



**ARUN COUNSELLING CENTRE
TRUSTEES' REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2025**

Eclipse Accountancy Ltd
Chartered Accountants
Fareham Innovation Centre
Merlin House
4 Meteor Way, Lee-on-the-Solent
Hampshire
PO13 9FU

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**Arun Counselling Centre
Reference and Administrative Details
For The Year Ended 31 May 2025**

Trustees	Jonathan Stenson Prosser (appointed 06/05/2025) Julie Bashford (appointed 17/03/2025) Susan Cross (appointed 19/02/2025) Susan Ross - Trustee Chair Louise Kyffin Natale Wood Carole Beaty (resigned 07/12/2024) Holly Myfield (resigned 06/02/2025) Rosey Whorlow (resigned 07/12/2024)
Charity Number	293053
Principal Address	Dove Lodge 49 Beach Road Littlehampton West Sussex BN17 5JG
Independent Examiner	Anouska James ICAEW Eclipse Accountancy Ltd Chartered Accountants Fareham Innovation Centre Merlin House 4 Meteor Way, Lee-on-the-Solent Hampshire PO13 9FU

Arun Counselling Centre

Trustees' Report For The Year Ended 31 May 2025

The trustees present their report and the financial statements for the year ended 31 May 2025.

Objectives and Activities

Aims and Objectives

Arun Counselling Centre (ACC) exists to provide accessible, affordable and high-quality counselling for adults across the Arun district. Our purpose is to support local people experiencing emotional or psychological distress by offering a sustaining, professional therapeutic relationship built on trust, respect and confidentiality.

ACC also provides valuable placement opportunities, supervision and professional development for trainee counsellors, contributing to the long-term development of the counselling workforce locally.

The primary activity undertaken to further ACC's charitable purposes for public benefit is the provision of counselling. In delivering this work, the trustees confirm that they have complied with the Charity Commission's guidance on public benefit.

Achievements and Performance

Main Achievements

Delivering a highly valued, accessible counselling service.

Now in our 42nd year, ACC continues to hold a strong reputation for high-quality, low-cost counselling within the Arun community. Demand for the service remains high, with consistently positive feedback from clients who tell us that counselling provided them with improved coping strategies, reduced distress, and a better ability to manage day-to-day life. Our counselling model, offering humanistic, psychodynamic and integrative approaches, has been carefully developed and refined over four decades. The quality of clinical work delivered by our counsellors remains central to our success. During the year, ACC received over 215 referrals, representing a 17.5% increase on the previous year and clearly demonstrating the growing demand for our service within the Arun community. Despite this increased pressure, we are pleased to report an 85% assessment-to-start conversion rate, evidencing our ability to effectively and safely manage higher referral volumes. This supported a 91% client satisfaction rating across the year via our service evaluation forms. We have also seen a shift in the complexity of client presentations. When comparing data from the same risk-assessment grading system across this year versus 2023–24, there has been a 2% increase in clients identified as high risk, highlighting the heightened level of need among those seeking support. This makes our commitment to providing accessible, high-quality counselling more important than ever.

Supporting the next generation of counsellors

ACC continues to be highly regarded by training organisations, including Cara Counselling and the University of Chichester, and regularly receives more applications for placements than it can accommodate. Trainee counsellors consistently report excellent levels of support and supervision, and many stay with ACC long after qualification, with one volunteer who has now been with the organisation for over a decade.

Our supervision model, offering two hours of high-quality supervision per fortnight in small groups, has been expanded with the creation of an eighth supervision group, increasing our counselling capacity to 32 counsellors.

We have continued to offer industry leading CPD training for current staff, former staff and others in the sector, via our Friends of Arun membership group. This CPD programme benefits a wide range of community and private practices across the region.

Responding to increased complexity of need

As statutory services face reduced capacity and growing waiting lists, ACC has seen a notable rise in clients presenting with more complex mental health needs, including diagnosed conditions such as Emotionally Unstable Personality Disorder, and an increase in clients identifying as neurodiverse.

To ensure we can support more people within reasonable timeframes, ACC introduced a new 18-week initial contract model. While clients can still stay for up to three years where clinically appropriate, this approach enables us to reduce waiting times and maintain equitable access for the community.

Digital transformation and improved accessibility

Over the past year, ACC has modernised several aspects of its operations. We implemented the Cliniko case management system to improve record keeping, appointment scheduling and clinical safety. We also expanded online counselling provision via MS Teams and Zoom, creating increased flexibility for clients with mobility challenges, caring responsibilities, or a preference for remote sessions.

Strengthening our workforce and organisational resilience

Driven by increased income from successful fundraising, we have been able to strengthen and professionalise the organisation. ACC now employs a Director of Operations, a Clinical Lead, an Operations Manager, a Finance Officer and an Administrator. We also continue to benefit from the support of a freelance fundraiser, whose work over the past two years has been instrumental in broadening our income base.

These appointments ensure robust governance, improved clinical oversight, stronger financial controls and a more sustainable service.

Arun Counselling Centre Trustees' Report (continued) For The Year Ended 31 May 2025

Financial Review

Financial Position

Total income for the year was £116,177 (2024: £94,176) of which unrestricted income was £112,315 (2024: £83,491) and restricted income was £3,862 (2024: £10,685).

Total expenditure for the year was £84,165 (2024: £78,896) of which unrestricted expenditure was £81,138 (2024: £70,111) and restricted expenditure was £3,027 (2024: £8,785).

This resulted in a surplus for the year of £32,012 (2024: deficit of £15,280) of which there was a surplus in unrestricted funds of £31,177 (2024: deficit of £13,380) and a surplus in restricted funds of £835. (2024: £1900).

As at 31 May 2025 the charity held total funds of £87,873 (2024: £55,861) of which £85,138 were unrestricted (2024: £53,961) and of which £2,735 were restricted (2024: £1900).

Reserves Policy

The trustees aim to maintain sufficient reserves to meet three months of operating costs.

Our Thanks to Funders and Supporters

ACC would not be able to continue its vital work without the generosity of our funders. Their support enables us to offer life-changing counselling to local people who would otherwise be unable to access timely help.

We extend our sincere thanks to the Foyle Foundation, for their grant of £5000 and we would also like to extend our gratitude to the following:

National Lottery Community Fund
Postcode Society Trust
Albert Hunt Trust
Card Factory Foundation
Sussex Community Foundation
Chalk Cliff Charitable Trust
The Souter Charitable Trust
Homity Trust
F Glenister Woodgar Trust
Littlehampton Town Council
Arnold Clark Community Fund
Bognor Regis Town Council
Ian Askew Charitable Trust
Charlotte Marshall Charitable Trust
East Preston Parish Council
Ferring Parish Council
Pagham Parish Council
Angmering Parish Council
Felpham Parish Council
Billingshurst Parish Council
Littlehampton Lions
Slindon Parish Council

Their contributions, both restricted and unrestricted, have enabled us to provide more sessions to clients from disadvantaged backgrounds, invest in our staff and systems, and build a stronger, safer, more accessible service.

Structure, Governance and Management

Governing Document

ACC is governed by a constitution adopted on 28 October 1985 and amended on 16 July 1998, 7 September 2005 and 5 September 2007. The charity is an unincorporated association.

Arun Counselling Centre Trustees' Report (continued) For The Year Ended 31 May 2025

Trustee Selection Methods

The Trustee Board comprises of elected trustees (appointed at the AGM) and trustees appointed during the year by resolution of the Board. When recruiting new trustees, the Board considers the skills and experience required to support the charity's needs, including clinical, financial, governance or fundraising expertise.

New trustees receive a structured induction, meeting with key staff and fellow trustees and receiving information about ACC's services, policies and governance.

The Board meets four times per year and reviews risk, safeguarding, finances, organisational performance and compliance at each meeting.

Plans for Future Periods

ACC is currently in the strongest financial position in its history. However, the trustees have deliberately committed the majority of these reserves to essential investment over the coming year to meet increased demand, professionalise operations, and improve long-term sustainability.

Investment in staffing

A significant proportion of our designated reserves has been committed to strengthening our workforce. We have recruited a Director of Operations and a Finance Officer, both on 16-hour contracts, to improve governance, financial management, compliance and operational stability.

Investment in essential systems and improvement projects

During 2025–26, designated reserves will also be used to deliver several key improvement projects, including:

- £4,000 for ACC's first HR system and associated support
- £5,600 for freelance marketing support to grow our reach, improve our website and social media presence, and strengthen community engagement
- Additional funding set aside for client bursaries, particularly to support individuals from deprived areas where restricted Parish Council funding is insufficient to meet need

Expected use of reserves

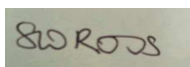
These committed projects amount to approximately £13,000. In addition, staffing and administrative costs have increased by 89% per quarter due to essential professionalisation. As a result, we anticipate utilising approximately £53,000 of reserves during the next 12 months. This strategic use of reserves is a deliberate and responsible investment in strengthening clinical quality, governance, sustainability and access for disadvantaged residents, as well as growing key areas like our Employee Assistance Programme offer to businesses and Friends of Arun membership group to professionals.

Future fundraising need

Our business plan forecasts that by the end of 2025–26, ACC's reserve levels will have reduced significantly. This will ensure that future funding applications are not disadvantaged by perceived high reserves while demonstrating that we are actively investing funds to meet community need.

Continued support from our funders, in both restricted and unrestricted forms, will be essential to maintain the increased capacity, improved governance and expanded client support we have now committed to delivering.

The trustees' report was approved by the board of trustees and signed on its behalf by:



Susan Ross (Jan 6, 2026, 12:54pm)
Susan Ross

Trustee
5th January 2026

Arun Counselling Centre
Independent Examiner's Report to the Trustees of Arun Counselling Centre
For The Year Ended 31 May 2025

I report to the trustees on my examination of the accounts of Arun Counselling Centre (the Trust) for the year ended 31 May 2025.

Responsibilities and Basis of Report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Amended James J. C. AEW (pm)

19th December 2025
Fareham Innovation Centre
Merlin House
4 Meteor Way, Lee-on-the-Solent
Hampshire
PO13 9FU

**Arun Counselling Centre
Statement of Financial Activities
For The Year Ended 31 May 2025**

				2025	2024
		Unrestricted funds	Restricted funds	Total funds	Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	3	52,792	3,862	56,654	35,347
Charitable activities:					
Counselling		57,490	-	57,490	57,610
Other trading activities	4	1,707	-	1,707	829
Investments	5	326	-	326	390
		<u>112,315</u>	<u>3,862</u>	<u>116,177</u>	<u>94,176</u>
EXPENDITURE ON:					
Raising funds	7	(6,988)	-	(6,988)	(5,400)
Charitable activities:	7				
Counselling		(74,150)	(3,027)	(77,177)	(73,496)
		<u>(81,138)</u>	<u>(3,027)</u>	<u>(84,165)</u>	<u>(78,896)</u>
NET INCOME		<u>31,177</u>	<u>835</u>	<u>32,012</u>	<u>15,280</u>
NET MOVEMENT IN FUNDS		<u>31,177</u>	<u>835</u>	<u>32,012</u>	<u>15,280</u>
RECONCILIATION OF FUNDS:					
Total funds brought forward		53,961	1,900	55,861	40,581
TOTAL FUNDS CARRIED FORWARD	14	<u>85,138</u>	<u>2,735</u>	<u>87,873</u>	<u>55,861</u>

The notes on pages 10 to 14 form part of these financial statements.

Arun Counselling Centre
Comparative Statement of Financial Activities
For The Year Ended 31 May 2025

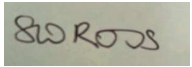
				2024
	Notes	Unrestricted funds	Restricted funds	Total funds
		£	£	£
INCOME AND ENDOWMENTS FROM:				
Donations and legacies	3	24,662	10,685	35,347
Charitable activities:				
Counselling		57,610	-	57,610
Other trading activities	4	829	-	829
Investments	5	390	-	390
		<u>83,491</u>	<u>10,685</u>	<u>94,176</u>
EXPENDITURE ON:				
Raising funds	7	(5,400)	-	(5,400)
Charitable activities:	7			
Counselling		(64,711)	(8,785)	(73,496)
		<u>(70,111)</u>	<u>(8,785)</u>	<u>(78,896)</u>
NET INCOME		<u>13,380</u>	<u>1,900</u>	<u>15,280</u>
NET MOVEMENT IN FUNDS		<u>13,380</u>	<u>1,900</u>	<u>15,280</u>
RECONCILIATION OF FUNDS:				
Total funds brought forward		40,581	-	40,581
TOTAL FUNDS CARRIED FORWARD	14	<u><u>53,961</u></u>	<u><u>1,900</u></u>	<u><u>55,861</u></u>

The notes on pages 10 to 14 form part of these financial statements.

**Arun Counselling Centre
Statement of Financial Position
As At 31 May 2025**

		Unrestricted funds	Restricted funds	2025 Total funds	2024 Total funds
	Notes	£	£	£	£
FIXED ASSETS					
CURRENT ASSETS					
Debtors	12	2,507	-	2,507	3,669
Cash at bank and in hand		91,148	-	91,148	55,363
		93,655	-	93,655	59,032
Creditors: Amounts Falling Due Within One Year	13	(5,782)	-	(5,782)	(3,171)
NET CURRENT ASSETS (LIABILITIES)		87,873	-	87,873	55,861
TOTAL ASSETS LESS CURRENT LIABILITIES		87,873	-	87,873	55,861
NET ASSETS		87,873	-	87,873	55,861
FUNDS OF THE CHARITY					
Restricted Funds				2,735	1,900
Unrestricted Funds				85,138	53,961
TOTAL FUNDS	14			87,873	55,861

On behalf of the board



Susan Ross (Jan 6, 2026, 12:54pm)
Susan Ross

Trustee
5th January 2026

The notes on pages 10 to 14 form part of these financial statements.

**Arun Counselling Centre
Statement of Cash Flows
For The Year Ended 31 May 2025**

	Notes	2025 £	2024 £
Cash flows from operating activities			
Net cash generated from operations	1	35,459	14,672
Net cash generated from operating activities		35,459	14,672
Cash flows from investing activities			
Interest received		326	390
Increase in cash and cash equivalents		35,785	15,062
Cash and cash equivalents at beginning of year	2	55,363	-
Cash and cash equivalents at end of year	2	91,148	15,062

Arun Counselling Centre
Notes to the Statement of Cash Flows
For The Year Ended 31 May 2025

1. Reconciliation of income to cash generated from operations

	2025	2024
	£	£
Net income	32,012	15,280
<i>Adjustments for:</i>		
Interest income	(326)	(390)
Depreciation of tangible assets	-	280
<i>Movements in working capital:</i>		
Decrease/(increase) in trade and other debtors	1,162	(3,669)
Increase in trade and other creditors	2,611	3,171
Net cash generated from operations	<u>35,459</u>	<u>14,672</u>

2. Cash and cash equivalents

Cash and cash equivalents, as stated in the Statement of Cash Flows, relates to the following items in the Balance Sheet:

	2025	2024
	£	£
Cash at bank and in hand	<u>91,148</u>	<u>55,363</u>

3. Analysis of changes in net funds

	As at 1 June 2024	Cash flows	As at 31 May 2025
	£	£	£
Cash at bank and in hand	<u>55,363</u>	<u>35,785</u>	<u>91,148</u>

Arun Counselling Centre

Notes to the Financial Statements

For The Year Ended 31 May 2025

1. General Information

Arun Counselling Centre is a charitable unincorporated organisation registered with the Charity Commission, registered charity number 293053. The principal address is Dove Lodge, 49 Beach Road, Littlehampton, West Sussex, BN17 5JG.

2. Accounting Policies

2.1. Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011.

The charity is a Public Benefit Entity as defined by FRS 102.

2.2. Tangible Fixed Assets and Depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

2.3. Cash and Cash Equivalents

Cash and cash equivalents are basic financial assets and include cash in hand and deposits held at call with banks, other short-term highly liquid investments that mature in no more than three months from the date of acquisition and are readily convertible to a known amount of cash with insignificant risk of change in value, and bank overdrafts.

3. Income from Donations and Legacies

	Unrestricted funds	Restricted funds	2025 Total funds
	£	£	£
Donations and gifts	52,792	3,862	56,654

	Unrestricted funds	Restricted funds	2024 Total funds
	£	£	£
Donations and gifts	24,662	10,685	35,347

4. Income from Other Trading Activities

	2025 Unrestricted funds	2024 Unrestricted funds
	£	£
Training services	1,707	829

5. Investment Income

	2025 Unrestricted funds	2024 Unrestricted funds
	£	£
Bank interest receivable	326	390

Arun Counselling Centre
Notes to the Financial Statements (continued)
For The Year Ended 31 May 2025

6. Net Income/(Expenditure)

The net income is stated after charging/(crediting):

	2025	2024
	£	£
Bad debts	6,115	525
Depreciation of tangible fixed assets - owned	-	280
	<u>6,115</u>	<u>525</u>

7. Analysis of Expenditure

	2025		
	Activities undertaken directly	Support costs (see note 8)	Total
	£	£	£
Raising funds	6,988	-	6,988
Counselling	-	77,177	77,177
	<u>6,988</u>	<u>77,177</u>	<u>84,165</u>

	2024		
	Activities undertaken directly	Support costs (see note 8)	Total
	£	£	£
Raising funds	5,400	-	5,400
Counselling	-	73,496	73,496
	<u>5,400</u>	<u>73,496</u>	<u>78,896</u>

8. Support Costs

	2025
	Counselling
	£
Employee costs	50,891
Premises expenses	14,185
General administration	9,992
Governance costs	2,109
	<u>77,177</u>

	2024
	Counselling
	£
Employee costs	52,124
Premises expenses	14,148
General administration	5,024
Depreciation	280
Governance costs	1,920
	<u>73,496</u>

Arun Counselling Centre
Notes to the Financial Statements (continued)
For The Year Ended 31 May 2025

9. Staff Costs

Staff costs were as follows:

	2025	2024
	£	£
Wages and salaries	20,529	1,496

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

10. Average Number of Employees

Average number of employees during the year was: 2 (2024: NIL)

11. Tangible Assets

	Computer Equipment £
Cost	
As at 1 June 2024	840
As at 31 May 2025	840
Depreciation	
As at 1 June 2024	840
As at 31 May 2025	840
Net Book Value	
As at 31 May 2025	-
As at 1 June 2024	-

12. Debtors

	2025	2024
	£	£
Due within one year		
Trade debtors	1,330	2,295
Other debtors	1,177	1,374
	2,507	3,669

13. Creditors: Amounts Falling Due Within One Year

	2025	2024
	£	£
Trade creditors	3,131	133
Other creditors	-	150
Taxation and social security	731	-
Accruals and deferred income	1,920	2,888
	5,782	3,171

Arun Counselling Centre
Notes to the Financial Statements (continued)
For The Year Ended 31 May 2025

14. Movement in Funds

	As at 1 June 2024	Income	Expenditure	As at 31 May 2025
	£	£	£	£
Unrestricted funds				
General:				
General unrestricted fund	53,961	112,315	(81,138)	85,138
Restricted funds				
Parish Councils - Bursaries	1,875	1,550	(690)	2,735
Parish Councils - Other	25	50	(75)	-
Littlehampton Town Council	-	675	(675)	-
Homity Trust	-	1,000	(1,000)	-
Littlehampton Lions	-	87	(87)	-
Arnold Clark Community Fund	-	500	(500)	-
Total restricted funds	1,900	3,862	(3,027)	2,735
Total funds	55,861	116,177	(84,165)	87,873

	As at 1 June 2023	Income	Expenditure	As at 31 May 2024
	£	£	£	£
Unrestricted funds				
General:				
General unrestricted fund	40,581	83,491	(70,111)	53,961
Restricted funds				
Parish Councils - Bursaries	-	1,875	-	1,875
Parish Councils - Other	-	50	(25)	25
Littlehampton Town Council	-	1,260	(1,260)	-
Hall & Woodhouse	-	2,000	(2,000)	-
Rotary	-	500	(500)	-
Sussex Community Foundation	-	5,000	(5,000)	-
Total restricted funds	-	10,685	(8,785)	1,900
Total funds	40,581	94,176	(78,896)	55,861

15. Related Party Disclosures

There have been no related party transactions in the reporting period that require disclosure.

Arun Counselling Centre
Detailed Statement of Financial Activities
For The Year Ended 31 May 2025

	2025	2024
	Total funds	Total funds
	£	£
INCOME AND ENDOWMENTS FROM:		
Donations and legacies		
Donations and gifts	56,654	35,347
	<u>56,654</u>	<u>35,347</u>
Charitable Activities:		
Counselling		
Income from charitable activities	57,490	57,610
	<u>57,490</u>	<u>57,610</u>
Other trading activities		
Training services	1,707	829
	<u>1,707</u>	<u>829</u>
Investments		
Bank interest receivable	326	390
	<u>326</u>	<u>390</u>
	<u>116,177</u>	<u>94,176</u>
EXPENDITURE ON:		
Raising funds		
Subcontractor costs	(6,988)	(5,400)
	<u>(6,988)</u>	<u>(5,400)</u>
Charitable Activities:		
Counselling		
Wages and salaries	(20,529)	(1,496)
Subcontractor costs	(24,179)	(47,251)
Staff training	(2,229)	(878)
Staff welfare	(389)	(54)
Travel and subsistence expenses	(3,565)	(2,445)
Rent	(14,185)	(13,886)
Repairs and maintenance	-	(262)
Computer software, consumables and maintenance	(2,163)	(1,695)
Insurance	(298)	(200)
Printing, postage and stationery	(499)	(356)
Advertising and marketing costs	(275)	-
Website costs	(139)	(1,763)
Subscriptions	(420)	(249)
Bank charges	(1)	(52)
Bad debts written off	(6,115)	(525)
		...CONTINUED

Arun Counselling Centre
Detailed Statement of Financial Activities (continued)
For The Year Ended 31 May 2025

Sundry expenses	(82)	(184)
Depreciation	-	(280)
Accountancy fees	(2,109)	(1,920)
	<u>(77,177)</u>	<u>(73,496)</u>
	<u>(84,165)</u>	<u>(78,896)</u>
NET INCOME	<u>32,012</u>	<u>15,280</u>



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Tue, 6th Jan 2026 12:38:43 GMT	Anouska viewed the envelope (188.39.66.195)
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Tue, 6th Jan 2026 12:39:14 GMT	Susan Ross opened the document email. (172.186.8.160)
Tue, 6th Jan 2026 12:51:13 GMT	Susan Ross opened the document email. (172.226.0.21)
Tue, 6th Jan 2026 12:51:22 GMT	Susan Ross viewed the envelope (5.67.234.52)
Tue, 6th Jan 2026 12:51:31 GMT	Susan Ross viewed the envelope (85.210.240.79)
Tue, 6th Jan 2026 12:54:05 GMT	Susan Ross signed the envelope (5.67.234.52)
Tue, 6th Jan 2026 12:54:05 GMT	This envelope has been signed by all parties (5.67.234.52)
Tue, 6th Jan 2026 12:54:05 GMT	Signed document confirmation emailed to anouska@eclipseaccountancy.com (5.67.234.52)
Tue, 6th Jan 2026 12:54:05 GMT	Signed document confirmation emailed to Susan.Ross@aruncounselling.com (5.67.234.52)
Tue, 6th Jan 2026 12:54:05 GMT	Signed document confirmation emails have been sent to all parties. Document URL: