

ANGLICAN MARRIAGE ENCOUNTER

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED 30TH JUNE 2022**

CHARITY REGISTRATION NUMBER 292594

ANGLICAN MARRIAGE ENCOUNTER

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ANGLICAN MARRIAGE ENCOUNTER

LEGAL AND ADMINISTRATIVE INFORMATION

WORKING NAME	Marriage Encounter (Anglican Expression)
CHARITY NUMBER	292594
START OF FINANCIAL YEAR	1st July 2021
END OF FINANCIAL YEAR	30th June 2022
TRUSTEES AT 30TH JUNE 2022	Nick & Viv Drayton (From 8 March 2022) Malcolm & Margaret Harrison David & Liz Percival (Lay Executive couple) David & Ann Roberts Revd Ian & Jane Scott-Thompson (Chair couple)
LEGAL STATUS	Unincorporated Charity
GOVERNING DOCUMENT	Trust Deed dated 17th June 1985 as amended by a Deed of Variation dated 10th May 2003

OBJECTS

To educate the public concerning the union of a man and a woman within the institution of marriage with particular reference to emotional, physical and sexual relationships and with a view to developing personal responsibilities and enriching family life to deepen such relationships through communication between marriage partners.

CORRESPONDENCE ADDRESS	The Rectory Church Lane Marks Tey Colchester CO6 1LW	
PRIMARY BANKERS	Lloyds Bank PLC 25 Gresham Street London EC2V 7HN	CAF Bank Limited 25 Kings Hill Avenue West Malling Kent ME19 4JQ
INDEPENDENT EXAMINERS	Stubbs Parkin South, Chartered Accountants 28 Cheshire Street Market Drayton Shropshire TF9 1PF	

ANGLICAN MARRIAGE ENCOUNTER

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2022

The Trustees present their report on the financial statements of Anglican Marriage Encounter for the year ended 30 June 2022. The financial statements have been prepared on a receipts and payments basis and comply with the charity's Trust Deed and applicable law.

The charity

Anglican Marriage Encounter is a registered charity governed by the Trust Deed made on 17 June 1985 as varied by a Deed of Variation dated 10 May 2003. It is registered with the Charity Commission under number 292594.

The Trustees have had due regard to public benefit guidance published by the Charity Commission. The charity provides public benefit through the advancement of the education of engaged and married couples concerning the union of a man and a woman within the institution of marriage with particular reference to emotional, physical and sexual relationships and with a view to developing personal responsibilities and enriching family life to deepen such relationships through communication between marriage partners.

The charity pursues its aims primarily through providing teaching weekends, most of them residential, for married and engaged couples. Ongoing support is available after the weekends. The charity's weekend programmes are widely publicised through adverts, magazine articles, leaflets in public places such as churches, libraries and doctors surgeries, through the internet and by word of mouth. The weekends are open to engaged or married couples whatever their financial circumstances or faith. There are no charges other than a modest booking fee which can be waived where necessary. All other funding comes through voluntary donations. We encourage couples who have attended a weekend to pass on information to others, particularly those who might be unable to afford to pay for a comparable programme.

Trustees

The Trustees who have served during the year are given on page 3.

The Trustees met twice in the year, and dealt with necessary business by e-mail between meetings.

Selection and training of Trustees

Trustees are appointed from couples who have experienced one or more of the charity's weekends and who can bring diverse experience from business, charity governance, church, and organisations supporting marriage. Relevant Charity Commission publications and guidance when issued, are circulated to Trustees with the opportunity for discussion during biannual business meetings.

Review of activities

Nine weekends had been planned for the year, but two were cancelled as a direct result of Covid-19 restrictions, and two more because couples were deterred from booking by uncertainty and apprehension of Covid related risks.

Four Marriage Encounter weekends were held, attended by 17 couples (5 couples in 2020/21), and one Engaged Encounter weekend attended by 4 couples (nil in 2020/21).

Receipts rose to £30,414 largely due to catching up on Gift Aid claims. Expenditure rose to £26,153 as weekends tentatively restarted. The Trustees are grateful that the charity is financially secure and hope that weekend activities will return to pre Covid levels. The Trustees have committed to more advertising of the weekends and running smaller than usual weekends in order to revive activity, boost bookings and encourage volunteers. Smaller weekends cost more relative to the donations they bring in. This will impact the level of reserves, but hopefully result in more couples wishing to book in future.

**ANGLICAN MARRIAGE ENCOUNTER
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2022**

Nine weekends have been planned for the year to 30 June 2023, of which one (Engaged Encounter) has already been cancelled.

The annual Team and Officers Day was held in Sutton Coldfield as in earlier years with good attendance and pleasure in meeting once more face to face. Community support to couples who have attended a weekend continue through a monthly email newsletter, Facebook groups, and small groups meeting online and in person.

Leadership succession and volunteer resources are still a concern.

The Trustees would like to record their gratitude to all the many volunteers who continue to serve the charity in so many ways. All of the charity's activities are carried out by volunteers.

Reserves policy

The Trustees' policy is that the charity should have unrestricted reserves of at least the amount that would be needed to run weekends for 6 months. We require sufficient reserves to be able to commit to provide weekends in good faith, without being dependent on any contribution the couples attending those weekends may make to the future activities of the organisation.

At 30 June 2022 unrestricted reserves stood at £104,419 which is more than the amount required by the Trustees' policy.

Investment policy and returns

Bank Interest is the only investment income earned by the charity. New accounts were opened with Shawbrook Bank to increase income from bank interest.

Risk management

The Trustees are responsible for examining the major risks that the charity faces each financial year when reviewing its plans. The Trustees maintain a risk register which they review annually, whilst ensuring there are systems in place for monitoring and control, so as to mitigate any impact on the charity's activities.

The Trustees regularly review policies and procedures. Additional training was recently provided to remind officers of the requirements with particular reference to safeguarding vulnerable adults and data protection.

Governance and internal control

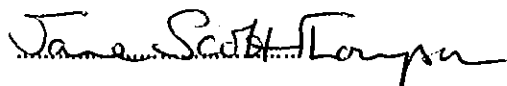
The Trustees delegate management of the charity's activities to the Lay Executive couple, who report to the Trustees at least twice a year.

There are no paid officers and all the administration is conducted from private homes.

Ian Scott-Thompson



Jane Scott-Thompson



Chair Couple

Date 23 September 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ANGLICAN MARRIAGE ENCOUNTER

I report on the accounts of the charity for the year ended 30 June 2022 as set out on pages 7 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ("the Act"), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.


Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept in accordance with section 130 of the Act; and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


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Roger Dodington FCCA
Stubbs Parkin South, Chartered Accountants
28 Cheshire Street
Market Drayton
Shropshire
TF9 1PF

Date 23rd September 2022

Anglican Marriage Encounter

Receipts and Payments for the Year Ended 30th June 2022

	Notes	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Receipts					
Donations and Similar receipts	2a	30,252	-	30,252	25,220
Investment Income	2b	163	-	163	11
Total Receipts		30,415	-	30,415	25,231
Payments					
Expenditure in Furtherance of the Charitable Objectives	3a	23,843	-	23,843	4,877
Expenditure on Managing and Administering the Charity	3b	2,310	-	2,310	1,137
Total Payments		26,153	-	26,153	6,014
Net Receipts / (Payments)		4,262	-	4,262	19,217
Transfers between Funds		-	-	-	-
Balances Brought Forward	4	100,157	720	100,877	81,660
Balances Carried Forward		104,419	720	105,139	100,877

Anglican Marriage Encounter

Statement of Assets and Liabilities as at 30th June 2022

Assets	2022 £	2021 £
Cash Funds		
Lloyds Bank Current Account	58	58
Lloyds Bank Business Account	7,525	45,773
CAFCash Account	350	971
CAFGold Account	16,440	53,394
Shawbrook Bank	80,000	-
PayPal	766	681
	105,139	100,877

Represented by:

General Funds	104,419	100,157
Restricted Funds	720	720
	105,139	100,877

Other Assets & Liabilities of the Charity excluded from the above:

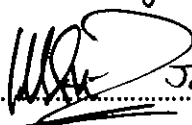
Assets

Deposits paid in advance for venues	5,276	1,500
Gift Aid claims	1,360	3,454
Donation In transit	850	-
	7,486	4,954

Current Liabilities

Venue costs	315	-
Travel expenses	525	-
Professional fees	456	444
Bookings received in advance	220	370
	1,516	814

Approved by the Trustees on 6 August 2022 and

Signed on their behalf by  Jane Scott Chair of Trustees

Anglican Marriage Encounter

Notes to the Accounts for the Year Ended 30th June 2022

1. Basis of Accounting

The accounts have been prepared on a cash basis, consistent with the Charity Commission's guidance.

	Unrestricted Funds	Restricted Funds	2022	2021
	£	£	£	£
2. Receipts				
a) Donations and Similar				
Gifts & Donations	22,309	-	22,309	22,280
Gift Aid received	6,883	-	6,883	2,600
Booking Fees & other income	1,060	-	1,060	340
	<u>30,252</u>	<u>-</u>	<u>30,252</u>	<u>25,220</u>
b) Investment Income				
Bank Interest	163	-	163	11
	<u>163</u>	<u>-</u>	<u>163</u>	<u>11</u>
3. Payments				
a) Expenditure in Furtherance of Charitable Objectives				
Weekend Costs				
Marriage Encounter	15,278	-	15,278	2,163
Engaged Encounter	3,317	-	3,317	32
Weekend reunions & community day	-	-	-	-
Leaflets, advertising, promotion	765	-	765	380
Encounter Magazine	2,408	-	2,408	2,291
	<u>21,768</u>	<u>-</u>	<u>21,768</u>	<u>4,866</u>
Training and Development				
Team & Office Development	-	-	-	11
Team Deeper Weekend	2,075	-	2,075	-
	<u>2,075</u>	<u>-</u>	<u>2,075</u>	<u>11</u>
Total	<u>23,843</u>	<u>-</u>	<u>23,843</u>	<u>4,877</u>
b) Expenditure on Managing and Administering the Charity				
Meetings & travel	1,040	-	1,040	0
Communications & Support	133	-	133	193
Independent Examiner	444	-	444	444
Banking Services	256	-	256	88
Insurance	437	-	437	412
	<u>2,310</u>	<u>-</u>	<u>2,310</u>	<u>1,137</u>
4. Restricted Funds			2022	2021
To purchase banners for use at Weekends			720	720
			<u>720</u>	<u>720</u>
5. Trustees expenses				
A total of £626 (2021 - £139) was paid to trustees to reimburse them for travel and other expenses on charity business.				
6. Staff Costs and Numbers				
The Charity employed no staff during this or the previous financial period.				