



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	31	January	2023		31	January	2024

Section A Reference and administration details

Charity name	Happy Hours Pre School		
Other names charity is known by			
Registered charity number (if any)	293559		
Charity's principal address	Polehampton Infant School		
	Hermitage Drive		
	Twyford, Berkshire		
	Postcode	RG10 9HS	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cath Mileman	Chair		
2	Suzi Chandler	Secretary		
3	Elizabeth May	Treasurer		
4	Suzie Shaw	Trustee		
5	Lauren Abraham	Trustee		
6	Frank Collins	Trustee		
7	Jatinder Dhanoa	Trustee		
8	Elisabeth Croft	Trustee		
9	Katey Matthey	Trustee		
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Katharine Cromar - Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution 2011

How the charity is constituted
(eg. trust, association, company)

Charitable Trust

Trustee selection methods
(eg. appointed by, elected by)

Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The pre school operates on a model suggested by the Early Years Alliance on which the constitution is provided and adopted. The manager works alongside the trustees to manage through regular contact and committee meetings 6 times per annum.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Our pre school aims to provide high quality care and education for children aged 2.5 years up to school to prepare them for life's journey in a safe, caring, inclusive environment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We offer appropriate play, education and care facilities, family learning and flexible hours. With parent's consent, we take full responsibility for, and become involved in activities in the setting ensuring that we offer opportunities for children of all race, culture, religion, means or ability within our setting.

We encourage the study of the needs of individual children and their families promoting public interest in and recognition of such needs in the local area.

We run the pre school in reference to the guidance and objectives set by the Early Years Alliance, Statutory Guidance and the EYFS and have regards to the guidance issued by the Charities Commission on Public Benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We have fund raised for several building maintenance projects to be completed. Provision of educational services to children from the ages of 2.5 to 4.

Section E

Financial review

Brief statement of the charity's policy on reserves

We maintain enough monies to ensure that general expenditure is not affected by the fluctuations in the timing of our income from EYNF via local authority. We maintain sufficient income to maintain and repair our current facility whilst continually fundraising for the eventual replacement of our old terrapin building.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F	Other optional information
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Section G	Declaration
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	C Mileman	
Full name(s)	Mrs C Mileman	
Position (eg Secretary, Chair, etc)	Chair	
Date	18/01/2024	

HAPPY HOURS PRE-SCHOOL - REGISTERED CHARITY 293559

RECEIPTS AND PAYMENTS ACCOUNT

for the Year Ended 31 March 2023

	Unrestricted £	Restricted £	Funds Endowment £
<u>A1 Receipts</u>			
Fees	140,977	-	
Special Needs funding	-	-	
Donations	-	-	
Fundraising	1,970	-	
Bank Interest	-	-	
Sundry	1,000	-	
Sub total	143,947	-	-
<u>A2 Asset and investment sales etc</u>	-	-	-
Total receipts	143,947	-	-
<u>A3 Payments</u>			
Employee Costs	104,620		
Premises Costs	2,732		
General administrative expenses	7,348		
Fundraising	-		
Legal and professional costs	670		
Other finance charges	180		
Other expenses	205		
Sub total	115,757	-	-
<u>A3 Asset and investment purchases etc</u>	-	-	-
Furniture, Pictures and Fittings	-		
Total payments	115,757	-	-
Receipts/(net of payments)	28,191	-	-
A5 Transfers between funds	-	-	-

A6 Cash funds last year end	218,196		
Cash funds this year end	<u>246,387</u>	<u>-</u>	<u>-</u>

2023 Total £	2022 Total £
140,977	127,085
-	-
-	1,000
1,970	1,745
-	-
1,000	-
<hr/> 143,947	<hr/> 129,830
-	-
<hr/> 143,947	<hr/> 129,830
104,620	98,713
2,732	2,773
7,348	6,929
-	-
670	270
180	-
205	340
<hr/> 115,757	<hr/> 109,024
-	-
-	-
<hr/> 115,757	<hr/> 109,024
<hr/> 28,191	<hr/> 20,806
-	-

218,196

197,390

246,387

218,196

HAPPY HOURS PRE-SCHOOL - REGISTERED CHARITY 293559

STATEMENT OF ASSETS AND LIABILITIES

as at 31 March 2023

	Unrestricted £	Restricted £	Funds Endowment £
<u>B1 Cash Funds</u>			
Bank - No 1	-	-	
Bank - No 2		-	
Bank - No 3	246,387		
	<hr/>	<hr/>	<hr/>
	246,387	-	-

B2 Other monetary assets

HMRC overpayments
Debtors

	Funds to which asset belongs	Cost	Current value
<u>B3 Investment assets</u>		-	-

B4 Assets retained for charity's own use

Premises
Furniture, fixtures and fittings

B5 Liabilities

Trade creditors
Employee wages
Employee expenses
Deferred revenue

Total liabilities

Happy Hours Pre-School operates under a model constitution recommended by the Pre-School Learning All
Twyford & District. The committee considers a Receipts and Payments account to be the appropriate form c
reviewed by an Independent Examiner.

All funds were free funds. There were no restricted or endowed funds.

I approve these accounts and confirm that I have made available all relevant records and information for the

2022
£

-
-

218,196

218,196

-

Funds to
which asset
belongs

liance to provide pre-school facilities in
of report and the accounts should be

ir preparation.

HAPPY HOURS PRE-SCHOOL - REGISTERED CHARITY 293559

NOTES TO THE ACCOUNTS

for the Year Ended 31 March 2023

	2023 £	2022 £
<u>1 Receipts & Payments Account analysis</u>		
Receipts		
Fees	140,977	127,085
Special Needs funding	-	-
Donations	-	1,000
Fundraising	1,970	1,745
Bank Interest	-	-
	<u>142,947</u>	<u>129,830</u>
Other receipts		
Milk	-	-
Training	-	-
Outings	-	-
Sundry	1,000	-
	<u>1,000</u>	<u>-</u>
 TOTAL IN	 <u><u>143,947</u></u>	 <u><u>129,830</u></u>
 Employee Payments		
Wages and salaries	104,548	98,163
Staff training	72	551
	<u>104,620</u>	<u>98,713</u>
 Premises payments		
Rent	810	810
Rates	1,776	232
Maintenance and repairs	146	1,730
Supplies	-	-
	<u>2,732</u>	<u>2,773</u>
 Asset Purchases		
Furniture, Fixtures and Fittings	-	-
	<u>-</u>	<u>-</u>

General administrative expenses

Phones	-	1,379
Materials and consumables	4,082	2,598
Information and publications	-	-
Subscriptions	97	73
Insurance	670	1,551
Equipment expensed	2,500	1,329

<u>7,348</u>	<u>6,929</u>
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Fundraising

Fundraising	-	-
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Legal and professional payments

Accountants fees	620	220
Other legal and professional	50	50

<u>670</u>	<u>270</u>
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Other finance payments

Bank Charges	180	-
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Other payments

Sundry	205	340
Milk	-	-
Groceries	-	-
Outings	-	-

<u>205</u>	<u>340</u>
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Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Happy Hours Pre-School

On accounts for the year
ended

31 March 2023

Charity no
(if any)

293559

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Gisela Sharpe

Date:

26/01/2024

Name:

Gisela Sharpe FCCA

Relevant professional
qualification(s) or body
(if any):

ACCA

Address:	16 Lincoln Gardens
	Twyford
	Berkshire RG10 9HU.

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.