



**LUNSFORD PARK PRE-SCHOOL  
REPORT & ACCOUNTS  
FOR THE  
YEAR ENDED 31 AUGUST 2024**



A member of Institute of  
Certified Practising Accountants

## **LUNSFORD PARK PRE-SCHOOL**

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### **TRUSTEES**

Victoria Donnellon  
Gaye Jarvis

Sarah Sydnese

### **INDEPENDENT EXAMINERS**

The Accountancy Practice Ltd  
10 Churchill Square  
Kings Hill  
West Malling  
Kent  
ME19 4YU

### **BANKERS**

National Westminster Bank Plc

**LUNSFORD PARK PRE-SCHOOL**  
**TRUSTEES REPORT FOR THE YEAR ENDED 31 AUGUST 2024**

The trustees have pleasure in submitting their report together with the Accounts for the year ended 31 August 2024.

**CONSTITUTION, OBJECTS & POLICIES**

Lunsford Park Pre-School operates under the constitution adopted 14<sup>th</sup> November 1984 as amended by constitution adopted on 3 October 2012. It is a charity – number 292260. The aims of the Charity shall be to advance the education of the children below compulsory school age in the Larkfield area and provide suitable play facilities for them.

**TRUSTEES**

The following acted as trustees during the year: -

Victoria Donnellon  
Gaye Jarvis

Sarah Sydnes

**FINANCIAL REVIEW**

At the beginning of September 2023, we had 31 children enrolled, we have had a steady year and finished with 37 children on the role at the end of the year. We are fortunate to have our Savings account which is used for emergencies and must be there in case of any redundancies etc. However, due to the current situation we will have to use it over the next couple months, we always have a shortfall in October / November and February due to the payment schedule from the Local Authority. We have come into a new academic year and have had to reduce staffing hours due to low children intake. This will hopefully be rectified by January 2025.

This report was approved by the trustees and signed on their behalf by:

Victoria Donnellon – Trustee  
Date:

**LUNSFORD PARK PRE-SCHOOL**  
**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES**

We report on the accounts of the charity for the year ended 31 August 2024, which are set out on pages 4 to 6.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

As the charity's trustees you are responsible for the preparation of the Accounts: you consider that the audit requirement of S144(2) of the charities Act 2011 (the 2011 Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under S145(5)(b) of the 2011 Act, whether particular matters have come to our attention.

**BASIS OF INDEPENDENT EXAMINERS' REPORT**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts and seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, we do not, express an opinion as to whether the accounts present a "true and fair view", and the report is limited to those matters set out in the next statement.

**INDEPENDENT EXAMINERS' STATEMENT**

In connection with our examination, no matter has come to our attention:

- 1) Which gives us reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with S130 of the Act; and
  - to prepare Accounts which accord with the accounting records and to comply with the accounting requirements of the Act.have not been met;
- 2) To which, in our opinion, attention should be drawn to enable a proper understanding of the Accounts to be reached.

The Accountancy Practice Ltd  
10 Churchill Square  
Kings Hill  
West Malling  
Kent  
ME19 4YU

Date:

**LUNSFORD PARK PRE-SCHOOL**  
**STATEMENT OF INCOME & EXPENDITURE**  
**FOR THE YEAR ENDED 31 AUGUST 2024**

	Notes	£	2024	£	£	2023	£
<b>INCOME</b>							
KCC Fees		111,442				98,380	
Parent Fees		3,927				12,099	
Fund Raising		-				505	
KCC Collaboration Grant		1,024				841	
Deposit Account Interest		115				58	
Other	2	<u>1,161</u>				<u>50</u>	
				<u>117,669</u>			<u>111,933</u>
<b>EXPENDITURE</b>							
Salaries & Pension		96,216				98,547	
Rent and Utilities		8,663				8,812	
Playgroup materials, Food & Sundries		4,700				2,268	
Small Toys & Equipment		-				2,334	
Accountancy & Payroll		360					
Training		1,344				486	
Bank Charges		15					
Sundry Expenses		<u>910</u>				<u>1,489</u>	
				<u>112,208</u>			<u>113,936</u>
<b>EXCESS OF INCOME OVER EXPENDITURE</b>				<u>5,461</u>			<u>(2,003)</u>

**LUNSFORD PARK PRE-SCHOOL****BALANCE SHEET****AS AT 31 AUGUST 2024**

	Notes	2024	2023
		£	£
Cash at - Current Account		<b>5,214</b>	1,759
- Reserve Account (savings)		<b>10,521</b>	7,409
- Reserve Account (Fundraising)		<b>153</b>	899
Cash in Hand		<u>-</u>	<u>-</u>
<b>NET CURRENT ASSETS</b>		<b><u>15,888</u></b>	<b><u>10,067</u></b>
<b>CREDITORS</b>		<b><u>360</u></b>	<b><u>-</u></b>
<b>NET ASSETS</b>		<b><u>15,528</u></b>	<b><u>10,067</u></b>
<b>UNRESTRICTED FUNDS</b>			
Opening Balance		<b>10,067</b>	12,070
Excess of Income over Expenditure		<b><u>5,461</u></b>	<u>(2,003)</u>
		<b><u>15,528</u></b>	<b><u>10,067</u></b>

The notes on pages 6 to 7 form part of these accounts.

Approved by the trustees and signed on their behalf:

Victoria Donnellon – Trustee

Date:

**LUNSFORD PARK PRE-SCHOOL**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 AUGUST 2024**

**1 ACCOUNTING POLICIES**

**Basis of preparation of accounts**

The accounts are prepared under the historical cost convention and include the results of the charity's operations which are described in the Trustee's Report and all of which are ongoing.

The accounts have been prepared in accordance with the Statement of Recommended Practice for charity accounts.

The charity has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it qualifies as a small charity.

**Income**

Income is accounted for as received by the charity.

**Value added tax**

Value added tax is not recoverable by the charity, and as such is included in the relevant costs in the Statement of Income and Expenditure.

**Expenditure**

The trustees consider that all expenditure is directly attributable to the charity's objectives.

**Funds of the Charity**

The unrestricted funds are those which can be applied for any of the purposes for which Lunsford Park Pre-School was established.