



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2020 to 31 March 2021

Charity name: Cotton Village Hall

Charity registration number: 292467

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of village hall for community use.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Usually hired out for a café, fitness sessions and fundraisers, but due to covid the hall was hardly used in this period.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Minimal maintenance to the building as needed following the renovations in the last financial year. Keeping the hall and grounds in a good and clean state ready for post lockdown normality.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		Donations and a £10,000 lottery grant were received in these accounts for the upgraded playpark. A further grant from local government was received in the following financial year and the play park has now been installed. The funds held for the playpark at the yearend amounted to £14,038.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity recorded a surplus of £17,818 for the year due mainly to the business continuity grants available through the district council. The hall remained mainly closed for the entire period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity hold reserves to meet the financial needs on an ongoing basis and to meet unexpected costs.
Amount of reserves held	Para 1.22	The charity held general reserves of £17,818 at the year end and £14,038 for the playpark.
Reasons for holding zero reserves	Para 1.22	N/A
Details of funds materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	In non-Covid times the principal income for the charity is hiring the hall for fitness and other occasions. Some fund-raising events are undertaken to increase the income from time to time.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The principle risk to the charity is that of not having enough regular bookings to cover the cost of the hall's expenses.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Conveyance of 15 January 1923
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by management committee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cotton Village Hall
Other name the charity uses	
Registered charity number	292467
Charity's principal address	Blacksmith Road Cotton Stowmarket IP14 4QN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Doherty	Chair		
2	David Rayner	Treasurer		
3	Kirsty Pollintine			
4	Clara Rayner			
5	Bernard Cox			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure**Reason for non-disclosure of key personnel details**

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Rayner	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	17/03/22	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Cotton Village Hall

On accounts for the year
ended

31/03/21

Charity no
(if any) 292467

Set out on pages

Page 10 - 11

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

17/03/22

Name:

Trevor Woods

Relevant professional
qualification(s) or body
(if any):

Address:

Little Warrens

Church Road
Cotton IP14 4RA

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Cotton Village Hall		Charity No (if any)	292467
Annual accounts for the period			
Period start date	01/04/2020	To	Period end date
			31/03/2021

Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	20,907	11,000	-	31,907	16,436
Charitable activities	S02	147	-	-	147	2,573
Other trading activities	S03	25	-	-	25	2,064
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	21,079	11,000	-	32,079	21,073
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	214
Charitable activities	S09	-	-	-	-	-
Separate material item of expense	S10	3,263	-	-	3,263	21,774
Other	S11	-	-	-	-	-
Total	S12	3,263	-	-	3,263	21,988
Net income/(expenditure) before investment gains/(losses)						
Net gains/(losses) on investments	S13	17,816	11,000	-	28,816	- 915
Net income/(expenditure)	S14	-	-	-	-	-
Extraordinary items	S15	17,816	11,000	-	28,816	- 915
Transfers between funds	S16	-	-	-	-	-
Other recognised gains/(losses):	S17	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	17,816	11,000	-	28,816	- 915
Reconciliation of funds:						
Total funds brought forward	S21	1	3,038	-	3,039	3,954
Total funds carried forward	S22	17,817	14,038	-	31,855	3,039

Section B Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	-	-	-	-	-
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
Total fixed assets		B05	-	-	-	-	-
Current assets							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	89	-	-	89	302
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	17,862	14,038	-	31,900	8,468
Total current assets		B10	17,951	14,038	-	31,989	8,770
Creditors: amounts falling due within one year	(Note 20)	B11	133	-	-	133	5,731
Net current assets/(liabilities)		B12	17,818	14,038	-	31,856	3,039
Total assets less current liabilities		B13	17,818	14,038	-	31,856	3,039
Creditors: amounts falling due after one year	(Note 20)	B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	17,818	14,038	-	31,856	3,039
Funds of the Charity							
Endowment funds	(Note 27)	B17	-	-	-	-	-
Restricted income funds	(Note 27)	B18	-	14,038	-	14,038	3,038
Unrestricted funds		B19	17,818	-	-	17,818	1
Revaluation reserve		B20	-	-	-	-	-
Total funds		B21	17,818	14,038	-	31,856	3,039
Signed by one or two trustees on behalf of all the trustees			Signature		Print Name		Date of approval dd/mm/yyyy
					David Rayner		17/03/22