



St George's Hall

Annual Report 2020/21



St George's Hall
Park Road, Blockley, Gloucestershire GL56 9BY
www.stgeorghallblockley.org.uk

Charity no: 292415



Overview

2020/21 was dominated by the Covid-19 pandemic and subsequent lockdowns. As a result of the pandemic, usage of the hall, its administration and finances were all effected considerably. However, progress with regards to the professionalisation of the running of the hall, putting in place strong reporting procedures, and in improving the fabric of the building all continued.

Administration

There was very little change to the Management Committee over the 2020/21 period, with the exception of the resignation of Councillor Simon Dunscombe. Councillor Dunscombe was an appointed representative from Blockley parish Council, and following his resignation from the Parish Council, also resigned from his position on the St George's Hall Management Committee.

Due to the national lockdown, national legislation and subsequent guidance from the Charity Commission, no Annual General Meeting was able to be held in 2020/21. All Management Committee members were happy to continue in their roles, and so remained on the Committee for the duration. Councillor Bradley remained as Chairman of the Management Committee.

The Management Committee met virtually for the majority of 2020/21, in line with Government guidance. Meetings continued to take place every other month.

Councillor Bradley provided an update on the management of St George's Hall to Blockley Parish Council, St George's Hall's corporate trustees, at every other public meeting of the parish council. All Management Committee meeting agendas and minutes are shared with Parish councillors.

April 2020 saw the appointment of a new Hall Manager, Laura Bradley. Laura is responsible for the day-to-day administration and running of the hall, including managing bookings, acting as secretary to the Management Committee, and ensuring St George's Hall is meeting all of its legal and moral obligations and reporting requirements. Ray Mayo continued in his role as caretaker, and the Committee are grateful for all the work he does for St George's Hall.

The Management Committee took the decision not to furlough any members of staff.

Repair, Maintenance & Renewal

Maintenance of St George's Hall continued throughout 2020/21. No major works were undertaken, except for the redecoration of the gentlemen's and ladies' loos. This work was undertaken by the caretaker, in light of additional hours due to lack of hirers. Covid restrictions also enabled a professional deep-clean of the hall to be undertaken.

The Management Committee decided to erect a number of sheds for regular users of the hall to store equipment in. This was in response to a health & safety assessment that had called for all loose items to be removed from the Hall, as well as issues relating to access and pest control. It was decided that the sheds would be leased to regular users of the hall, with the costs of the sheds to be covered by 10 years of leasing fees. The sheds proved a popular investment, and all were taken by hall users.

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Hire Charges

New hire charges were introduced on 1st April 2020. No changes to hire charges were made in 2020/21.

Finances

Income from hire of the hall was down considerably, owing to Covid restrictions. However, St George's Hall received £19,669.21 in grants from national and local government. Overall, the charity had an operating net surplus of £15,629.88 for the financial year 2020/21.

A copy of St George's Hall's accounts for 202/21 and the accompanying Independent Examiner's Report are available for Trustees and on the Charity Commission's website.

This report has been approved by the Chairman of St George's Hall Management Committee, Councillor Thomas Bradley.

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St George's Hall - Blockley
Registered Charity No 292415

	Year end 31 March 2021 £	Year end 31 March 2020 £
<u>Income</u>		
Blockley School	21,371.16	22,682.60
Car Parking	75.00	123.00
Re-Charge Income	400.00	1,441.06
Refund	40.65	399.79
Donations	980.45	1,675.66
Hire of Hall	108.00	7,850.00
COVID Grant	19,669.21	
Total Income for Year	42,644.47	34,172.11
<u>Expenditure</u>		
Staff Costs		
Caretaker	5,270.88	5,270.88
Hall Manager	4,006.75	
Lettings Secretary - Treasurer	79.86	875.46
Temporary Caretaker	-	45.50
HMRC PAYE	-	31.80
Total Staff Costs	9,357.49	6,223.64
Expenses		
Ground Maintenance	790.00	1,615.00
Office Admin	1,744.12	1,046.74
Heat & Light	4,274.10	3,969.71
Rates	849.20	811.10
Fire Precautions	-	63.33
Licenses	779.90	1,287.86
Insurances	1,498.19	1,431.12
Hall Improvements	-	16,987.42
Caretaking & Cleaning Materials	279.31	452.99
Repairs & Maintenance	7,442.28	2,623.17
Total Expenses	17,657.10	30,288.44
Total Expenditure for Year	27,014.59	36,512.08
Operating Nett Surplus/ Deficit	15,629.88	(2,339.97)
Plus Surplus/(Deficit) Brought Forward	29,210.77	31,550.74
Surplus/(Deficit) Carried Forward	44,840.65	29,210.77
Represented by		
Lloyds Current Account 00086188	44,840.65	29,210.77
Restricted Bank Accounts		
	<u>A/c Ref</u>	<u>A/c Ref</u>
Lloyds Fixed Term Deposit	17151312LS 15,528.08	13925852LS 15,488.96
Lloyds Fixed Term Deposit	17459188LS 10,261.53	13882459LS 10,254.06
Treasurer's Maintenance Account	27345368 4,000.00	27345368 4,000.00
Total Assets at Year End	74,630.26	58,953.79



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

St George's Hall (Blockley)

**On accounts for the year
ended**

31 March 2021

**Charity no
(if any)**

292415

Set out on pages

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I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

CJ Rush

Date:

19 January 2022

Name:

Charles J Rush, BA MSc FCA

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

Woodstock Accountancy

3A Market Place, Woodstock, Oxon

OX20 1SY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The financial statements have been produced on a receipts and payment basis.

The Charity created a sinking fund during the financial year to 31 March 2013 for the purposes of meeting the cost of irregular items of maintenance, these funds are held in Fixed Term Deposit Accounts and Maintenance account no 27345368 and represent restricted funds.