



St George's Hall

Annual Report 2023/24



St George's Hall
Park Road, Blockley, Gloucestershire GL56 9BY
www.stgeorghallblockley.org.uk

Charity no: 292415



Overview

2023/24 saw considerable refurbishments and improvements made to the Hall, which were met with positive feedback from all hall users. Bookings for the period remained consistent. A new Hall Manager was appointed in December 2023.

Administration

There were minor changes to the Management Committee during the above period. 2 eligible groups, Blockley Brass Band and Blockley Horticultural Society, were unable to nominate representatives to the Management Committee, although members of the Blockley Horticultural Society joined Committee meetings on an ad-hoc basis. Councillor Alison Fowley resigned from the Management Committee during her term, due to her resignation from Blockley Parish Council. This vacancy was not filled.

Councillor Thomas Bradley was re-elected as Chairman of the Management Committee at the AGM held in May 2023.

The Management Committee met in-person, normally in the Robinson Room at St George's Hall, with online facilities available for those who were unable to join in-person. Meetings continued to take place every other month.

Councillor Bradley provided a regular update on the management of St George's Hall to Blockley Parish Council, St George's Hall's corporate trustees. All Management Committee meeting agendas and minutes are shared with Parish councillors. A new folder on Blockley Parish Council's one-drive has been created to store copies of relevant documents.

December 2023 saw the appointment of a new Hall Manager, Mike Gunn, following the resignation of the previous Hall Manager, Laura Bradley, and a competitive recruitment process. Recruitment was overseen by Cllr Bradley, Hilary Thornborough (Blockley School) and Stephen Downing (BADCo). It was decided to increase the number of hours worked by the Hall Manager and to add grant applications to the role. The Committee thanked Laura for her work and welcomed Mike to his new role. Stephen Woods continued in his role as caretaker, and the Committee are grateful for all the work he does for St George's Hall.

Repair, Maintenance & Renewal

Maintenance of St George's Hall continued throughout 2023/24, including a number of large projects. Redecoration of the main hall, Robinson Room, loos and hallways were undertaken. In addition, the flooring in the main hall was cleaned and restored. New AV equipment was also installed in the main hall.

The Management Committee have decided to further increase the amount of storage available to hall users, and this project will be undertaken in the next financial year. Consideration was given to a refurbishment of the outdoor area at the rear of the hall, but this has been paused due to financial constraints. It is hoped further restoration and refurbishment will continue with grant funding.

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Hire Charges

New hire charges were introduced on 1st January 2024. As part of the new pricing structure, day-time and evening prices were scrapped in favour of one flat hire charge. A minimum 2 hour booking requirement was put in place for the main hall in order to cover staff and energy costs. BADCo's exclusive weekly hire charge was also reviewed and revised. The school's rental increased as per their contract.

Finances

The hall continued to make a small operating surplus in the 2023/24 financial year. However, a large sum of additional expenditure was spent on major refurbishment projects, and is reflected in the accounts. Energy and staff costs continued to be the largest items of day-to-day expenditure for the Hall.

A copy of St George's Hall's accounts for 2023/24 and the accompanying Independent Examiner's Report are available for Trustees and on the Charity Commission's website.

This report has been approved by the Chairman of St George's Hall Management Committee, Councillor Thomas Bradley.

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St George's Hall - Blockley
Registered Charity No 292415

	Year end 31 March 2024 £	Year end 31 March 2023 £
<u>Income</u>		
Blockley School	22,600.44	25,268.94
Car Parking	240.00	138.00
Re-Charge Income	712.32	1,154.09
Donations		-
Hire of Hall	8,713.00	7,577.50
Grant	500.00	-
Car Park Sink Fund	600.00	600.00
Ground Maintenance Contribution	508.50	450.00
Shed Rental	600.00	200.00
Other Income	9.06	-
Total Income for Year	34,483.32	35,388.53
<u>Expenditure</u>		
Staff Costs		
Caretaker	7,800.00	7,042.28
Hall Manager	5,899.84	4,952.33
Total Staff Costs	13,699.84	11,994.61
Expenses		
Grounds Maintance	1,856.00	3,545.00
Office Admin	1,200.33	1,086.47
Heat & Light	9,559.98	4,772.98
Rates	(1,552.86)	3,785.08
Licenses	-	433.12
Insurances	1,599.39	1,632.14
Hall Maintenance/Improvements	23,763.00	26,787.10
Caretaking & Cleaning Materials	133.78	90.97
Professional services	1,697.20	778.80
Security	-	88.68
Signage	-	286.91
Total Expenses	38,256.82	43,287.25
Total Expenditure for Year	51,956.66	55,281.86
Operating Nett Surplus/ Deficit	(17,473.34)	(19,893.33)
Plus Surplus/(Deficit) Brought Forward	23,885.85	43,779.18
Transfer from reserve	26,266.16	
Transfer to reserve	(1,200.00)	-
Surplus/(Deficit) Carried Forward	31,478.67	23,885.85

St George's Hall - Blockley
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Represented by

Aged Receivables	14.14	
Lloyds Current Account 00086188	31,464.53	23,885.85
	<u>31,478.67</u>	<u>23,885.85</u>

Restricted Bank Accounts

	<u>A/c Ref</u>		<u>A/c Ref</u>	
Lloyds Fixed Term Deposit			19073936LS	10,321.11
Lloyds Fixed Term Deposit			19122854LS	15,626.90
Treasurer's Maintenance Account	27345368	1,800.00	27345368	600.00

Total Assets at Year End	<u><u>33,278.67</u></u>	<u><u>50,433.86</u></u>
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Section A

Independent Examiner's Report

Report to the trustees/
members of

St George's Hall (Blockley)

On accounts for the year
ended

31 March 2024

Charity no
(if any)

292415

Set out on pages

3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

CJ Rush

Date:

24 May 2024

Name:

Charles J Rush, BA MSc FCA

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

Woodstock Accountancy

3A Market Place, Woodstock, Oxon

OX20 1SY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The financial statements have been produced on a receipts and payment basis.

The Charity created a sinking fund during the financial year to 31 March 2013 for the purposes of meeting the cost of irregular items of maintenance, these funds are held in Fixed Term Deposit Accounts and Maintenance Account No. 27345368 and represent restricted funds.

During the 2024 financial year The Charity fully drew on those reserves to fund the ongoing maintenance work on the property. Funds were transferred back to the reserves after the year end.