onwards and on the accompanying Payments and Receipts accounts file basis since 2019. The association has a net cash income of £4,181 for the financial year, which after adding the cash balance brought forward from the previous year of £49,402 gross, shows a balance carried forward of £53,583 gross at 31.7.2024. During the year LPF raised £48,410 and spent £44,228 which includes LPF Grants given to school for buying new school minibus and car for £29,995 and £983 for smaller Grants.

The main source of income for the charity is from fundraising activities and this year holding the summer fair after five years absence further increased the income for the year.

Reserves policy

The trustees target a minimum level of free reserves of £8,000 which is approximately one year's net fund raising income. The Charities accumulated reserves are going to be used on a number of school projects.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its surplus or deficit for that period. In preparing those financial statements, the Members (and Trustees) of the Committee are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on an on-going concern basis unless it is inappropriate to presume that the Charity will continue in business.

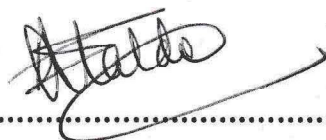
The Executive Committee Members, as Trustees, are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with generally accepted accounting principles and the Charities Act 2022 which amends the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In making decisions and exercising powers the trustees have taken due regard to public benefit.

INDEPENDENT EXAMINER

The Independent Examiner Fatma Aydin Ozel has agreed to provide her services to for this year which has been approved by the trustees.

ON BEHALF OF THE COMMITTEE:



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A Malde Chairman 01.08.2023 – 31.07.2024

Date: 12/5/2025

Independent Examiners Report

To the Trustees of The Association of Parents and Friends of The Latymer School

I report on the accounts for the year ended 31st July 2024 which are set out on the Payments and Receipts basis and on pages 10 to 14 of the Trustees Report.

This report is made solely to the Charity's Trustees as a body, in accordance with section 145(1) Charities Act 2011('the Act'). My examination has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body for my examination, for this report or for opinion I have formed.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts; The charity's trustees consider that the audit requirement of Section 144 of the Charities Act 2011 ("the Charities Act") does not apply and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid on in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S OPINION

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the

Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect;

> the accounting records were not kept in accordance with section 130 of the Charities Act; or

> the accounts did not accord with the accounting records; or

> the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations other than any requirement that the accounts give a 'true and fair' View which is not matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts to be reached.

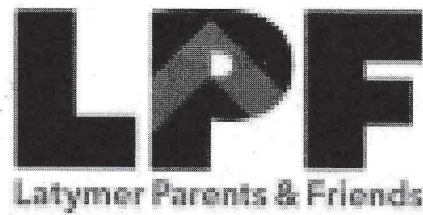
Name: Fatma Aydin Ozel

Signature:



Date: 6.05.25

Summary of Accounts for the Year



Summary of LPF fundraising activities for Academic Year 2023 –2024

These results are for the **fundraising season on receipt and payment basis** with some listed income/expenditure arriving in August/Sept 2024 are not shown below. These figures form the Payments and Receipts Accounts file that is submitted to the Charity Commission with the Trustees Report.

The income/expenditure including statement of assets and liabilities between the LPF accounting dates of 1.8.2023 – 31.07.2024 are also detailed further in the report.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Latymer Parents and Friends

No (if any)
293619

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	1/8/2023		31/7/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Summer Fair 2024	15,396	-	-	15,396	
Raffle	6,946	-	-	6,946	
Refreshments	5,538	-	-	5,538	5,849
Donations	2,676	-	-	2,676	1,305
Christmas Trees & baubles	5,629	-	-	5,629	4,818
Junior 7 & 8 Disco	2,910	-	-	2,910	3,087
Pre Loved Uniform	2,047	-	-	2,047	1,540
Easyfunding Donations	1,752	-	-	1,752	1,923
Bingo Night	1,568	-	-	1,568	
Bank Interest	689	-	-	689	118
LPF 500 Club	2,595	-	-	2,595	3,300
Bank Charges	-	-	-	-	
Lottery Licence	-	-	-	-	
PTA Registration for Trustees	-	-	-	-	
Book Covers	665	-	-	665	598
Repairs	-	-	-	-	
Website Cost	-	-	-	-	
LPF Grants for School Funding Requests	-	-	-	-	
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	48,410	-	-	48,410	22,538
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	48,410	-	-	48,410	22,538
A3 Payments					
Summer Fair 2024	2,936	-	-	2,936	-
Raffle	448	-	-	448	-
Refreshments	1,534	-	-	1,534	1,516
Donations	-	-	-	-	21
Christmas Trees & baubles	3,109	-	-	3,109	2,911
Junior 7 & 8 Disco	761	-	-	761	724
Pre Loved Uniform	79	-	-	79	363
Easyfunding Donations	-	-	-	-	-
Bingo Night	618	-	-	618	-
Bank Interest	-	-	-	-	-
LPF 500 Club	1,975	-	-	1,975	2,049
Bank Charges	30	-	-	30	-
Lottery Licence	60	-	-	60	-
PTA Registration for Trustees	153	-	-	153	140
Book Covers	862	-	-	862	608
Repairs	257	-	-	257	899
Website Cost	430	-	-	430	166
LPF Grants for School Funding Requests	-	-	-	-	-
	30,978	-	-	30,978	8,022
	-	-	-	-	-
	-	-	-	-	-
Sub total	44,228	-	-	44,228	17,418
A4 Asset and investment					

	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	44,228	-	-	44,228	17,418
Net of receipts/(payments)	4,182	-	-	4,182	5,119
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	49,476	-	-	49,476	44,357
Cash funds this year end	53,659	-	-	53,659	49,476

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Community Account	1,000	-	-
	Barclays Premium Account	29,329	-	-
	HSBC Current Account	12,240	-	-
	HSBC Money Manager Account	11,015	-	-
	Cash In Hand	75	-	-
	Total cash funds	53,659	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Fund Raising Income relating to 31.7.2024	1,247	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Fund Raising expenses relating to 31.7.2024	422	-	
	Historical Uncashed cheques	1,300	-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		ATUL MALDE	12/5/25	

Notes to the accounts

Year Ended 31 July 2024

1. Accounting Policies

Accounting convention

The charity constitutes a public benefit entity as defined by FRS102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015. The entity is a small charity.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

Income

Income represents donations, functions, and investment income. All income is accounted for on a receipt basis. The income and surplus are attributable to the one principal activity of the Charity.

2. Grants Payable

The Committee accounts for grants payable to The Latymer School in the period of approval.

3. Staff Costs

No remuneration was paid or is payable in the year, directly or indirectly, out of the funds of the Charity, to any Trustee or to a person or persons connected with any of them. No reimbursement of expenses has been made or is due to be made to any of the Trustees in respect of the year. All Members of the Committee are acting on a voluntary basis in a non-paying capacity.