

Eastney Area Community Association

Charity Number: 292346

Annual Report and Financial Statements

For the year ended 31 March 2022

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EACA AGM FOREWORD 2022

The Association continues to fulfil its main objective which is to provide recreational, educational and leisure time facilities for Portsmouth residents, particularly those from Eastney, Southsea and Milton: thanks to help from the Government and the furlough scheme we were able to remain viable and to reopen post pandemic.

The café remained open throughout lockdown, providing a takeaway service for local people and the many Park users and then returned to full inside and outside service.

We held our annual Christmas Fair again in 2021, thus reinstating our main revenue raising event. The response to Santa was overwhelming, causing us to run out of presents and poor Santa to get no break! The 2022 fair will see the introduction of pre-booked timed slots (the kind you get when picking up a Christmas order) with 12 being booked in per half hour - plus a built in 15 minute break for old Santa! Many grateful thanks go to Robin Lander Brinkley for fulfilling this role so well.

Under the watchful eye of Mark Folkes our Treasurer, we have continued to grow our offer to the Community after the pandemic. Unfortunately Mark has resigned his post and we are actively looking for his replacement. Many thanks go to him for the work he has done. As well as a Treasurer, we are currently looking to fill the Health and Safety role.

We are very grateful to all the Trustees for their continuing support, in particular Julie and Derek Boulter who have done such sterling work painting, decorating, making cakes, organising the presents for Santa etc. etc.....

We said good-bye to Jenny Brassell this year and we were delighted with the high calibre of the many applications we received for the role of Office Administrator. We currently have a team of three - Debbie Laycock, Lauren Allen and Elly Fox. They are doing a sterling job getting up to speed and sorting out their roles and we welcome their contributions.

Pam Lander Brinkley
Chairman of Trustees

October 2022

Looking Ahead - AGM 2022

Thanks to Government subsidies and strict management of the Centre finances, the Centre has entered the post Pandemic future with optimism.

Groups have slowly been returning to the Centre, albeit many waited until after the summer to re-start, and we have new groups starting all the time.

Portsmouth City Council are intending to build a new Leisure Centre with a swimming pool and a new Community Centre on this site. Mark Folkes and myself have been involved in the negotiations with planners, architects etc. and we hope there will be a spanking new Community facility arising from the ashes, allowing our activities and private hires to continue as now. The date of 2024 is being spoken of, but, as always with such a project, it is too soon to look at this date as fixed. Plans have slowed down as the initial estimate was way over the amount of money earmarked by the Council

There are many anxieties about this project, not least the parking problems for local residents. Going forward Pam, as Chairman, will be representing the Community Centre's needs, but this does not seem to be an equal partnership with the Leisure Centre which was implied at the start.

Many thanks to Debbie Laycock, Lauren Allen and Elly Fox, our new team of Centre Administrators, who have made a valiant start to their jobs and provide a smiling, helpful face to all our users. Thank you also to all the Trustees for their hard work and commitment to Eastney Community Centre.

Pam Lander Brinkley

October 2022

Chairman of Trustees

1. The Community Centre: where we are and what space we offer.

Eastney Community Centre is a six room centre with a large and a small hall, café and an office to rent managed by Eastney Area Community Association (EACA). Each space is deemed to be available for three sessions per day (morning, afternoon and evening) and the centre is available seven days a week all year round.

Address: Eastney Community Centre
Bransbury Park
Bransbury Road
Southsea
Hampshire
PO4 9SU

Telephone Number: 02392 864306

Email address: eastneycc@googlemail.com

Charity Number: 292346

Bankers: Lloyds TSB, Southsea

The last EACA Centre Usage Survey was carried out in September 2018. The total number of visits to the Centre is recorded as 63,100. The percentage utilisation of spaces within the Centre throughout 2018 was 47%. A usage report is available upon request. Centre Usage Surveys are carried out bi-annually and was due to be done in September 2020. Due to the Covid19 pandemic, this has been scheduled for October/November 2022.

2. Eastney Area Community Association Activities

There are a number of member groups detailed below;

Just Sew

Are a small group who meet in the small hall on the 2nd Thursday of the month, 1.30 pm - 3.30 pm for a social chat whilst sewing their own individual pieces brought from home.

Tuesday Bingo Club

Are a large group who meet weekly in the large hall on Tuesdays 1 pm – 2.45 pm for a weekly social game of bingo. Special events are put on at Easter and Christmas for the members.

Bransbury Art Group

Are a large group that meets weekly in the small hall on Fridays 10.15 am – 11.45 am. Members paint their own individual pieces brought from home in a friendly social atmosphere.

Short Mat Bowls

Small group meet weekly on Mondays 2 pm - 4 pm in the large hall during the Autumn/Winter months to practice their skills.

In addition to the members' groups, there are regular groups who use the centre's facilities. These include;

- Connors' Toy Library
- Mixed Martial Arts
- The Theatre Dance School
- Ashtanga & Vinyasa Yoga
- Kick Boxing
- DDM Performance Academy (new)
- LB Dog training (new)
- Clovers Dance & Fitness (new)
- MumDance (new)
- BMX Flatland
- Beating the Blues
- Endeavour Twirl Team
- Taekwondo
- Iyengar Yoga
- Pilates (two groups, one new)
- Knight Karate
- WI
- One Soul Yoga
- MyCharleston Dance (new)
- Organic Hiit (High Intensity Interval Training) (new)

3. Financial Review

3.1. Treasurer's Report

The purpose of this report is to give information to the committee and stakeholders regarding the final year-end accounts as at 31 March 2022.

The loss in the financial year 2021-2022

In the financial year 2021-22, Eastney Area Community Association had an expenditure of £45,314 and an income of £59,137 resulting in a profit of £13,823. The statement of financial position indicates that the net value of the Association has increased to £63,822 at the end of the financial year 2021/22.

The centre's surplus for the financial year ending 31 March 2022 was £13,822 (2021: deficit of £1,557).

This loss has subtracted from our accumulated fund, which is a cumulative reserve of our previous surpluses. We have £55.2k in the bank, compared to £41.2k at the end of the last financial year. In the financial year ending 31 March 2022, there was no significant release of funds on designated projects.

Income

The total income for the year was £59,137 (2021: £53,756).

In the financial year to 31 March 2022, the Community Centre was to Covid-19 lockdown restrictions; closure and social distancing. The financial statements indicated that income generated of £32,382 from Licences/hirers, and £6,564 from Community User Groups. In addition, support from government/local authority grants and furlough payments was £11,962 for the financial year ending 31 March 2022.

Expenses

The total income for the year was £45,314 (2021: £55,215).

Our expenditure has seen a £9.9k decrease over last year. Staff costs, the largest expense, have decreased by £12,495, which were offset by increased utility and office costs with increase opening hours.

Assets

Assets; equipment, fixtures and fittings and electronic equipment, were depreciated in line with policy by £1,968 to £6,907 (2021: £8,875). During the financial year, the Association added no assets to the Inventory.

Debtors

Trade Debtors owe us at the end of the financial year £4,662 (2021: £2,599) which includes prepayments of £663. Outstanding payments from debtors are reviewed every month to ensure that payment issues are addressed quickly to avoid incurring problems with bad debts in the future. This financial year there were no bad debts.

Creditors

We owe Trade Creditors at the end of the financial year £2,979 (2021: £2,648) which includes accruals of £348. This figure is consistent with what is owed under credit terms at the end of each month within the financial year.

Balance Sheet

The top half of the balance sheet shows how the centre's worth is distributed, some is fixed assets, some are cash in the bank etc. The value of the Association net worth is now £63.8k with £55.2k of this represented as cash in the bank, the rest being our assets owned. Last year the Association was worth £50.0k with £41.2k being cash in the bank. The worth has increased in line with the profits for this financial year.

Overall

The pandemic (covid-19) has from March 2020, focused the Association energies on providing activities at the Community Centre within government guidelines, ensuring the building is clean and fit for purpose and staff are employed.

The reality is that the challenges for the financial year 2020/21 continued over to the financial year 2021/22. Financial support from the government and local authorities continued. However, when able to open our doors, with social distancing restrictions, the returned to income based on the resumption of regular hirers, generated strong revenues.

The caveat to this is the British Economy. Energy prices, inflation and interest payments are not conclusive with predicting trading conditions. So instead of fair winds, the Association is likely to have a bumpy ride. As such, the Association has braved the past two years of Covid-19 and remains a going concern.

Portsmouth City Council announced in February 2022 the full funding of capital expenditure for the development and building of a new swimming pool, leisure and community centre at Bransbury Park. Although 3 to 4 years away, the next 12 months will bring clarity on what this exciting project will mean to the Association.

Statement of Financial Activities for Year Ended - 31 March 2022

<u>Eastney Area Community Association</u>						
<u>Statement of financial activities</u>						
<u>For the year ended 31st March 2022</u>						
	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Prior Year Funds
		£	£	£	£	£
<u>Incoming resources</u>	2					
Income and endowments from:						
Donations and legacies		12441	-	-	12441	41566
Charitable activities		2212	-	-	2212	639
Other trading activities		42846	1467	-	44313	11258
Investments		2	-	-	2	192
Other		9	160	-	169	102
		57510	1627	-	59137	53756
<u>Resources expended</u>	3					
Expenditure on:						
Raising funds		-	-	-	-	-
Charitable activities		-	235	-	235	13
Other		44053	1026	-	45079	55202
		44053	1261	-	45314	55215
Net Income/(expenditure)		13,457	366	-	13,823	(1459)
Net movement in funds		13,457	366	-	13,823	(1459)
Reconciliation of funds:		(1)	-	-	(1)	(97)
Total funds brought forward		50000	-	-	50000	51556
Total funds carried forward		63456	366	-	63822	50000

Eastney Area Community Association

Notes to the accounts

For the year ended 31st March 2022

1 Accounting policies					
These accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second addition issued October 2019)					
2 Analysis of Income	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Prior Year Funds
Donations and legacies					
Donations and gifts	61			61	17
General grants provided by government/other charities	11962			11962	41477
Membership subscriptions	418			418	72
	12441	-	-	12023	41566
Charitable activities					
Summer Fair					-
Christmas Fair	1439			1439	-
Easter Raffle					-
BMX flatland	255			255	321
Tabletop sales	223			223	-
Lottery	150			150	318
Give as you live subscription					-
Sale Clothes	36			36	-
Office Raffles Plants	109			109	-
	2212	-	-	2212	639
Other trading activities					
Regular hire of facilities	24481			24481	7769
Tuesday club savings		1467		1467	240
Community user groups	6564			6564	638
Private hire	4200			4200	2100
Café Licence	3900			3900	-
Lord Mayors Kids Craft					-
Hub Licence	3701			3701	480
	42846	1467	-	44313	11226
Income from investments					
Interest	2			2	192
Other					
PCC toilet scheme	-			-	-
Retained liability deposits	-			-	2
Photocopying	9			9	-
Returnable key deposits	-	160		160	80
Garden Fund	-			-	20
	9	160	-	169	102
3 Analysis of expenditure	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Prior Year Funds
Expenditure on raising funds					
Staging fundraising events					-
Expenditure on charitable activities					
Children's stay and play sessions					-
Greenfingers project					-
Lords Mayor Kids Craft		218		218	13
Garden Fund		17		17	-
		235	-	235	13
Other					
Staff salaries	26713			26713	39208
Security	287			287	298
Rates	235			235	-
Insurance	477			477	356
Gas	2547			2547	2469
Electricity	3324			3324	1578
Solar heating Costs	554			554	334
Refuse collection	1105			1105	854
General office costs	1996			1996	1737
Premises Maintenance	354			354	546
Cleaning	2498			2498	1527
Accounts and payroll	1031			1031	1107
Licences and legal fees	821			821	1588
Training	0			0	95
Sundry expenses	10			10	72
Bad debt write off	54			54	163
(Profit)/Loss on disposal of fixed assets	2048	0		2048	400
Depreciation		926		926	2566
Tuesday club events		100		100	204
Key deposit returned					100
	44053	1026	-	45079	55202

4 <u>Paid employees</u>				This year	Last year
<u>Staff costs</u>				£	£
Wages and Salaries				25,798	38,263
Social security costs				914	946
No employees received employee benefits for the reporting period of more than £60,000					
<u>Average headcount</u>				This year	Last year
Office				0.8	1.2
Cleaning				0.6	0.6
5 <u>Tangible fixed assets</u>					
The reducing balance method has been used to depreciate the centre's assets at the following rates: Equipment 25%, Fixtures and fittings 20%, Electronic equipment 40%, and Plant and machinery 10%.					
		Equipment	Fixtures and fittings	Electronic equipment	Total
Historic cost as at 01/04/21		9860	24484	7670	42014
Additions		79			79
Disposals					
Historic cost as at 31/03/22		9939	24484	7670	42093
Depreciation as at 01/04/21		6928	19070	7140	33138
Disposal		754	1083	211	2048
Charge for year					
Depreciation as at 31/03/22		7682	20153	7351	35186
Net book value as at 01/04/21		2932	5414	530	8876
Net book value as at 31/03/22		2257	4331	319	6907
6 <u>Analysis of debtors</u>				This year	Prior year
				£	£
Trade debtors				3999	611
Prepayments				663	435
Other Debtors(Furlough)				-	1514
				4662	2559
7 <u>Analysis of creditors</u>				This year	Prior year
				£	£
Trade creditors				2631	1985
Accruals and deferred Income				348	664
				2979	2648
8 <u>Cash at bank and in hand</u>				This year	Prior year
				£	£
Current account				34042	20202
Savings account				20969	20967
Cash				221	46
				55231	41215

Eastney Area Community Association
Notes to the accounts
For the year ended 31st March 2022

9 <u>Charity funds</u>				9 Charity funds				
<u>This year's funds</u>				Fund balances brought forward	Income	Expenditure	Transfers	Fund balances carried forward
Fund Names	Type	Purpose and restrictions		£	£	£	£	£
X Accumulated Funds	Unrestricted	Charity's accumulated surplus		12749	13,457		(115)	26,091
Income protection reserve	Unrestricted	Emergency provision for continuing operations		20000			0	20,000
Revaluation reserve	Unrestricted	Revaluation of assets (historic)		2,015				2,015
Future maintenance reserve	Unrestricted	Planned maintenance		5,737	0		115	5,852
Repairs and new assets reserve	Unrestricted	Planned asset purchase and repairs		8,045				8,045
Children's Stay and Play Fund	Restricted	Provision of stay and play sessions for children		133				133
Lord Mayors Kids Craft	Restricted	Provision of crafts for Children		723		(218)		505
Tuesday Club Savings	Restricted	Savings to fund Tuesday club member events		226	1467	(926)		767
Returnable Key Deposits	Restricted	Deposits held as security against keyholders		300	160	(100)		360
Garden Fund	Restricted	Project to improve the public garden area		71		(17)		53
				50,000	15,084	(1262)	0	63,822

Last year's funds								
Fund Names	Type	Purpose and restrictions	Fund balances brought forward	Income	Expenditure	Transfers	Gains/losses	Fund balances carried forward
Accumulated Funds	Unrestricted	Charity's accumulated surplus	14,700		(1513)	(320)	(118)	12,749
Income protection reserve	Unrestricted	Emergency provision for continuing operations	20,000			0		20,000
Major repairs reserve	Unrestricted	Emergency provision for maintenance	-					0
Revaluation reserve	Unrestricted	Revaluation of assets (historic)	2,015					2,015
Future maintenance reserve	Unrestricted	Planned maintenance	5,376			340	21	5,737
Repairs and new assets reserve	Unrestricted	Planned asset purchase and repairs	8,045					8,045
Children's Stay and Play Fund	Restricted	Provision of stay and play sessions for children	133					133
Greenfingers Project Fund	Restricted	Provision of crafts for Children	705	32	(13)			723
Tuesday Club Savings	Restricted	Savings to fund Tuesday club member events	190	240	(204)			226
Returnable Key Deposits	Restricted	Deposits held as security against keyholders	340	80	(100)	(20)		300
Garden Fund	Restricted	Project to improve the public garden area	51	20				71
Royal Wedding Fund	Restricted	Community event for Royal Wedding celebration	-		0			0
			51,556	371	(1830)	0	(97)	50,000

3.2. Audit of Accounts, how and by whom

An independent Examination of Eastney Area Community Association's accounts has been made by Matthew Green, CPFA, 23 Glasgow Road, Portsmouth PO4 8HR.

A copy of the certificate can be found in Appendix 1.

3.3. Fundraising, naming sources of Income, and major contributors.

EACA's main source of income is from hiring out rooms within the Centre for leisure, physical, social activities, and for private meetings and parties.

Fundraising for Centre Objectives.

EACA have a Christmas Fair in December every year. In 2021 the Christmas fair raised £1448.08 with the popular Santa's Grotto bringing in £405.00 of that total. We are busy planning this year's Christmas event. EACA is signed up to the weekly Portsmouth Lottery draw and 'Give as You Live' an online shopping fundraising scheme. A volunteer raises funds for the Centre by running a regular weekly BMX Workshop in the Centre, teaching children ground level tricks on their BMX bike, this is popular with local children and this raised £255.00.

Unfortunately the Easter-themed Event was cancelled.

4. Structure, governance and management

4.1. Constitutional Structure, Including Objects

Eastney Area Community Association became a registered charity in 1985 and is registered as such in England under No. 292346.

Our charitable objects are as follows:

- (i) To promote the benefit of the inhabitants of the city of Portsmouth particularly the area of Eastney, Southsea and Milton and the neighbourhood without distinction of sex or of political, religious or other opinions, by associating together the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- (ii) To establish or to secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects

Eastney Area Community Association is a membership organisation. As at 30/09/2022 there were 78 EACA members.

4.2. Management of the Charlty

The Charity's Trustees are responsible for the preparation of the accounts. The charity is entitled to exemption from Audit under section 145 of the Charities Act 2011, nevertheless an independent examiners report is required.

The Trustees acknowledge their responsibilities for

- a) ensuring that the charity keeps proper accounting records in accordance with section 130 of the act.
- b) preparing financial statements that give a true and fair view of the financial health of the charity at the end of the financial year and of its income and expenditure for the year.

4.3 Trustees

Eastney Area Community Association elects each year at the annual general meeting Honorary Officers to EACA Management Committee:

Chair	Pam Lander Brinkley
Secretary	Centre Coordinator, as <i>ex-officio Minutes Secretary</i>
Treasurer	Mark Folkes
HR	Matt Winnington

As at 30th September 2022 there were 6 trustees and 2 co-opted trustees, they are:

Trustees:

Elaine Lister	Patricia Dalton	Mark Folkes
Pam Lander Brinkley	Julie Boulter	Marjorie Davies

Co-opted:

Matt Winnington	Patsy Thompson
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Portsmouth City Council Appointed Representative – Gerald Vernon-Jackson

4.4 Staff and volunteers

Eastney Area Community Association currently employs 5 employees

- 3 x Centre Coordinator (40 hours per week)
- 1 x Weekday Cleaner (15 hours per week)
- 1 x Weekend Cleaner (6 hours per week)
- 10 x Volunteers for Events (various over the year)

4.5 Policies and Procedures.

Eastney Area Community Association has not been able to review any policies and procedures during the last year due to the Covid pandemic:

5. APPROVAL

Approved by the Committee of Trustees on _____

Pam Lander Brinkley
Chairperson on behalf of the Trustees

Pat Dalton
on behalf of the Trustees

Appendix 1. Independent Examiners Report/Certificate



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Eastney Area Community Association

**On accounts for the year
ended**

31/03/22

**Charity no
(if any)**

292346

Set out on pages

I report on the accounts of the community association for the year ended March 2022 which are set out in the annual reports pack.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/22

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect;

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 24/09/2022

Name:

Matthew Green

**Relevant professional
qualification(s) or body
(if any):**

Chartered Institute of Public Finance and Accountancy

Address:

23 Glasgow Road

Portsmouth

PO4 8HR

IER

1

October 2018

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

