

Charity Commission Annual Return 2022

BREAKSPEARE SCHOOL PARENT STAFF ASSOCIATION

Charity registration number: 292432

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2022.

Financial period

Financial period start date

01/10/2021

Financial period end date

30/09/2022

Income and spending

Income £

£76,990

Spending £

£8,109

Serious Incidents

For the period of this return, were there any serious incidents in your charity that have not been reported to the Charity Commission?

No

Fundraising - professional fundraiser

Did your charity raise funds from the public?

No

Grantmaking

Was grant making the main way your charity carried out its purposes?

No

Government contracts

During the financial period for this annual return, did the charity receive income from contracts (other than grant agreements) with central government or local authorities?

No

Government grants

During the financial period for this annual return, did the charity receive income from grants from central government or local authorities?

No

Income from outside the UK

Did your charity receive income from outside the UK ?

No

Spending outside England & Wales

Did your charity operate outside England and Wales?

No

Trading subsidiaries

Did the charity have any subsidiaries?

No

Trustee payments

Did any of the trustees receive any remuneration, payments or benefits from the charity other than refunds of legitimate trustee expenses?

No

Did any of the trustees resign and then take up employment with the charity?

No

Employees' salaries

Did any of your charity's staff receive total employee benefits of £60,000 or more?

Select No if your charity does not have any staff , or does not pay any staff.

No

For your highest paid member of staff only, what was the total value of their employee benefits?

(For example if your highest paid member of staff received £35,000 enter 35000). If you do not have any staff or did not pay any staff, enter 0 (zero)

£0

Volunteers

How many UK volunteers, excluding trustees, did the charity have during the financial period?

5

Financial controls

Did your charity review its internal financial controls?

Yes

Safeguarding

Has the charity obtained a standard, enhanced or enhanced with barred lists DBS check on all trustees, employees and volunteers who are in roles that are eligible for these checks?

Select Yes if there are no trustees, employees or volunteers in roles that are eligible for these types of DBS checks.

Yes

Fundraising - commercial participator

Spending outside England & Wales

Spending outside England & Wales

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or

- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

Your role at the charity (select one):

☒ Other

Given names

Eliza

Family name

Barlow

**Telephone
number**

01442767411

Email

eliza.barlow@yahoo.com

Date submitted

13/11/2023

It is a criminal offence under section 60 of the Charities Act 2011 for anyone to knowingly or recklessly provide false or misleading information to the commission; this includes suppressing, concealing or destroying documents.



Trustees' annual report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	10	2021	To	30	09	2022

Reference and administration details

Charity name	Breakspeare School Parent Staff Association
Other names charity is known by	Friends At Breakspeare - FAB
Registered charity number (if any)	292432
Charity's principal address	Breakspeare School Gallows Hill Lane, Abbots Langley, Hertfordshire Postcode WD5 0BU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Margaret Cameron	Chair		
2	Eliza Barlow	Treasurer		
3	Hailey Tanner	Secretary		
4				
5				
6				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisors (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution adopted November 2019

How the charity is constituted
(eg. trust, association, company)

Unincorporated association

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed or reappointed annually at the Annual General Meeting in autumn school term

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for the induction and training of trustees

The charity's organisational structure and any wider network with which the charity works

Relationship with any related parties

Trustees' consideration of major risks and the system and procedures to manage them

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the Association are to advance the education of the pupils of the Breakspeare School by providing or assisting in the provision, of facilities at the School not normally provided by the Education Authority. The above may include:

- fostering extended relationships between the staff, parents, and others associated with the School (Friends)*
- engaging in activities that support the School and advance the education and well-being of the pupils attending it.*

Summary of the main activities undertaken for the public benefit about these objects

Activities were severely limited because of the Covid19 pandemic. However, we have utilized existing funds and restricted funds to:

- provide maintenance for school vehicles,*
- repair the school's sports hall as necessary, and*
- support staff mental wellbeing by providing access to counselling*
- support the purchase of vital equipment for profoundly disabled pupils*

These activities supported the school infrastructure and the well-being of the pupils and school staff attending it.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

Policy on grantmaking

Policy programme related investment

Contribution made by Volunteers

Achievements and performance

Summary of the main achievements of the charity during the year.

We are very grateful for the donations we received from the public, specifically the donation of £38K that allowed us to provide vital support during difficult time of pandemic for the staff and the students. In particular, we are very proud that we had the funds available to support the vulnerable school community and mental wellbeing under extreme pandemic and lockdown conditions.

Financial review

Brief statement of the charity's policy on reserves

Total cash at closing FY2022 was £170K. This consists of £86,770 in Natwest Bank and £83,347 held in COIF deposits. The main financial risk to the charity is reduced donations and fundraising activities due to Covid19. The charity has no operational costs other than the public liability insurance of £72 per annum. Hence, it is protected from immediate risk. There is a small income that the charity incurs every year from the COIF deposit interest (interest rates vary). Interest retained during FY2022 is £375. The charity restricts its funds to maintain certain provisions, including vehicle and sports hall maintenance, and therapies and enrichment for students and staff.

Details of any funds materially in deficit

Not applicable

Further financial review details: (Optional information)

You may choose to include additional information, where relevant about:

The charity's principal sources of funds (including any fundraising).

How expenditure has supported the key objectives of the charity.

Investment policy and objectives including any ethical investment policy adopted.

Other optional information

Our short term future plans are:

Resume fundraising activities.
Continue to support to school community's mental wellbeing.
Continue to provide enrichment for students and staff.

Our long term future plans are:

Purchase an additional Acheeva bed for the school.
Purchase an OmniVista floor projector to provide sensory enrichment.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Margaret Cameron

Position (eg secretary, chair, etc) Chair

Date 01/10/2022