



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1<sup>st</sup> April 2021** To **31<sup>st</sup> March 2022**

Charity name: **Flax Bourton School Association**

Charity registration number: **293218**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the Association are to advance the education of the pupils of the School by providing and assisting in the provision of facilities for the education at the School.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main projects that we have funded for the school this year have been the following:</p> <ul style="list-style-type: none"><li>• Refurbishment of The Hollow which is an outdoor learning space.</li><li>• Book, Art and DT supplies.</li><li>• Two years funds for each class to have educational trips subsidised and extra resources within the classroom. This year we paid 20/21 and 21/22 due to a change in the timing in which we pay these funds to the school.</li></ul> <p>All of these activities and purchases have benefited all the pupils in the school and greatly enriched their learning.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees and other committee members have always kept in mind the guidance issued by the charity commission on public benefit. Activities and fundraising ideas have this in mind.
Contribution made by volunteers	Para 1.38	We rely heavily on volunteers to run our fundraising events and are extremely grateful for the huge collective number of hours that many people spend helping us. They donate time, ideas, and enthusiasm. It would not be possible without them.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>After covid hit our fundraising last year, this year saw a year with much more going on. The fireworks fundraiser returned and, as well as raising money, it was a great community event, with 800 people attending on the night. We also held events such as the community picnic and the Quiz night which gave members of the wider school community the opportunity to come together in a way that hasn't happened for a while. All of this has happened with willing and able volunteers and the very valuable help, advice, and time of the school staff.</p> <p>We have worked to ensure that every family in the school community feels included and able to get involved. We have introduced cost price tickets for events for families that school have identified as needing extra financial support, and we have held several second-hand uniform sales throughout the year.</p> <p>The Hollow refurbishment has created a much more inviting place for the pupils to play during break and lunch time as well as a space that can be used by classes during outdoor learning. The success of this has encouraged us to consider further forest school funding next year. The trips that are subsidised by the association have been well received by all the pupils and have brought their topic learning to life.</p>



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash at bank at the end of the financial period was £18k, of this £2k is in a reserve account and a further £1k is restricted funds for spending on Forest school. This is restricted because it came from money raised in a sponsored exercise event that was specifically for the forest school area.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The remaining funds are held to cover expenditure at school in the rest of the academic year, such as book purchases and the building of a reflection garden. We would also like to give the school additional money for the forest school project, on top of the £1k that is set aside for this. Other requests from school will come up during the Spring and Summer term. We hold £2k in the business reserve account which has not been accessed this year.
Details of fund materially in deficit	Para 1.24	Not Applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The return of the fireworks night increased our fundraising significantly this year. This was our biggest fundraising event, making a profit of over £2k. We also organised a sponsored exercise event to raise money for the forest school area, this is seen in the restricted funds section of the accounts. Donations and giftaid on donations through Paypal Giving fund also contributed a large portion of the funds raised, over £5k in total.
A description of the principal risks facing the charity	Para 1.46	Costs of running fundraising events are ever increasing and the margin of profit on these events is therefore being squeezed. We are also conscious that the school community are being hit by rising costs of living and do not want to increase ticket/sale prices for events that we run.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted November 2019
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed or reappointed annually at the Annual General Meeting held in November.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's organisational structure and any wider network with which the charity works	Para 1.51	The core committee members currently consist of a chair, vice-chair, treasurer and two secretaries. As per the constitution parents and guardians of all children attending the school are deemed to be members of the association.
Relationship with any related parties	Para 1.51	As per our constitution we work alongside and to provide assistance to, Flax Bourton Primary School.
Other		

## Reference and Administrative details

Charity name	Flax Bourton School Association
Other name the charity uses	FBSA
Registered charity number	293218
Charity's principal address	Flax Bourton Primary School Station Road Flax Bourton BS48 1UA





## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Clare Hartley-Hodge	Chair		
2	Kate Brookbank	Vice-Chair		
3	Lindsay Abley	Secretary		
4	Leah Wait	Secretary		
5	Katherine Falconer	Treasurer		
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16				
17				
18				
19				
20				

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	CLARE HARTLEY-HODGE	KATHERINE FALCONER
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	19-1-23	



Section A

Independent Examiner's Report

Report to the trustees/ members of	Flax Bourton School Association		
On accounts for the year ended	31 <sup>st</sup> March 2022	Charity no (if any)	293218
Set out on pages	8 and 9		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: Anna Baer

Date: 20.1.23.

Name: ANNA BAER.

Relevant professional  
qualification(s) or body  
(if any):

Address: 22 PARSONS MEAD,  
FLAX BOURTON  
BRISTOL BS48 1UH.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Flex Bourton School Association

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2021

To


31/03/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	4,655	-	-	4,655	-
Donations for Covid Staff recognition	-	313	-	313	-
Giftaid	1,092	-	-	1,092	-
Fundraising from Events	23,036	-	-	23,036	-
Sponsor money for forest school	-	2,011	-	2,011	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>28,783</b>	<b>2,324</b>	<b>-</b>	<b>31,107</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>28,783</b>	<b>2,324</b>	<b>-</b>	<b>31,107</b>	<b>-</b>
<b>A3 Payments</b>					
Costs from Fundraising events	16,161	-	-	16,161	-
Operating expenses (insurance and raffle licence)	136	-	-	136	-
Purchase of sculpture for covid recognition	-	313	-	313	-
Payments to School	9,804	-	-	9,804	-
Stationary and Hi Vis jackets	285	-	-	285	-
Payment to school for forest school	-	950	-	950	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>26,386</b>	<b>1,263</b>	<b>-</b>	<b>27,649</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
2022/23 event deposit	300	-	-	300	-
	-	-	-	-	-
<b>Sub total</b>	<b>300</b>	<b>-</b>	<b>-</b>	<b>300</b>	<b>-</b>
<b>Total payments</b>	<b>26,686</b>	<b>1,263</b>	<b>-</b>	<b>27,949</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>2,097</b>	<b>1,061</b>	<b>-</b>	<b>3,158</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>15,037</b>	<b>-</b>	<b>-</b>	<b>15,037</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>17,134</b>	<b>1,061</b>	<b>-</b>	<b>18,195</b>	<b>-</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	15,124	1,061	-
	Reserve Account	2,010	-	-
		-	-	-
	<b>Total cash funds</b>	<b>17,134</b>	<b>1,061</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	2022/23 event deposit	300	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Purchase of forest school canopy	restricted	-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees				
Signature		Print Name	Date of approval	
		K. FALCONER	20/1/23	