

## TRUSTEES' ANNUAL REPORT

The Trustees submit their report and accounts for the year ended 31 August 2023.

## LEGAL AND ADMINISTRATIVE INFORMATION

Charity's principal address: Orleans Park School, Richmond Road, Twickenham, TW1 3BB

The charity is governed by the PTA-UK model Constitution adopted on 28 April 2014. This replaces the constitution adopted on 14 January 1986 and amended on 21 September 1993.

The object of the charity is to advance the education of the pupils of Orleans Park School by engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils. The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning the charity's future activities.

## TRUSTEES AND GOVERNANCE

Trustees:

Sandra Laville	(Appointed 01 March 2022)
Myrto Tzanatou Williams	(Appointed 19 September 2023)
Nicola Sophie Butler	(Appointed 19 September 2023)
Joanna Henry - Treasurer	(Appointed 19 May 2024)
John Soames - Treasurer	(Resigned 19 May 2024)

The charity is under the control of the committee members / Trustees

## SUMMARY OF ORLEANS PARK SCHOOL ASSOCIATION ACTIVITIES DURING THE YEAR

In planning our activities for the year, the Trustees kept in mind the Charity Commission's guidance on public benefit. During the year under review, Orleans Park School Association raised funds which, after payment of fund raising and administration expenses, left a surplus of £14,348 which was topped up by the charity's reserves to enable funds to be given to the school to provide facilities and items to advance the education of the pupils, including a donation of £16,640 for a new Drama Floor, and £15,057 for a Grand Piano and percussion instruments. This year saw a return to more normal levels of fundraising and donations to the school.

## TRUSTEES DECLARATION

The Trustees approved the above Annual Report on 22 September 2024

**REPORT TO THE TRUSTEES OF  
ORLEANS PARK SCHOOL ASSOCIATION Charity Number: 293169**

I report to the trustees on my examination of the accounts of Orleans Park School Association ("the Trust") for the year ended 31 August 2023 which are set out on pages 3 to 5.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

SIGNED:



DATE:

23 September 2024

John Tindale  
2 Amyand Park Gardens  
Twickenham  
TWI 3HS

STATEMENT OF FINANCIAL ACTIVITIES  
Year ended 31 August 2023

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>RECEIPTS</b>				
Gifts and donations	3,688	3,573	7,261	1,120
Fundraising activities	57,682		57,682	40,714
Invest Income	701		701	
<b>TOTAL RECEIPTS</b>	<b>62,071</b>	<b>3,573</b>	<b>65,643</b>	<b>41,834</b>
<b>PAYMENTS</b>				
Payments for fundraising activities	12,925		12,925	8,558
Charitable payments	37,881		37,881	4,796
Admin costs	490		490	424
<b>TOTAL PAYMENTS</b>	<b>51,296</b>		<b>51,296</b>	<b>13,777</b>
<b>NET RECEIPTS / (PAYMENTS)</b>	<b>10,775</b>	<b>3,573</b>	<b>14,348</b>	<b>28,057</b>
Accumulated funds brought forward	55,656	0	55,656	27,599
Transfer between funds				
<b>ACCUMULATED FUNDS CARRIED FORWARD</b>	<b>66,431</b>	<b>3,573</b>	<b>70,003</b>	<b>55,656</b>
<b>STATEMENT OF ASSETS AND LIABILITIES</b>				
Gift Aid				
Petty Cash	25		25	25
CafCash	0		0	0
CAF Gold	55,581	3,573	59,154	48,577
Caf School Fund	10,824		10,824	7,054
	<b>66,431</b>	<b>3,573</b>	<b>70,003</b>	<b>55,656</b>

Agreed by the Trustees on 22 September 2024

**ORLEANS PARK SCHOOL ASSOCIATION**
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**
**Year ended 31 August 2023**

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
<b>RECEIPTS</b>				
<b>GIFTS AND DONATIONS</b>				
Donations - school Fund	3,688		3,688	1,120
Artificial Pitch (Restricted Funds)		3,573	3,573	-
Gift Aid received			-	-
General donations			-	-
Sub-Total	3,688	3,573	7,261	1,120
<b>FUNDRAISING ACTIVITIES</b>				
Fireworks	30,755		30,755	26,289
Rugby Parking	16,009		16,009	10,173
Easy Fundraising	584		584	497
2nd Hand Uniform Sale	2,608		2,608	1,787
Amazon Smile	141		141	115
PayPal			-	-
Barclays School Fund			-	1,852
School Musical	1,097		1,097	-
St Margarets Fair	3,300		3,300	-
Quiz Night	2,951		2,951	-
Giving Force (Company Matching)	100		100	-
Summer Concert	138		138	-
Sub-Total	57,682	-	57,682	40,714
<b>INVESTMENT INCOME RECEIPTS</b>				
Interest Income	701		701	-
<b>TOTAL RECEIPTS</b>	62,071	3,573	65,643	41,834
<b>PAYMENTS</b>				
<b>PAYMENTS FOR FUNDRAISING ACTIVITIES</b>				
Fireworks	9,795		9,795	8,357
Rugby Parking	786		786	
St Margarets Fair	-		-	200
School Musical	582		582	
Quiz Night	1,762		1,762	
Other events	-		-	-
Sub-Total	12,925	-	12,925	8,557
<b>CHARITABLE PAYMENTS</b>				
Drama Floor	16,640		16,640	
Grand Piano, percussion instruments and PA system	15,057		15,057	
Literacy Resources - Yr 7 and 9 Reading books	2,974		2,974	
Design Technology Equipment	750		750	
Art & Photography Cameras	582		582	
Sensory Garden	504		504	
Child Development Resources	458		458	
Minibus Breakdown cover	371		371	
Loud Mouth Production	300		300	
Fireworks and other events	246		246	
<i>Prior Year:</i>				
Cheque 000428 Xmax concert drinks (Roger)			-	189
Cheque 000428 Fee			-	1
Cheque 000430 Piano for School Connor McBride			-	300
Cheque 000430 Fee			-	1
Orleans Park School 0178 Talk Consent			-	500
Orleans Park School 0169 Year 11 Prom			-	1,000
Orleans Park School 0179 Books Donation (Eng)			-	1,500
Mrs SD Oliver Embellishing Machine			-	150
Mrs F Corner Art Private View			-	116
705274 (AA Minibus Breakdown cover)			-	742
TP & KJ Miller Elaine Photobook and Wine			-	63
TP & KJ Miller E Ball Leaving Flowers			-	40
TP & KJ Miller Wine Receipt E Ball			-	195
Sub-total	37,881	-	37,881	4,796
<b>MANAGEMENT AND ADMINISTRATION</b>				
Bank charges	60		60	96
Parentkind Subs	140		140	128
Parent Pay Link			-	200
Payment Card Readers	290		290	-
Sub-total	490	-	490	424
<b>TOTAL PAYMENTS</b>	51,296	-	51,296	13,777
<b>NET RECEIPTS / (PAYMENTS) FOR THE YEAR</b>	10,775	3,573	14,348	28,057

# ORLEANS PARK SCHOOL ASSOCIATION

## NOTES TO THE ACCOUNTS

Year ended 31 August 2023

### 1 ANALYSIS OF FUNDRAISING ACTIVITIES

	Receipts £	Payments £	2023 Net £	2022 Net £
Fireworks	30,755	9,795	20,960	17,932
Rugby Parking	16,009	786	15,222	10,173
Easy Fundraising	584	-	584	497
2nd Hand Uniform Sale	2,608	-	2,608	1,787
Amazon Smile	141	-	141	115
PayPal	-	-	-	-
Barclays School Fund	-	-	-	1,852
St Margarets Fair	3,300	-	3,300	(200)
School Musical	1,097	582	516	
Quiz Night	2,951	1,762	1,189	
Giving Force	100	-	100	
Summer Concert	138	-	138	
Sub-Total	57,682	12,925	44,757	32,157

### 2 SCHOOL FUND

The Restricted £3,573 of funding was a donation from parents for the purchase of a new multisport pitch for the school playing fields. The purchase was completed in September 2023. The Trustees wish to express their thanks for this generous donation.

### 3 MOVEMENT OF FUNDS

	2022 Opening	Inflows	Outflows	Transfers	2023 Closing
<b>Unrestricted</b>					
General Fund	55,656	62,071	(51,296)		66,431
<b>Restricted</b>					
School Fund	-	3,573	0		3,573
<b>Total</b>	55,656	65,643	(51,296)		70,003

#### Restricted funds

##### School Fund -

The fund is administered on behalf of the school by Orleans Park School Association. The headteacher and the management team decide how the money should be spent.