

## **Royal Free Singers**

### **Objects**

The Society, a registered charity ( No. 292972), is governed by Rules of its Constitution which state:

The object of the Society shall be to advance, improve, develop and maintain public education in and appreciation of the art and science of music in all its aspects by the presentation of public concerts.

### **Address**

The registered address of the Charity is:

4 Prince Consort Cottages Windsor SL4 1JA which is the address of the person currently acting as the Charity's correspondent with the Charity Commission.

### **Membership Affiliation**

The Charity is affiliated to Making Music

### **Trustees**

The trustees of the Charity are the members of the Committee which consists of 3 Officers and ordinary members, all of whom are elected by the Society at the Annual General Meeting held in November each year. All Trustees are volunteers who receive no payment for their service.

The following were the Trustees during this year:

Frances Stringer (Chair), Maria Crawford-Smith (Secretary), Mike O'Shaughnessy (Treasurer), Linda Ballhatchet (Concert Secretary), Peter Carey (Posters and Programmes), Helen Archibald ( Ticketing), Ros Middleton ( Marketing), Linda Chanan (Budgeting and membership contact), Gill Tucker ( Events), Robert Tavinor (Staging)

### **Management**

The Society is administered and managed by the Committee of Trustees.

There were eight Committee meetings during the year . The AGM was held in November 2022. .

### **Finance**

The Charity's bank account is held with CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Independent examination of the accounts has been carried out by Mrs Frances Watts. 35 Rampton Road, Willingham CB24 5JG

For the financial year 1<sup>st</sup> August 2022 – 31<sup>st</sup> July 2023 the Income was £28,213, the Expenditure was £27,474

**Reserves Policy:** the Committee has agreed to maintain a Reserves fund to cover liabilities incurred in the unlikely event of concerts not taking place or not earning any income. The sum in the Reserve Fund is equal to the average annual expenditure for three main concerts. The Reserve Fund currently stands at £26,804.

### **The Charity's Activities**

The first rehearsal in September was an open evening, giving prospective choir members a chance to try us out, at no cost. This annual event has been particularly important post-COVID to attract new members.

## **Concerts**

**Autumn Concert: - Windsor Parish Church**  
**Brahms: Requiem**

**Carol Concert at United Reform Church, Windsor**

An annual free-entry event. A retiring collection is made for a charity which the church is supporting.

And into 2023.... Our 50<sup>th</sup> Anniversary year!

**Spring Concert: Windsor Parish Church**  
**Mendelsohn: Elijah** with the Orchestra of London

## **April : Weekend trip to Wells in Somerset**

About 50 choir members went on the coach trip. We spent Saturday morning in Wells then travelled to Wedmore where we gave a concert in the Church. On Sunday we returned to Windsor stopping in Avebury en route.

**Summer Concert: Windsor Parish Church**  
**SummerTime.**

An enthusiastic audience and choir enjoyed an uplifting program of music from Gershwin, Porter, etc, which was followed by Prosecco and Birthday cake served in the church garden, as part of our Anniversary celebrations.

## **Social and fundraising events:**

During the year we have enjoyed social evenings and fundraising activities. These included: a New Year Party, Cake & Produce and book sales, Raffles, and the 100 Club.

## **Membership:**

There were 95 members during the year, including 3 people with Life Membership.

## **Volunteers & Tasks:**

In addition to the Committee, many members took an active part in the running of the organisation and related events. The tasks included Membership Secretary; Subscriptions Secretary; Music Librarian; Front of House team; Stage Manager and set up team; Friends of RFS secretary; Box Office team, Marketing Group - all unpaid volunteers.

**Conductor and Accompanist:** Ben Gunner was our Conductor and Musical Director. John Chantrey was our accompanist. Occasionally, during the year, we had the services of locums, when required. All brought their considerable skills and enthusiasms.

Frances Stringer, Chair, Royal Free Singers



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

ROYAL FREE SINGERS WINDSOR.

On accounts for the year  
ended

31 JULY 2023

Charity no  
(if any)

292972

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below \*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

FM WATTS

Date:

29/11/2023

Name:

FRANCES WATTS

Relevant professional  
qualification(s) or body

RETIRED ACCOUNTANT

(if any):

--

Address:

35 RAMPTON ROAD	
WILLINGHAM	
CAMBRIDGE SHIRE	CB24 5JG

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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## ROYAL FREE SINGERS

### INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDED 31ST JULY 2023

	<u>£-p</u>	<u>£-p</u>
<b>Income</b>		
SUBSCRIPTIONS	13180.00	
FRIENDS OF THE ROYAL FREE SINGERS	650.00	
DONATIONS	770.20	
MUSIC SALES NET	255.10	
SUNDRY INCOME	315.35	
INCOME TAX RECOVERED	2636.82	
BANK INTEREST RECEIVED	354.53	
100 CLUB INCOME	490.00	
SOCIAL EVENTS	480.00	
AUTUMN CONCERT INCOME	1927.63	
SPRING CONCERT INCOME	4079.12	
SUMMER CONCERT INCOME	3074.08	
		28212.83
<b>Concerts</b>		
<b>Direct Expenses</b>		
REHEARSAL ROOM HIRE	2624.00	
LOCUM CONDUCTORS/ACCOMPANISTS	375.00	
ACCOMPANISTS	3150.00	
CONDUCTORS HONORARIA	2500.00	
AUTUMN CONCERT EXPENSES	3785.63	
SPRING CONCERT EXPENSES	10867.72	
SUMMER CONCERT EXPENSES	2708.00	
		26010.35
<b>Gross Profit/(Loss):</b>		2202.48
<b>Overheads</b>		
PRINTING AND STATIONERY	0.00	
PUBLICITY GENERAL	448.31	
SUNDRY EXPENSES	393.36	
INSURANCE NFMS	544.00	
BANK CHARGES	78.30	
		1463.97
<b>SURPLUS FOR YEAR</b>		738.51

**Royal Free Singers****Balance Sheet as at 31st July 2023**

	<u>£-p</u>	<u>£-p</u>
<b>Current Assets</b>		
CAFGOLD	27454.93	
CAFBANK CURRENT ACCOUNT	1849.70	
SUNDRY DEBTORS	41.00	
		29345.63
<b>Current Liabilities</b>		
RECEIPTS IN ADVANCE	1000.00	
SUNDRY CREDITORS	1541.86	
		2541.86
<b>Current Assets less Current Liabilities:</b>		26803.77
<b>Total Assets less Total Liabilities:</b>		26803.77
<b>Capital &amp; Reserves</b>		
ACCUMULATED FUND	26065.26	
PROFIT AND LOSS ACCOUNT	738.51	
		26803.77





Section A

Independent Examiner's Report

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On accounts for the year  
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# Royal Free Singers

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