

THE ROTARY CLUB OF BILLERICAY

BENEVOLENT FUND

CHARITY NUMBER 292276

REPORT & FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH JUNE 2021

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YEAR ENDED 30TH JUNE 2021**

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YEAR ENDED 30TH JUNE 2021**

Reference and Administrative Information

Current Trustees

Kenneth Roy Smith
Norman Henry Bishop
Patrick Leonard Rothon

Location

Rotary Club of Billericay meetings are currently held online.

Status

Rotary Club of Billericay is a member of Rotary International in Great Britain District 1240. RIBI is part of Rotary International, a worldwide organisation with 1.2 million members across 200 countries.

The Club conducts its charitable activities through the Rotary Club of Billericay Benevolent Fund registered with The Charity Commission, registered number 292276.

Independent Examiners

Brian Wellman
18, Cumberland Drive
Laindon West,
Basildon,
Essex
SS15 6QS

Keith Wood
The Anvil
228 Rosebay Avenue
Billericay
Essex
CM12 0SY

Bankers

Barclays Bank plc
Chelmsford Branch

**THE ROTARY CLUB OF BILLERICAY
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**REPORT & FINANCIAL STATEMENTS
YEAR ENDED 30TH JUNE 2021**

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30TH JUNE 2021

The Trustees are pleased to submit their annual report and Financial Statements for the year to 30th June 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK, published on 16th July 2014.

Structure, governance and management

The Rotary Club of Billericay organises its charitable activities through a Trust which was established by Declaration of Trust dated 6th December 1963. The Trust is registered as a charity with the Charity Commission under registered number 292276.

The Trustees for the year to 30th June 2021 are shown on the Legal and Administrative Information on page 1. The Trust is managed by the officers of the Rotary Club of Billericay.

The Trustees are members of the Rotary Club of Billericay and have good experience of charity fundraising activities.

A wealth of resource is also available from Rotary International, both at national and district level, including conferences and courses when required.

Objectives and activities for the public benefit

The charitable objects of the Trust are to benefit the poor and needy, living in the territorial area of the Rotary Club of Billericay or to or for the benefit of such other charitable institutions, societies and objects as the club shares in duly constituted meeting from time to time direct.

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Fund Raising Activities

The principal fund raising activities during the year have been:

Sponsored walk, a virtual quiz and use of Global Giving to raise funds for the borewells project

Donations Made

The following are the main donations, appeals and charities supported during the year:

Rotary Foundation and End Polio Now

St Luke's Hospice

Kenya Wells Project (We received donations from other clubs for this project)

Details of donations are shown in the Receipts and Payments Account on pages 8 and 9.

Financial Review and Results for the Year

The Trust derives all of its income from voluntary donations and fundraising activities held within the community. To achieve this Rotarians give their time freely to facilitate various events and activities and as such the Trust incurs no cost of governance.

The Trust/s activities have been significantly curtailed due to the pandemic and the consequent government restrictions on holding public events.

Reserves Policy

Because the Trust has no overhead costs to fund there is no requirement for significant levels of reserves to be maintained, other than restricted donation funds which are only available for distribution to relevant purposes.

Reserves are however monitored to allow sufficient retention for the following purposes:

- a) Working capital for any upfront costs for major fundraising events.
- b) Limited funds are retained to allow for quick response to national and international Rotary disaster appeals.

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Trustees' responsibilities in relation to the financial statements

The Trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law.

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these Financial Statements the Trustees are required to:

select suitable accounting policies and then apply them consistently.

observe the methods and principles of the Charities SORP.

make judgements and estimates that are reasonable and prudent.

state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements.

prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ascertain to ensure that the Financial Statements comply with the regulations under the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 20 November 2021

and signed on their behalf by: 

Kenneth Smith - Trustee

**THE ROTARY CLUB OF BILLERICAY
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**REPORT & FINANCIAL STATEMENTS
YEAR ENDED 30TH JUNE 2021**

**REPORT TO THE TRUSTEES OF THE ROTARY CLUB OF BILLERICAY BENEVOLENT FUND -
YEAR ENDED 30 JUNE 2021**

Respective Responsibilities of Trustees and Examiners

The Charity's Trustees are responsible for the preparation of accounts. The Charity's Trustees consider that an audit is not required for this year section 144 (2) of the Charities Act 2011 (the 2011 Act) and, that an Independent Examination is needed.

It is our responsibility to:

- Examine the Accounts under section 145 of the Charities Act 2011
- To follow the procedures laid down in the General Direction given by the Charity Commissioners under Section 145 (5) (b) of the 2011 Act; and
- State whether particular matters have come to our attention.

Basis of the Independent Examiners' Statement

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners.

An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts with those records.

It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters.


The procedures undertaken do not provide all the evidence that would be required in an audit and consequently do not express an audit opinion on the accounts.


Independent Examiners' Statement

In connection with our examination, no matter has come to our attention which

(1) gives us reasonable cause to believe that in any material respect, the requirements: to keep accounting records in accordance with section 130 of the 2011 Act and section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations: to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and section 44 (1) (b) of the 2005 Act and Regulation 9 of the 2006 Regulation have not been made.

(2) to which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  B Wellman Date: 15/1/11/2021

Signed:  K Wood Date: 15/01/2021

Rotary Club of Billericay
Benevolent Fund
Charity Number 292276
Statement of Receipts and Payments
Year Ended 30 June 2021

<u>2019/20</u>	<u>RECEIPTS</u>	<u>2020/21</u>		
		<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
£		£	£	£
2,255	Fun Walk Trust	3,300	-	3,300
337	Collection for RAF Benevolent fund	-	-	-
200	Christmas meal collection	-	-	-
295	Presidential blindfold walk sponsorship	-	365	365
515	Raffles	-	-	-
609	Purple for Polio including quiz	-	1,975	1,975
1,595	Christmas Market raffle	-	-	-
	District Grant		3,000	3,000
	Donations from other clubs for borewells		944	944
	Mayflower Rotary Kids Fund		305	305
	Global giving for borewells		13,222	13,222
1,075	100 Club surplus	1,170	-	1,170
1,023	Donations	965	400	1,365
68	Miscellaneous		715	715
3,059	Transfer from Soap Box		411	411
1,013	Transfer from General Account Sustaining Club		690	690
1,135	Gift Aid tax reclaim	-	1,830	1,830
13,179		5,435	23,857	29,292

<u>PAYMENTS</u>				
515	Mary's Meals	-	1,105	1,105
1,565	Rotary Foundation	-	1,526	1,526
850	St Luke's Hospice		-	-
50	Poppy Wreath	50	-	50
	Stock Primary School PTA	100	-	100
369	Orbis	-	454	454
	Friends of Lake Meadows	90	-	90
861	End Polio Now	-	2,011	2,011
	Global giving licence	150	-	150
300	Lennox Children's Cancer Fund	300	-	300
	Basildon Concord donation	100	-	100
	Web Site enhancement	20	-	20
400	Little Havens Hospice		-	-
	APS suport	100	-	100
	District challenge	21	-	21
	Mind Body EDS	100	-	100
	Moldova Project	300	-	300
62	Kids Out	200	-	200
125	Buttsbury School		-	-
	Harkerville Soup Kitchen	100	-	100
	Children's Air Ambulance	400	-	400
203	Mercy Ships via Mayflower		-	-
1,500	Hurricane Dorian Relief		-	-
100	Billericay Christmas Lights		-	-
400	Essex Air Ambulance		-	-

Rotary Club of Billericay
Benevolent Fund
Charity Number 292276

	India Covid	-	1,200	1,200
250	Barrow Farm RDA		-	
	Mayflower Kids	270	35	305
590	Shelterbox	250	-	250
250	The Rotary Jaipur Limb Project		-	
100	Kool Carers			-
100	Cherished Memories			-
100	NARA			-
500	Duchene Muscular Dystrophy			-
2,522	Kenya Boreholes	-	13,024	13,024
100	Human milk Foundation			-
100	Recycle			-
825	RIBI disaster recovery			-
100	Coram Life Education			-
100	Amber Cloughton			-
421	RAF Benevolent Fund	-		-
200	Australian bush fires via Patrick			-
100	Billericay food bank			-
100	Re-engage			-
100	Age UK Essex			-
200	Parkinson's UK			-
850	BBC Big night in			-
14,908		2,551	19,355	21,906
(1729)	(DEFICIT)/SURPLUS for the year	2884	4,502	7386

Note

1. £360 is reserved for end polio now
2. £4142 is reserved for the Kenya Borwells project
3. £2884 is available for the club to donate as it sees fit.

STATEMENT OF ASSETS AND LIABILITIES AS AT 30TH JUNE 2021

<u>2019/20</u>		<u>2020/21</u>
1,233	Benevolent Account - Bank	8,629
199	No 3 Account - 100 Club	224
<u>1,432</u>		<u>8,853</u>
3,161	Brought Forward	1,432
(1,729)	Surplus/(Deficit)	7,421
<u>1,432</u>		<u>8,853</u>

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**REPORT & FINANCIAL STATEMENTS
YEAR ENDED 30TH JUNE 2021**

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH JUNE 2020

Accounting Policies

Basis of accounting

The Accounts have been prepared on the receipts and payments basis.

Funds structure

Unrestricted funds are those funds that can be spent at the discretion of the charity trustees for any purpose of the charity. The fund balance represents the unexpended resources held within the fund.

Restricted funds are those funds which must be spent as income on the particular purposes as specified by the donor.

Income

All incoming resources are recognised once the charity has received them.

Resources expended

Liabilities are recognised as resources expended as soon as they are expended.

Charitable activities

The activities are of a fundraising nature and are set out on the statement of receipts and payments.

Donations of funds raised are set out on the statement of Receipts and Payments and are made in furtherance of the charitable objectives of the Fund.

Rotary Club of Billericay
General Accounts
Statement of Receipts and Payments
Year Ended 30 June 2021

<u>2019/20</u>	<u>RECEIPTS</u>	<u>2020/21</u>
£		£
10,023	Subscriptions	3,436
2,939	Guest lunches and member supplements	-
159	Raffle money used for wine purchase	-
1,013	Member donations to foundation	607
18	Interest received	2
<u>14,152</u>		<u>4,045</u>
	<u>PAYMENTS</u>	
10,406	Catering	106
70	Condolences, Fruit & Flowers	86
1,591	Fees and levys	1,793
1,013	Transfer to Benevolent Account for foundation	607
236	Regalia & Presents	94
134	Rota Kids set up	59
759	Printing	250
159	Wine purchases	80
-	Miscellaneous	60
66	Display board	-
<u>14,434</u>		<u>3,135</u>
<u>(282)</u>	<u>(DEFICIT)/SURPLUS</u>	<u>910</u>

STATEMENT OF ASSETS AND LIABILITIES

16,104	Soapbox Account	15,669
1,796	General Account	2,702
3,080	Business Saver	3,083
8,080	Business Saver - Reserve Fund	8,080
<u>29,060</u>		<u>29,534</u>
33,122	Brought Forward	29,060
(282)	Add/Deduct (Deficit)/Surplus for the year	- general 910
(3,780)		- soapbox (436)
<u>29,060</u>		<u>29,534</u>

Rotary Club of Billericay
Soapbox Derby 2021
Receipts and Payments Account

2019/20	RECEIPTS	2020/21
	- Entries	-
	- Ticket Sales	-
	100 Sponsorship	0
	- Banner Sales	-
	- Raffle and sundry donations	-
	- Catering Concessions	-
	- Ticket Adverts	-
	- Sundry Income	-
	- Gift Aid Recovered	-
	<hr/>	
	100	<hr/> 0 <hr/>
	 PAYMENTS	
	1,740 Finance charges	25
-	Prizes and Trophies (net)	-
-	Insurance	-
-	First Aid	-
-	Radio Hire	-
-	Track Expenses	-
-	Event Security	-
-	Toilets	-
-	Scanner Hire	-
-	Advertising	-
-	Sundries	-
-	Sound and Screen Hire	-
	<hr/>	
	1,740	<hr/> 25 <hr/>
	 -1,640 Surplus for the year	-25
	25,477 Transfer to Benevolent Fund	411
	<hr/>	
	-27,117	<hr/> -436 <hr/>

Rotary Club of Billericay
Summary of Club Assets
As at 30 June 2021

<u>2019/20</u>		<u>2020/21</u>
£		£
1,796	General Account	2,702
16,104	Soapbox Account	15,669
11,160	Business Saver Account	11,163
<u>29,060</u>	Total Assets	<u>29,534</u>

President's Statement

I hereby certify that the attached General Account and Benevolent Accounts are to the best of my knowledge and belief, true and correct.



Signed:..... Peter Greene (President) Date: 19/11/2021