



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/10/2021 Period start date To 30/09/2022 Period end date

Charity name: Narborough and Narford Community Centre

Charity registration number:292588

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	A community centre building and grounds for the use by the residents of Narborough and the wider area (including the former parish of Narford) in the county of Norfolk without distinction of political religious or other opinions.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The building provides for meetings, classes, and forms of recreation and leisure time occupation with the object of improving the conditions of life for the residents. We also rent space to a Sports & Social club and other activities. Providing and maintaining a recreation ground for the use by residents and the wider public. In such a manner as the committee of management from time to time shall deem fit having regard to Health & Safety regulations.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The public benefit is providing a social setting for indoor games facilities to improve health and wellbeing from badminton, a weekly bingo evening, and social events and parties which benefit residents and the wider public. The grounds surrounding the community centre provide for two adult football teams use of football pitches, along with facilities for caravan groups to stay on site whilst visiting the local area. We also hold a Village and Christmas fair on an annual basis. The Committee maintain the hall and grounds. Employing two local people and ensuring monies raised go back into running costs and maintaining the building along with its enhancement.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We do not make grants from our charity so have no policy on this issue. We do however support charitable events and were possible do this as a non-profit element to our finances.
Policy on social investment including program related investment	Para 1.38	We invest some of our funds in the CAF Bank Ltd which is also held as the Charities six month running costs should the Management Committee dissolve and giving the Parish Council the ability to run the charity whilst forming a new committee.
Contribution made by volunteers	Para 1.38	All the Trustees and Committee members are volunteers. We have three to four events each year these are supported by volunteers who give their time freely. Volunteers run the football teams, art class, craft morning, bingo evening, mother & Toddler morning. The Nar Valley café which is helping the well being of elderly residents in the village and wider area.
Other		The Charity also supports a Pop-Up Shop and CAB advice service one afternoon a week. A weekly meet and eat business providing a meal and refreshments to residents and the wider public. The community centre is also listed as an emergency rest centre with the local authorities to provide shelter and a safe haven in case of a natural or other disaster.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main achievement was to keep the community centre running after covid and help the tenants and groups to survive the economic downturn due to the lack of residents socialising. The use of the building by residents is now helping them come back together, also the groups are helping residents and the wider public.</p> <p>The Community Centre helped the Sports and Social club to become sustainable with incremental rent raises and helping with grants for them to stay open.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	There were no objectives set for this financial period as we were still recovering from the COVID epidemic.
Performance of fundraising activities against objectives set	Para 1.41	There were no objectives set for this financial period as we were still recovering from the COVID epidemic.
Investment performance against objectives	Para 1.41	We do not have investment objectives.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	£46562.33
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold a reserve account for 6 months running to assist the Parish Council who would be obliged to over the running if no Management Committee existed.
Amount of reserves held	Para 1.22	£17000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	Purchase of Grass cutter
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants, Hall Hire, Weekly Bingo, and Fund raising.
Investment policy and objectives including any social investment policy adopted	Para 1.46	None for charity
A description of the principal risks facing the charity	Para 1.46	Lack of funds to maintain the building and the surrounding grounds. Being unable to support community groups.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By the Committee Identifying individuals and then Interview.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Charity Commission training online. Along with small e-handbook.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Management Committee led by a Chair we do not have any wider network.
Relationship with any related parties	Para 1.51	District and Parish Council support.
Other		

Reference and Administrative details

Charity name	Narborough & Narford Community Centre
Other name the charity uses	None
Registered charity number	292588
Charity's principal address	Narborough & Narford Community Centre Chalk Lane Narborough Kings Lynn Norfolk PE32 1SR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Wilkinson	Chairman		
2	David Williams	Secretary		
3	Sarah Greeno	Committee Member		
4	Helen Pipe	Committee Member		
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Rhys Williams	
Position (eg Secretary, Chair, etc)	Chair of Management Committee and Trustee	
Date	25/03/2026	

Narborough & Narford Community Center

Charity Commission No: 292588

Year End Accounts for September 2022

	2022
Income	
Sport & Social Club Rent	8,400.00
Hall/Field Hire	11,625.50
Fundraisers-net	1,543.93
Bingo	1,920.04
Recycling	157.50
Lottery	849.00
Grant	6,889.00
Coffee Morning	566.34
Sundry	454.24
TOTAL	32,405.55
Expenditure	
Rates & Utilities	575.20
Electricity	5,451.69
Repairs & Maintenance	5,800.52
Insurance	1,689.12
Wages	10,458.08
Water	1,348.00
Oil	1,200.00
Waste	525.38
Phone	130.18
Broadband	779.70
Website	352.23
Grass Cutter	2,500.00
Laptops	1,180.45
Stationery	227.03
Sundry	1,580.38
Bank Charges net of interest	50.79
TOTAL	33,848.75
EXCESS/(SHORTFALL)	- 1,443.20

BALANCE SHEET

Funds at 01.10.2021

Current Account-Lloyds	
Current Account-CAF	48,005.53
Deposit Account-CAF	
Deficit for the Year	- 1,443.20

Funds at 30.09.2022 46,562.33

Cash- Village Fair

TOTAL **46,562.33**