

# **ANGLICAN MARRIAGE ENCOUNTER**

## **ANNUAL REPORT AND STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2023**

**CHARITY REGISTRATION NUMBER 292594**

# **ANGLICAN MARRIAGE ENCOUNTER**

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# ANGLICAN MARRIAGE ENCOUNTER

## LEGAL AND ADMINISTRATIVE INFORMATION

<b>WORKING NAME</b>	Marriage Encounter (Anglican Expression)
<b>CHARITY NUMBER</b>	292594
<b>START OF FINANCIAL YEAR</b>	1 <sup>st</sup> July 2022
<b>END OF FINANCIAL YEAR</b>	30 <sup>th</sup> June 2023
<b>TRUSTEES AT 30<sup>TH</sup> JUNE 2023</b>	Nick & Viv Drayton Malcolm & Margaret Harrison David & Liz Percival (Lay Executive couple) David & Ann Roberts Revd Ian & Jane Scott-Thompson (Chair couple)
<b>LEGAL STATUS</b>	Unincorporated Charity
<b>GOVERNING DOCUMENT</b>	Trust Deed dated 17 <sup>th</sup> June 1985 as amended by a Deed of Variation dated 10 <sup>th</sup> May 2003

### OBJECTS

To educate the public concerning the union of a man and a woman within the institution of marriage with particular reference to emotional, physical and sexual relationships and with a view to developing personal responsibilities and enriching family life to deepen such relationships through communication between marriage partners.

<b>CORRESPONDENCE ADDRESS</b>	The Rectory Church Lane Marks Tey Colchester CO6 1LW	
<b>PRIMARY BANKERS</b>	Lloyds Bank PLC 25 Gresham Street London EC2V 7HN	CAF Bank Limited 25 Kings Hill Avenue West Malling Kent ME19 4JQ
<b>INDEPENDENT EXAMINER</b>	Norman Gillhespy FCA 4 Hopewell Close Shoreham-by-Sea BN43 5PN	

## **ANGLICAN MARRIAGE ENCOUNTER REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2023**

The Trustees present their report on the financial statements of Anglican Marriage Encounter for the year ended 30 June 2023. The financial statements have been prepared on a receipts and payments basis and comply with the charity's Trust Deed and applicable law.

### **The charity**

Anglican Marriage Encounter is a registered charity governed by the Trust Deed made on 17 June 1985 as varied by a Deed of Variation dated 10 May 2003. It is registered with the Charity Commission under number 292594.

The Trustees have had due regard to public benefit guidance published by the Charity Commission. The charity provides public benefit through the advancement of the education of engaged and married couples concerning the union of a man and a woman within the institution of marriage with particular reference to emotional, physical and sexual relationships and with a view to developing personal responsibilities and enriching family life to deepen such relationships through communication between marriage partners.

The charity pursues its aims primarily through providing teaching weekends, most of them residential, for married and engaged couples. Ongoing support is available after the weekends. The charity's weekend programmes are widely publicised through adverts, magazine articles, leaflets in public places such as churches, libraries and doctors surgeries, through the internet and by word of mouth. The weekends are open to engaged or married couples whatever their financial circumstances or faith. There are no charges other than a modest booking fee which can also be waived where necessary. All other funding comes through voluntary donations. We encourage couples who have attended a weekend to pass on information to others, particularly those who might be unable to afford to pay for a comparable programme.

### **Trustees**

The Trustees who served during the year are given on page 3.

The Trustees met twice in the year, and dealt with necessary business by e-mail between meetings.

### **Selection and training of Trustees**

Trustees are appointed from couples who have experienced one or more of the charity's weekends and who can bring diverse experience from business, charity governance, church, and organisations supporting marriage. Relevant Charity Commission publications and guidance when issued, are circulated to Trustees with the opportunity for discussion during biannual business meetings.

### **Review of activities**

Nine weekends had been planned for the year, but two were cancelled for want of couples wishing to attend.

Six Marriage Encounter weekends were held, attended by 36 couples (17 couples in 2021/22), and one Engaged Encounter weekend attended by 3 couples (4 in 2021/22).

Receipts and expenditure both increased as a result of more Weekends being held and more couples attending. Venue costs have increased significantly over the year. The net result was a surplus of £3,764 (£4,262 in 2021/22) which was added to Reserves. The Trustees are grateful that the charity is financially secure and hope that weekend activities will return to pre-Covid levels. However the number of couples showing an interest in Engaged weekends is disappointing. The Trustees have spent more on advertising weekends and ran smaller than usual weekends in order to revive activity, boost bookings and encourage volunteers.

Six Weekends have been planned for the year to 30 June 2024.

The annual Team and Officers Day was held in Sutton Coldfield as in earlier years with good attendance. Community support to couples who have attended a weekend continue through a monthly email newsletter, Facebook groups, and small groups meeting online and in person.

Leadership succession and volunteer resources are an increasing concern.

The Trustees would like to record their gratitude to all the many volunteers who continue to serve the charity in so many ways. All of the charity's activities are carried out by volunteers.

### **Reserves policy**

The Trustees' policy is that the charity should have unrestricted reserves of at least the amount that would be needed to run weekends for 6 months. We require sufficient reserves to be able to commit to provide weekends in good faith, without being dependent on any contribution the couples attending those weekends may make to the future activities of the organisation.

At 30 June 2023 unrestricted reserves stood at £108,183 which is more than the amount required by the Trustees' policy.

### **Investment policy and returns**

Bank interest is the only investment income earned by the charity.

### **Risk management**

The Trustees are responsible for examining the major risks that the charity faces each financial year when reviewing its plans. The Trustees maintain a risk register which they review annually, whilst ensuring there are systems in place for monitoring and control, so as to mitigate any impact on the charity's activities.

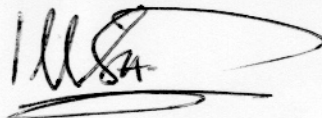
The Trustees regularly review all policies and procedures.

### **Governance and internal control**

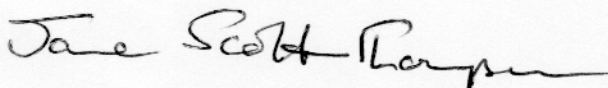
The Trustees delegate management of the charity's activities to the Lay Executive couple, who report to the Trustees at least twice a year.

There are no paid officers and all the administration is conducted from private homes.

Ian Scott-Thompson



Jane Scott-Thompson



Chair Couple

Date 26 / 8 / 2023

# **Independent Examiner's Report to the Trustees of Anglican Marriage Encounter (registered charity 292594)**

## **Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the charity for the year ended **30 June 2023** as set out on pages 7 to 9.

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Norman Gillhespy FCA  
4 Hopewell Close  
Shoreham-by-Sea  
BN43 5PN

Date

31/8/2023

*Norman Gillhespy*

# Anglican Marriage Encounter

## Receipts and Payments for the Year Ended 30th June 2023

	Notes	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
<b>Receipts</b>					
Donations and Similar receipts	2a	37,625	-	37,625	30,252
Investment Income	2b	678	-	678	163
<b>Total Receipts</b>		<b>38,303</b>	<b>-</b>	<b>38,303</b>	<b>30,415</b>
<b>Payments</b>					
Expenditure in Furtherance of the Charitable Objectives	3a	31,217	-	31,217	23,843
Expenditure on Managing and Administering the Charity	3b	3,322	-	3,322	2,310
<b>Total Payments</b>		<b>34,539</b>	<b>-</b>	<b>34,539</b>	<b>26,153</b>
<b>Net Receipts / (Payments)</b>		<b>3,764</b>	<b>-</b>	<b>3,764</b>	<b>4,262</b>
<b>Transfers between Funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Balances Brought Forward		104,419	720	105,139	100,877
<b>Balances Carried Forward</b>		<b>108,183</b>	<b>720</b>	<b>108,903</b>	<b>105,139</b>



# Anglican Marriage Encounter

## Statement of Assets and Liabilities as at 30th June 2023

Assets	Note	2023 £	2022 £
<b>Cash Funds</b>			
Lloyds Bank		11,786	7,583
CAF Bank		65,747	16,790
Shawbrook Bank		30,000	80,000
PayPal		1,370	766
		<u>108,903</u>	<u>105,139</u>

### Represented by:

General Funds		108,183	104,419
Restricted Funds	4	720	720
		<u>108,903</u>	<u>105,139</u>

### Other Assets & Liabilities of the Charity not included above:

#### Current Assets

Deposits paid in advance for venues	1,880	5,276
Gift Aid claims	896	1,360
Donation in transit	-	850
	<u>2,776</u>	<u>7,486</u>

#### Current Liabilities

Venue costs	-	315
Travel expenses	1,091	525
Professional fees	-	456
Booking fees received in advance	400	220
	<u>1,491</u>	<u>1,516</u>

Approved by the Trustees on 21<sup>st</sup> August 2023 and

Signed on their behalf by [Signature] Chair of Trustees

Jane Scott Thompson



# Anglican Marriage Encounter

## Notes to the Accounts for the Year Ended 30th June 2023

### 1. Basis of Accounting

The accounts have been prepared on a cash basis, and meet at least the minimum levels of accountability recommended by the Charity Commission.

2. Receipts	Unrestricted Funds	Restricted Funds	2023	2022
	£	£	£	£
<b>a) Donations and Similar Receipts</b>				
Gifts & Donations	30,047		30,047	22,309
Gift Aid received	6,448		6,448	6,883
Booking Fees & other income	1,130		1,130	1,060
	<b>37,625</b>	<b>-</b>	<b>37,625</b>	<b>30,252</b>
<b>b) Investment Income</b>				
Bank Interest	678		678	163
	<b>678</b>	<b>-</b>	<b>678</b>	<b>163</b>

### 3. Payments

<b>a) Expenditure in Furtherance of Charitable Objectives</b>				
<b>Weekend Costs</b>				
Marriage Encounter	22,444		22,444	15,278
Engaged Encounter	3,692		3,692	3,317
Weekend reunions & community day	-		-	-
Leaflets, advertising, promotion	1,695		1,695	765
Encounter Magazine	2,686		2,686	2,408
	<b>30,517</b>	<b>-</b>	<b>30,517</b>	<b>21,768</b>
<b>Training and Development</b>				
Team & Officer Development	700		700	-
Team Deeper Weekend	-		-	2,075
	<b>700</b>	<b>-</b>	<b>700</b>	<b>2,075</b>
<b>Total</b>	<b>31,217</b>	<b>-</b>	<b>31,217</b>	<b>23,843</b>
<b>b) Expenditure on Managing and Administering the Charity</b>				
Meetings & travel	1,081		1,081	1,040
Communications & Support	929		929	133
Independent Examiner	456		456	444
Banking Services	419		419	256
Insurance	437		437	437
	<b>3,322</b>	<b>-</b>	<b>3,322</b>	<b>2,310</b>

<b>4. Restricted Funds</b>	<b>2,023</b>	<b>2022</b>
To purchase banners for use at Weekends	720	720
	<b>720</b>	<b>720</b>

### 5. Trustees expenses

A total of £1,257 (2022 - £626) was paid to trustees to reimburse them for travel and other expenses on charity business.

### 6. Staff Costs and Numbers

The Charity employed no staff during this or the previous financial period.